

WEST NEWBURY BOARD OF WATER COMMISSIONERS  
MEETING JULY 8, 2019  
9:00 A.M. WATER DEPARTMENT OFFICE

Commissioners present: Robert Janes, Chair, Richard Cushing and Larry Corcoran  
Mike Gootée, Water Superintendant and Jodi Bertrand, Administrative Assistant

Meeting called to order at 9:30

Reviewed correspondence, balances and meeting minutes from June 10th. Janes moved to approve minutes Cushing seconded.

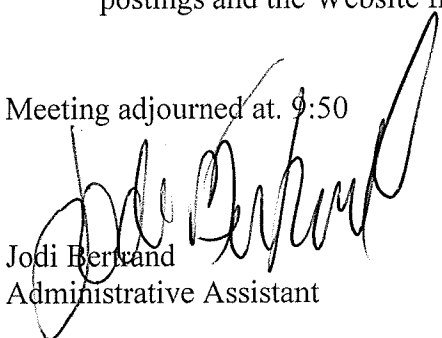
**New Tank-** Contractor (CBI) expects to start installing the gravel road in August. For the next three weeks, Jason White Contracting will start installing the 12-inch water main from the new water tank site to Hilltop Circle. The Board of Selectmen (BOS) sent out letters to Hilltop Circle residents informing them of the tank construction schedule and the letter asked if anyone had any concerns to please attend the BOS meeting on 7/22/19.

**Leak Detection-** Gootée explained that even though the leak detection company found two large service leaks, Mass DEP will only allow Gootée to use a 30-day estimate towards the Unaccounted-for Water because he can't prove how long the leak has been running even though the customer said she knew about it all winter but didn't tell us. Janes asked Gootée if we can talk or send a letter to DEP to ask for this (legitimate) water loss to count towards unaccounted for water.

**Other Matters:**

- Gootée noted that the article for Underground Elect/Internet Svc will be put back in free cash.
- Gootée will be doing Bertrand and Marlowe's performance evaluations
- Board of Water Commissioners decided to designate Robert Janes as "designated signer" for all invoices, payroll or where signatures are needed to give to Finance; unanimous.
- Consumer Confidence report was sent out.
- Gootée said the PFA's that was tested in the water came back "no detection".
- Bertrand will start tracking the stream flow for the water ban.
- Gootée and Leah, Planning will get together to plan/discuss the next pre-construction meeting.
- Corcoran said he will be here on Monday for the monthly meetings, so Bertrand will change postings and the Website from second Tuesday to second Monday of the month.

Meeting adjourned at. 9:50

  
Jodi Bertrand  
Administrative Assistant