

WEST NEWBURY TREE COMMITTEE MEETING MINUTES

Meeting Date and Place: 6:30 pm, Thursday, Nov 21, 2019, GAR Memorial Library

Members present: Fred Chanania, Barbara Haack, Molly Hawkins, Jane Martin, Claudia Wood, Francesca Pomerantz, Kathy Mandeville. Absent: Wayne Amaral

AGENDA ITEM	OUTCOME
1. Approval of 10/17 minutes	<i>Minutes approved upon seconded motion by unanimous vote 4-0-0</i>
2. Update on DCR grant	No update on DCR Grant at this date.
3. Update on creating list of informational resources for Tree Committee website	<ul style="list-style-type: none"> • Kathy Mandeville reported on her charge of listing resources for both the town residents and Tree Committee. Her list is broken into categories based on users – casual user who wants to find an arborist, id for trees, regulations in MA. Fred Chanania’s list includes more bibliographic information (add as link). • Consensus that, for now, website should address needs of WN residents, i.e., (1) finding local arborist (2) tree ID; (3) landscaping, and (4) rights, responsibilities, and local regulations. Tree warden and other FAQ’s to be developed. • Suggestion to limit the entries to two or three top resources for each category. <ul style="list-style-type: none"> • For the ID guides: limit to top 4-5 resources, especially those that pertain to New England area. • Landscaping with trees in West Newbury: OK • Arborist: Use all three sites listed but in the order of MAA, NE chapter of ISA, ISA • Regulations: mass.gov Neighbors and Trees - OK • KM and FC will collaborate to finalize entries and post the information on website.
4. Update and clarification of certified arborists to be listed on TC Website	Refer to organizations on the website as above
5. Update on Tree City USA qualifications	CW reported that there was a committee, a tree care ordinance (the committee and the warden), a community forestry plan with a budget of \$2/capita, and/or budget of the tree warden’s work on hazard trees, and Arbor Day celebration. Still to be determined if WN has sufficient ordinances or bylaws.

6. Update on process for donations	All checks should be made out only to "Town of West Newbury." In memo or note line, include reference to Tree Committee
7. Update on creation of TC library shelf	Circulation consideration prevents, but on Arbor Day a special display is possible.
8. FAQs for Tree Warden about trees	WA likes idea of FAQs but will need to have suggestions from the committee.
"Tree Talk"	Educational segment on Biology of Trees and Tree Biomes/Climate - to be continued next meeting
New Business	
1. Discussion and setting of Committee priorities for year one. Top three priorities for each member from the Town Charge for the Tree Committee	Arbor Day planning, defining Significant and Remarkable, FAQs, training
2. Discussion of Arbor Day scheduling and planning process	Friday 4/24 and Saturday 4/25 are dates for this event. Can include evening program on Friday, Barlett's advice on tree planting and care, give away of tree seedlings.
3. Tree Historian position and creation of written history.	<ul style="list-style-type: none"> • Barbara Haack will serve as Tree Historian. • Interview Bonnie Gibbons about the pin oak on the training field. • See Arlington Tree Committee's interactive community sourcing of tree nominations. • Establish interview questions for residents as trees are recommended to TC. • Identify possible first contacts for Tree Historian.
4. Town of Concord Tree Preservation Bylaw	Due to the nature of this bylaw (regulatory), it is unlikely in the near future that such would be enacted in WN.
5. Other	<ul style="list-style-type: none"> • Brief discussion of potential informational needs related to tree removal on public thoroughfares. • Brief discussion of community forestry program of MA.
6. Action Items	<ul style="list-style-type: none"> • CW to investigate Tree City ordinance requirement • KM and FC to finalize website information and post it • BH to start making history contacts as needed
7. Adjournment	8:00 pm

The next meeting will be Thursday 12/19, at 6:30 pm at the GAR Memorial Library.