



**Town of West Newbury
Board of Selectmen**

Saturday, June 27, 2020 @ 9:00am

Bandstand behind Town Annex, 379 Main Street, Town Office Building

www.wnewbury.org

AGENDA

RECEIVED
TOWN CLERK
WEST NEWBURY, MA
2020 JUN 24 PM 6:39

Open Session: 9am by remote participation (see below)

Regular Business

- A. Review and make recommendation regarding proposed citizen petition article to allocate funds related to potential 40B comprehensive permit on Coffin Street
- B. Review of Town Meeting Motions
- C. Designate Board member to read Motions at Town Meeting

Annual and Special Town Meetings: 10am in the ballfields behind the Bandstand and Town Annex

- D. Selectmen attendance at Annual and Special Town Meetings

Addendum to Meeting Notice regarding Remote Participation

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 23, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the West Newbury Board of Selectmen will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of West Newbury website, at www.wnewbury.org. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

GoToMeeting

Phone: (872) 240-3212

Access Code: 119-310-141

Or, from computer, tablet or smartphone: <https://global.gotomeeting.com/join/119310141>

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as practicable after the meeting.

RECEIVED
TOWN CLERK
WEST NEWBURY, MA

Meeting Notice-West Newbury
Finance Committee

2020 JUN 24 PM 6:38

Date & Time: June 27th 2020 9:20 am

Location: Town Annex

By: Gary L Roberts Jr., Chairman

Agenda

1. Call to Order
2. Approval of Minutes
3. Public Comment, Public comment is limited to residents of West Newbury and needs to be about an item on this meetings agenda. Each resident will be allowed 2 minutes, the chair may allow for more time depending on participation level.
4. Review and vote on proposed increase of the Veterans Service budget line item.
5. Review and vote on proposed increase of the DPW Town Buildings Operating Expenses budget line item to support warranty for proposed electric vehicle charging stations
6. Discuss and vote on Citizens petition article surrounding the 40B Project on Coffin St.
7. Adjournment

Town Manager

From: Town Manager
Sent: Wednesday, June 24, 2020 11:38 AM
To: Donald Doak
Subject: RE: Special Town Meeting Warrant Article

Don,

Thanks for these comments. I will share with both BOS and FinCom, each of which will post meetings later today for Saturday morning prior to Town Mtg. This is typical – they both always formally convene immediately prior to Town Mtg to address any last minute issues.

Re your request that the article be taken up earlier, that is solely the purview of the Moderator. While I will share your correspondence with her, she has been consistent in her position on this request, and has set out this sequence in both her letter to all residents, and in public meetings each of the last two nights (and in recent weeks). Of course you're also welcome to contact her directly.

If you or other coalition representation can be available, it would be good to have participation in both the BOS and FinCom mtgs Saturday morning; details will be on agendas posted later today.

Thanks,
Angus

Angus Jennings, Town Manager
Town of West Newbury
Town Office Building
381 Main Street
West Newbury, MA 01985
(978) 363-1100 x111
townmanager@wnewbury.org

From: Donald Doak <pmd6432@msn.com>
Sent: Wednesday, June 24, 2020 11:06 AM
To: Town Manager <townmanager@wnewbury.org>
Subject: Special Town Meeting Warrant Article

Hello Angus,

We appreciate Chairman Archibald and Nathan Kelly's thoughts and their efforts to find an optimal place to us to align for the dollar amount of the Citizen's Petition Article. We have the responsibility of representing the 385+ residents who have signed the petition, plus many others who have also expressed their support. I have spoken with a large portion of the West Newbury Neighborhood Coalition and we are all adamant about our support for the following.

We proactively came to the Town and lowered the amount by \$100,000, based on learning about what 53G covers, what it does not cover, and how the process likely plays out with appeals in years two and three. We have also agreed to hear and work with the BoS and FinCom to align on an amount based on their input.

Based on the recommendation of Chairman Archibald of \$75,000 with a one-year sunset, and the recommendation of FinCom member Kelly of \$80,000 with a two-year sunset, in the spirit of cooperation and compromise, we propose moving towards these recommendations by settling at \$100,000 with a two-year sunset based on the following:

- \$50,000 over two years for special counsel attorney fees and potential HAC appeal in year two
- \$50,000 in studies above and beyond what the developer submits which would not be covered by 53G (only peer review of developer studies.) There will be inevitable more studies and expert opinions we will want/need.
 - As an example of how this distinction plays out in the context of a 40B application, the developer will likely submit a bare-bones traffic impact report. This report will likely not include an adequate analysis of sight distances at the project's intersections. The ZBA can retain a traffic engineer to peer review the traffic impact report, which will be at the developer's expense, and hopefully the peer reviewer will critique the report as being inadequate, but the engineer cannot do his own analysis of sight distances, which might require speed data collection and a field survey. In the best-case scenario, the peer review report will be critical, but that leaves the ZBA with a gap in knowledge and an incomplete record. Without evidence that sight distances are actually deficient and unsafe, a ZBA decision predicated on this issue will be weak. In the world of 40B, it is not enough to simply say that the applicant's presentation of evidence was incomplete. That argument will likely fail as a defense to a decision for a couple of reasons.
 - First, precedent under 40B states that ZBAs can only impose requirements on 40B applicants that the Town otherwise requires on conventional applicants (such as subdivision applications). Some towns have comprehensive subdivision regulations that itemize every conceivable piece of evidence that the Planning Board may want to see on a particular application, but most regulations are not that comprehensive. The reason is that Planning Boards have more leeway to address issues on an ad-hoc basis, where ZBAs operating under 40B have no such leeway. Therefore, the 40B developer would argue that if the Town's subdivision regulations do not require the level of detail on sight distance analyses that we know is required to support a decision on this issue, the ZBA cannot require the 40B developer to go out and perform that additional analyses. Second, there is strong precedent under 40B that what developers are required to submit to zoning boards are just preliminary plans, not fully-engineered plans that we expect to be filed with definitive subdivision applications. The Housing Appeals Committee routinely rejects municipal attempts to require more information on public safety, health and environmental impacts, and these decisions have been upheld by the courts.
 - Thus, in order to build a strong evidentiary record on which to base a comprehensive permit decision that either denies a project or subjects it to strict conditions, the Town is probably going to need hire outside consultants. The ZBA and/or the Town can try to get the developer to fund outside consultant work, but that has worked in our attorney's experience in a few

cases where the developer is in a cooperative mood, or simply naïve. However, it is more often the case that the developer will balk, seeing outside consultant work as a threat, designed to build a record against the project. It should not be surprising, given the favorable rules for developers, that developers typically submit the bare minimum of what is required under 40B regulations – the less the ZBA has to critique the project on, the better.

We feel this is a very reasonable amount given the battles we will likely face. This is only \$10,000 more per year than the \$80,000 two-year sunset proposal. We also believe this sends a message to the developer that we are well funded as his proforma states his attorney's fees are estimated to be \$80,000.

Given the amount of support our citizen petition has received and at \$250,000, the amount of citizen comments that were submitted for the MassHousing, and additional town-wide support opposing the project, we feel it should be given much higher priority on the day of the Annual Town Meeting and not force all of the people who will come out to support the petition they signed to have to wait to the end of the meetings. We ask that this Special Town Meeting Article be taken up at the beginning of the meetings. The signatures for this petition represent more people than normally attend the Annual Town Meeting. Given this, and since we are coming down a great deal to align much closer with the BoS/FinCom's number, we would ask to have the Article be brought towards the beginning of the meetings. This would also be good acknowledgement by the BoS to recognize the efforts of the 385+ people who have signed the petition, which is the purest form of town government.

Also, I would like to request that I would be the one to make the motion since there is only one Article for the Special Town Meeting and be allowed to briefly explain to attendees the goal of the Article.

Those who have signed the petition, dedicated their time and effort to support fighting the project, and wrote comments to MassHousing, are the types of citizens you want in a town as they are supportive, active, engaged and dedicated to the Town's well-being. If we can successfully pass the Article, I think this will help ignite a new level of citizen participation in West Newbury town Government....Let's not miss this opportunity.

Thank you again for your guidance and assistance working through this process, and the consideration of the BoS and Finance Committee on our proposal. The Coalition is very hopeful we can earn the BoS, FinCom and your support. Please let me know if you would like to get on a call to discuss as I have some availability today and tomorrow.

Best,

Don

BOARD OF SELECTMEN TOWN MEETING PROPOSALS AMID COVID-19 PANDEMIC

Approved Draft 6/8/20

STM					
Time Sensitive					
<u>Art #</u>	<u>Topic</u>	<u>Amount</u>	<u>Essential</u>	<u>Can Wait</u>	<u>Notes</u>
1	Hear and act upon reports of officers and committees	n/a		y	<i>Voted: Provide A/V support to B/C/Cs and encourage them to pre-record any Reports to Town Meeting. Make recordings available prior to Town Meeting instead of in-person reports.</i>
2	CPC Page School Playground	\$ 462,857	y		<i>Voted: Maintain recommendation for action; only take up after essential articles resolved.</i>
3	Town building repairs	\$ 49,150	y		
4	Snow & Ice deficit	\$ 61,087	y		
5	2020 voting expenses	\$ 3,800	y		
6	Mill Pond benches/tables	\$ 14,000		y	<i>BOS VOTED 5/14/20 to recc no action</i>
7	Electric vehicle charging	\$ 8,048	y		<i>Voted: Maintain recommendation for action; only take up after essential articles resolved.</i>
8	Essex Ag FY20 costs	\$ 16,443	y		
9	Nat'l Grid underbilled costs	\$ 20,247	y		

ATM					
Time Sensitive					
<u>Art #</u>	<u>Topic</u>	<u>Amount</u>	<u>Essential</u>	<u>Can Wait</u>	<u>Notes</u>
1	Give votes to election of offices	n/a	y		
2	Hear and act upon reports of officers and committees	n/a		y	<i>Voted: See ATM #1 above.</i>
3	Omnibus Budget	\$ 16,538,680	y		
4	Water Commissioners' rules	n/a	y		
5	Water Dept budget	\$ 861,446	y		
6	Pension Liability Stab. Fund	\$ 68,750		y	<i>BOS VOTED 4/13/20 to recc no action</i>
7	OPEB Stab. Fund	\$ 5,000		y	<i>BOS VOTED 4/13/20 to recc no action</i>
8	School Stabilization Fund	\$ 328,600	y		
9	From School Stab. Fund	\$ 652,340	y		
10	Septic loan revolving fund	\$ 21,965	y		
11	Capital Stabilization	\$ 300,000		y	<i>BOS VOTED 4/13/20 to recc no action</i>
12	CPC Estimated Receipts	\$ 389,160	y		
13	CPC Artichoke River Woods	\$ 170,000	y		
14	CPC Soldiers & Sailors debt	\$ 85,000	y		
15	DPW dump truck	\$ 229,020		y	<i>BOS VOTED 4/28/20 to recc no action</i>
16	Page School Fire Alarm	\$ 304,000	y		
17	Page School floor repairs	\$ 40,000	y		
18	Police radios	\$ 19,000	y		
19	Fire ice/water rescue suits	\$ 4,000	y		
20	Fire Dept. power fans	\$ 7,500	y		
21	Gold Star tax abatement opt-in	n/a	y		
22	Requirements and fines for dog waste disposal	n/a		y	<i>BOS VOTED 6/8/20 to recc no action</i>
23	Revolving funds	n/a	y		
24	Zoning bylaw amendments	n/a		y	<i>BOS VOTED 6/8/20 to recc no action</i>

Source: Angus Jennings, Town Manager

**TOWN OF WEST NEWBURY
ANNUAL TOWN MEETING
SATURDAY, JUNE 27, 2020 @ 10am**

ARTICLE 1. To give their votes to the election of the following offices:

ARTICLE 2. To hear and act upon the reports of Town officers and committees.

No reports

ARTICLE 3. To determine what sums of money the Town will raise and appropriate for defraying the expenses of the Town for the ensuing fiscal year and for the payment of Town debt. *By request of the Board of Selectmen.*

MOTION: I move to adopt the Line Item Budget (as amended).

ARTICLE 4. In accordance with the provisions of Chapter 38 of the Acts of 1936, to see what instructions, rules and regulations the Town may wish to impose on the Board of Water Commissioners. *By request of the Board of Water Commissioners.*

No Motion

ARTICLE 5. To see if the Town will vote to appropriate, in anticipation of Water Department revenue, the sum of \$861,446 of which \$205,579 for salaries and wages which include \$1,700 for Water Commissioners' stipends; \$27,141 for insurances; \$379,896 for expenses; \$176,920 for debt service; \$20,000 for extraordinary and unforeseen expenses; and \$51,910 for indirect costs. *By request of the Board of Water Commissioners.*

MOTION: I move to appropriate, in anticipation of Water Department revenue, the sum of \$861,446 of which \$205,579 for Salaries and Wages which include \$1,700 for Water Commissioners stipends, \$27,141 for Insurances, \$379,896 for Expenses, \$176,920 for Debt Service, \$20,000 for Extraordinary and Unforeseen and \$51,910 for Indirect Cost.

ARTICLE 6. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$68,750 for the Pension Liability Stabilization Fund, or take any other action related thereto. *By request of the Board of Selectmen.*

MOTION: I move that the Town take no action on this Article.

ARTICLE 7. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$5,000 for the Other Post-Employment Benefits (OPEB) Stabilization Fund, or take any other action related thereto. *By request of the Board of Selectmen.*

MOTION: I move that the Town take no action on this Article.

MOTIONS BOS APPROVED 6-24-20

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$328,600 to be placed in the special purpose municipal stabilization fund established pursuant to MGL Chapter 40 Section 5B (the School Stabilization Fund) in order to fund capital expenditures for school related building projects, or take any other action related thereto. *By request of the Board of Selectmen.*

MOTION: I move to raise and appropriate the sum of \$328,600 to be placed in the special purpose municipal stabilization fund established pursuant to MGL Chapter 40 Section 5B (the School Stabilization Fund) in order to fund capital expenditures for school related building projects.

ARTICLE 9. To see if the Town will vote to transfer the sum of \$652,340 from the School Stabilization Fund to offset the property tax impact of a Prop. 2½ override and debt service associated with the building of the new Middle/High School. *By request of the Board of Selectmen.*

MOTION: I move to transfer the sum of \$652,340 from the School Stabilization Fund to pay the debt service associated with the building of the new Middle/High School for the Pentucket Regional School District.

ARTICLE 10. To see if the Town will vote to transfer the sum of \$21,965.20 from the Septic Loan Revolving Account for the repayment of debt service. *By request of the Board of Health.*

MOTION: I move to transfer the sum of \$21,965.20 from the Septic Loan Revolving Account for the repayment of debt service.

ARTICLE 11. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$300,000 into the Capital Stabilization Fund, or take any other action related thereto. *By request of the Board of Selectmen.*

MOTION: I move that the Town take no action on this Article.

ARTICLE 12. To see if the Town will vote to allocate and/or reserve from the Community Preservation Fund annual revenues, the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2021, with each item to be considered a separate appropriation, or take any other action thereto. *By request of the Community Preservation Committee.*

- Appropriate \$21,620 from FY 2021 estimated revenues for Committee Administrative Expenses.
- Reserve \$43,240 from FY 2021 estimated revenues for Community Housing Reserve.
- Reserve \$43,240 from FY 2021 estimated revenues for Historic Resources Reserve.
- Reserve \$43,240 from FY 2021 estimated revenues for Open Space & Recreation Reserve.
- Reserve \$281,060 from FY 2021 estimated revenues for Budgeted Reserve.

MOTION: I move to allocate and/or reserve from the Community Preservation Fund annual revenues the amounts as set forth in Article 12.

ARTICLE 13. To see if the Town will vote to transfer from Community Preservation Act funds, in accordance with the provisions of Massachusetts General Laws Chapter 44B, the sum of \$175,000.00 with \$148,308.41 from the Open Space and Recreation Fund Balance, and \$26,691.50 from the Undesignated Fund Balance, in conformity with the applications submitted, to purchase a conservation restriction in conjunction with the Essex County Greenbelt Association, the Town of West Newbury Conservation Commission, and the Open Space Committee on three parcels of land containing approximately 38 acres of land, located off Middle Street and as shown on Assessors' Map R-27 as Parcels 28, 28A and 29. Said lots are also described in the deeds recorded with the Southern Essex District Registry of Deeds in Book 6703, Page 590, and Book 6547, Page 419. Said conservation restriction is to be conveyed to the Town of West Newbury; said purchase to be subject to approval of the conservation restriction by all involved parties, and that the Board of Selectmen is to be authorized to execute, acknowledge and deliver all grants, agreements and such other instruments, including but not limited to the conservation restriction, in accordance with Massachusetts General Laws Chapter 184 or any other applicable statute or regulation, as may be necessary on behalf of the Town of West Newbury to effectuate the purchase of said conservation restriction; or take any other action relative thereto. *By request of the Community Preservation Committee.*

MOTION: I move to transfer from Community Preservation Act funds, the sum of \$175,000.00 with \$148,308.41 from the Open Space and Recreation Fund Balance, and \$26,691.50 from the Undesignated Fund Balance, in conformity with the applications submitted, to purchase a conservation restriction in conjunction with any other party on three parcels of land containing approximately 38 acres of land, located off Middle Street and as shown on Assessors' Map R-27 as Parcels 28, 28A and 29. Said lots are also described in the deeds recorded with the Southern Essex District Registry of Deeds in Book 6703, Page 590, and Book 6547, Page 419. Said conservation restriction is to be conveyed to the Town of West Newbury; said purchase to be subject to approval of the conservation restriction by all involved parties, and that the Board of Selectmen be authorized to execute, acknowledge and deliver all grants, agreements and such other instruments, including but not limited to the conservation restriction, in accordance with Massachusetts General Laws Chapter 184 or any other applicable statute or regulation, as may be necessary on behalf of the Town of West Newbury to effectuate the purchase of said conservation restriction.

ARTICLE 14. To see if the Town will vote to transfer from Community Preservation Act funds, Historic Resources Reserve, the sum of \$85,000 for the payment of debt service and related borrowing costs authorized at the November 4, 2019 Special Town Meeting associated with the Preservation and Restoration of the Soldiers & Sailors Memorial Building. *By request of the Board of Selectmen.*

MOTIONS BOS APPROVED 6-24-20

MOTION: I move transfer from Community Preservation Act funds, Historic Resources Reserve, the sum of \$85,000 for the payment of debt service and related borrowing costs authorized at the November 4, 2019 Special Town Meeting associated with the Preservation and Restoration of the Soldiers & Sailors Memorial Building.

ARTICLE 15. To see if the Town will raise and appropriate and/or transfer from available funds the sum of \$229,020 to purchase a new dump truck with plow and spreader to replace a 2008 International dump truck with same or comparable equipment, and to dispose of the existing dump truck in accordance with Town policy for disposition of surplus property. *By request of the DPW Director.*

MOTION: I move that the Town take no action on this Article.

ARTICLE 16. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$304,000 to replace and improve the fire alarm system in the Page School. *By request of the DPW Director and Fire Chief.*

MOTION: I move to transfer from the Capital Stabilization Fund the sum of \$304,000 to replace and/or improve the fire alarm system in the Page School. Any remaining funds will be closed out to the undesignated fund balance at the close of Fiscal Year 2022.

ARTICLE 17. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$40,000 to replace failing sections of concrete flooring throughout the Page School. *By request of the DPW Director.*

MOTION: I move to transfer from the Capital Stabilization Fund the sum of \$40,000 to replace failing sections of concrete flooring throughout the Page School. Any remaining funds will be closed out to the undesignated fund balance at the close of Fiscal Year 2023.

ARTICLE 18. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$19,000 to replace the police cruiser radios and portable radios. *By request of the Police Chief.*

MOTION: I move to transfer from free cash the sum of \$19,000 to replace the police cruiser radios and portable radios. Any remaining funds will be closed out to the undesignated fund balance at the close of Fiscal Year 2021.

ARTICLE 19. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$4,000 for Fire Department emergency equipment – ice/water rescue suits. *By request of the Fire Chief.*

MOTIONS BOS APPROVED 6-24-20

MOTION: I move to transfer from free cash the sum of \$4,000 for the purchase by the Fire Department of emergency equipment – ice/water rescue suits. Any remaining funds will be closed out to the undesignated fund balance at the close of Fiscal Year 2021.

ARTICLE 20. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$7,500 for Fire Department emergency equipment – (2) 20” Dual Power Fans. *By request of the Fire Chief.*

MOTION: I move to transfer from free cash the sum of \$7,500 for the purchase by the Fire Department of emergency equipment – (2) 20” Dual Power Fans. Any remaining funds will be closed out to the undesignated fund balance at the close of Fiscal Year 2021.

ARTICLE 21. To see if the Town will vote to accept an exemption of real estate to the full amount of the taxable valuation of real property of the surviving parents or guardians of soldiers and sailors, members of the National Guard and veterans pursuant to Massachusetts General Law Chapter 59, Section 5, Clause 22H, such exemption to be available for tax years commencing July 1, 2020. *By request of the Board of Assessors.*

MOTION: I move that the Town accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 22H.

ARTICLE 22. To see if the Town will vote to amend Section VI of the Town Bylaws, Animal By-Law in order to establish a new Disposal of Waste section, to establish requirements related to the disposal and removal of dog waste, including the establishment and enforcement of fines for violations, and other related amendments. *By request of the Board of Selectmen.*

MOTION: I move that the Town take no action on this Article.

ARTICLE 23. To see if the Town will vote to limit the total amount that may be expended from each revolving fund established pursuant to Section XL of the Bylaws of the Town of West Newbury, to wit: *By request of the Board of Selectmen.*

- | | |
|---|-----------|
| ▪ Section 5.1 Summer Recreation Revolving Fund | \$ 44,350 |
| ▪ Section 5.2 GAR Library Fines and Penalties Revolving Fund | \$ 10,000 |
| ▪ Section 5.3 Police Vehicle Revolving Fund | \$ 20,000 |
| ▪ Section 5.4 Pipestave/Mill Pond Care and Maintenance Revolving Fund | \$ 5,000 |

MOTION: I move that the Town vote to limit the total amount that may be expended from each revolving fund as set forth in Article 23.

ARTICLE 24. Zoning amendments *By request of the Planning Board.*

MOTIONS BOS APPROVED 6-24-20

MOTION: I move that the Town take no action on this Article.

**TOWN OF WEST NEWBURY
SPECIAL TOWN MEETING
SATURDAY, JUNE 27, 2020 @ 10am**

ARTICLE 1. To hear and act upon the reports of Town officers and committees.

No motion: No reports for Town Meeting.

ARTICLE 2. To see if the Town will vote to transfer from Community Preservation Act funds the sum of \$462,857.00 from the Undesignated Fund Balance, to support reconstruction of and accessibility improvements to the Page School playground, in conformity with the applications submitted, or take any other action relative thereto. *By request of the Community Preservation Committee.*

MOTION: I move to transfer from Community Preservation Act funds the sum of \$462,857.00 from the CPC Undesignated Fund Balance for all costs and expenses relating to the reconstruction of and accessibility improvements to the Page School playground in conformity with the Application filed with and approved by the Community Preservation Committee. Any remaining funds will be closed out to the Community Preservation Act Funds Unrestricted Fund Balance at the close of Fiscal Year 2023.

ARTICLE 3. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$49,150 to fund improvements and repairs to the Council on Aging facility, Public Safety Complex, old DPW garage (on Page School site), the 1910 Building, and any unforeseen emergency repairs. *By request of the DPW Director.*

MOTION: I move to transfer from free cash the sum of \$49,150 to pay expenses pertaining to improvements and repairs to the Council on Aging facility, Public Safety Complex, old DPW garage (on Page School site), the 1910 Building, and to pay for any unforeseen emergency repairs to Town properties. Any remaining funds will be closed out to the undesignated fund balance at the close of Fiscal Year 2023.

ARTICLE 4. To see if the Town will vote to transfer from available funds the sum of \$61,087 to fund the fiscal year 2020 snow and ice deficit. *By request of the DPW Director.*

MOTION: I move to transfer from free cash the sum of \$61,087.00 to fund the Snow and Ice deficit. Any remaining funds will be closed out to the undesignated fund balance at the close of Fiscal Year 2021.

ARTICLE 5. To see if the Town will vote to transfer from available funds the sum of \$3,800 to pay for salaries and expenses pertaining to the operation of early voting for the 2020 State

MOTIONS BOS APPROVED 6-24-20

Primary Election and November Presidential Election with any sums remaining by the end of fiscal year 2021 to be returned to the Town. *By request of the Town Clerk.*

MOTION: I move to transfer from free cash the sum of \$3,800 to pay for salaries and expenses pertaining to the operation of early voting for the 2020 State Primary Election and November Presidential Election. Any remaining funds will be closed out to the undesignated fund balance at the close of Fiscal Year 2021.

ARTICLE 6. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$14,000 to install picnic tables and benches at the Mill Pond dock area. *By request of the Town Manager.*

MOTION: I move that the Town take no action on this Article.

ARTICLE 7. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$8,048 for the Town share of expenses for the grant-supported installation of electric vehicle charging stations at Page School and 1910 Building. *By request of the Board of Selectmen.*

MOTION: I move to transfer from free cash the sum of \$8,048.00 for the Town's share of expenses for the grant-supported installation of electric vehicle charging stations at the Page School and the 1910 Building. Any remaining funds will be closed out to the undesignated fund balance at the close of Fiscal Year 2021.

ARTICLE 8. To see if the Town will vote to transfer from available funds the sum of \$16,443 to fund the Essex Agricultural and Technical High School FY20 budget deficit. *By request of the Town Manager.*

MOTION: I move to transfer from free cash the sum of \$16,443 to pay all expenses pertaining to the Essex Agricultural and Technical High School FY20 budget deficit.

ARTICLE 9. To see if the Town will vote to transfer from available funds the sum of \$20,247.44 to fund underbilled but incurred National Grid expenses related to the Public Safety Complex. *By request of the Town Manager.*

MOTION: I move to transfer from free cash the sum of \$20,247.44 to pay all expenses pertaining to the underbilled but incurred National Grid charges related to the Public Safety Complex.

MOTION FOR SECOND SPECIAL TOWN MEETING

MOTION: I move to transfer from free cash the sum of \$100,000.00 for the Board of Selectmen to hire and retain professional services, including but not limited to legal, engineering and environmental, to examine, advise and review the proposed 40B Project located at 566 Main Street and 28 Coffin Street. Any remaining funds will be closed out to the undesignated fund balance at the close of Fiscal Year 2022.

Motion to be made by a Citizen Petitioner, Don Doak or otherwise



TOWN OF WEST NEWBURY COMMUNITY PRESERVATION COMMITTEE

Information regarding Special Town Meeting Art. 2, proposed funding for Page School Playground

Article 2 of the Special Town Meeting proposes the transfer of \$462,857 from the CPC Undesignated Fund Balance for costs related to the reconstruction of the Page School playground (behind building), including accessibility improvements to bring it into compliance with the Americans with Disabilities Act (ADA).

The playground proposed for reconstruction, located behind the Page School, has longstanding drainage problems that render it largely unusable for about 3-4 months each year. A number of the existing playground structures are in disrepair or completely broken. Further, the playground has been found to be out of compliance with accessibility requirements – so, even in its current condition, it is totally inaccessible to some children in our community.



This proposal was initiated by Page School parents working closely with Town and School personnel over the course of the past year. In addition to CPC recommendation, the proposal received votes and letters of support from the Board of Selectmen, the Parks & Recreation Commission, the Pentucket School Committee, Superintendent Bartholomew, the Pentucket Special Education Parent Advisory Council (SEPAC), and the Page School staff and administration. This initiative has also benefited from a \$20,000 earmark in the Commonwealth's current fiscal year budget intended "to improve the accessibility of public facilities at the Page School in the town of West Newbury." Those funds are being put to work to improve the accessibility of the swing sets located immediately adjacent to the playground.

Although this playground is located at the school, it sits on land owned by the Town. And, under the terms of the Pentucket Regional Agreement, the project is defined as a capital item and is therefore the Town's financial responsibility.

During the design process, the proposal also received input and ideas from children in each of grades K-6 attending Page School. In fact, nearly 275 drawings and narratives were received with a tremendous range of ideas and creativity regarding what these students would love to see at the Page playground. Examples from each grade's submittals are appended to the complete CPC proposal.

The proposed project budget is based on a conceptual design and vendor quotation, but in preparing the proposal the Town researched comparable projects in other communities and compared estimated costs to actual constructed costs elsewhere. Prior to beginning work on the project, the Town will solicit proposals from multiple vendors to ensure that we are getting the best quality product at the best value. If the project is completed for less than the approved budget, unused funds would revert to the CPA Undesignated Fund Balance.

Item	Est. Cost
Survey & engineering	\$ 27,000
Equipment removal, site prep, gravel base, grading	\$ 58,000
New equipment	\$ 201,068
Poured-in-place safety surfacing	\$ 88,489
Installation	\$ 88,300
TOTAL	\$ 462,857

The complete proposal submitted to the CPC – for this project as well as for proposed acquisition of a Conservation Restriction for the Artichoke River Woods property (Annual Town Meeting Art. 13) can be found on the CPC website at: <https://www.wnewbury.org/community-preservation-committee>

Thank you for your consideration!



Town of West Newbury

381 Main Street

West Newbury, Massachusetts 01985

Angus Jennings, Town Manager

978-363-1100, Ext. 111 Fax 978-363-1826

townmanager@wnewbury.org

TO: Board of Selectmen
FROM: Angus Jennings, Town Manager
DATE: May 22, 2020
RE: Proposed increase to FY21 veterans' services budget

Earlier this week we received notice from our Veterans' Agent that a veteran recently moved to town who qualifies for benefits pursuant to MGL Ch. 115.¹

When I prepared the proposed FY21 veterans' benefits budget, I factored in the current benefits that we pay, and adjusted upward to provide a buffer given that there is always some uncertainty in this budget line. However, the amount of the new resident's benefit (\$1,389/month) exceeds the amount of "contingency" built into the recommended budget.

Therefore, I request that the Board recommend an increase to the proposed FY21 budget line, as follows:

Amount in recommended FY21 budget:	\$10,000
Known benefit amount (prior to this week):	\$4,824
Additional benefit amount (annual):	\$16,668
Total (known) benefit amount:	\$21,492
Recommended amended budget amount:	\$24,000

The amount I am recommending is just a guess, but is intended to factor in the fact that, in addition to the known benefit amounts, the Town could be responsible for payment of additional veterans' benefits associated with medical expenses, or otherwise. The proposed recommended amount could prove insufficient, but if we see that during the course of FY21 we could bring a supplemental article to the Special Town Meeting next fall or next April.

It is important to keep in mind that, while the full amount of the benefit paid must be budgeted, the Town does receive 75% reimbursement through its Cherry Sheet. The lag time before reimbursement can be about 18 months.

cc: *Finance Committee*
Town Accountant/Business Manager

¹ <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleXVII/Chapter115>



**Town of West Newbury
Board of Selectmen
Monday, June 8, 2020**
381 Main Street, Town Office Building
www.wnewbury.org

Minutes of Meeting – Excerpt re EV Charging Stations / FY21 Budget

Open Session: 7:00 p.m. by remote participation (see below)

The meeting was called to order at 7:04 p.m. by Chairman David Archibald.

Participation at the Meeting:

- ❖ Board of Selectmen: David Archibald, Richard Parker and Glenn Kemper
- ❖ Town Manager, Angus Jennings
- ❖ Town Clerk/Counsel & Procurement Officer, Michael McCarron
- ❖ Assistant to Town Manager and Finance Department, Jennifer Walsh
- ❖ Moderator KC Swallow
- ❖ Rose Vetere
- ❖ Jen Solis
- ❖ Don Doak

[EXCERPT BELOW:]

E. Consideration of adding warranty costs for Electric Vehicle Stations to proposed FY21 operating budget

Selectman Richard Parker said that it was really an oversight at the outset that they didn't take the issue of warranty as seriously as they should have. Stated that he talked with people in charge of installation and maintenance of EV charging stations in Newburyport, Amesbury, and Melrose, and the gist from all of them is that they should have a maintenance plan because they're subject to damage because people are connecting them to their cars in a parking garage and they're in a public space, so there are things that can happen and if you don't have a maintenance plan, you end up paying for them directly. And based on the experiences of the other three communities, the maintenance plans pay for themselves easily or would have if they had taken them seriously at the outset.

There were various options of maintenance plans available and in the end, what he concluded in looking at the different options, it seems the best option would to go with a 5-year plan paid on a yearly basis as opposed to the other two options. The original option proposed was a 2-year plan, he looked a 5-year plan at \$1,000 per year per location, saving a couple hundred dollars if paid up front. He thinks it's something that should be done because otherwise we're going to get bit.

Chairman David Archibald stated that he generally doesn't like warranty plans and always prefers to roll the dice. Long-term, he's in favor of putting them in, but nearer term, we have no idea what utilization we'll see. Selectman Glenn Kemper stated 1%, he thinks. And Selectman Richard Parker stated that it's the fastest growing segment of autos sold and they're going to

become common and it wasn't until he had talked to three people and gotten the same story that he became convinced that we'd be foolish not to.

Chairman David Archibald asked if they're not getting enough usage initially, do you think they'll have problems. Selectman Glenn Kemper stated only if someone runs into it, and he agrees with Selectman Archibald that he personally doesn't get these things, but since he's a Selectman, he's going to go with Selectman Richard Parker's recommendation on this. Selectman Richard Parker stated that in this case and because of the feedback he got from people who have experience in this area, that it seemed clear that they should go ahead with the warranty plan.

Chairman David Archibald asked which plan he would pick. Selectman Richard Parker said that he picked the 5-year plan because the cost of the internet convertibility and the plan that allows you to do everything with the station.

Chairman David Archibald asked if the Town is able to enter into a 5-year contract. Town Manager Angus Jennings stated that they cannot bind the Town into a 5-year plan, so if the Board recommends adding the funds to the operating budget, it's a clean way to do it. Town Clerk Michael McCarron stated that it's supposed to be three years without a vote, but a vote of the Town Meeting would allow it, so if it was a budget item referring to this, approval for five years, it would be okay. If the Town Meeting is voting this money for this purpose, then you can have up to a 5-year contract.

Motion was made by Selectman Richard Parker that we purchase the 5-year committed assurance plan for the EV charging stations at a total cost of \$5,990. Seconded by Selectman Glenn Kemper. This is \$1,198 per year per station, two sites, the 1910 Building and the Page School, with two plugs in each site.

Yes 3, No 0

Town Manager Angus Jennings stated that he wanted to make everyone aware that what was just voted is a proposed increase in the operating budget, that when the DPW town expenses line comes up in the budget for review, that will require a hold and an amended motion to add the \$2,400 to that line item.

Respectfully submitted,

Susan M. Lobie, Certified Electronic Transcriptionist

Office Solutions Plus
15 Marion Road, Salem, MA 01970

Town Manager

From: Rick Parker
Sent: Tuesday, June 23, 2020 5:32 PM
To: Tony Parente
Cc: Town Manager
Subject: RE: West Newbury - Confirming ChargePoint Assure Plan Pricing

Thank you Tony.

From: Tony Parente <tparente@HS-E.com>
Sent: Tuesday, June 23, 2020 4:25 PM
To: Rick Parker <rparker@wnewbury.org>
Cc: Town Manager <townmanager@wnewbury.org>
Subject: RE: West Newbury - Confirming ChargePoint Assure Plan Pricing

Rick,

I have attached the revised pricing from ChargePoint. The assure costs did not change. You are correct for the commit 5 year pricing.

Thanks,

Tony Parente

Business Development Manager
Horizon Solutions

c (401) 265-1284 | tparente@HS-E.com

Visit the **NEW** HorizonSolutions.com

Considering an [EV charging station solution?](#) We can help, contact me.

From: Rick Parker <rparker@wnewbury.org>
Sent: Tuesday, June 23, 2020 2:38 PM
To: Tony Parente <tparente@HS-E.com>
Cc: Town Manager <townmanager@wnewbury.org>
Subject: West Newbury - Confirming ChargePoint Assure Plan Pricing

Tony,

West Newbury's town meeting is scheduled for this Saturday, June 27. We will be voting on funding for the CT4000 Assure Plan in our line item budget, specifically the 5yr Committed Assure Plan (Order Code: CT4000-ASSURES-COMMIT) for two stations at each of the two locations, the Town Office Building and Page Elementary School. Based on the "Cellular Plan and Warranty Pricing breakdown.pdf" that you provided (attached), the cost will be \$5,990 for each location or \$11,980 total → \$2,396/year.

Please confirm that this is correct and how long the pricing is valid.

Thank you – rick
Richard Parker

West Newbury Selectman
(978)270-8053

From: Tony Parente <tparente@HS-E.com>
Sent: Monday, April 13, 2020 2:59 PM
To: Rick Parker <rparker@wnewbury.org>; Town Manager <townmanager@wnewbury.org>
Cc: Doug Walo <dwalo@hs-e.com>; Lori Timmermann <Lori.Timmermann@nationalgrid.com>
Subject: RE: Town Clerk E V Proposal & Sketch

Rick,

I have attached the spec sheet on the Assure warrantee plan and what it covers. I have also attached the sheet on the costs for 1-5 years for cloud and assure. The cloud is at the top and the assure is on the bottom. I have put a block around them as well.

Let me know if you want to go through it over the phone.

Thanks,

Tony Parente

Business Development Manager
Horizon Solutions

c (401) 265-1284 | tparente@HS-E.com

[Visit us on the web](#)

Considering an [E charging station solution](#)? We can help, contact me.

From: Rick Parker <rparker@wnewbury.org>
Sent: Monday, April 13, 2020 1:25 PM
To: Tony Parente <tparente@HS-E.com>; Town Manager <townmanager@wnewbury.org>
Cc: Doug Walo <dwalo@hs-e.com>; Lori Timmermann <Lori.Timmermann@nationalgrid.com>
Subject: RE: Town Clerk E V Proposal & Sketch

Hello Tony,

Thank you for the EV charging station proposals last week. I have some concern about the maintenance costs quoted and if we should be concerned about reliability of the ChargePoint CT4000 Series EV charging stations. Since funding for the projects at both the Town Office Building and the Page School will need to be voted on and approved at our Annual Town Meeting, and since there has already been some pushback about spending on these two projects, it would be good to understand exactly what is included in or covered by the maintenance plans, as well as cost of different duration plans (quoted plan is \$2820/2 years for each location, with 2 CT4000 EV chargers/location).

If you would like to discuss, please call my cell at (978)270-8053.

Thank you - rick
Richard Parker
West Newbury Selectman
(978)270-8053

From: Tony Parente <tparente@HS-E.com>
Sent: Monday, April 6, 2020 9:57 PM
To: Rick Parker <rparker@wnewbury.org>; Town Manager <townmanager@wnewbury.org>

Cc: Doug Walo <dwalo@hs-e.com>; Lori Timmermann <Lori.Timmermann@nationalgrid.com>

Subject: Town Clerk E V Proposal & Sketch

Richard & Angus,

I have attached the proposal and site sketch for your review. Please let me know if you have any question.

Thanks,

Tony Parente

Business Development Manager

Horizon Solutions

c (401) 265-1284 | tparente@HS-E.com

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ChargePoint Assure

Industry-leading support, maintenance and warranty deliver peace of mind.

ChargePoint® Assure is the most comprehensive EV station maintenance and management program. Assure covers everything needed to keep ChargePoint electric vehicle (EV) charging stations up and running. With Assure, ChargePoint takes responsibility for fixing hardware issues by providing parts, labor and orchestration of repairs by expert support specialists. Proactive monitoring, regular reports and unlimited changes to station policies are included with Assure, as well as one business day response to requests and a 98% annual uptime guarantee. You can also get professional guidance when configuring your stations to make the most of EV charging.

ChargePoint EV charging stations are the most advanced and reliable in the world, but site conditions can change, wear and tear occurs, and accidents or equipment failures can happen. High-quality service and support start with high-quality products, site preparation and installation, but these elements alone aren't enough. Assure is so much more than a warranty. It is the most comprehensive EV station maintenance and management program. With Assure, you don't have to spend time figuring out how to fix or maintain your station. It's always ready to charge so you get a good return on your investment.

What Does Assure Include?

Stay on Top of Operations with Proactive Monitoring

- + Find out about problems before your drivers do with remote monitoring
- + Get 98% annual station uptime with a non-performance penalty for outages caused by station hardware or software failures
- + Keep your stations up and running with proactive troubleshooting and dispatch services
- + Fix problems with on-site labor that ChargePoint dispatches and manages
- + Call us during business hours (5 AM – 6 PM Pacific) for expert support

Count On a Fast Fix with One-Business-Day Response Time

- + We respond to all issues within one business day
- + ChargePoint certified technicians will be onsite to repair your station within one business day of receiving any required parts
- + U.S.-based support specialists coordinate all repairs

Rest Easy with the Industry's Leading Parts and Labor Warranty

- + We offer the EV charging industry's first and most comprehensive warranty for parts and on-site labor
- + We cover labor to repair issues that often aren't covered under warranty, such as vandalism, auto accidents and excessive wear and tear

Optimize with Expert Advice and Unlimited Changes

- + U.S.-based EV charging experts advise you on best practices for station configuration and management in your region and industry
- + Our team makes unlimited station configuration and policy changes for you, so you can control access to your station, set charging rates and make adjustments based on driver behavior

Get a Glimpse into Driver Behavior with Robust Reporting

- + See how your stations are being used in an easy-to-read format with monthly summaries
- + Prove success and make improvements with quarterly reports on station utilization, performance, energy usage and environmental impact
- + Compare your station use with organizations like yours

What Does Assure Require?

Because installation quality affects the long-term reliability and availability of EV charging stations, ChargePoint requires that all stations covered by Assure are validated to ensure they meet installation specifications. Validation is performed on-site and includes inspection of power availability, panel, breaker and wiring; confirmation of cellular and local network coverage (through WiFi) and verification that all ChargePoint installation requirements are met. Choose one of the following ways to validate stations and activate Assure:

1. Authorized ChargePoint operations & maintenance (O&M) partners who perform site preparation and station installation will automatically validate the stations and enable Assure.
2. Authorized ChargePoint reseller partners certified to perform self-validation may validate station installations and enable Assure.
3. When independent or in-house installers are used, validation may be purchased from either of the partners above. After the partner successfully validates site preparation and station installation, Assure is enabled.

Station Maintenance Options

Maintenance Option	Parts Only Warranty	Assure
Availability	One year included for free on all stations installed by a ChargePoint certified installer*	Available for purchase for up to five years. Stations must be installed and validated by a ChargePoint certified installer.
Parts Covered	Defective parts are exchanged	Included and coordinated by a ChargePoint support specialist
Certified On-Site Labor	Not included: station owner must find a ChargePoint certified installer to perform any repairs	Included and coordinated by a ChargePoint support specialist
Monthly Station Summary Report		Included
Detailed Quarterly Reports		Included
Uptime Guarantee		98% with non-performance penalty
Proactive Monitoring		Included
Service Level Agreement		1 business day response time 1 business day from parts arrival for on-site labor
Labor Coverage		Included for damage caused by accidents, vandalism and excessive wear and tear
Unlimited Station Configuration		Included

* Installations not performed by a ChargePoint certified installer are not covered under warranty.

Ordering Information

Description	Order Code
Assure for CT4000 Family	CT4000-ASSURE ⁿ
Assure for CPF25	CPF25-ASSURE ⁿ
Assure for Express 100	CPE100-ASSURE ⁿ
Assure for Express 200	CPE200-ASSURE ⁿ
Assure for Express 250	EXPRESS-ASSURE ⁿ
Assure for Express Plus	EXPRESS-ASSURE ⁿ




¹ Substitute *n* for desired years of service (1, 2, 3, 4 or 5 years).

² Substitute *n* for years of service desired (1, 2 or 3 years).

Companion Services

Description	Order Code
Station Activation and Configuration	CPSUPPORT-ACTIVE
Station Installation and Validation	CT4000-INSTALLVALID
Validation	CPSUPPORT-SITEVALID

Contact Us

-  Visit chargepoint.com
-  Call +1.408.705.1992
-  Email sales@chargepoint.com



ChargePoint, Inc.
240 East Hacienda Avenue
Campbell, CA 95008-6617 USA

+1.408.841.4500 or
+1.877.370.3802 US and Canada toll-free

chargepoint.com

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Commercial Cloud Plan

This plan includes Secure Network Connection, On-going Station Software updates, Station Inventory, 24x7 Driver Support, Host Support, Session Data and Analytics, Fleet Vehicle Management and Integration, Fleet Access Control, Valet Dashboard, Power Management (Circuit, Panel, Site Sharing), Scheduled Charging, Driver Access Control, Pricing and Automatic Funds Collection, Waitlist, Videos (on supported hardware). **The price below is per port.**

Order Code	Product Description	List Price (Per Port)	Total for 2 Ports	Total for 4 Ports
CPCLD-COMMERCIAL-1	1yr Prepaid Commercial Cloud Plan	\$280	\$560	\$1,120
CPCLD-COMMERCIAL-2	2yr Prepaid Commercial Cloud Plan	\$500	\$1,000	\$2,000
CPCLD-COMMERCIAL-3	3yr Prepaid Commercial Cloud Plan	\$705	\$1,410	\$2,820
CPCLD-COMMERCIAL-4	4yr Prepaid Commercial Cloud Plan	\$910	\$1,820	\$3,640
CPCLD-COMMERCIAL-5	5yr Prepaid Commercial Cloud Plan	\$1,105	\$2,210	\$4,420

Enterprise Cloud Plan

This plan includes Secure Network Connection, On-going Station Software updates, Station Inventory, 24x7 Driver Support, Host Support, Session Data and Analytics, Fleet Vehicle Management and Integration, Fleet Access Control, Valet Dashboard, Time of Use-varying Power Management (Circuit, Panel, Site Sharing), Scheduled Charging, Driver Access Control, Pricing and Automatic Funds Collection, Waitlist, Videos (on supported hardware), Meter Data and Advanced Analytics, Building/Energy Management System API, Plug-n-charge (*), Real-Time DC Dynamic Power Management (*), Occupancy Detection (*), Predictive Maintenance and Diagnostics (*).

The price below is per port.

Order Code	Product Description	List Price (Per Port)	Total for 2 Ports	Total for 4 Ports
CPCLD-ENTERPRISE-1	1yr Prepaid Enterprise Cloud Plan	\$480	\$960	\$1,920
CPCLD-ENTERPRISE-2	2yr Prepaid Enterprise Cloud Plan	\$857	\$1,714	\$3,428
CPCLD-ENTERPRISE-3	3yr Prepaid Enterprise Cloud Plan	\$1,209	\$2,418	\$4,836
CPCLD-ENTERPRISE-4	4yr Prepaid Enterprise Cloud Plan	\$1,560	\$3,120	\$6,240
CPCLD-ENTERPRISE-5	5yr Prepaid Enterprise Cloud Plan	\$1,894	\$3,788	\$7,576

CT4000 Assure Plans

Assure is the most comprehensive parts and on-site labor warranty. Parts and On-Site Labor to repair or replace any manufacturing defect and includes station management, remote monitoring of station and proactive repair dispatch. A successful Site Validation is required to activate any ChargePoint Assure product. Site Validations are sold separately. For Assure Commit plans, partners must submit purchase order for full term amount and ChargePoint will invoice annually.

Assure is priced per station.

Order Code	Product Description	List Price (Per Station)	Total for 1 Station	Total for 2 Stations
CT4000-ASSURE1	1yr Prepaid Assure Plan	\$740	\$740	\$1,480
CT4000-ASSURE2	2yr Prepaid Assure Plan	\$1,410	\$1,410	\$2,820
CT4000-ASSURE3	3yr Prepaid Assure Plan	\$2,064	\$2,064	\$4,128
CT4000-ASSURE4	4yr Prepaid Assure Plan	\$2,460	\$2,460	\$4,920
CT4000-ASSURE5	5yr Prepaid Assure Plan	\$2,495	\$2,495	\$4,990
CT4000-ASSURE1-COMMIT	1yr Committed Assure Plan	\$817	\$817	\$1,634
CT4000-ASSURE2-COMMIT	2yr Committed Assure Plan	\$1,634	\$1,634	\$3,268
CT4000-ASSURE3-COMMIT	3yr Committed Assure Plan	\$2,322	\$2,322	\$4,644
CT4000-ASSURE4-COMMIT	4yr Committed Assure Plan	\$2,940	\$2,940	\$5,880
CT4000-ASSURE5-COMMIT	5yr Committed Assure Plan	\$2,995	\$2,995	\$5,990