

WEST NEWBURY BOARD OF WATER COMMISSIONERS  
MEETING FEBRUARY 14, 2022  
12:00 P.M. WATER DEPARTMENT OFFICE

Commissioners present: Robert Janes, Chair, Richard Cushing and Larry Corcoran  
Mike Gootée, Water Superintendent and Jodi Bertrand, Administrative Assistant

Meeting called to order at 12:01.

Review balances, correspondence and draft minutes from January 10<sup>th</sup>, Janes moved to approve the minutes as amended, unanimous. (Executive session minutes May 5, 2020 and August 17, 2021 are still not being released at this time)

12:16 Angus Jennings, Town Manger is in the office, Gootée went over refining the Water Distribution System Study Article and how to change it to include both financial and hydraulic scope. Gootée will re-write article for both portions after he checks with Tata & Howard.

**Articles for Town Meeting-** Gootée went over the two articles with the board and he will be submitting them to the Select Board today. The first article is for a transfer of \$7,500.00 to the Stabilization Fund from Free Cash and the second article is for \$27,000.00 from Free Cash to update the Water Departments existing hydraulic model and water distribution system study last updated in 2009.

**Pipestave Tank Re-hab process:** Gootee ordered the new pump for the Newburyport Water to be purchased for the Pipestave Tank rehab and it is scheduled to be delivered by the second week in March. Wilson Welding fabricated a metal plate that has holes punched in it for the bolts to go through it and when Newburyport Water has completed their hydrant flushing in the west end at the end of March, we plan to take the Pipestave Tank off-line.

**Other Matters:**

- Search process for Superintendent- Jennings asked Gootée when/how to proceed with the replacement for his position. The board will have to decide whether to advertise internally or post the position out to the public. Gootée said that two things that might deter someone from applying from the public sector is the requirement for on-call/weekend duty and being required to respond to water main breaks. The Commissioners feel that the job should be posted out to the public sector rather than just internally.
- Gootée has dates for the CIC Meeting Schedule which he will look up in his computer
- Meeting with Lenny Mirra via Zoom, Wednesday, February 16<sup>th</sup>.
- Meeting with Select Board for executive session at 6:00 pm tonight in the upstairs meeting room.

Adjourned meeting at 1:45.

Jodi Bertrand  
Administrative Assistant