



TOWN OF WEST NEWBURY

381 Main Street, West Newbury, MA 01985

ZONING BOARD OF APPEALS

04-27-2021

MEETING MINUTES

ZBA Members in attendance: Paul O. Kelly (Chairperson), Members: Richard Davies, Kim Monahan Borgioli, Patrick Higgins, and Associate Dennis Lucey. Associate Dennis Lucey was a voting member, as one-member position is vacated.

Remote Participation: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L.ch. 30A 18, and Governor Baker's March 23, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the West Newbury Zoning Board of Appeals was conducted via remote participation to the greatest extent possible.

ZBA Meeting was called to Order at 6:30pm, via zoom remote participation, meeting was recorded via zoom.

The Board discussed an issue not reasonably anticipated prior to the Hearing being posted related to possibly creating a Vice Chair position within the ZBA to assist the ZBA Chair as needed with responsibilities related to signing authority in the Chair's absence or availability.

The Board discussed that the plot plans submitted from the two previous ZBA hearings on 03-30-2021 are being drafted into Variance Plans so they can be recorded at the registry of deeds with the decisions.

The ZBA reviewed, edited and approved the Meeting Minutes submitted by Patrick Higgins for the two ZBA hearings held on 03-30-2021:

- | | |
|-----------------------------------|------------------------|
| 1) 16 Steed Avenue Variance | Vote: (5-0-0) Approved |
| 2) 188 Crane Neck Street Variance | Vote: (5-0-0) Approved |
| 3) | |

Approved: West Newbury ZBA Meeting Minutes for 03-30-2021 Vote: (5-0-0) Approved

Discussed proposed changes to ZBA Rules & Regulations related to the plan submittal requirements for plans being submitted to ZBA, work in progress to be continued.

ZBA discussed the need to schedule another ZBA meeting to approve the ZBA Meeting Minutes for the 04-27-2021 hearing, and to discuss updates for plan submittal requirements and/or checklists.

A call to close the meeting was seconded, Voted 5-0 to close the meeting.
Meeting was adjourned at 6:50 P.M.

Respectfully submitted,

Patrick Higgins

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ZBA Board Member