This application may be completed electronically and emailed to [cpc@wnewbury.org](mailto:cpc@wnewbury.org) or printed and completed by hand and submitted to the CPC Administrator. All applications must be received by the CPC Office at least 2 weeks prior to a scheduled meeting in order to be considered by the Committee. For more information contact 978-363-1100 X131.

**APPLICANT INFORMATION:**

|  |  |
| --- | --- |
| Project Name: |  |
| Project Address: |  |
| Map/Lot: |  |
| Applicant Name:  (Group or Committee Affiliation) |  |
| Contact Person: |  |
| Telephone: |  |
| Address: |  |
| Email: |  |
| Date of Application: |  |

**COMMUNITY PRESERVATION CATEGORY:** *(Consult guidelines on following page and check all that apply)*

|  |  |
| --- | --- |
|  | Open Space |
|  | Recreation |
|  | * + Historic Preservation |
|  | * Eligible/On State Registry |
|  | * Designated by Historic Commission |
|  | Community Housing |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CPA Eligibility Requirements** | | | | |
|  | **Open Space** | **Recreation** | **Historic** | **Housing** |
| **Acquire** | Yes | Yes | Yes | Yes |
| **Create** | Yes | Yes | No | Yes |
| **Preserve** | Yes | Yes | Yes | Yes |
| **Support** | No | No | No | Yes |
| **Rehabilitate and/or**  **Restore** | Yes,  if acquired or created with CPA funds | Yes  (New 7/8/2012) | Yes | Yes  If acquired or created with CPA funds |
| Adapted from “Recent Developments in Municipal Law”, Massachusetts Department of Revenue, October 2012 | | | | |

**General Criteria**

The Community Preservation Committee will give preference to proposals which address as many of the following general criteria as possible:

* Are consistent with the planning documents that have received wide scrutiny, public input and have been adopted by the Town such as the Open Space and Recreation Plan, Capital Improvement Plan and Master Plan;
* Preserve and enhance the character of the town;
* Save resources that would otherwise be threatened;
* Serves a currently under-served population;
* Either serve more than one CPA purpose (especially in linking open space, recreation and community housing) or demonstrate why serving multiple needs is not feasible;
* Demonstrate practicality and feasibility; demonstrate that the project can be implemented expeditiously and within budget;
* Produce an advantageous cost/benefit value;
* Leverage additional public and/or private funds;
* Preserve or utilize current town-owned assets; and
* Receive endorsement by other municipal boards or departments as well as community groups.

**PROJECT DESCRIPTION:**

|  |
| --- |
| Provide a description of the project: |
| How is this project consistent with the goals of the CPA? |
| What is the intended timeline of the project? |

**Funding:**

|  |  |
| --- | --- |
| Estimated funding needed for this project: | **$** |
| CP funding requested: | **$** |

**OTHER:**

|  |
| --- |
| Please attach any other information which you think would be useful for the CPC to consider when evaluating this project’s eligibility for funding. |