



West Newbury Water Dept.  
381 Main Street  
West Newbury, MA 01985  
(978) 363-1100 Ext.127

July 1, 2019

To the residents of Robin Road, Woodcrest Drive, Crescent Drive and Hilltop Circle:

Dear resident,

After an extended engineering design process in coordination with MassDEP, the West Newbury Water Department recently went out to bid for a new water storage tank to be built on Brake Hill. The contract was awarded to CB&I Storage Tank Solutions, LLC out of New Castle, Delaware.

This tank will replace the 82-year-old tank that is currently in use. The new tank will hold approximately 400,000 gallons and be sphere shaped. It will be a little uphill from the old tank. The existing tank will be removed after the new one is approved by the MassDEP and operating.

Before the water tank project gets started, on/around July 8<sup>th</sup> a separate contractor J. White Contracting, Inc. of Andover, MA will be completing the second phase of the 12" water main installation pursuant to an agreement between the Water Commission and the developer of Drake's Landing. The water main installation is a separate project from the new tank installation, and this will complete work that began with the first phase last fall.

The estimated project schedule follows:

- **On/around July 8, 2019:** J. White to begin second phase of 12" water main installation. Estimated duration of work: 3 weeks.
- **August 2019:** CB&I to begin site work, build gravel access drive from Hilltop Circle to water tank, and install electric and Comcast duct banks.
- **October 2019:** CB&I to begin tank construction, concrete foundation, and build tank. Work to continue into the fall as long as weather permits.
- **Spring 2020:** Complete tank construction and painting.

Please note that this schedule **is subject to change**. However, at the moment it is our best estimate. Periodic updates to the project schedule will be posted to the Water Department webpage at <https://www.wnewbury.org/water-department-0>.

It is our desire to keep the lines of communication open between the neighborhoods, Water Department, engineers and the contractors.

To that end we would like to ask the following of the residents. If you have an issue with anything happening on or around the project site, please **CALL THE WATER**

DEPARTMENT immediately at (978) 363-1100 ext. 127 or [wnwater@wnewbury.org](mailto:wnwater@wnewbury.org). The Water Department does not routinely review social media postings; we can be most responsive to concerns if they are brought to our attention directly.

We will be building a new gravel access way from Hilltop Circle to the tank site to facilitate site access, including large vehicles, during construction. This area has the potential to attract young children to watch what is happening. Please, keep your children away from the construction site. **Remember, from Hilltop Circle to the tank will be an active construction site. We are asking that everyone stay away from the site during construction to help ensure a safe and efficient workplace.**

The specifications in the Request for Proposals (RFP) outlines items that require the contractors to operate in such a way as to minimize the impact in your neighborhood. The Commission will have inspectors on-site during construction to ensure compliance with contract terms.

The hours of construction shall be limited to Monday through Friday from 7:00 am to 5:00 pm No work shall occur outside these hours, including weekends and holidays, without prior approval from the Town. However, contractors are permitted to arrive on site at 6:45 am for set up, and to leave as late as 5:15 pm for break down. Hours of construction shall be posted at the entrance to the site.

The Board of Selectmen voted last summer to restrict on-street parking during the term of the project. The Board will review this issue again, along with potential changes to the direction of construction vehicle traffic flow around Hilltop Circle at its meeting on Monday, July 22<sup>nd</sup> at 7 pm. Public attendance is welcome, and/or you may submit comments to the Town Manager in advance of the meeting in person or at [townmanager@wnewbury.org](mailto:townmanager@wnewbury.org).

Thank you,  
The Board of Water Commissioners