WEST NEWBURY BOARD OF WATER COMMISSIONERS

MEETING MAY 9, 2017

9:00 A.M. WATER DEPARTMENT OFFICE

Commissioners present: Robert Janes, Chair and Dick Cushing

Mike Gootée, Water Superintendant and Jodi Bertrand, Administrative Assistant

Meeting called to order at 9:30.

Reviewed correspondence, balances and meeting minutes from April 11th. Dick Cushing moved to approve minutes, unanimous.

**Dole Place New Source**: No update

**Brake Hill Water Tank:** Chip Hall (Cottage Advisors) will be responsible for running the water main from the Break Hill Standpipe to Hilltop Circle if the Planning Board gives the project the okay to move forward. The agreement with the Water Commissioners was that he would get a credit of $1,500.00 per System Development Fee.

**Subdivision (Neve) off Sullivan’s Court**: No update.

**FY 2018 Budget and Articles:** Town meeting articles passed and the Special Articles; Bertrand will update all the balances and free cash balance on agenda.

**Surplus Truck:**  Gootèe asked the Finance Director to submit the state bid list for a minimum bid of $ 6,000.00

**Other Matters:**

* Final notices and red cards may be off a few days because of Bertrand’s surgery but should not make a big difference for shut off and collecting payments.
* 902 Main Street was sold and will have a farm and greenhouses in the future. Gootée will be looking for shut off for water supply for animals.
* Gootée is going to look into getting a new phone and asked the Commissioners to allow him to purchase one. The quoted price was $40.00/mo plus $16.00/mo for two years to pay for the phone. The bill will be paid by the Water Department the same as it has always has been. The Commissioners gave him permission to purchase the phone and to look into a protective case for it.
* Bertrand will be out of the office June 5th thru 8th to recover from hip surgery. Monday, June 12th will be in for the day but will be off the 13th for Post-Op appt. Commissioners and Gootée will decide whether to have the meeting on the 13th or to postpone until Bertrand is in.

Meeting adjourned at 10:14.

Jodi Bertrand, Administrative Assistant