

# F/Y 2020

## INFORMATION REQUISITION

### RESIDENTIAL PROPERTY

#### ONE, TWO, AND THREE FAMILY AND OR CONDOMINIUM

Please type or print CLEARLY with ballpoint pen

#### I. PROPERTY IDENTIFICATION

MAP \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_ ASSESSED-OWNER \_\_\_\_\_

ASSESSED-LOCATION \_\_\_\_\_ ASSESSED-VALUE \_\_\_\_\_

CONTACT PERSON/S \_\_\_\_\_ TELEPHONE: HOME - \_\_\_\_\_

\_\_\_\_\_ WORK- \_\_\_\_\_

CELL- \_\_\_\_\_

#### INSTRUCTIONS

This information requisition form is issued pursuant to the authority of the Board of Assessors under **MGL Chapter 59, Section 61A.**

Complete this form and return it to the Assessors Office with your completed abatement application in order to preserve your rights. Failure to submit all requested information could cause a denial of your application. Our office may contact you for an inspection of the property.

Please answer the following questions:

#### II VALUATION INFORMATION

- 1) Indicate assessed value of the property – \_\_\_\_\_
- 2) Indicate your opinion of the fair cash value as of **JANUARY 1, 2019** \_\_\_\_\_
- 3) If you are contesting that your assessed value exceeds market value as of January 1, 2019 list the addresses of up to **five (5) sales in your neighborhood** and the **sale price & date** that you believe are comparable to your property.
- 4) If you are contesting your assessed value is disproportionate compared to other comparable properties, list the addresses of up to **five (5) properties in your neighborhood** and their **assessed values** that you believe to be comparable to your property.

**COMPARABLE PROPERTIES SHOULD BE SIMILAR IN DESIGN, (cape, colonial, ranch etc.)  
SIZE, CONDITION, AGE ETC.**

#### LOCATION

#### SALE PRICE / DATE OR ASSESSED VALUE

1.	\$
2.	\$
3.	\$
4.	\$
5.	\$

(turn over)

**ROOMS (fill in the number of each)**

- 1) BEDROOMS \_\_\_\_\_
- 2) BATHROOMS FULL \_\_\_\_\_  
                  HALF \_\_\_\_\_
- 3) KITCHENS \_\_\_\_\_

- 4) DINING ROOMS \_\_\_\_\_
- 5) DEN/STUDY \_\_\_\_\_
- 6) LIVING ROOMS \_\_\_\_\_
- 7) OTHER \_\_\_\_\_

**ATTIC (circle one)**

- 1) FINISHED
- 2) UNFINISHED
- 3) NONE

**BASEMENT (circle one)**

- 1) FULL
- 2) PARTIAL
- 3) CRAWL
- 4) NONE
- 5) PERCENT FINISHED \_\_\_\_\_

**GARAGE (circle one)**

- 1) ATTACHED
- 2) DETACHED
- 3) BASEMENT
- 4) NONE

**SYSTEMS (circle condition for each)**

HEAT:	GOOD	FAIR	POOR
ELECTRIC:	GOOD	FAIR	POOR
PLUMBING:	GOOD	FAIR	POOR
ROOFING:	GOOD	FAIR	POOR

**IV. PURCHASE INFORMATION**

Is house currently on the market? Yes \_\_\_ No \_\_\_ If yes, list the asking price \_\_\_\_\_

**If your property has been purchased within the past two years, please confirm the following:**

- 1) DATE OF PURCHASE \_\_\_\_\_
  - 2) PURCHASE PRICE \_\_\_\_\_
  - 3) LIST NON-REAL ESTATE ITEMS INCLUDED IN SALE \_\_\_\_\_
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**V. ADDITIONAL INFORMATION**

**Add additional information you desire the Assessors to consider in reviewing this application:**

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