

WEST NEWBURY BOARD OF WATER COMMISSIONERS
MEETING JUNE 13, 2022
4:30 P.M. WATER DEPARTMENT OFFICE

Commissioners present: Robert Janes, Chair, Larry Corcoran and Jack Duggan
Jodi Bertrand, Administrative Assistant

Meeting called to order at 5:00.

Review balances, correspondence and draft minutes from May 10th, Janes moved to approve the minutes, unanimous. (Executive session minutes May 5, 2020 and August 17, 2021 are still not being released at this time)

Pipestave Tank Re-hab – The extension of the contract has been sent to DN Tank for their signature. There may be a supply cost increase but we won't know that until they respond. Gootée has also sent Tom Cusick (Nbpt. Superintendent) a request for the Newburyport BOWC to extend the original agreement with them to proceed with the project at the end of March, 2023. Cusick said he will present it at their June 16th meeting. ✓

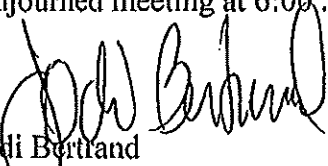
Capping the Old Brake Hill Standpipe site- The lead constrictions in the area of the old standpipe are not high but it is required that we cap the area with foot and half of cover. That is separate of the new tank contractor's responsibility so we will be hiring another contractor to do the work. The funds to pay the contractor will be coming from the existing loan.

Search process for Superintendent- Gootée had notes printed for the Commissioners' for this discussion. In FY2023 there were funds added to pay the Superintendent for 10 weeks to work with and train the new applicant. He suggested that we advertise at the end of June so the applicant could start to work by August, allowing them to give their employers adequate advanced notice that they will be leaving their position. Gootée also mentioned he feels that it is essential that the superintendent be required to carry out those duties. The department is too small to put that workload on just a couple of operators. It's also very important the superintendent has hands on experience. Requiring the superintendent to be part of the on-call schedule will keep him/her familiar of the process which they will be responsible for. Especially the chemical addition part of it.

Other Matters:

- Brian Beauchesne's last day was June 10th.
- Tata & Howard are arranging the one year inspection on the new Brake Hill Tank. Gootée will inform the Board when it will take place.
- Gootée included a draft job description since the firm doing the study will not be done in time.
- Janes and Duggan discussed regionalizing water, setting water rates and hiring new Superintendent.
- Duggan would like to set up a meeting between Commissioners, Jennings and Gootée to discuss what if anything could be done about the article.

Adjourned meeting at 6:00.



Jodi Bertrand
Administrative Assistant