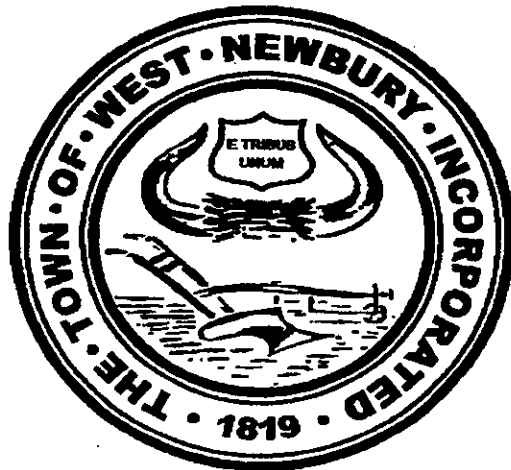


**ANNUAL STATEMENT  
OF THE RECEIPTS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDING  
JUNE 30, 2013**

**TOWN OF WEST NEWBURY**



Together with the reports of the School Committee, Board of Fire Engineers, Board of Water Commissioners, Trustees of the Public Library, Assessors, Finance Director, Treasurer, Collector, Town Clerk, and various departments and committees.

**SELECTMEN  
1900-2013**

Charles W. Ordway  
Richard Newell  
Sam Rogers  
Daniel Cooney  
Robert S. Brown  
George E. Noyes  
Parker H. Nason  
Robert J. Forsyth  
George C. Howard  
Joseph Newell  
Albert E. Elwell  
Albert Beckford  
Harold T. Daley  
\*Francis A. Bartlett  
Ralph Woodworth  
Fred Knapp  
Leonard R. Burrill

Walter Swap  
M. Paine Hoseason  
\*Howard Cox  
\*Norman L. Brown  
Russell Zeaman  
A. Neil Gadd  
Elsie M. Spalding  
Raymond H. Poore  
James W. Bingham  
Irving A. Burrill  
William M. Rowe  
Stephen F. Burke, Jr.  
Ann S. Reilly  
Frank E. Hobson  
Merton E. Chute  
Thomas E. Pulkkinen  
Robinson M. Shively

Patricia W. Knowles  
Steven Cashman  
Sandra J. Raymond  
David W. Cook  
Charles A. Robinson  
Richard Berkenbush  
John S. McGrath  
Patricia P. Reeser  
Nelson A. Valverde  
Albert H. Knowles, Jr.  
Ann L. O'Sullivan  
Richard J. Cushing  
Sherrie H. Gadd  
Glenn A. Kemper  
Thomas M. Atwood  
Joseph Anderson

\*Died in office

**DIRECTORY OF ELECTED TOWN OFFICIALS**  
**(As of June 30, 2013)**

**BOARD OF SELECTMEN**

Joseph Anderson, 2016

Albert H. Knowles, Jr., 2014, Chair

Glenn A. Kemper, 2015, Clerk

**BOARD OF PUBLIC HEALTH**

Blake J. Seale, 2014

Robert P. Janes, 2015

Kimberly Cole, 2016

**BOARD OF ASSESSORS**

John J. Cena, 2014

William J. Krajewski, 2015

Thomas M. Atwood, 2016

**TOWN MODERATOR**

Kathleen C. Swallow, 2015

**PENTUCKET SCHOOL COMMITTEE – WEST NEWBURY REPRESENTATIVES**

Christine Reading, 2014

Jill C. Eichhorst, 2015

Christopher E. Wile, 2016

**BOARD OF WATER COMMISSIONERS**

W. Lawrence Corcoran, 2015

R. Scott Wolke, 2014

Albert H. Knowles, Jr., 2016

**CONSTABLES**

Stephen Alvino, 2016

Glenn W. Coffin, 2016

Brian Richard, 2016

**BOARD OF TRUSTEES, G.A.R. MEMORIAL LIBRARY**

Lucile A. Wachling, 2016

Alexandra Guralnick, 2016

Elizabeth Torissi, 2015

M. Dorothy Cavanaugh, 2014

Judith W. Marshall, 2014

Scott P. Berkenbush, 2015

R. Bruce Hamilton, 2014

Marcia Sellos-Moura, 2016

Virginia J. Selman, 2015

**PLANNING BOARD**

Ann E. Bardeen, 2016

Raymond Cook, 2016

Richard Bridges, 2017

Brian R. Murphey, 2014

John Sarkis, 2015

B. Dennis Lucey III, Associate  
(Apptd. by Selectmen)

**BOARD OF PARK AND RECREATION COMMISSIONERS**

Thomas J. Flaherty, 2015

Allison Hammett, 2014

Greg Pope, 2016

**WEST NEWBURY HOUSING AUTHORITY**

W. Lawrence Corcoran, 2015

David S. Houlden, 2014

Mary Harada, 2016

Marjorie Peterson, 2017

Joan Whitney, State Apptd.

**DIRECTORY OF TOWN OFFICIALS AND COMMITTEES**  
**FINANCE DIRECTOR/TAX COLLECTOR/TREASURER**

Warren G. Sproul

**EXECUTIVE ADMINISTRATOR TO BOARD OF SELECTMEN**

Kristine A. Pyle

**TOWN CLERK**

Michael P. McCarron, Esq.

**TOWN ACCOUNTANT**

Eileen DeVeau

**ASSESSOR'S OFFICE**

Chief Assessor, Sheila Hambleton

Meredith Stone, Asst. Assessor

**ASSTISTANT TAX COLLECTOR/TREASURER**

Susan Yeames

**DEPARTMENT OF PUBLIC WORKS**

Gary Bill, Director

Brian Richard, Buildings and Grounds Foreman

Richard Hills, Highway Foreman

**WATER DEPARTMENT SUPERINTENDENT**

Michael Gootee

**BOARD OF FIRE ENGINEERS**

Scott Berkenbush, Fire Chief

Mark Hemingway  
Robert P. Janes

Michael D. Dwyer  
Mary Ann Fowler

**POLICE DEPARTMENT**

Lisa Holmes, Police Chief, 2014

Michael Dwyer, 2015

Jeffrey Durand, Sgt., 2015  
Royster Johnson, IV, 2015  
Danielle Burrill, 2016

Daniel Cena, Sgt., 2014  
Barry Coker, 2016  
Eric Forni, 2014

**RESERVE POLICE OFFICERS**

Robert Mercurio

Sean O'Keefe

John Cammarata

Richard B. Merrill, Jr.

Richard Parenteau  
Monica Carnes Fitzpatrick  
Patrick Clay

Henry Olshefsky  
Timothy Rivet  
Brian Warne

**SPECIAL POLICE OFFICERS**

Lee Ann Delp, E.M.A.

Matthew Lipinski, A.C.O.

**AUXILIARY POLICE OFFICERS**

R. Bruce Hamilton, E.M.A.

Blake Seale, E.M.A.

George Evans, E.M.A.

David Evans, E.M.A.

David D. Jennell, E.M.A.

Richard J. Cushing, E.M.A.  
Carolyn Davies, E.M.A.  
Richard Davies, E.M.A.  
Joseph Beaulieu, E.M.A.  
Benjamin Jennell, E.M.A.  
Mark Marlow, E.M.A.  
Theresa Poore, E.M.A.

Chief Scott Berkenbush, E.M.A.  
Raymond S. Dower III, E.M.A.  
Mark Hemingway, E.M.A.  
John Connolly, E.M.A.  
Stephen Cutter, E.M.A.  
Greg Jennell, E.M.A.  
Melissa Bessom, E.M.A.

**FIELD DRIVER AND FENCE VIEWER**

Stephen C. Alvino

**ANIMAL CONTROL OFFICER**

Matthew Lapinski, Emergency Animal Control Officer

**PUBLIC SAFETY DISPATCHERS and SPECIAL POLICE OFFICERS**

Judith Romano♦ 2015 (Full-time)	Richard Parenteau, 2016	Keenan Leonard-Solis 2016
Jenna DiGianvittorio♦ (Part-time)	(Full-time) Lead Dispatcher	(Full-time)
Robert Pierce (Part-time)	Benjamin Jennell (Part-time)	Alexander McKeon (Part-time)
♦indicates Matron/prisoner watch	Blake Miller (Part-time)	Douglas Crapo ( <i>Prisoner watch only</i> )

**EMERGENCY MANAGEMENT AGENCY**

Michael Dwyer, Deputy Director	Lee Ann Delp, Director	Benjamin Jennell, Deputy Director and Administrative Asst.
Steve Alvino, Deputy Director	Chief Scott Berkenbush, Fire Dept. Rep.	
Carolyn Davies, Radiological Officer	Chief Lisa Holmes, Police Dept. Rep.	Joseph Anderson, Municipal Officer
Richard Davies, Radiological Officer	Albert H. Knowles, Jr., Municipal Officer	Glenn Kemper, Municipal Officer
Mark Hemingway, Communications	Sgt. Daniel Cena, Police Dept. Rep.	Dave Evans, Staging Officer
John Connolly, Communications	Royster Johnson, Police Dept. Rep.	George Evans, Staging Officer
Joseph Beaulieu, Communications	Danielle Burrill, Police Dept. Rep.	Greg Jennell, Staging Officer
R. Bruce Hamilton, Transportation	Gary Bill, DPW Rep.	David D. Jennell, Staging Officer
Blake Seale, Transportation	Theresa Poore, Special Needs	Mark Marlow, Staging Officer
Richard Cushing, Transportation		Stephen Cutter, Staging Officer
Melissa Bessom, Special Needs		Raymond S. Dower, III, Staging Officer
Mike Gootee, Water Dept. Rep.		Paul Sevigny, Brd. of Health Rep.

**TOWN COUNSEL and CHIEF PROCUREMENT OFFICER**

Michael P. McCarron

**FINANCE COMMITTEE**

Sherrie Gadd, 2015	David Archibald, Chair, 2014	Carroll Winch, 2016
Anna Marie Dalesandro-Beech, 2014	Warren G. Sproul, Ex Officio	Frank Sisto, 2016
		_____, 2014

**INSPECTOR OF ANIMALS**

Matthew Lapinski  
(Appointed by the Commonwealth)

**VETERANS' GRAVES OFFICERS**

Margaret Spalding, Walnut Hill Cemetery	Albert H. Knowles, Jr., Rural Cemetery	Robert Janes, Bridge St. Cemetery & Merrimack Cemetery
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**REGISTRARS OF VOTERS**

Elise Henrichs, 2014	Rosamond B. Veator, Chair, 2016 Michael P. McCarron, Ex Officio	Gail Majauckas, 2015
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**INSPECTOR OF BUILDINGS**

Sam Joslin, Alternate

Glenn Clohecy

Denis Nadeau, Alternate

**INSPECTOR OF WIRING**

David Levesque

Larry S. Fisher, Alternate

**GAS & PLUMBING INSPECTOR**

Mike Magliaro, Alternate

Stanley Kulacz, Inspector

Richard Danforth, Alternate

**ZONING BOARD OF APPEALS**

Peter Phillips, 2015  
Peter Clark, Alternate

Paul O. Kelly, Chair, 2016  
Richard Davies, 2014

William Studzinski, 2016  
Patrick Higgins, 2015

**CONSERVATION COMMISSION**

Wendy Reed, 2016  
Richard J. Spieler, 2014

N. Dawne Fusco, 2015  
Jay Smith, Conservation Agent

John R. Dimitry, 2015  
Judy Mizner, 2016

**HARBOR COMMITTEE**

John Sarkis, 2015

Thomas Goodwin, 2016  
James Riley, Ex Officio

David Koopman, 2014  
Brad Dore, Ex Officio

**HARBOR MASTER**

James Riley

Deputy Harbormaster,  
Thomas M. Goodwin

**COUNCIL ON AGING**

Barbara Warne, Secretary, 2014  
Gene Tatro, 2014  
Audrey Dimitry, 2015  
Gail Dinero, 2015  
Jacqueline Johnston, 2015

Chester T. LeBlanc,  
Chairman, 2016  
Mary Ellen Hubley, 2014  
Richard F. Preble, Alternate  
Joseph Publicover, Alternate

M. Dorothy Cavanaugh,  
Treasurer, 2015  
George T. Allen, 2014  
Luella E. LeBlanc, 2016  
Zella Haskell, 2014

**SENIOR CENTER DIRECTOR**

Theresa Poore

**HISTORICAL COMMISSION**

Richard C. Thurlow, 2014  
John D. Thurlow, 2015

Jane W. Wild, 2014  
Robert Janes, 2016  
M. Dorothy Cavanaugh, 2015

Peter R. Haack, 2015  
Wendy West, 2014

**HISTORIC DISTRICT COMMISSION**

Reinelle K. Verschoor, 2014  
Judith Adolphson, 2014  
John M. Alden, 2014

Margaret I. Dunlap, Chair, 2015  
Suzanne Wolke, 2014

M. Clifton Robinson, 2015  
Jeffrey L. Hogan, 2016  
M. Dorothy Cavanaugh, Alternate

**MERRIMACK VALLEY PLANNING COMMISSION**

Brian Murphey, Planning Brd.

Raymond Cook, Alternate

**WHITTIER VOCATIONAL TECHNICAL HIGH SCHOOL COMMITTEE**

David Mansfield

**PERSONNEL COMMITTEE**

Warren G. Sproul, Ex-officio

Judith H. Mizner

Albert H. Knowles, Jr.,  
Selectmen's Representative

**MILL POND COMMITTEE**

Paul Delaney, 2014

Charles D. Reynolds,

Deborah R. Hamilton, 2014

Amy Bresky, 2015

Chair, 2014

Ryan Goodwin, 2016

Thomas Craig, Associate

Cindy Bourquard, Associate

Polly McDowell, Associate

Barbara L. Raiche, Associate

Joan M. Reynolds, Associate

Deborah Schnappauf, Associate

Susan M. Delaney, Associate

Nathaniel Peirce, Associate

**CAPITAL IMPROVEMENTS COMMITTEE**

Judith Mizner, 2015

Joseph Anderson,

Richard Preble, 2014

Dennis Unger, 2016

Selectmen's Rep.

Gail Majauckas, 2014

Warren G. Sproul, Ex Officio

Carroll Winch, FinCom Rep.

Lenny Mirra, 2016

**CABLE ADVISORY COMMITTEE**

Glenn Kemper

**CULTURAL COUNCIL**

M. Dorothy Cavanaugh, 2014

Margo Pullman, 2014

Beverly Mitchell, 2016

Judith Adolphson, 2014

Rose Vetere, 2016

Susan Dougherty, 2016

Jocelyne Cosentino, 2016

Helena Dion, 2016

**AMERICANS WITH DISABILITIES ACT COORDINATOR**

Glenn Clohecy, Coordinator

Gary Bill, Asst. Coordinator

Elizabeth Croft

Doris Bailey-Jones

**OPEN SPACE COMMITTEE**

Alice O'Leary, 2016

Stephen Greason, 2015, Chairman

Jean T. Lambert, 2015

A. Don Bourquard, 2016

Felicity Beech, 2014

Jennifer Germain, 2014

N. Dawne Fusco, Associate

Patricia Reeser, 2016

**EMPLOYEE WELLNESS COMMITTEE**

Kristine Pyle

Theresa Poore

**SEXUAL HARASSMENT GRIEVANCE OFFICERS**

Margaret Duchemin

Michael M. McCarron

Linda Schaeffer, Alternate

**VETERANS' SERVICE OFFICER, EASTERN DISTRICT**

Terry Hart

(978-356-3915)

**WEST NEWBURY REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE  
EASTERN DISTRICT OF THE DEPARTMENT OF VETERANS' SERVICES**

Albert H. Knowles, Jr.

978-363-1100, ext. 115

**COMMUNITY PRESERVATION COMMITTEE**

Ann Bardeen, 2015,  
Planning Board Rep.  
Thomas Flaherty, 2014,  
Parks and Recreation Rep.

Jane Wild  
Historical Comm. Rep., 2014  
Sandra Capo, 2016, At-Large  
Warren G. Sproul, Ex-Officio  
Glenn A. Kemper, Selectmen's Rep.

Judy Mizner, 2016,  
Conservation Comm. Rep.  
Marjorie Peterson, 2015,  
Housing Authority Rep.

**ENERGY ADVISORY COMMITTEE**

Faris Bennett  
Tom McCraine

Richard Parker  
Elizabeth Callahan

Ann Craig  
Fred Chanania

**PAGE SCHOOL BUILDING COMMITTEE**

William Cole  
Donald Holmes

Bradley Dore, Chairman  
Richard Deveau

Christine Reading  
Page School Principal, Alternate

**EMERGENCY RESPONSE COORDINATORS**

Lee Ann Delp

Chief Scott Berkenbush

Paul Sevigny, Alternate

**HUNTING POLICY COMMITTEE**

Steve Forrest

Chris Trim, Chairman  
Rodney Chadwick

Jennifer Germain,  
Open Space Rep.



# ANNUAL REPORT OF THE BOARD OF SELECTMEN

## July 1, 2012 through June 30, 2013

To the Citizens of the Town of West Newbury:

### 2013 Selectmen's Report

Early in the year the Selectmen approved evening business hours for the Finance Department, Town Clerk's Office, and Assessors' Office. The next time you are unable to come to the 1910 Office Building during the day, consider coming in on Wednesday evening. The three offices listed above are open Wednesdays until 7:00 p.m. to pay taxes, parking violations, water bill collection, dog tags, copies of birth, death, and marriage licenses, or to get something notarized.

### Events

Many West Newbury residents and out-of-towners have participated and enjoyed the events that take place in our town. Some of them are the Apple Harvest Road Race, the Pre-Race Pasta Dinner, West Newbury PTO's Great Pumpkin Fair, the Santa Fire Engine ride, Winter Carnival, the annual Spring Town Clean-up day, the annual West Newbury Garden Club Plant Sale, the GAR Library Book Sale, the Historical Society Yard Sale, Pentucket events, many others, and last but not least the wonderful Memorial Day parade, with many participants and observers. We look forward with great anticipation for the 200<sup>th</sup> Anniversary of the Town of West Newbury in 2019, and welcome you to help plan the celebration. We encourage you to start thinking now for the *West Newbury's 200<sup>th</sup> birthday*.

Some residents have experienced large events like road races and bike rides that have been disruptive because roads have been closed without permission. Any proposal by a large group event using the Town roads in West Newbury, must be approved by the Selectmen. No roads may be closed by non-Town businesses or private citizens. This includes block parties because emergency vehicles need to have access to the public way. No un-removable structures or barriers should be placed in the streets, because fire and other emergency vehicles need to have clear paths to residents' homes. If you plan an event you will need to get permission to place moveable barriers like saw horses to block off traffic, and the Police and Fire Chiefs will need to be informed. Thank you for planning wisely.

### Page School Renovations

The Page School Green Repair project: this brought new boilers, a new roof, and new windows to the Page elementary school. At fall Special Town Meeting, upgrades were proposed and approved for metal doors and windows for the gym and additional electric work for a safer building. A brick façade that was proposed was not approved. The Stretch Code was approved by the Selectmen and Town Meeting. Our Building Inspector, Glenn Clohecy has changed his mind and now supports the Stretch Code as the way of the future for energy savings.

The other major contract for a new gym, cafetorium, entry-way, etc. was awarded to DeIulis Bros. for \$6,162,700. By mid-summer, the contractor had made substantial progress and there will be no delays in opening the building to our children for the new school year in late August. During the year, members of the Board, with Dick Cushing as the Town's representative, worked with the Selectmen

from Groveland and Merrimac to draw up a new lease for Page School to mesh with each of the other Towns' leases. At the end of the year the Page School lease was approved by the three towns and the Pentucket Regional School Committee.

### **Cable Contracts**

The Cable Advisory Committee (Glenn Kemper) and Michael McCarron negotiated the renewal of Comcast cable license agreement, with the Town receiving \$5,000 more/year. Both Comcast and Verizon cable contracts will next expire at the same time, giving the Town an opportunity to re-negotiate for lower rates.

### **People**

Jane Wild and Susan Follansbee wrote a historical book about West Newbury. Eagle Scout candidate Drew Coulter painted the Mill Pond Building with the help of individuals he recruited. Citations were awarded by Representative Harriet Stanley to Royster Johnson, Sgt. Jeffrey Durand, and resident Jim Igoe for investigating break-ins on Indian Hill Street. Selectman Richard Cushing served the Town with determination, kindness, and a lot of hard work during his four three-year terms. Thanks, Dick!

Susan Follansbee was named *Citizen of the Year* and was awarded a plaque at the Annual Town Meeting, citing, "... for her devotion to preserving the heritage and history of the town..."

We welcomed the new Director of the GAR Library, Susan Babb. She has big shoes to fill, and the whole town wishes her well and will help her settle-in.

We thank these loyal employees for their years of service: Dave Jennell retired as Lieutenant from the Fire Department after forty-four years. Madelyn Cirinna retired as Animal Control Officer after twenty-four years. Dick Cushing served as a Selectman for twelve years. GAR Library Director, Katherine M. Gove, retired after forty-seven years.

### **West Newbury Garden Club**

Although the West Newbury Garden Club is a private entity, the members have worked hard over many years resulting in beautiful flowers planted all around town. The town is enhanced by their work, encouraging and inspiring fellow residents to follow their example. The Selectmen would like to acknowledge and thank the WN Garden Club for many creative, colorful installations.

### **BOARD OF SELECTMEN**

Albert H. Knowles, Jr. - Chairman  
Glenn A. Kemper  
Joseph Anderson

Respectfully submitted, Kristine A. Pyle

November 18, 2013

To the Honorable Board of Selectmen  
West Newbury, Massachusetts

The Annual Financial Report for the Town of West Newbury for the Fiscal Year ending June 30, 2013, in accordance with Massachusetts General Law, Chapter 41, Section 61, is submitted herewith.

The financial statements have been prepared from the records of the Finance Department. The town operates under accounting procedures established by the Commonwealth of Massachusetts, which agree in most respects with Generally Accepted Accounting Principles (GAAP) established by the Government Accounting Standards Board.

Citizens seeking additional financial information regarding the status of the town's resources should contact the Finance Department in the 1910 Town Office Building. Statements of financial position for all town funds, the town's annual Schedule A, departmental expense reports and other financial information on file will be made available upon request.

Sincerely,

Eileen DeVeau  
Town Accountant

***Town of West Newbury***  
**Revenue Report for All Activity**  
**FY 2013**

	Revenue Year to Date
<b>PERSONAL PROPERTY</b>	
Personal Property - 2013	282,732
Real Estate Taxes - 2011	5,336
Real Estate Taxes - 2012	78,255
Real Estate Taxes - 2013	<u>11,072,825</u>
Total	11,439,148
<b>TAX LIENS REDEEMED</b>	
Tax Liens Redeemed	44,536
Total	<u>44,536</u>
<b>EXCISE TAXES</b>	
Motor Vehicle 2006	33
Motor Vehicle 2008	9
Motor Vehicle 2009	76
Motor Vehicle 2010	268
Motor Vehicle 2011	1,431
Motor Vehicle 2012	62,099
Motor Vehicle 2013	534,500
Motor Boat Excise - 2012	-59
Motor Boat Excise - 2013	<u>1,270</u>
Total	599,627
<b>PENALTIES &amp; INTEREST</b>	
Penalties And Interest	58,466
Total	<u>58,466</u>
<b>IN LIEU OF TAXES</b>	
In Lieu Of Taxes	10,453
Total	<u>10,453</u>
Chapter 61A Rollback Taxes	3,377
Total	<u>3,377</u>
<b>DEPARTMENTAL RECEIPTS</b>	
Cable Surcharge Fee	721
Municipal Lien Certificates	5,450
Police Reports	262
Police Serv Chg O/S Detail	1,879
Misc Town Clerk Rev	2,691
Filing Fees	17,070
Other Departmental Revenue	<u>814</u>
Total	28,885

***Town of West Newbury***  
**Revenue Report for All Activity**  
**FY 2013**

**RENTAL FEES**

Rental - Town Other		25,480
	Total	25,480

**LICENSE & PERMITS**

Alcoholic Beverage Licenses		800
Other Licenses		60
Dog Licenses & Fees		12,378
Firearm & Related Permits		2,838
Fire Inspection/Permit Fees		8,954
Building And Occupancy		101,827
Wiring Permits		17,468
Plumbing & Gas Permits		16,805
Septic- Perc- Wells- Misc Bd		23,054
Other Misc Permits		805
Trench Excavation Permits		2,676
	Total	187,665

**CHERRY SHEET ITEMS**

C.S. Veteran's Benefits		15,246
C.S. State Owned Land		48,272
C.S. Lottery- Beano- Charity		250,622
C.S. Vets, Blind, Surviving Spouse		1,004
	Total	315,144

**FINES & FORFEITS**

Non-Criminal Disposition Fines		1,975
Court & Parking Fines		13,123
	Total	15,098

**EARNINGS ON INVESTMENTS**

Earnings On Investments		13,343
	Total	13,343

**MISCELLANEOUS REVENUES**

Other Misc Revenue		325
Non-Recurring Misc Revenue		4,361
Unanticipated Grant Proceeds		3,989
	Total	8,675

Bond Premium Page Phase II		25,539
	Total	25,539

Transfers In		743,964
	Total	743,964

<b>TOTAL REVENUES</b>		<b>13,519,401</b>
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***Town of West Newbury***  
**Expenditure Report for All Activity**  
**FY 2013**

	Total Budget	Expended Year to Date
<b>TOWN MODERATOR</b>		
Moderator's Salary	200	200
Moderator's Expenses	60	0
Department Total	260	200

<b>BOARD OF SELECTMEN</b>		
Selectmen's Salaries	3	2
Selectmen's Appt'd Pers Salary	62,396	62,280
Professional & Tech Services	23,900	4,915
Selectmen's Operating Expenses	47,650	44,462
Department Total	133,949	111,659

<b>FINANCE COMMITTEE EXPENSES</b>		
Finance Committee Expenses	2,500	922
Department Total	2,500	922

Reserve Fund	11,200	0
Department Total	11,200	0

<b>BOARD OF ASSESSORS</b>		
Assessors' Salaries	3	3
Assessors Appt'd Pers Salary & Wage	111,902	79,053
Assessors Expenses	22,525	18,892
Assessor Vehicle Allowance	1,800	750
Department Total	136,230	98,698

<b>FINANCE DEPARTMENT</b>		
Finance Dept Salaries & Wages	245,741	242,616
Annual Audit	31,000	21,478
Tax Title And Foreclosure	10,700	2,850
Technology Expense	33,006	32,986
Telephone Expense	9,226	7,242
Postage Expense	12,819	11,905
*ATM 4/12 Art#9 OPEB Acturial Study	3,900	3,900
Finance Dept Expenses	37,000	35,082
Department Total	383,392	358,059

<b>TOWN COUNSEL/LEGAL</b>		
Town Counsel Retainer & Fees	17,500	10,000
Department Total	17,500	10,000

<b>TOWN CLERK</b>		
Town Clerk Salary & Wages	96,963	96,731
Operation Of Fax/Photo Machine	6,060	5,601
Town Clerk's Expenses	9,522	7,960
Department Total	112,545	110,293

***Town of West Newbury***  
**Expenditure Report for All Activity**  
**FY 2013**

	Total Budget	Expended Year to Date
<b>BOARD OF REGISTRARS/ELECTIONS</b>		
Town Clerk Compensation	150	150
Bd of Registrars Salary & Wages	6,400	5,176
Bd Of Registrars Expenses	7,800	6,178
Department Total	14,350	11,504
<b>CONSERVATION COMMITTEE</b>		
Conservation Com Salary & Wages	11,726	11,679
Conservation Com Expenses	1,950	831
Department Total	13,676	12,511
<b>PLANNING BOARD</b>		
Planning Bd Salary & Wages	26,710	26,695
Planning Board Expenses	10,100	4,038
MVPC Assessment	1,366	1,366
Department Total	38,176	32,099
<b>ZONING BOARD OF APPEALS</b>		
ZBA Salary & Wages	1,000	1,000
ZBA Expenses	568	204
Department Total	1,568	1,204
<b>OPEN SPACE &amp; RECREATION</b>		
Open Space Expenses	580	577
Department Total	580	577
<b>CABLE ADVISORY COMMITTEE</b>		
Cable Advisory Committee	750	0
Department Total	750	0
<hr/>		
<b>TOTAL - GENERAL TOWN GOVERNMENT</b>	<b>866,675</b>	<b>747,724</b>
<hr/>		
<b>POLICE DEPARTMENT</b>		
Police Salaries & Wages	684,631	671,529
Police Overtime Wages	54,462	43,266
Police Expenses	94,545	81,429
STM 10/12 Art# 9 New Cruiser	32,022	32,022
Department Total	865,661	828,247

**Town of West Newbury**  
**Expenditure Report for All Activity**  
**FY 2013**

	Total Budget	Expended Year to Date
<b>FIRE DEPARTMENT</b>		
Fire Alarm Wages	85,425	65,917
Fire Drills	20,400	20,051
Fire Other Wages	20,400	16,397
Fire Administration	22,736	22,679
STM 10/98 - Medical Exams	2,684	2,029
Hydrant Mapping, Maint/Repair	62,872	62,872
Fire Alarm & Communications	9,500	8,534
Ladder Truck Lease	44,844	44,782
Fire Expenses	39,600	37,001
STM 10/11 SCBA Equipment	10,687	0
Department Total	319,148	280,261
<b>INSPECTOR'S DEPARTMENT</b>		
Inspectors Salaries & Wages	92,361	90,716
Stm 10/07 - Oblique Angle Photograph	4,848	4,848
Inspectors Expenses	8,799	7,000
Inspectors Vehicle Allowance	4,980	4,980
Department Total	110,988	107,544
<b>EMERGENCY MANAGEMENT</b>		
Emergency Mgmt Salary & Wages	6,801	5,953
Emergency Mgmt Expenses	3,000	2,718
Department Total	9,801	8,671
<b>ANIMAL CONTROL OFFICER</b>		
Animal Control Salary & Wages	21,540	12,888
Animal Control Expenses	2,040	1,310
Department Total	23,580	14,197
<b>HARBORMASTER</b>		
Harbormaster Salary & Expenses	12,171	3,048
Department Total	12,171	3,048
<b>MUNICIPAL DISPATCH SERVICE</b>		
Municipal Dispatch Salaries & Wages	223,491	218,159
Municipal Dispatch Overtime Wages	21,599	20,798
Municipal Dispatch Expenses	32,249	21,607
Department Total	277,339	260,564
<b>TOTAL - PUBLIC SAFETY</b>	1,618,688	1,502,532
<b>ASSESSMENTS</b>		
Pentucket Regional Assessment	5,553,901	5,553,900
Pentucket Capital assessment	491,961	491,961
*STM 10/12 Art 6 Page Phase II Gym Lobby	35,000	0
*STM 10/12 Art 7 Page Phase II Add'l Electrical	33,000	0
*STM 4/13 Art 12 Page Phase II Add'l Contingency	159,404	0
*STM 4/13 Art 13 Page Phase II Gym Floor	105,690	0
Whittier Assessments	147,272	147,272
<b>TOTAL - EDUCATION</b>	6,526,228	6,193,133



**Town of West Newbury**  
**Expenditure Report for All Activity**  
**FY 2013**

	Total Budget	Expended Year to Date
<b>PUBLIC WORKS</b>		
DPW Salary & Wages	386,838	382,874
Overtime Wages	10,404	7,977
Snow & Ice Removal	192,907	192,907
Town Bldgs Operating Expenses	185,320	183,400
Town Bldgs Improvements	41,000	40,298
Street Paving/Repairs	95,000	94,650
STM 4/13 Art# 5 Rd Improvement	175,000	0
Highway, Sidewalk & Trees	105,000	104,747
DPW Vehicle Allowance	4,800	4,800
DPW Expenses	4,000	3,757
Parks Expenses	15,000	14,741
Road Machinery Op Expenses	49,000	48,288
STM 4/13 Art#8 Bldg/Annex Carpeting	33,912	0
STM 4/13 Art#6 4 WD Loader	182,840	155,840
STM 4/13 Art#7 Roadside Mower	59,000	0
Public Street Lights	12,000	12,000
Department Total	1,552,022	1,246,278
<b>BOARD OF HEALTH</b>		
Board of Health Salary & Wages	92,516	90,642
Public Helath Nurse	5,500	2,136
Waste Collection	304,652	284,784
Hazardous Waste Expenses	2,500	1,737
Bd of Health Expenses	6,796	5,365
Department Total	411,964	384,664
<b>COUNCIL ON AGING</b>		
Council On Aging Salary & Wages	47,282	47,112
Council On Aging Expenses	14,568	13,666
	61,850	60,777
<b>VETERANS</b>		
Rental C.L. Carr Post	300	300
Soldiers Grave Expenses	1,200	1,200
Veterans Assessment	17,300	15,650
Northern Essex Veterans Services	8,045	8,045
ATM 4/12 Art#12 Veteran's Benefits	24,135	13,131
Department Total	50,980	38,326
<b>TOTAL - HUMAN SERVICES</b>	2,076,816	1,730,046
<b>GAR MEMORIAL LIBRARY</b>		
Library Salaries & Wages	202,624	202,534
Library Expenses	30,751	27,638
Library Books & Periodicals	58,183	58,180
Department Total	291,558	288,353

***Town of West Newbury***  
**Expenditure Report for All Activity**  
**FY 2013**

	Total Budget	Expended Year to Date
<b>PARKS &amp; RECREATION</b>		
Recreation Expenses	5,435	5,415
ATM 4/10 Art#22 New Basketball Court	44,465	0
Mill Pond Operating Expenses	4,450	4,008
Bandstand Expenses	3,000	2,800
Department Total	57,350	12,223
<b>Historical Commission</b>		
Historical Commission Expenses	500	500
Department Total	500	500
<b>CULTURAL COUNCIL</b>		
Cultural Council Expenses	100	0
Department Total	100	0
<b>TOTAL - CULTURE &amp; RECREATION</b>	349,508	301,076
<b>MATURING DEBT SERVICE</b>		
Maturing Debt	730,000	730,000
Total	730,000	730,000
Interest on Debt	151,492	151,492
Total	151,492	151,492
<b>TOTAL - DEBT SERVICE</b>	881,492	881,492
<b>STATE &amp; COUNTY ASSESSMENTS</b>		
Mosquito Control C.S.	39,703	39,703
Air Pollution Control District	1,455	1,455
M. V. Excise Tax Bills	1,820	1,720
Essex Aggie Tuition Assessment	62,375	62,375
Ma Bay Trnsprtn Auth Assessmt	27,111	27,111
C.S. Regional Transit Authority	494	494
Essex Regnl Retirement Assess	416,929	416,929
Department Total	549,887	549,787
<b>TOTAL- STATE &amp; COUNTY ASSESSMENTS</b>	549,887	549,787
<b>BENEFITS/INSURANCE</b>		
OPEB Contribution	103,000	103,000
ATM 4/12 Art #8 OPEB full funding	144,782	144,782
Unemployment Insurance	1,000	0
Group Insurance	238,822	194,142
F.I.C.A. Insurance	38,760	34,669
Insurance & Bonds	144,758	125,922
Department Total	671,122	602,515
<b>TOTAL - BENEFITS/INSURANCE</b>	671,122	602,515
<b>TRANSFERS OUT</b>		
Other Uses of Funds	220,000	220,000
<b>TOTAL - TRANSFERS OUT</b>	220,000	220,000
<b>TOTAL EXPENDITURES</b>	<b>13,760,417</b>	<b>12,728,305</b>



**TOWN OF WEST NEWBURY  
DEBT SCHEDULE  
FY 2013**

	ISSUE DATE	ISSUE	BALANCE 7/1/2012	2013 PAYMENTS	BALANCE 6/30/2013
<b>PRINCIPAL</b>					
* MILL POND DREDGING	09/01/02	85,000.00	5,000.00	5,000.00	0.00
PUBLIC SAFETY COMPLEX	09/01/02	3,400,000.00	170,000.00	170,000.00	0.00
CRAVEN PROPERTY	09/01/02	575,000.00	30,000.00	30,000.00	0.00
* BALL FIELDS	09/01/02	600,000.00	40,000.00	40,000.00	0.00
LAND PRESERVATION/GROWTH MGMT	09/01/02	2,245,000.00	105,000.00	105,000.00	0.00
* LAND PRESERVATION/GROWTH MGMT	05/01/03	1,750,000.00	100,000.00	100,000.00	0.00
MWPAT	07/03/03	195,088.95	97,679.56	10,828.73	86,850.83
MWPAT	11/16/05	196,900.00	134,722.00	10,363.00	124,359.00
* LAND PRESERVATION/GROWTH MGMT	12/15/05	1,005,000.00	400,000.00	100,000.00	300,000.00
CIVIC CENTER COMPLEX	02/23/12	690,000.00	690,000.00	145,000.00	545,000.00
MINGO PROPERTY	02/23/12	10,160.00	10,160.00	10,160.00	0.00
* MILL POND DREDGING	02/23/12	25,000.00	25,000.00	0.00	25,000.00
PUBLIC SAFETY COMPLEX	02/23/12	1,726,790.00	1,726,790.00	12,340.00	1,714,450.00
CRAVEN PROPERTY	02/23/12	243,500.00	243,500.00	3,500.00	240,000.00
* BALL FIELDS	02/23/12	172,850.00	172,850.00	0.00	172,850.00
* LAND PRESERVATION/GROWTH MGMT	02/23/12	1,358,800.00	1,358,800.00	9,000.00	1,349,800.00
* LAND PRESERVATION/GROWTH MGMT	02/23/12	697,900.00	697,900.00	0.00	697,900.00
Totals			<u>6,007,401.56</u>	<u>751,191.73</u>	<u>5,256,209.83</u>
<b>INTEREST</b>					
MILL POND DREDGING	09/01/02		95.00	95.00	0.00
PUBLIC SAFETY COMPLEX	09/01/02		3,230.00	3,230.00	0.00
CRAVEN PROPERTY	09/01/02		570.00	570.00	0.00
BALLFIELDS	09/01/02		760.00	760.00	0.00
LAND PRESERVATION/GROWTH MGMT	09/01/02		1,995.00	1,995.00	0.00
LAND PRESERVATION/GROWTH MGMT	05/01/03		3,850.00	3,850.00	0.00
MWPAT	07/03/03		0.00	0.00	0.00
MWPAT	11/16/05		1,748.81	0.00	1,748.81
LAND PRESERVATION/GROWTH MGMT	12/15/05		32,000.00	14,000.00	18,000.00
CIVIC CENTER COMPLEX	02/23/12		46,319.44	16,694.44	29,625.00
MINGO PROPERTY	02/23/12		106.12	106.12	0.00
MILL POND DREDGING	02/23/12		2,289.44	664.44	1,625.00
PUBLIC SAFETY COMPLEX	02/23/12		219,345.60	40,745.35	178,600.25
CRAVEN PROPERTY	02/23/12		27,313.22	5,863.22	21,450.00
BALLFIELDS	02/23/12		15,185.53	4,612.78	10,572.75
LAND PRESERVATION/GROWTH MGMT	02/23/12		181,796.24	31,523.24	150,273.00
LAND PRESERVATION/GROWTH MGMT	02/23/12		73213.84	17,334.84	55,879.00
Totals			<u>609,818.24</u>	<u>142,044.43</u>	<u>467,773.81</u>
<b>TOTALS</b>			<u><b>6,617,219.80</b></u>	<u><b>893,236.16</b></u>	<u><b>5,723,983.64</b></u>
<b>PRINCIPAL &amp; INTEREST</b>					
MILL POND DREDGING	09/01/02		5,095.00	5,095.00	0.00
PUBLIC SAFETY COMPLEX	09/01/02		173,230.00	173,230.00	0.00
CRAVEN PROPERTY	09/01/02		30,570.00	30,570.00	0.00
BALLFIELDS	09/01/02		40,760.00	40,760.00	0.00
LAND PRESERVATION/GROWTH MGMT	09/01/02		106,995.00	106,995.00	0.00
LAND PRESERVATION/GROWTH MGMT	05/01/03		103,850.00	103,850.00	0.00
MWPAT	07/03/03		97,679.56	10,828.73	86,850.83
MWPAT	11/16/05		136,470.81	10,363.00	126,107.81
LAND PRESERVATION/GROWTH MGMT	12/15/05		432,000.00	114,000.00	318,000.00
CIVIC CENTER COMPLEX	02/23/12		736,319.44	161,694.44	574,625.00
MINGO PROPERTY	02/23/12		10,266.12	10,266.12	0.00
MILL POND DREDGING	02/23/12		27,289.44	664.44	26,625.00
PUBLIC SAFETY COMPLEX	02/23/12		1,946,135.60	53,085.35	1,893,050.25
CRAVEN PROPERTY	02/23/12		270,813.22	9,363.22	261,450.00
BALLFIELDS	02/23/12		188,035.53	4,612.78	183,422.75
LAND PRESERVATION/GROWTH MGMT	02/23/12		1,540,596.24	40,523.24	1,500,073.00
LAND PRESERVATION/GROWTH MGMT	02/23/12		771,113.84	17,334.84	753,779.00
Totals			<u>8,111,910.85</u>	<u>893,236.16</u>	<u>5,723,983.64</u>

\* Debt Exclusion Overrides



**Annual Report of the Town Clerk  
Elections and Town Meetings**  
(For Fiscal Year 2013; July 1, 2012 through June 30, 2013)

To the Honorable Board of Selectmen:

The following are the results of Town Meetings, Town Elections and State Elections held in the Town of West Newbury during Fiscal Year 2013.

**SEPTEMBER 6, 2012 STATE PRIMARY**

Pursuant to the Warrant issued by the Board of Selectmen on August 13, 2012, which was posted according to law on August 13, 2012 by Constable Glenn Coffin who made proper return of his doings thereon, the September 6, 2012 State Primary was held in the Town Annex, 379 Main Street, West Newbury on Thursday, September 6, 2012. The polls were open from 7:00 A.M. to 8:00 P.M. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and the Constable on duty and a zero report was printed. The following persons served as election officials and were duly sworn to their duties: Clerk, M. Dorothy Cavanaugh; Warden, Nancy Mitchell; Deputy Warden Ginger Selman, Tellers; Leisa Mingo, Lorraine Kelly, Gail Dinaro, Jackie Johnston, Dianne Faulkner, Margaret Duchemin and Peggy Dunlap,. There were 660 ballots cast as follows: 224 Democratic, 446 Republican, 0 Green Rainbow. The following results were announced:

DEMOCRATIC 224 Votes Cast

SENATOR IN CONGRESS

Elizabeth A. Warren	207
Blanks	13
Write Ins	4

REPRESENTATIVE IN CONGRESS

John F. Tierney	190
Blanks	31
Write Ins	3

COUNCILLOR

Donald Bumiller	47
Eileen R. Duff	84
David W. Eppley	24
George T. O'Brine	11
Blanks	57
Write Ins	1

SENATOR IN GENERAL COURT

Blanks	218
Write Ins	6

REPRESENTATIVE IN GENERAL COURT

Barry P. Fogel	199
Blanks	23
Write Ins	2

CLERK OF COURTS

Thomas H. Driscoll, Jr.	173
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Blanks	51
Write Ins	0
<u>REGISTER OF DEEDS</u>	
John L. O'Brien, Jr.	173
Blanks	51
Write Ins	0
Total votes cast	224
REPUBLICAN 446 Votes Cast	
<u>SENATOR IN CONGRESS</u>	
Scott P. Brown	424
Blanks	17
Write Ins	5
<u>REPRESENTATIVE IN CONGRESS</u>	
Richard R. Tisei	383
Blanks	60
Write Ins	3
<u>COUNCILLOR</u>	
Maura L.P. Ciardiello	321
Blanks	125
Write Ins	0
<u>SENATOR IN GENERAL COURT</u>	
Bruce E. Tarr	374
Blanks	71
Write Ins	1
<u>REPRESENTATIVE IN GENERAL COURT</u>	
Robert H. Cronin	48
Gary C. Fowler	36
Leonard Mirra	359
Blanks	3
Write Ins	0
<u>CLERK OF COURTS</u>	
Blanks	440
Write Ins	6
<u>REGISTER OF DEEDS</u>	
Blanks	440
Write Ins	6
Total votes cast	446
GREEN RAINBOW 0 Votes Cast	

**SPECIAL TOWN MEETING—October 29, 2012**

Pursuant to the Warrant issued by the Selectmen on October 12, 2012, which was posted on October 12, 2012 according to law by Constable Glenn W. Coffin, who made proper return of his doings thereon, the Special Town Meeting was held on Monday, October 29, 2012 at the Town Annex, 379 Main Street, West Newbury.

Due to the state wide emergency declared by the Governor regarding Hurricane Sandy, it was announced that the Special Town Meeting would be continued. At 7:00 PM Town Moderator K.C. Swallow, Town Clerk, Michael P. McCarron and Town Meeting members Albert H. Knowles, Jr., Richard Cushing, Stephen Swallow and Kevin Bowe were in attendance. There not being a quorum present, it was moved by Town Meeting Member Kevin Bowe to adjourn the Special Town Meeting until Thursday, November 8, 2012 at 7:00PM at the Town Annex, 379 Main Street, The vote was unanimous. The Meeting was adjourned at 7:01 PM.

**November 8, 2012**

The meeting was called to order at 7:06 PM by the Moderator, Kathleen C. Swallow, upon report by the Board of Registrars of a quorum of 40 or more registered voters. (The number necessary to vote on articles less than \$20,000.00) The Town Clerk read the return of service.

At 7:12 PM, the Registrars announced that there was a quorum of 90 or more voters.

**ARTICLE 1.** To hear and act upon the reports of Town officers and committees.

Selectman, Richard J. Cushing gave a report on the Regional Finance Committee and progress being made to provide the Towns with a budget for the Pentucket Regional School District and other issues impacting the District.

Parks and Recreation Committee Member, Allison Hammett gave a report on the current status of the basketball courts that were proposed for the Bachelor Street playground.

Finance Committee Chairman, David Archibald recognized the ten years of service of former Finance Committee Member, David Kapturowski.

**ARTICLE 2.** The Finance Committee recommended approval of this Article

Selectman, Albert H. Knowles, Jr. moved that the Town appropriate by transfer from the Water Enterprise Free Cash Account, the sum of \$16,000.00 for engineering studies, writing RFP's, repair work, or other related matters for the water storage facilities.

The Moderator declared that the Motion passed unanimously.

**ARTICLE 3.** The Finance Committee recommended approval of this Article.

Selectmen, Glenn A. Kemper, moved to transfer the sum of \$1,371.00 from the Boat Excise Account to the Harbormaster Expense Account.

The Moderator declared that the Motion passed unanimously.

**ARTICLE 4.** The Finance Committee recommended approval of this Article.

Selectman, Richard J. Cushing, moved that the Town change the following line items from the FY 2013 Omnibus Budget for the Pentucket School Assessments as follow:

Pentucket Other Assessment from \$1,107,165.00 to \$941,804.00, resulting in a decrease of \$165,361.00;

Pentucket Capital Assessment from \$95,516.00 to \$107,895.00, resulting in an increase of \$12,379.00; and

Page School Phase II from \$466,000.00 to \$384,066.00 resulting in a decrease of \$81,934.00.

Said funds to be taken from or added to raise and appropriate, as the case may be.

The Moderator declared the motion passed unanimously.

**ARTICLE 5.** The Finance Committee recommended approval of this Article.

Selectman, Albert H. Knowles, Jr. moved that the Town approve the actions of the Selectmen to enter into a pole easement agreement with Massachusetts Electric on property located at 694 Main Street.

The Moderator declared the Main Motion passed by majority vote.

**ARTICLE 6.** The Finance Committee recommended approval.

Selectman, Glenn A. Kemper, moved to transfer from Free Cash the sum of \$35,000.00 for repairs and/or construction at the John C. Page School, 694 Main Street, consisting of improvements to the proposed entrance lobby with additional doors and glass, said funds to be expended with the approval of the Page School Building Committee.

There not being a clear majority, the Moderator asked the Board of Registrars to conduct a count. The Moderator declared the count was seventy six (76) in favor and thirty four (34) opposed.

The Moderator declared the motion passed.

**ARTICLE 7.** The Finance Committee recommended approval of this Article.

Selectman, Richard J. Cushing moved to transfer from Free Cash the sum of \$33,000.00 to provide electrical upgrades to certain electrical feeders and branch circuitry in the John C. Page School, 694 Main Street, said funds to be expended with the approval of the Page School Building Committee.

The Moderator declared the motion passed by a clear majority.

**ARTICLE 8.** The Finance Committee recommended approval of this Article.

Selectman, Albert H. Knowles, Jr. moved to transfer from Free Cash the sum of \$120,000.00 to upgrade the masonry finish of the western facing wall of the proposed new gymnasium at the John C. Page School, 694 Main Street, from colored concrete block to brick, said funds to be expended with the approval of the Page School Building Committee.

The Moderator declared the motion failed.

**ARTICLE 9.** The Finance Committee recommended approval of this Article.

Selectmen, Glenn A. Kemper, moved to raise and appropriate from available funds the sum of \$32,022.45 for the purchase of a 2013 Police Cruiser and to authorize the Chief of Police and the Board of Selectmen to dispose of the old vehicle in the best interest of the Town.

The Moderator declared the motion passed by majority vote.

**ARTICLE 10.** The Finance Committee recommended approval of this Article.



Selectman, Richard J. Cushing moved to appropriate by transfer from Free Cash the sum of \$30,000.00 to the Reserve Fund (MGL ch. 40 §6)

There not being a clear majority, the Moderator asked the Board of Registrars to conduct a count. The Moderator declared the count was fifty three (53) in favor and fifty four (54) opposed.

The Moderator declared the motion failed.

Prior to action on Article 11, Community Preservation Committee Chairperson, Judy Mizner, gave a report on the current status of the Community Preservation Act in the Town.

**Article 11.** The Finance Committee recommended approval.

CPC Chairperson, Judy Mizner, moved to transfer from the Community Preservation Unreserved Fund Balance: \$8,056.00 to the Historic Preservation Reserved Account; \$8,056.00 to the Community Housing Reserved Account; and \$8,056.00 to the Open Space Reserved Account

The Moderator declared that the Motion passed unanimously.

**Article 12.** The Finance Committee recommended disapproval of this Article

Selectman Glenn A. Kemper moved that the Town appropriate by transfer from Free Cash the sum of \$155,300.00 for engineering, repair, and related expenses for sidewalks.

The Town Moderator ruled that the motion was out of order, since the Article makes no mention of the repair of sidewalks. After discussion, the Selectmen expressed the opinion that it would be desirable to obtain the sense of the Town regarding the repair and construction of sidewalks in the Town and support actions by the Selectmen and the Town's representatives in the General Court for funds for the repair of the existing sidewalks and for the construction of new sidewalks. To which the Town Moderator moved that the Town support studies regarding sidewalks in the Town. Said motion was seconded for the sense of the Town in support of seeking funding for engineering studies, repair and construction of sidewalks. David Archibald, Chairman of the Finance Committee, indicated that the Finance Committee's opposition was based upon funding being premature at this time, but the Committee was in support of the Motion requesting the will of the Town.

The Moderator ruled that the Motion received the clear majority of the Meeting and the Motion regarding the sense of the Town in support of studies regarding sidewalks passed.

**Article 13.** The Finance Committee recommended disapproval of the Article.

Selectman, Richard J. Cushing, moved to appropriate by transfer from Free Cash the sum of \$40,000.00 for the Blais lawsuit settlement.

The Moderator ruled that a clear majority of Town Meeting opposed the Motion, and she declared the Motion failed.

At 9:48 P.M. on the motion of a Town Meeting Member, it was unanimously voted to dissolve the Special Town Meeting.

Attest:

Michael P. McCarron  
Town Clerk

## NOVEMBER 6, 2012 STATE ELECTION

Pursuant to the Warrant issued by the Board of Selectmen on October 29, 2012, which was posted according to law on October 29, 2012 by Constable Brian Richard who made proper return of his doings thereon, the November 6, 2012 State Election was held in the Town Annex, 379 Main Street, West Newbury on Tuesday, November 6, 2012. The polls were open from 7:00 A.M. to 8:00 P.M. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and the Constable on duty and a zero report was printed. The following persons served as election officials and were duly sworn to their duties: Clerk, M. Dorothy Cavanaugh; Warden, Nancy Mitchell; Tellers; Leisa Mingo, Lorraine Kelly, Gail Dinaro, Jackie Johnston, Dianne Faulkner, Margaret Duchemin, Sharon Plummer, Ginger Selman, Joan Tranfaglia, Marge Peterson, Mary Kemper, Anne Dooley, Sue Prokop, Laurel MacKay, Susan Dougherty and Mona J. Berkenbush,. There were 2797 ballots cast. The following results were announced:

### ELECTORS OF PRESIDENT AND VICE PRESIDENT

Johnson and Gray	29
Obama and Biden	1390
Romney and Ryan	1349
Stein and Honkala	8
Blanks	14
Write-ins	7

### SENATOR IN CONGRESS

Elizabeth A. Warren	1184
Scott P. Brown	1586
Blanks	23
Write Ins	4

### REPRESENTATIVE IN CONGRESS

John F. Tierney	1139
Richard R. Tisei	1446
Daniel Fishman	116
Blanks	94
Write Ins	2

### COUNCILLOR

Maura L. P. Ciardiello	1291
Eileen R. Duff	1103
Blanks	398
Write Ins	5

### SENATOR IN GENERAL COURT

Bruce E. Tarr	1987
Blanks	785
Write Ins	25

### REPRESENTATIVE IN GENERAL COURT

Barry P. Fogel	1195
Leonard Mirra	1435
Blanks	164
Write Ins	3

### CLERK OF COURTS

Thomas H. Driscoll, Jr.	1751
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Blanks	1019
Write Ins	27
<u>REGISTER OF DEEDS</u>	
John L. O'Brien, Jr.	1766
Blanks	1006
Write Ins	25
<u>QUESTION 1</u>	
<u>PETITION L: SMALL BUSINESSES IN REPAIRING MOTOR VEHICLES</u>	
YES	2248
NO	293
BLANKS	256
<u>QUESTION 2</u>	
<u>PETITION G: DEATH WITH DIGNITY</u>	
YES	1547
NO	1167
BLANKS	83
<u>QUESTION 3</u>	
<u>PETITION A: MEDICAL USE OF MARIJUANA</u>	
YES	1802
NO	898
BLANKS	97
<u>QUESTION 4</u>	
<u>PROPOSITION 2 ½: WEST NEWBURY UNDERRIDE</u>	
YES	1950
NO	572
BLANKS	275
<u>QUESTION 5</u>	
<u>NON BINDING US POLITICAL CAMPAIGN FINANCE 2<sup>ND</sup> ESSEX</u>	
YES	1909
NO	513
BLANKS	375
<u>QUESTION 6</u>	
<u>NON-BINDING- 21<sup>ST</sup> AMENDMENT- 1<sup>ST</sup> ESSEX AND MIDDLESEX</u>	
YES	1601
NO	926
BLANKS	270

QUESTION 7

NONBINDING- RESOLUTION FOR CONGRESS/PRESIDENT- 2<sup>ND</sup> ESSEX

YES	1630
NO	791
BLANKS	376
Total votes cast	2797

**ANNUAL TOWN MEETING -- MONDAY, APRIL 29, 2013**

Pursuant to the Warrant issued by the Selectmen on April 10, 2013, which was posted on April 12, 2013 according to law by Constable Brian Richard, who made proper return of his doings thereon, the Annual Town Meeting was held on April 29, 2013 at the Annex, 379 Main Street, West Newbury. The meeting was called to order at 7:14 P.M. by the Moderator Kathleen C. Swallow, upon report of the Board of Registrars of Voters of a quorum of 90 or more registered voters. The Town Clerk read the return of service. The Moderator introduced Town Officials and reviewed Town Meeting procedures. There were no objections to non-resident Town Officials who were in attendance addressing the meeting, if necessary. At 7:30 P.M. after presentation of the Citizen of the Year Award and the Employee of the Year Award, the Moderator recessed the Annual Town Meeting to open the Special Town Meeting. The Annual Town Meeting was re-opened at 8:53 P.M. following dissolution of the Special Town Meeting. The record of the Special Town Meeting follows the record of the Annual Town Meeting. The reconvened Annual Town Meeting continued with the reports of Town officers and committees under Article 3 of the Annual Town Meeting warrant.

**ARTICLE 1.** Calling for the election of Town officers was passed over for action at the Annual Town Election on April 30, 2013.

**ARTICLE 2.** To hear and act upon the reports of Town officers and committees.

Pursuant to custom, this Article was left open throughout the meeting.

Selectman Richard J. Cushing presented the Citizen of the Year Award to Susan Poore Follansbee of 423 Middle Street. Ms. Follansbee was presented a plaque which was inscribed, "Citizen of the Year—2013 SUSAN POORE FOLLANSBEE is recognized for her many years of service to the Town of West Newbury, for her devotion to preserving the heritage and history of the Town and for generously sharing her extensive knowledge with all of us. She has enriched our lives."

Selectman Richard J. Cushing presented the Employee of the Year Award to Eileen Deveau, Town Accountant.

Selectman Glenn A. Kemper recognized Selectman Richard J. Cushing who was retiring from the Board of Selectmen after twelve years of service.

**ARTICLE 3.** (The Budget) The Finance Committee Booklet contained the Finance Committee's Fiscal Year 2014 recommended budget and also a recommended budget from the Selectmen which varied from the Finance Committee's recommended budget on a number of Line Items. The Moderator addressed the procedure for adoption of the Line Item Budget for Fiscal Year 2014. For purposes of this Article the recommendation of the Finance Committee is considered the main motion. Each Line Item is considered a separate appropriation and the main motion for each line item may be considered separately. Any Town Meeting member wishing to discuss a line item or move a different amount may call out "Hold" when the line item is read. Amending a line item requires two steps; first a motion to amend the main motion (the

Finance Committee recommendation) and then a motion to approve the main motion, as amended. The Moderator read each Line Item. Holds were placed on Lines . After the Moderator finished reading the Line Item Budget each “Hold” was considered in turn.

**Selectman’s Stipend:** Town Meeting Member David Kapturowski moved to amend this line item from \$3.00 to \$1,500.00. The Moderator declared that the motion to amend passed upon a majority vote. A vote was taken to approve the line item as amended, and the Moderator declared that the now main motion passed by a majority vote.

**Police Department Salary and Wages:** Town Meeting Member Judy Mizner requested an explanation of the projected costs associated with this line item. Police Chief Lisa Holmes explained that the increase represented the additional costs associated with hiring a seventh full time police officer for the town. No motion to amend the line item was made, the line item passed as recommended.

**Harbormaster Salary & Wages, Expenses and Wages and Expenses:** Selectman Albert H. Knowles, Jr. explained that only a single line item for Salary and Wages in the total amount of \$10,800.00 was necessary to fund the office. A motion was made to amend the line item Salary & Wages from \$5,000.00 to \$0.00. The Moderator declared that the Motion to amend passed unanimously; and the amended main motion passed unanimously. A motion was made to amend the line item Expenses from \$5,800.00 to \$0.00. The Moderator declared that the Motion to amend passed unanimously, and the amended main motion passed unanimously..

**Whittier Capital Assessment.** Town Meeting Member Jean Lambert requested an explanation as to this line item, as it was not included in previous years’ budgets. Superintendent William DeRosa responded that the \$13,674.00 represented West Newbury’s proportionate share of a \$300,000.00 capital project and that in lieu of bonding the cost the School District elected to include a capital assessment. No motion to amend the line item was made, the line item passed as recommended.

Selectmen Glenn A. Kemper moved to adopt the Line Item Budget as amended. The Moderator declared that the motion passed unanimously. It was voted to raise and appropriate the sum of \$ for the Total Line Item Budget.

**Town of West Newbury  
Line Item Appropriations  
FY 2014**

<b>1</b>	<b>***** TOWN MODERATOR *****</b>	
	Salary & Wages	200.00
	Expenses	60.00
	Department Total	260.00
<b>2</b>	<b>***** BOARD OF SELECTMEN *****</b>	
	Selectmen's Stipend	1500.00
	Salary & Wages	63,892.80
	Professional & Technical Services	23,900.00
	Expenses	7,600.00
	Department Total	96,892.80
<b>3</b>	<b>***** FINANCE COMMITTEE*****</b>	
	Expenses	2,000.00
	Reserve Fund	60,000.00
	Department Total	62,000.00

4	<b>***** BOARD OF ASSESSORS *****</b>		
	Assessors' Stipends		3.00
	Salary & Expenses		128,315.52
	Vehicle Allowance		1,800.00
		Department Total	<u>130,118.52</u>
5	<b>***** FINANCE DEPARTMENT *****</b>		
	Salary & Wages		248,670.00
	Annual Audit		31,000.00
	Tax Title & Foreclosure Expenses		2,000.00
	1910 Building Technology Expense		38,000.00
	1910 Building Telephone Expense		33,006.00
	1910 Building Postage Expense		8,000.00
		Department Total	<u>373,476.00</u>
6	<b>***** SPECIAL COUNSEL *****</b>		
	Legal Fees		2,500.00
		Department Total	<u>2,500.00</u>
7	<b>***** TOWN CLERK/TOWN COUNSEL *****</b>		
	Salary & Wages		98,361.00
	Preservation of Town Records		-
	Operation of Facsimile Machine/Photocopiers		6,060.00
	Expenses		9,475.00
		Department Total	<u>113,896.00</u>
8	<b>***** BOARD OF REGISTRARS/ELECTIONS *****</b>		
	Town Clerk Compensation		150.00
	Salary & Wages		3,350.00
	Expenses		5,800.00
		Department Total	<u>9,300.00</u>
9	<b>***** CONSERVATION COMMISSION *****</b>		
	Salary & Wages		17,938.53
	Expenses		1,950.00
		Department Total	<u>19,888.53</u>
10	<b>***** PLANNING BOARD *****</b>		
	Salary & Wages		27,352.00
	Expenses		8,225.00
	MVPC Assessment		1,400.22
		Department Total	<u>36,977.22</u>

11	<b>***** BOARD OF APPEALS *****</b>		
	Salary & Wages		1,000.00
	Expenses		500.00
		Department Total	<u>1,500.00</u>
12	<b>***** OPEN SPACE &amp; RECREATION COMMITTEE *****</b>		
35	Expenses		500.00
		Department Total	<u>500.00</u>
13	<b>***** CABLE ADVISORY COMMITTEE *****</b>		
	Expenses		750.00
		Department Total	<u>750.00</u>

**TOTAL - GENERAL TOWN GOVERNMENT 848,059.07**

14	<b>***** POLICE DEPARTMENT *****</b>		
	Salary & Wages		747,433.19
	Overtime		55,551.65
	Expenses		94,545.00
	Capital Outlay		-
		Department Total	<u>897,529.84</u>

15	<b>***** FIRE DEPARTMENT *****</b>		
	Alarms		87,133.50
	Drills		20,808.00
	Miscellaneous Fire Department Wages		20,808.00
	Administration		23,190.72
			-
	Fire Protection Fees		62,872.00
	Fire Alarm & Communications		9,500.00
	Expenses		39,600.00
	Medical Exams		3,000.00
	Capital Outlay		44,782.00
		Department Total	<u>311,694.22</u>

16	<b>***** AMBULANCE SERVICE *****</b>		
	Ambulance Retainer		-
		Department Total	<u>-</u>

17	<b>***** INSPECTION DEPARTMENT *****</b>		
	Salary & Wages		94,207.00
	Expenses		8,420.00
	Vehicle Allowance		4,980.00

		Department Total	107,607.00
<b>18</b>	<b>***** EMERGENCY MANAGEMENT AGENCY *****</b>		
	Salary & Wages		6,977.00
	Expenses		3,000.00
		Department Total	9,977.00
<b>19</b>	<b>***** ANIMAL CONTROL OFFICER *****</b>		
	Salary & Expenses		24,057.00
		Department Total	24,057.00
<b>20</b>	<b>***** HARBORMASTER *****</b>		
	Wages and Expenses		10,800.00
		Department Total	10,800.00
<b>21</b>	<b>***** PUBLIC SAFETY DISPATCH *****</b>		
	Salary & Wages		225,808.26
	Overtime		18,281.12
	Expenses		32,310.00
		Department Total	276,399.38

**TOTAL - PUBLIC SAFETY** 1,638,064.44

	<b>EDUCATION</b>		
<b>22</b>	<b>***** ASSESSMENTS *****</b>		
	Pentucket Minimum Contribution		4,876,291.00
	Pentucket Other Assessment		1,041,890.59
	Pentucket Capital Assessment		134,418.61
	Page School Phase II		432,085.00
	Whittier Minimum Contribution		194,512.00
	Whittier Other Assessment		13,674.00
	Whittier Capital Assessment		-
		Department Total	6,692,871.20

**TOTAL - EDUCATION** 6,692,871.20

<b>23</b>	<b>***** DEPARTMENT OF PUBLIC WORKS *****</b>		
	Salary & Wages		397,358.10
	Overtime Wages		10,404.00
	Snow & Ice Removal		150,000.00
	Town Buildings Operating Expenses		185,400.00



Town Buildings Improvements	51,000.00
Road Improvement Program	95,000.00
Highway, Sidewalk & Trees	115,000.00
Vehicle Allowance	6,000.00
Expenses	4,000.00
Parks & Playground Expenses	15,000.00
Road Machinery Expense	49,000.00
Capital Outlay	-
Street Lighting	13,000.00
Department Total	<u>1,091,162.10</u>

**TOTAL - DEPARTMENT OF PUBLIC WORKS 1,091,162.10**

<b>24</b>	<b>***** HEALTH DEPARTMENT *****</b>	
	Salary & Wages	94,366.00
	Newburyport Health Center	5,500.00
	Waste Collection	305,988.00
	Hazardous Waste Collection	2,500.00
	Expenses	6,500.00
	Department Total	<u>414,854.00</u>

<b>25</b>	<b>***** COUNCIL ON AGING *****</b>	
	Salary & Wages	51,379.00
	Expenses	15,000.00
	Department Total	<u>66,379.00</u>

<b>26</b>	<b>***** VETERANS *****</b>	
	Rental C.L. Carr Post	300.00
	Soldiers' Graves Expenses	1,200.00
	Assessment	19,030.00
	N. Essex Veterans Services Benefits	8,850.00
	Memorial Day Expense	600.00
	Department Total	<u>29,980.00</u>

**TOTAL - HUMAN SERVICES 511,213.00**

<b>27</b>	<b>***** GAR MEMORIAL LIBRARY *****</b>	
	Salary & Wages	207,487.00
	Expenses	30,288.00
	Books & Periodicals	58,183.00
	Department Total	<u>295,958.00</u>

<b>28</b>	<b>***** RECREATION *****</b>	
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Parks & Recreation Expense	5,100.00
Mill Pond Operating Expense	4,450.00
Bandstand Operating Expense	3,000.00
Department Total	<u>12,550.00</u>

<b>29</b>	<b>***** CULTURAL COUNCIL *****</b>	
Expenses		100.00
Department Total		<u>100.00</u>

<b>30</b>	<b>***** HISTORICAL COMMISSION *****</b>	
Expenses		500.00
Department Total		<u>500.00</u>

**TOTAL - CULTURE & RECREATION 309,108.00**

<b>31</b>	<b>***** MATURING DEBT SERVICE *****</b>	
Maturing Debt		632,100.00
Interest & Paydowns on Long/Short Term Debt		100,871.00
Department Total		<u>732,971.00</u>

**TOTAL - DEBT SERVICE 732,971.00**

<b>32</b>	<b>***** BENEFITS/INSURANCE *****</b>	
Essex Regional Retirement		436,154.00
Unemployment Insurance		1,000.00
Group Health Insurance		250,169.19
F.I.C.A. Insurance		39,535.20
Insurance & Bonds		149,058.00
Other Post Employment Benefits		103,000.00
Department Total		<u>978,916.39</u>

**TOTAL - BENEFITS/INSURANCE 978,916.39**

**TOTAL TOWN LINE ITEM BUDGET 12,802,365.20**

The Omnibus Budget was approved as amended.

**ARTICLE 4.** The Finance Committee recommended Will of the Town on this Article to see, in accordance with the provisions of Chapter 38 of the Acts of 1936, what instructions, rules and regulations the town may wish to impose on the Board of Water Commissioners. No motions were brought under this Article.

**ARTICLE 5.** The Finance Committee recommended approval.

Water Commissioner, R. Scott Wolke. moved to appropriate, in anticipation of Water Department revenues, the sum of \$581,093.00 of which \$ 169,950.00 is for Salaries and Wages \$1,700.00 for Water Commissioners' stipends, \$23,346.00 for Insurances, \$343,325.00 for Expenses, \$30,772.00 for Debt Service, and \$12,000.00 for Extraordinary and Unforeseen expenses.

The Moderator declared the motion passed unanimously.

**ARTICLE 6.** The Finance Committee recommended approval.

Selectman Glenn A. Kemper moved that the Town vote to raise and appropriate the sum of \$130,000.00 and to transfer the sum of \$170,000.00 from Free Cash, said sums to be added to the Stabilization Fund.

The Moderator declared that a 2/3 vote was necessary, and that the Motion passed 100 in favor and 6 opposed.

**ARTICLE 7.** The Finance Committee recommended approval.

Board of Health Chairman, Robert Janes moved that he Town vote to transfer the sum of \$21,191.73 from the Septic Loan Revolving Account for the repayment of septic loan debt service.

The Moderator declared the motion passed unanimously

**ARTICLE 8.** The Finance Committee recommended approval.

Selectman, Albert H. Knowles, Jr., moved to appropriate from the Receipts Reserved for Dunn Debt Account the sum of \$118,829.00 to pay the debt service associated with the Dunn Property Acquisition. .

The Moderator declared the motion passed unanimously.

**ARTICLE 9.** The Finance Committee recommended approval.

Selectman, Albert H. Knowles, Jr. moved that the town vote to appropriate by transfer from Free Cash the sum of \$26,548.00 for Veterans' Benefits in anticipation of reimbursement by the Commonwealth

The Moderator declared the motion passed unanimously.

**ARTICLE 10.** The Finance Committee recommended approval,.

Community Preservation Chairperson, Judy Mizner moved that the Town vote to appropriate and reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2014, with each item to be considered a separate appropriation:

Appropriations:

From FY 2014 estimated revenues for Committee Administrative Expenses	\$16,472.00
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Reserves:

From FY 2014 estimated revenues for Historic Reserve	\$ 32,944.00
From FY 2014 estimated revenue for Community Housing Reserve	\$ 32,944.00
From FY 2014 estimated revenue for Open Space Reserve	\$ 32,944.00
From FY 2014 estimated revenues for Budgeted Reserve	\$214,134.00

The Moderator declared that this Motion passed unanimously.

**ARTICLE 11.** The Finance Committee recommended approval.

Selectman, Richard J. Cushing, moved that the town vote to authorize the Board of Selectmen to enter into an inter-municipal agreement in accordance with the provisions of MGL, Chapter 40, Section 4A with the City of Newburyport for the provision of animal control services for the Town.

The Moderator ruled that the Motion passed unanimously.

**ARTICLE 12.** The Finance Committee recommended approval Selectman, Glenn A. Kemper moved that the town vote to transfer from Free Cash the sum of \$81,042.50 to reduce the tax rate upon real and personal property for Fiscal Year 2014.

The Moderator declared the Motion passed unanimously.

**ARTICLE 13.** The Finance Committee recommended approval.

Park and Recreation Chairman, Thomas Flaherty moved no action.

The Moderator declared that the motion passed by the majority.

**ARTICLE 14.** The Finance Committee recommended approval.

Selectman Glenn A. Kemper moved that the town vote to transfer from the Fund Balance Reserved for the Phase II Debt the sum of \$1,937.46 to pay the debt service associated with the Page School Phase II Construction

The Moderator declared that the Motion passed unanimously.

**ARTICLE 15.** The Finance Committee recommended approval .

Park and Recreation Chairman, Thomas Flaherty moved that the town vote to accept the provisions of Chapter 44, Section 53E1/2 of the Massachusetts General Law establishing the Summer Recreation Program account as a Revolving Fund, effective fiscal 2014, and

moved that the town vote to establish, pursuant to MGL, Chapter 44, Section 53E1/2 for Fiscal Year 2014, a departmental revolving fund to be under the jurisdiction of the Commissioners of the Parks and Recreation , such fund to be used for salaries, equipment, and program events, and to provide, moreover, that expenditures from such revolving fund shall not exceed a total of \$8,500.00 for said Fiscal Year 2014.

The Moderator declared that the Motion passed unanimously.

**ARTICLE 16.** The Finance Committee recommended disapproval of this Article.

Planning Board Chairman, John Sarkis moved no action.

The Moderator declared that the Motion passed by majority vote.

**ARTICLE 17.** The Finance Committee recommended approval of this Article.

Planning Board Chairman, John Sarkis moved that the town vote to amend Zoning Bylaw, Section 10., Groundwater Protection Overlay District, by amending the Groundwater Protection Map to incorporate Byfield Water District Zone II, and to revise the title of the map to correspond to the Zoning Bylaw and to amend the date of the map provided in the Finance Committee Booklet, Appendix 1

The Moderator declared that since this was an amendment to the Zoning Bylaw, it required a 2/3<sup>rd</sup> majority vote. The Moderator declared that the motion passed with 107 in favor and 1 opposed.

**ARTICLE 18.** The Finance Committee recommended approval.

Planning Board Chairman John Todd Sarkis moved that the town vote to amend the Zoning Bylaw, Section 6.B, Open Space Preservation Development, by substituting the word “Applicability” for “Eligibility” in Section 6.B.3. by deleting Subsection 6.B.3.b. and by redesigning the following subsections “c, d and e” as “b, c and d”

The Moderator declared that since this was an amendment to the Zoning Bylaw, it required a 2/3<sup>rd</sup> majority vote. The Moderator declared that the motion passed with unanimously

**ARTICLE 19.** The Finance Committee recommended approval of this Article.

Planning Board Chairman, John Sarkis moved that the town vote to approve the actions of the Board of Selectmen in laying out as a public way under the provisions of Chapter 82, Section 21 through 23, and to approve the name designated as Mechanic Street as shown on a plan entitled “Street Acceptance Plan Mechanic Street West Newbury, MA”, scale 1”=20’, dated January 4, 2013, revised March 19, 2013, prepared by W.C. Cammett Engineering, Inc., plan # 10029SAP, said plan is filed with the Town Clerk, as required under Section 23 of Chapter 82, and authorize the Board of Selectmen to accept a deed for the aforescribed public way.

The Moderator declared that the Motion passed unanimously.

Prior to the discussion on Article 20, Richard Parker of the Energy Advisory Committee gave a report in support of adoption of the Stretch Code.

**ARTICLE 20.** The Finance Committee recommended disapproval of this Article.

Energy Advisory Committee Chairman Richard Parker moved that the Town enact Chapter XXXVII of the Town of West Newbury General Bylaws entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the “Stretch Energy Code” including future editions, amendments or modifications thereto.

## **Section XXXVII STRETCH ENERGY CODE**

**[Adopted 04/29/2013 2013 ATM § 20]**

### **1 Definitions**

**International Energy Conservation Code (IECC)** - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments as approved by the Board of Building Regulations and Standards.

**Stretch Energy Code** - Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the 8th edition Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code. Revised 8/20/12

**§ 2 Purpose** The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the base energy code applicable to the relevant sections of the building code for both new construction and existing buildings.

**§ 3 Applicability** This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51, as applicable.

**§ 4 Stretch Code** The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of West Newbury General Bylaws, Section XXXVII . The Stretch Code is enforceable by the inspector of buildings or building

The Moderator declared that the Motion passed by majority vote.

Upon the motion of Selectman Glenn A. Kemper, it was voted to dissolve the 2013 Annual Town Meeting at 10:25 P.M.

Attest:

Michael P. McCarron  
Town Clerk

#### **SPECIAL TOWN MEETING—April 29, 2013**

Pursuant to the Warrant issued by the Selectmen on April 10, 2013, which was posted on April 12, 2013 according to law by Constable Brian Richard, who made proper return of his doings thereon, the Special Town Meeting was held on April 29, 2013 at the Town Annex, 379 Main Street, West Newbury. The meeting was called to order at 7:30 PM by the Moderator, Kathleen C. Swallow, upon report by the Board of Registrars of a quorum of 90 or more registered voters. The Town Clerk read the return of service.

**ARTICLE 1.** To hear and act upon the reports of Town officers and committees. No reports were given to the Town pursuant to this article at this time.

**ARTICLE 2.** The Finance Committee recommended approval of this Article

Water Commissioner R. Scott Wolke moved to transfer from the Water Enterprise Fund Free Cash Account the sum of \$25,000.00 to purchase water from the City of Newburyport for Fiscal Year 2013. Any remaining balance will be returned to the Water Enterprise Fund Free Cash Account

The Moderator declared that the Motion passed unanimously.

**ARTICLE 3.** The Finance Committee recommended approval of this Article.

Water Commissioner R. Scott Wolke moved to transfer from the Water Enterprise Fund Free Cash Account the sum of \$20,000 to the Water Department Stabilization Fund Account to fund future Water Capital Projects.

The Moderator that a 2/3 vote was required and declared that the Motion passed unanimously.

**ARTICLE 4.** The Finance Committee recommended approval of this Article.

Water Commissioner R. Scott Wolke moved to transfer from the Water Enterprise Fund Free Cash Account the sum of \$20,000.00 to purchase new radio read meters, said sum will be closed out if the amount remains unexpended after a period of three years.

The Moderator declared the motion passed by a majority vote.

**ARTICLE 5.** The Finance Committee recommended approval of this Article.

DPW Director Gary Bill moved to transfer from Free Cash the sum of \$175,000.00 for Road and Sidewalk improvements.

The Moderator declared the Main Motion passed unanimously..

**ARTICLE 6.** The Finance Committee recommended approval.

DPW Director Gary Bill moved to transfer from the Stabilization Fund the sum of \$182,840.00 to purchase and equip a Four-Wheel Drive Loader, and to authorize the Board of Selectmen and the DPW Director to dispose of the Caterpillar Loader in the best interest of the Town.

The Moderator declared that a 2/3 vote was required and ruled that the motion passed unanimously.

**ARTICLE 7.** The Finance Committee recommended approval of this Article.

DPW Director Gary Bill moved to transfer from the Stabilization Fund the sum of \$59,000.00 to purchase and equip a Roadside Mower, said sum to include trade-in, and to authorize the Board of Selectmen and DPW Director to dispose of the old vehicle in the best interest of the Town.

The Moderator declared that a 2/3 vote was required and ruled that the motion passed unanimously.

**ARTICLE 8.** The Finance Committee recommended approval of this Article.

DPW Director Gary Bill moved to transfer from the Stabilization Fund the sum of \$33,912.00 for replacement of the Carpeting in the Annex and the 1910 Building, said sum to be closed out if the amount remains unexpended after a period of three years.

The Moderator declared that a 2/3 vote was required and ruled that the motion passed by a vote of 113 in favor and 8 opposed .

**ARTICLE 9.** The Finance Committee recommended approval of this Article.

DPW Director Gary Bill moved to transfer from Free Cash the sum of \$42,907.39 to fund the Snow and Ice deficit.

The Moderator declared the motion passed unanimously.

Prior to Article 10, the Community Preservation Committee Chairperson, Judy Mizner gave a report on the status of the Community Preservation Committee and the proposed projects to the considered at this Special Town Meeting

Chairman of the Open Space Committee, Steve Greason gave a report on the status of the Open Space Committee and the proposed project to be consider in Article 10 of this Special Town Meeting.

**ARTICLE 10.** The Finance Committee recommended approval.

CPC Chairperson Judy Mizner moved to transfer from the Community Preservation Act funds the sum of \$40,100.00 from the Open Space Reserve account to install a bridge over the Indian River and a boardwalk on Coffin Street trail that connects to "Riverbend West" trails.

The Moderator declared that the Motion passed by a majority vote.

**ARTICLE 11.** The Finance Committee recommended approval of this Article.

CPC Chairperson Judy Mizner moved to transfer from the Community Preservation Funds the sum of \$14,200.00 from the Historic Resources Reserve account to replace the roof of the Mill Roof Building.

The Moderator declared the motion passed unanimously.

Prior to Article 12, a report was given by Brad Dore, chairman of the Page School Building Committee on the status of the progress for the renovation and construction at the Page School and on the impacts of Article 12 and Article 13 of this Special Town Meeting.

**ARTICLE 12.** The Finance Committee recommended approval of this Article

Selectman Richard Cushing moved to transfer from Free Cash for the Page School Elementary School Building Project to increase the Owner's Project Contingency in the amount of \$159,404.00 to cover potential cost increases associated with unforeseen conditions and/or required design modifications.

The Moderator declared that the motion passed by majority vote.

**ARTICLE 13.** The Finance Committee recommended disapproval of this Article.

Selectman Glenn A. Kemper moved to transfer from Free Cash the sum of \$105,690.00 to remove a portion of the existing gymnasium floor that was not slated for removal as part of the current cafetorium renovation included in the Page School Elementary School Building Project, and to replace it with new floor.

The Moderator declared that the motion passed by majority vote.

At 8:53 P.M. on the motion of Selectman Glenn A. Kemper, it was unanimously voted to dissolve the Special Town Meeting.

#### **APRIL 30, 2013 SPECIAL STATE PRIMARY**

Pursuant to the Warrant issued by the Board of Selectmen on April 10, 2013, which was posted according to law on April 12, 2013 by Constable Brian Richard who made proper return of his doings thereon, the April 30, 2013 Special State Primary was held in the Town Annex, 379 Main Street, West Newbury on Tuesday, April 30, 2013. The polls were open from 7:00 A.M. to 8:00 P.M. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and the Constable on duty and a zero report was printed. The following persons served as election officials and were duly sworn to their duties: Clerk, M. Dorothy Cavanaugh; Warden, Nancy Mitchell; Tellers; Leisa Mingo, Lorraine Kelly, Jackie Johnston, Dianne Faulkner, Margaret Duchemin, Mary Kemper, Sharon Plummer, Sandy Capo, Joan Tranfaglia, Susan Dougherty, Mona Berkenbush and Peggy Dunlap,. There were 916 ballots cast as follows: 540 Democratic, 376 Republican, The following results were announced:

DEMOCRATIC 540 Votes Cast

SENATOR IN CONGRESS

Stephen F. Lynch

186



Edward J. Markey	353
Blanks	1
Write Ins	0
 Total votes cast	 540

REPUBLICAN 376 Votes Cast

SENATOR IN CONGRESS

Gabriel E. Gomez	208
Michael J. Sullivan	103
Daniel B. Winslow	64
Blanks	1
Write Ins	0
 Total votes cast	 376

Attest:

Michael P. McCarron, Town Clerk

**APRIL 30, 2013 TOWN ELECTION**

Pursuant to the Warrant issued by the Board of Selectmen on April 10, 2013, which was posted according to law on April 12, 2013 by Constable Brian Richard who made proper return of his doings thereon, the April 30, 2013 Town Election was held in the Town Annex, 379 Main Street, West Newbury on Tuesday, April 30, 2013. The polls were open from 7:00 A.M. to 8:00 P.M. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and the Constable on duty and a zero report was printed. The following persons served as election officials and were duly sworn to their duties: Clerk, M. Dorothy Cavanaugh; Warden, Nancy Mitchell; Tellers; Leisa Mingo, Lorraine Kelly, Jackie Johnston, Dianne Faulkner, Margaret Duchemin, Mary Kemper, Sharon Plummer, Sandy Capo, Joan Tranfaglia, Susan Dougherty, Mona Berkenbush and Peggy Dunlap,. There were 927 ballots cast. The following results were announced:

**SELECTMAN**

Blanks	18
Joseph H. Anderson, Jr.	704
Kristi L. Devine	202
Others	3

**BOARD OF HEALTH**

Blanks	255
Kimberly A. Cole	670
Others	2

**PLANNING BOARD**

Blanks	259
Ann E. Bardeen	665
Others	3

**TRUSTEES OF THE PUBLIC LIBRARY (3)**

Blanks	965
Alexandra W. Guralnick	630
Marcia F. Sellos-Moura	578
Ann E. Dooley	607
Others	1

**ASSESSOR**

Blanks	397
Thomas M. Atwood	513
Others	17

**SCHOOL COMMITTEE**

Blanks	282
Christopher E. Wile	644
Others	1

**WATER COMMISSIONER**

Blanks	242
Albert H. Knowles, Jr.	683
Others	2

**PARK AND RECREATION COMMISSIONER**

Blanks	291
David G. Pope	632
Others	4

**CONSTABLES (3)**

Blanks	925
Stephen C. Alvino	642
Glenn W. Coffin	616
Brian J. Richard	598
Others	0

Attest:

Michael P. McCarron

**JUNE 25, 2013 SPECIAL STATE ELECTION**

Pursuant to the Warrant issued by the Board of Selectmen on June 3, 2013, which was posted according to law on June 6, 2013 by Constable Brian Richard who made proper return of his doings thereon, the June 25, 2013 Special State Election was held in the Town Annex, 379 Main Street, West Newbury on Tuesday, June 25, 2013. The polls were open from 7:00 A.M. to 8:00 P.M. Election materials were turned over to the

Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and the Constable on duty and a zero report was printed. The following persons served as election officials and were duly sworn to their duties: Clerk, M. Dorothy Cavanaugh; Warden, Nancy Mitchell; Tellers; Lorraine Kelly, Dianne Faulkner, Mary Kemper, Sharon Plummer, Sandy Capo, Joan Tranfaglia, Gail Dinaro, Susan Prokop and Peggy Dunlap,. There were 1193 ballots cast follows: The following results were announced:

SENATOR IN CONGRESS

Gabriel E. Gomez	634
Edward J. Markey	550
Richard A. Heos	6
Blanks	3
Write Ins	0
Total votes cast	1193

Attest:

Michael P. McCarron, Town Clerk

ANNUAL REPORT OF THE TOWN CLERK  
 VITAL RECORDS AND STATISTICS RECORDED IN WEST NEWBURY DURING FISCAL YEAR 2013  
 (July 1, 2012 through June 30, 2013)

To the Honorable Board of Selectmen,

The following vital records and statistics were recorded in the Town Clerk's Office during Fiscal Year 2013:

Births Recorded:           16  
 Marriages Recorded:       6  
 Deaths Recorded:         25

Note: In accordance with the intent of M.G.L. Chapter 51, Section 6, the recorded births are not listed.

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MARRIAGES RECORDED DURING FISCAL YEAR 2012

RECORD DATE* <i>(Date of Marriage)</i>	NAMES	RESIDENCE	PLACE OF MARRIAGE	OFFICIANT
Sept. 2, 2012	Meghan Elizabeth Ramsey Alexander Thomas Gill	Madison, WI Madison, WI	Essex, MA.	Patrick Torra Solemnizer
Nov. 11, 2012	Candace Patience Thompson Nicholas Adam Nickerson	West Newbury Marshfield, MA	Newburyport, MA	John David Messana, II Solemnizer
Dec. 2, 2012	Rosemary Katherine Loring David Armstrong Byrne	Wenham, MA West Newbury	Hamilton, MA	Rev. John G. Hughes Minister of the Gospel

Dec. 20, 2012	Lindsay L. Richard Robert A. Young	West Newbury West Newbury	West Newbury	Daniel J. Seaman Member of the Clergy
June 8, 2013	Catherine Mary Gore William Robert Griesbach	West Newbury West Newbury	West Newbury	Kathyleen A. McMahon Justice of the Peace
June 22, 2013	Denise Jean Richardson Scott Westly Rice	West Newbury Atkinson, NH	Salisbury, MA	Linda Dale Brown Justice of the Peace

\* The Record Date is the date the Marriage was recorded in the Town Records  
*(The Date of Marriage is the date of the Marriage Ceremony)*

DEATHS RECORDED DURING FISCAL YEAR 2012

RECORDED	NAME	AGE	RESIDENCE	PLACE OF DISPOSITION	DATE OF DEATH
Aug. 23, 2012	George Joseph Dolansky	62	347 Main St West Newbury	Rural Cemetery West Newbury	August 21, 2012

Aug. 31, 2012	Edward Leonard Jarvis, Sr	82	31 Dole Place West Newbury	Phoenix Crematory Hampton, NH	Aug. 28, 2013
Sept. 06, 2012	Gertrude Phyllis Lavoie	85	525 Main St West Newbury	St. Mary's Cemetery Newburyport	Sept. 4, 2012
Oct. 01, 2012	Edrie Mae Marchand	74	159 Main St West Newbury	Linwood Crematory Haverhill, MA	Sept. 26, 2012
Oct. 22, 2012	Wilma H. Grammer	94	47 Coffin St West Newbury	Harmony Grove Crematory Salem, MA	Oct. 19, 2012
Nov. 14, 2012	Wayne Gilbert Maglione	75	569 Main Street West Newbury	Rural Cemetery West Newbury, MA	Nov. 10, 2012
Nov. 16, 2012	John J. Vangelist	80	370 Middle St West Newbury	Pine Grove Cemetery Lynn, MA	Nov. 15, 2012
Nov. 28, 2012	Helen Margaret Dunn	87	317 Main St West Newbury	Riverside Cemetery North Reading, MA	Nov. 27, 2012
Dec. 5, 2012	Marion C. Reed	95	159 Garden St West Newbury	Harmony Grove Crematory Salem, MA	Dec. 3, 2012

Jan. 11, 2013	Philip T. Cullen, Jr.	53	6 Maple St West Newbury	Riverside Cemetery North Reading, MA	Jan. 8, 2013
Jan. 15, 2013	Mary Teresa Migliori	88	Ridgeway Circle West Newbury	St. Patrick's Cemetery Haverhill, MA	Jan. 10, 2013
Feb. 7, 2013	Michael Hemmert Flinn	65	5 Archelaus Hill West Newbury	Linwood Crematory Haverhill, MA	Feb. 4, 2013
Feb. 19, 2013	Robert Graham Mann	86	30 Way to the River West Newbury	Bridge Street Cemetery West Newbury	Feb. 15, 2013
Feb. 26, 2013	Charles F. Phillips	52	135 Turkey Hill Rd West Newbury	Linwood Crematory Haverhill, MA	Feb. 22, 2013
Mar. 20, 2013	Norman Augustus Reid	78	95 River Rd West Newbury	Linwood Crematory Haverhill, MA	Mar. 18, 2013
Mar. 6, 2013	Grace Pearl Griffin	85	379 Main St West Newbury	Walnut Hill Cemetery West Newbury	Mar. 4, 2013
Mar. 22, 2013	Stephanie Rose Schutt	51	36 Crane Neck St West Newbury	Bridge Street Cemetery West Newbury	Mar. 18, 2013
Mar. 27, 2013	Valerie Smith	78	5 Dole Place West Newbury	Puritan Lawn Crematory Peabody, MA	Mar. 22, 2013

Apr 5, 2013	Anne Kathryn Perrault	71	3 Brake Hill Terrace West Newbury	Linwood Crematory Haverhill, MA	Apr. 2, 2013
Apr. 16, 2013	Nicholas Anthony Argyrople	87	21 Mechanic St West Newbury	Forest Hills Cemetery Boston, MA	Apr. 13, 2013
Apr. 17, 2013	Stephanie Atwood	93	15 Church Street West Newbury	Linwood Crematory Haverhill, MA	Apr. 14, 2013
Apr. 16, 2013	Allan Perley Jarvis	94	10 Harrison Ave West Newbury	Linwood Crematory Haverhill, MA	Apr. 14, 2013
May 7, 2013	Francine Frugoli	86	208 Ash St West Newbury	Fort Sam Houston Nat'l Cemetery San Antonio, TX	May 2, 2013
48 May 28, 2013	Merton E. Roberts, Jr.	88	9 Chestnut St West Newbury	South Byfield Cemetery Georgetown, MA	May 23, 2013
June 3, 2013	Mary Louise Greene	78	70 Church St West Newbury	Massachusetts National Cemetery Bourne, MA	June 2, 2013
June 17, 2013	Joanne M. Gibbons	80	26 Brickett St West Newbury	Linwood Crematory Haverhill, MA	June 14, 2013

Respectfully submitted,

Michael P. McCarron  
Town Clerk



LICENSES AND PERMITS ISSUED BY THE TOWN CLERK  
(For Fiscal Year 2013: July 1, 2012 through June 30, 2013)

To the Honorable Board of Selectmen,

The following licenses and permits were issued by the Town Clerk's Office during Fiscal Year 2013:

DOG LICENSES

Total Licenses Issued:	687
Total amount turned over to the Town Treasurer (including late fees):	\$ 10,675.00

FISH AND WILDLIFE

(Note: As of January 1, 2012 all Licenses and Stamps are issued via the Division of Game and Wildlife Website)

RAFFLE & BAZAAR PERMITS

Total Number Issued:	0
Total amount turned over to Town Treasurer:	\$0.00

Respectfully Submitted,

Michael P. McCarron  
Town Clerk

## REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors respectfully submits the following report. The Assessor's office is the primary generator of West Newbury's revenue with about 85% of the town's budget funded by property taxes, automobile excise, and fees for licenses and permits. The office functions as part of the town government system but must comply with Massachusetts General Laws and is regulated by the Massachusetts Department of Revenue (DOR). The dependence on property taxes and the vital new growth component of the tax levy reinforces the importance of the assessors' office and the need for administrating Massachusetts' property tax laws effectively and equitably to produce accurate and fair assessment of all taxable property.

The job of the Board of Assessors is not to determine how much the town will spend or levy in taxes. The tax levy, approved at the annual town meeting, is allowed to increase annually by 2½% plus an allowance for new growth construction. Amounts over the levy limit for debt exclusions or overrides are approved by a vote of town residents.

The assessors' primary responsibility is to find the "full and fair cash value" of all properties; independent of the tax levy. The assessors utilize a computerized mass appraisal technique to annually establish assessed values. The system allows the town to administer the property tax in a timely, cost effective and uniform manner.

Fiscal year 2013 assessed values are based on a market valuation date (or assessment date) of January 1, 2012, by analyzing market sales from calendar year 2011. The assessed value is an amount that a property might be expected to realize if it had sold on the assessment date. The tax rate is the ratio between the tax levy and the total valuation of the town. It is the rate which will provide funds to pay for services and projects as voted at town meeting. The Board of Selectmen hold an annual public tax classification hearing to decide if a tax burden should be shifted from one class of property to another. The vote does not increase the town's tax levy but merely shifts the tax burden from one group of taxpayers to another such as, from the residential class to the commercial class. However, the Selectmen voted and approved a factor of (1) one thus maintaining status quo. The result was a single tax rate for all properties, a rate of \$15.75 per \$1,000 of assessed value. The Average Assessed Single Family Home for FY13 was \$ 454,322 with an average tax bill of \$ 7,155.57. The Community Preservation Act, that was passed effective FY 2007, remains at three percent (3%).. This is the surcharge tax that provides for the preservation of historic properties, creating open space and recreational land.

A summary of the FY2013 valuations, taxes committed, and town appropriations are listed as follows:

**VALUATION**

Real Estate	\$ 714,051,310
Personal Property	\$ <u>18,050,430</u>
<b>Total Taxable Value FY2013</b>	<b>\$ 732,101,740</b>
<b>Total Exempt Property value</b>	<b>\$ 62,077,500</b>

**MOTOR VEHICLE EXCISE TAX**

Motor Vehicle Tax 2012	\$ 52,559.09
Motor Vehicle Tax 2013	\$ 579,449.20
Boat Excise Tax FY 2013	\$ <u>2,913.00</u>
<b>Total Excise TAX</b>	<b>\$ 634,921.29</b>

**TOWN APPROPRIATIONS AND ASSESSMENTS**

Town Appropriation	\$ 14,826,903.77
State and County Appropriations	\$ 132,958.00
Overlay	\$ 153,222.99
Other Amounts to be Raised	\$ <u>146,880.42</u>
<b><u>TOTAL TAX AMOUNT TO BE RAISED</u></b>	<b>\$ 15,259,965.18</b>

**TOWN ESTIMATED RECEIPTS**

Cherry Sheet Estimated Receipts	\$ 328,140.00
Local Estimated Receipts	\$ 770,100.00
Free Cash	\$ 440,817.00
Enterprise Funds	\$ 687,415.00
Community Preservation Funds	\$ 1,138,252.27
Other Available Funds	\$ <u>364,638.50</u>
<b><u>TOTAL ESTIMATED RECEIPTS &amp; AVAILABLE FUNDS</u></b>	<b>\$ 3,729,362.77</b>

**TAXES FOR COUNTY, STATE AND TOWN OBLIGATIONS**

On Real Property	\$ 11,246,308.14
On Personal Property	\$ <u>284,294.27</u>
<b><u>TOTAL TAXES LEVIED FOR COUNTY, STATE &amp; TOWN</u></b>	<b>\$ 11,530,602.41</b>

**NUMBER OF PARCELS**

Taxable Real Property Accounts	1,792
Taxable Personal Property Accounts	<u>27</u>
<b>Total No.</b>	<b>1,819</b>

The Board would like to thank their staff for their professionalism, assessing expertise and dedication to assisting the public. We are pleased to announce our successful transition after our former employees resigned unexpectedly in the fall of 2012. Newly appointed Chief Assessor, Sheila K Hambleton and Assistant Assessor, Meredith Stone have successfully maintained all the necessary requirements with the Department of Revenue's compliance and our assessment program. In addition, we would like to thank several part time employees who helped during the transition, as well. We could not have been successful without all their cooperation. We wish to acknowledge the contributions made by M. Dorothy Cavanaugh, Maureen Curtin, Victor Ganghi, and Joyce Haynes. Also, Cheryl Hoenmeyer, Chair of the Board did not run for re-election so we thank her for serving the Town and wish her success in her next endeavor. In April, Thomas Atwood won the seat on the Board of Assessors. We look forward to his local government expertise that will support our skills and proficiency in assessing.

To our former employees, we wish to thank Karen Rassias, for all her efforts and achievements with completing our tasks for the past seven fiscal years, three full revaluations and four interim years. We wish to acknowledge the contributions made by Ellen Jameson, her assistant, as well.

Finally, we are required to commence a cyclical re-inspection program, which is mandated by the DOR and expect this project to begin next year. To accomplish this project we have hired Patriot Properties, Inc to assist with data collection of about 500 properties. This is key to our being able to accomplish in-house timely collection of "New Growth" data as well as performing the building permit inspections. We will be making various public information announcements to inform property owners on these inspections. We appreciate the general public's cooperation in our efforts to serve all fairly and equitably.

In closing, we also want to thank the Board of Selectmen, Finance Director, Town Accountant, members of other Town Boards, Committees and Departments, and finally the residents of West Newbury.

Respectfully submitted,  
John Cena, Chairman  
William Krajeski, Vice-Chair  
Thomas Atwood, Member

**ANNUAL REPORT OF THE BOARD OF REGISTRARS**  
(For Fiscal Year 2013: July 1, 2012 through June 30, 2013)

To The Honorable Board of Selectmen:

The following data was compiled from the VRIS resident census information as of July 1, 2013:

Number of Residents by Age:		Number of Registered Voters:	
65 and Older:	709	Democrats:	737
50 To 64:	1261	Republicans:	656
35 To 49:	812	Unenrolled:	1841
17 To 34:	861	Other:	17
5 To 16:	659		
Under 5:	94		
<b>TOTAL:</b>	<b>4396</b>	<b>TOTAL:</b>	<b>3251</b>

The following Town Meetings and Elections were held during Fiscal Year 2013. Unless otherwise indicated Town Meetings were concluded in one session. The Board of Registrars attended each Town Meeting session for voter check-in and conducted voter registration sessions prior to each Town Meeting and Election. The Registrars certified signatures on absentee ballot applications and nomination papers.

State and Federal Primary	September 6, 2012
Special Town Meeting (First Session)	October 29, 2012
US Presidential Election	November 6, 2012
Special Town Meeting (Second Session)	November 8, 2012
Special Town Meeting	April 29, 2013
Annual Town Meeting	April 29, 2013
Special US Senate Primary	April 30, 2013
Annual Town Election	April 30, 2013
Special US Senate Election	June 25, 2013

Respectfully submitted,

Rosamond Veator, Chair  
Elise Henrichs  
Gail Majaukas

Michael P. McCarron, Clerk

## Annual Report of the Library Trustees for FY 2013

To The Honorable Board of Selectmen:

In fiscal year 2013 we are pleased to announce that the building has a new roof and a new HVAC system. Both projects were completed under the supervision of Gary Bill.

With funds from our investments we transferred \$10,000 to The Friends of the Library to purchase museum passes and help fund the children's programs and adult programs.

The Massachusetts Board of Library Commissioners approved our application to waive strict adherence to their required budgeting guidelines and renewed our certification.

In February we were sorry to have to accept the resignation of long time director Katharine (Kay) Gove. Kay retired after 47 years of service at the G.A.R. Memorial Library. A reception in her honor was held in June and she was presented with a new Apple computer.

After interviewing several qualified candidates Susan Babb was selected as the new Director and she is scheduled to begin in July.

The Board elected new officers as follows:

Chairman	Alexandra Guralnick
Vice-Chairman	Scott Berkenbush
Treasurer	Marcia Sellos-Moura
Recording Secretary	Elizabeth Torrisi
Corresponding Secretary	Virginia Selman

The library continues to be a meeting facility for young families as the children's programs are always well attended. The adult book club has attracted many residents. The ongoing exhibits in the reading room feature different local artists every month. The computers and printers are constantly in use and the building is abuzz with tutors and students doing research and homework. The changing world of technology, media, and books has challenged the library staff to meet the needs of the library patrons. Although, daily traffic and circulation are high the staff consistently serves the many members of the community.

The Trustees greatly appreciate the support of the Friends of the Library, the West Newbury community and the generous gifts of the Library's patrons.

Respectfully submitted,  
Elizabeth S. Torrisi  
Recording Secretary

## ANNUAL REPORT OF THE LIBRARY DIRECTOR

To the Honorable Board of Selectmen:

Circulation for FY 2013 was 106,092. During the year, 44,393 patrons visited the library. Non-resident circulation was 26,016.

The State Incentive Grant was \$7,217.39, which included a non-resident offset of \$4,099.74.

### FINANCIAL REPORT

Money Market Account	Balance 6/30/2012	13,885.40
	Gifts & Bequests	3,422.00
	Interest	<u>29.91</u>
	Total	17,337.31
	Expenses	
	Programs (Moseley Grant)	2,100.00
	Friends	<u>11,000.00</u>
	Total	13,100.00
	Balance June 30, 2013	4,237.31
Invested Funds	Balance June 30, 2012	677,290.66
	Dividends and Interest	<u>13,228.87</u>
		690,519.53
	Capital gain	114,512.44
	Balance June 30, 2013	805,031.97

### IN MEMORIUM

Hazel Hammond Albertson	Marjorie I. Bardsley	Dorothy M. Johnson
Lawrence & Alice Dodge	Eleanor J. Cook	Albert E. Elwell
Christopher Blunt	James Durgin	James H. Durgin
Barbara F. Carbone	Jennie M. Foss	Thomas Kennett
Georgiana Emery	Bessie Sawyer Koebele	Sylvia McGrath
J. Winston Popplewell	Norman Hobson	Esther Thurlow
Valerie Leary Berkenbush	Margaret M. Nichols	Frank Hobson
The Laing Family	Margaret Coit Elwell	Leah M. Mingo
Barbara C. Ayres	Pauline M. Marston	

Respectfully submitted,  
Susan C. Babb, Library Director

## ANNUAL REPORT OF THE CHILDREN'S LIBRARIAN 2013

To the Honorable Board of Selectman:

Another year started off with the Summer Reading Program, "Dream Big, Read"! 146 children read 2,332 hours. This meant the Friends of the Library donated once again to Heifer International. We kicked-off the summer with a visit from Toe Jam Puppet Band, a favorite of ours. The fun continued all summer with story hours, tide pools (live snails and sea stars!), magic and animal shows. We knitted, drummed, did cartooning, tried origami, built with Legos and had a henna tattoo – it was busy.

Story Hours and Toddler Times are a staple here. I'm trying to entice kids and their parents into the library. Summer Story Hour had 36 sign up, 52 for the Fall, 59 for the Winter and 58 for the Spring session. Toddler Times were jumping (sometimes literally) with 32 registering in the Summer, 22 in the Fall, 29 in the Winter and 24 in the Spring.

Babies and Books with Sharon Grimes was funded by the Trustees in an effort to teach our youngest patrons the joy of books and reading.

The children's room hosted 182 programs with 3,983 attendees. During the school year I have booked many programs such as Curious Creatures, Rainforest Reptile Show, Magic with Scott Jameson, Farmer Minor and Daisy just to name a few. These were enjoyed by kids of all ages. Please keep an eye on our website, [westnewburylibrary.org](http://westnewburylibrary.org) and the link to our face book page – see what we have to offer. All of these programs are funded by the Friends of the Library and specially designated funds from the investments of the Trustees. Thank you both so much.

Thank you again to our great staff: Dorothy Carr, Amy Custance, Elizabeth Torrisi and Dawn Watson. You are all wonderful.

Finally, a very special thank you to my mother, Katharine M. Gove, the director of this Library for 47 years. Mom, I can't believe that you are finally retiring. You lasted through 2 building projects, minor floods, and countless boards of Trustees. I've loved working with you – the place won't be the same.

Respectfully Submitted,  
Katharine (Kate) Gove  
Children's Librarian



ANNUAL REPORT  
ZONING BOARD OF APPEALS  
July 1, 2012 – June 30, 2013

To the Honorable Board of Selectman:

The ZBA held three hearings on a petition resulting in the granting of two of the three petitions

The summaries of results are:

Petitions granted	1
Petitions denied	0
Petitions withdrawn	0
Petitions dismissed	0
C.40B applications	0

Respectfully submitted,

Paul Kelly  
Chair, ZBA

July 2, 2013

## PLANNING BOARD

### Annual Report

During Fiscal Year 2013, The Planning Board conducted the following activities:

#### **Approval Not Required Plans:**

- ..83/89 River Road, lot line reconfiguration, no new lots created
- ..29 Ash Street, lot lines removed to return subdivision to one parcel status
- ..18 Sullivans Court, two new lots and remaining parcel, total three new lots created

Planning Board endorsement of an Approval Not Required Plan indicates that a lot has the required frontage on an existing or an approved way and adequate access. A lot must meet zoning and other requirements of Town departments necessary to deem it buildable.

#### **Definitive Subdivision Plans:**

There were no Definitive Subdivision Plans filed in Fiscal Year 2013.

#### **Special Permit Applications or Pre-Application Conferences:**

- ..164 Indian Hill Street, Application for Special Permit and Site Plan Review for Dog Daycare Center/Kennel, (§5.A.3.b.) of the Zoning Bylaw. The Application was approved with conditions.
- ..Sullivans Court/Whetstone Street, Pre-Application Conference; Application for Open Space Preservation Development (§6.B.) and Site Plan Review (§8.B.) for 30 units of single family housing. The Application is still under review by the Planning Board.
- ..183 River Road, Pre-Application Conference for Reduced Frontage and Common Driveway Special Permits (§6.A.1. and 7.D.)
- ..520 Main Street, Application for Special Permit, §5.A.3.c. and k., and Site Plan Review, Section 8.B., for model aircraft flying, parking, and club gatherings. The Application was withdrawn without prejudice.

#### **Scenic Roads Bylaw, Section XXXII of the General Bylaw:**

Consolidated Public Hearing with the Tree Warden under M.G.L. Chapter 87 §3 for removal of six trees at 8 Merrill Street. The Application was approved with conditions.

#### **Site Plan Review, §8B.:**

Basketball Court at Bachelor Street, Park and Recreation Commission. The Planning Board made recommendations to the Building Inspector, in accordance with the Bylaw requirements.

#### **Zoning Bylaw Amendments:**

One of the functions of a Planning Board is to research and propose Zoning Bylaw Amendments to Town Meeting. Public Hearings are conducted to gather input, and to make the residents aware of amendments to the Zoning Bylaw under consideration.

During the course of the year, the Planning Board held a Public Hearing in compliance with the requirements of M.G.L. Chapter 40A §5 for each Zoning Bylaw Amendment proposed. At the Annual Town Meeting held in May, 2013, the following Zoning Bylaw Amendments were acted upon:

**..Site Plan Review, § 8.B.:** To replace the existing Zoning Bylaw with a new Zoning Bylaw. The Planning Board moved to take no action.

**..Groundwater Protection Overlay District, §10.:** To amend the GPOD Map to incorporate Byfield Water District Zone II, as requested by the Byfield Water District, and to revise the title of the Map to correspond to the Zoning Bylaw. Approved by Town Meeting.

**..Open Space Preservation Development, §6.B.:** Revisions to Sections 6.B.3. Approved by Town Meeting.

Attorney General Approval was received on June 14, 2013.

**Planning Board Rules and Regulations Governing the Subdivision of Land:**

There were no amendments to Subdivision Regulations approved in Fiscal Year 2013.

**Street Acceptance:**

Extension of Mechanic Street, approved by voters at the Annual Town Meeting.

**General Administration:**

The Planning Board continued to draft Zoning Bylaw Amendments for new Signs and Inclusionary Housing Bylaws, and a new Site Plan Review Zoning Bylaw and Regulations.

The Board continued review of ongoing current projects such as Ocean Meadow and 21/23 Mechanic Street. An Application was filed in January, 2013 for Open Space Preservation Development and Site Plan Review for a parcel of land located at Whetstone Street and Sullivans Court. That Application is still under review.

**Membership and Personnel:**

Ann Bardeen was elected to a five year term at the Annual Election held in May. The Board reorganized in June and she was elected as Chair for one year, Brian Murphey was elected to serve as Vice-Chair, and Richard Bridges remained as Clerk. The Board is very thankful to member John Todd Sarkis for serving diligently as Chair for two years. Jean Nelson is the Planning Board Administrator.

Members of the Planning Board represent the Board on other town boards and committees: Rick Bridges is the representative to the Community Preservation Committee, and Brian Murphey is the Town's Commissioner to the Merrimack Valley Planning Commission, with Ray Cook as alternate member. Board members and staff also attend seminars and workshops for educational and training purposes.

The Planning Board meets on the first and third Tuesday of each month on the second floor of the Town Office Building. The public is welcome to attend meetings.

Respectfully submitted,

**West Newbury Planning Board Members**

	<u>Position</u>	<u>Term Expiration</u>
Ann E. Bardeen	Chair	2018
Raymond A. Cook	Member	2016
Brian R. Murphey	Vice-Chair	2014
John Todd Sarkis	Member	2015
Richard Bridges	Member	2017
B. Dennis Lucey	Associate Member	June, 2014 (appointed)

## **FY13 ANNUAL REPORT OF THE BOARD OF HEALTH**

To the Honorable Board of Selectmen:

The Board of Health and staff remains dedicated to enforcing State and local regulations regarding wells, septic systems, camps, food, trash and recycling. During the Fiscal Year 2013, the Board of Health approved applications for 6 new construction septic systems, 23 repair systems and 6 component repair systems. Inspections for the installation of systems are done by the Health Agent ensuring compliance with Title V and West Newbury's Local Regulations. Our office issued 2 camp licenses, 13 food permits, 1 milk permit, 7 permits for a well this year, and 49 licenses for installers and haulers.

Our annual Household Hazardous Waste Collection Event was held on September 15, 2012 in conjunction with the City of Newburyport and the Town of Merrimac. Approximately, 230 households participated in our event, with 49 being West Newbury households.

FY13 was the seventh year for West Newbury as a member of the Northeast Massachusetts Mosquito Control Program which is a part of the Massachusetts Department of Agriculture. Surveillance by trapping and testing mosquitoes is the primary function of Mosquito Control. By analyzing the data collected from the traps, the Town will be informed regarding possible EEE (Eastern Equine Encephalitis) and West Nile Virus, and therefore can act preemptively to protect the public health. There were no human cases for either EEE or West Nile.

We are working in conjunction with the DPW to monitor and maintain the Town's closed landfill located at the corner of Middle Street & Georgetown Road. Wells are sampled yearly to provide data on early detection of any leachates that could impact the surrounding aquifer.

On October 12, 2012 we held our second Health Fair in conjunction with the Council on Aging. There were 12 booths offering services such as blood pressure, eye exams, and acupuncture and other health exams as well as informational booths. We also offered the seasonal flu and pneumonia vaccines.

The Board of Health offers special recycling programs for compact fluorescent light (CFL) bulbs, button batteries, mercury thermometers, thermostats, cellular telephones, rechargeable batteries as well as "medical sharps", books and a newly implemented textiles recycling program. These items can also be dropped off at the Health Department during office hours. Our medical sharps collection is a program with the purpose of collecting medical needles and lancets which provides safe storage containers for our residents. Sharps containers can be purchased for a fee at the Town Office Building either in the Health Department office or the Council on Aging office and the drop off disposal program is free.

Our book recycling program is an effort to reduce the Town's trash tonnage by encouraging residents to drop off unwanted books at a collection box located in the back parking lot at Town Office Building. Removing books from the waste stream lowers the

cost of trash and contributes monies for the Town's General Fund. We recycled 19,833 pounds of books and textiles, generating \$595 for the Town's General Fund.

Our curbside "Waste Reduction Program" continues to be a success. During this past fiscal year 778.89 tons of recyclables were removed from the waste stream. This would have cost the town \$54,522.30 for waste removal. The Board of Health members and staff continue to be devoted to finding all possible ways to cut costs and recycle more. We thank the residents for their support.

**RECEIPTS:**

Camps	\$ 100
Component Repair	400
Food Permits	300
Got Books and Textiles	595
Hauler Permits	900
Installer Permits	5600
Perc Test (new)	1950
Perc Test (repair)	2000
Septic Plans Review (new)	3000
Septic Plans Review (repair)	3100
Recycling Bins	170
Recycling Stickers	45
Revision Plan Review	200
Sharps Containers	108
Wells	200
Total	\$ 18,668

Respectfully Submitted:

Robert Janes, Chairman

Blake Seale, Member

Kimberly Cole, Member

## ANNUAL REPORT OF THE WATER DEPARTMENT

To the Honorable Board of Selectmen:

In accordance with the provisions of Chapter 14, Section 49, of the General Laws of the Commonwealth of Massachusetts, the Board of Water Commissioners herewith submits a report of activities of the Water Department for the Fiscal Year ending Jun 30, 2013.

Installations:	977
Dwellings in Town: (per Assessors)	1,545
% on Town Water:	63%
Town Population: (per Town Clerk)	4,340
Gallons Billed:	55,244,620
Average residential daily gallons:	154
Hydrants/Valves:	196/194
Street Valves:	137
Feet of Main:	147,840

In 2011 the Water Department received permission from the Massachusetts Department of Environmental Protection (MassDEP) to drill an 8-inch bedrock well, at the existing well field, located at 999 Main Street. On January 2, 2013, approval was given by MassDEP to proceed with the 48-hour pump test. The 8-inch bedrock well fracture was enhanced by a Hydro-Frac process in March 2013 to help yield more volume.

The 48-hour pump test, conducted in April 2013, stabilized at a pumping rate of 75 gpm. Based on MassDEP guidelines, the approvable yield for the bedrock well is 56 gpm, or 81,000 gpd. The plan is to have the bedrock well supplement the capacity at the existing well field. The bedrock well and the existing well field will operate concurrently.

The Pump Test Report for the Bedrock Well was submitted to MassDEP in September 2013. A determination to proceed from MassDEP is anticipated in December, 2013. If the determination is favorable and extensive water treatment is not needed we plan to move forward with the project in the spring of 2014.

In June 2013 the department hired Tata and Howard Consultants to evaluate the 1936 Brake Hill Tank rehabilitation. Although it was previously recommended to rehabilitate the existing tank and construct a second tank to mitigate the projected storage deficit, the recent escalation of the rehabilitation costs of the existing tank necessitated an evaluation to determine the most cost effective approach. Another option the report recommends is building a new tank with more volume to mitigate the projected future supply deficit and decommission the old tank. At the same time, it is planned the loop new water main to the Hilltop Circle area. The department will be weighing its options over the next few months and plans to start the project in Fiscal Year 2016.

Finally, the Water Department wishes to thank Scott Wolke for his services as a Water Commissioner for more than a decade. Scott was a great asset to the department and the Town.

**COMMITMENTS TO WATER FUND (CHARGES TO USERS)**

TWELVE-MONTH PERIOD JULY 1, 2012 TO JUNE 30, 2013

Water Usage (regular bills):

October 2012	\$ 293,749.61	
April 2013	<u>251,388.33</u>	<u>545,137.94</u>

Water Usage (special bills):

Addl. Water & Municipal Liens	6,150.32	
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Services:

Unscheduled Reading Fee	1,440.00	
Tapping Fee	2,550.00	

Materials:

New Meters	1,891.08	
Other	2,088.88	

<u>Fire Protection Charge</u>	<u>62,872.00</u>	<u>76,992.28</u>
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<b><u>TOTAL COMMITMENTS FISCAL YEAR 2013</u></b>		<b>622,130.22</b>
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Additional Revenue:

Misc. Revenue (backflow, red cards, etc)	5,145.48	
Systems Development Charge	33,000.00	<u>38,145.48</u>

<b><u>TOTAL ESTIMATED REVENUE F/Y 2013</u></b>		<b><u>660,275.70</u></b>
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**OPERATING ACCOUNT EXPENDITURES**

TWELVE-MONTH PERIOD JULY 1, 2012 TO JUNE 30, 2013

Operating Expenses:

Facilities Cost	\$24,390.57	
Office Expense	5,466.76	
Retirement Expense (Includes: Essex County Retirement & Post Retirement Benefits)	63,544.19	
Outside Services/Training	6,007.05	
Computer Expense	2,552.98	
Vehicle/Equipment Expense	6,165.95	
Materials/Supplies/Outside Contractors	50,333.56	
Water Purchase-Newburyport	103,435.61	
Safe Water Drinking Assessment	592.02	
Dues & Membership	1,392.40	
Mileage Reimbursement	985.86	
		<b>264,866.95</b>

<u>Salary/Wages:</u>	164,423.70
<u>Insurances:</u>	19,473.06
<u>Debt Service:</u>	18,043.41
<u>Indirect Costs:</u>	46,434.00
<b><u>TOTAL EXPENDITURES F/Y 2013</u></b>	<b><u>\$513,241.18</u></b>

**BOARD OF WATER COMMISSIONERS**

Albert Knowles

R.Scott Wolke, Chairman

Larry Corcoran

Michael E. Gootée, Manager/Superintendent  
 Jodi Bertrand, Administrative Assistant





# WEST NEWBURY POLICE DEPARTMENT

401 Main Street, West Newbury, MA 01985

978-363-1213

978-363-1114 fax

Lisa A. Holmes, Police Chief  
chief@westnewburysafety.org

## Annual Report of the West Newbury Police Department

To the Honorable Board of Selectmen:

This past fiscal year the police department logged 28,400 calls for service and activity. The department's traffic enforcement resulted in 301 civil infractions, 265 written warnings, and 1,314 verbal warnings resulting in \$17,170.00 in fines issued. The department issued 165 summonses, 21 persons were taken into protective custody, and 102 arrests were made during this time frame. We investigated 46 motor vehicle crashes, nearly half of which occurred on Main Street. The police department saw a dramatic reduction in activity and daily traffic flow through town this past fiscal year, which coincided with the closing of the Rocks Village Bridge in August of 2012.

The police department continues to work in cooperation with our public schools to provide a safe and secure environment for students and staff. We initiated a "walk through" of the school buildings each day to better familiarize ourselves with the lay out of the buildings as well as to check on building security. We continue to work with the students and staff in presenting information on topics of interest, conducting the seat belt pledge drive at the high school, sponsoring the Halloween dance at the middle school, and participating in the Mock Crash held prior to the prom, vehicle day at the children's castle, and the summer recreation program.

The police department works in partnership with the Council on Aging to address public safety needs and other concerns of our senior population. We continue to play an active role in the TRIAD program. We held two Drug Take Back initiatives for residents to drop off expired prescription drugs. We also maintain a box in the lobby of the public safety building for residents to use at their convenience.

On August 2<sup>nd</sup>, we held our first National Night Out community event. This event was held at Pentucket High School and provided games, prizes, bounce house, dunk tank, K-9 demonstration, fire department competition, food, and lots of public safety vehicles and displays. This community event was a great time for families to interact with their public safety departments and receive information on safety tips. It was a fun packed event which was only made possible through the many generous donations that we received.

In June, Dispatcher Lee Ann Delp was the recipient of the prestigious Jeffrey Grossman Award which is presented each year to a telecommunicator who goes above and beyond what is required of them. Lee exemplified the qualities of a dispatcher that the foundation looks for. We were honored that she was chosen to receive this award.

I want to thank the members of the Public Safety Departments for their dedication to service which has enabled us to maintain the highest standards of professionalism and integrity when serving the public. I would also like to express my sincere thanks to the Board of Selectmen and the residents of the Town for their continued support.

Lisa A. Holmes  
Chief of Police



# West Newbury Emergency Management Agency

401 Main Street  
West Newbury, MA 01985  
Telephone: 978-363-1103 FAX 978-363-2409

To The Honorable Board of Selectmen:

The West Newbury Emergency Management Agency strives to be ready to respond in the event of a natural or man made emergency. The West Newbury Emergency Management Agency has an excellent core group of volunteers that has been further enhanced with the Northern Essex Regional Emergency Planning Committee CERT program.

Often times the emergency management role consists of preparing for potential events. Hurricane Sandy is an example of this. There were conference calls for days prior to landfall followed by documenting storm response and damage reports and recovery after landfall. Essex County did not meet the threshold requirement for Hurricane Sandy and no reimbursement or aid was awarded to the Town of West Newbury.

The February 2013 nor'easter (also known as Winter Storm Nemo or the Blizzard of 2013) was a powerful winter storm that developed from the combination of two areas of low pressure, primarily affecting the Northeastern United States and parts of Canada, resulting in heavy snowfall and hurricane-force winds. The storm later crossed the Atlantic Ocean and affected Ireland and the United Kingdom. The nor'easter received a Category 3 rank on the NESIS Scale, making it a "Major" Winter Storm. The West Newbury Emergency Management Agency coordinated preparation for the storm by disseminating weather information to town officials and public safety department head including expected snowfall and wind predictions. After the storm, documentation of the response was coordinated and costs submitted to the Massachusetts Emergency Management Agency resulting in the Federal Emergency Management Agency awarding over \$44,000 in aid to the Town.

West Newbury Emergency Management Agency volunteers support the community as much as possible - during emergencies, trainings, and volunteer events. In 2013 the agency has donated use of equipment, services, and volunteers to the National Night Out, Kenneth Fowler Car Show, Community Emergency Response Team (CERT) Training, the West Newbury Riding and Driving Club, and the West Newbury PTO events including the Apple Harvest Road Race.

All residents are encouraged to have a Disaster Response Plan for their family and pets. It is recommended that a person be prepared to be on their own for 3 days before emergency help can reach them. Helpful information handouts and suggestion lists can be found at [www.wnema.org](http://www.wnema.org) , [www.mass.gov/mema](http://www.mass.gov/mema) and [www.fema.gov](http://www.fema.gov) .

Respectfully submitted,

Lee Ann Delp  
EMA, Director

# Board of Fire Engineers

July 1, 2012 – June 30, 2013

Michael Dwyer                      Scott Berkenbush                      Mark Hemingway  
Robert Janes\*\*                      Mary Fowler\*\*

## Fire Department

July 1, 2012 – June 30, 2013

Scott Berkenbush, Fire Chief^ ^^

Michael Dwyer, Deputy Fire Chief\*^^      Mark Hemingway, Deputy Fire Chief

George Evans, Captain\*^^      Benjamin Jennell, Captain\*^^

Lieutenants

Richard Hills      Steven Cutter^      David Evans^^      Lisa Duxbury\*^^      Mark Marlowe^^

Firefighters

Brett Berkinshaw^^	Lisa Evans^^	Tenley Goodwin	James Riley*^^
Colin Bryant*	Richard Evans	Brandon Lamson*^^	William Roche
Scott Cimino	Mary Folwer	Keenan Leonard-Solis*	Kevin Samson
Kyle Cutcliffe	Narciso Garcia	Candace Nickerson	David West
John Dodge	Michael Geiger*^^	Kara Percival	
William Donahue*^^	Jason Goldweber^^	Mark Richardson	

^EMT-Paramedic

\*EMT-Basic

\*\*Appointed 2013

^^ Firefighter I/II Certification

# Fire Department

## Annual Report Fiscal Year 2013

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The West Newbury Fire Department services the town with 100% on-call personnel. The members of the department respond to emergencies at all hours of the day and night. Without a doubt these men and women provide an outstanding and professional service to the community. We continue to have a challenge with response and staffing during certain times of the day and particular days of the week. We are grateful for the support we receive from our neighboring communities with quick and efficient mutual aid response. We continue to improve the way we manage and effectively deploy the staff of firefighters. The Fire Department will continue to investigate funding opportunities to supplement training costs and purchase firefighting equipment and supplies to best fit the needs of the community.

**Calls for Service:** The Fire Department responded to 401 calls between July 1, 2012 and June 30, 2013. 50.8% of our call response was for emergency medical services and motor vehicle crashes. The Fire Department responded to 5 building fires during the year.

**Department Training:** The Fire Department continues to provide several training opportunities for our members. Our in-house training is conducted twice a month and involves several basic firefighting and rescue evolutions. The Fire Department has also had the opportunity to participate in live fire trainings with neighboring departments throughout the year. The Massachusetts Department of Fire Services continues to offer a Call/Volunteer Recruit Firefighter Training Program. This training program is funded by the state at no cost to the community. We continue to have members of the department that attend this training on their own time who successfully graduate and achieve basic firefighter certifications. We have also had two members; Kara Osgood-Percival and Candace Nickerson, complete the Massachusetts Emergency Medical Technician class. They are in the process of completing the state certification process. Keenan Leonard-Solis and Colin Bryant successfully achieved Massachusetts Emergency Medical Technician certification as Basic EMTs.

**Fire Prevention:** The Fire Department remains committed to community safety and fire prevention. Throughout the year members of the Department conducted several fire safety demonstrations, school visits, hosted station tours and passed out fire prevention information. We thank the members of the Department for their tireless hard work and involvement with community fire prevention.

**Tributes:** Lt. David Jennell retired from the fire department after forty-four dedicated years of service to the Fire Department and the community. David very rarely missed calls and was always the first to volunteer to help his fellow firefighters. David attained

the rank of Lieutenant and was always known by his friends and coworkers as C-9. We wish David and his family all the best in his retirement.

Firefighter Brett Berkinshaw retired from the department to take on a full-time roll with the Newburyport Fire Department. Brett was an active member of the department for twenty-years. He successfully completed the Firefighter I/II program and always assisted us with his great electrical and technical knowledge. We wish Brett and his family all the best and a safe career in the fire service.

Robert Pierce retired after seven years of dedicated service. During his time on the department he completed the Call/Volunteer Recruit Firefighter Training Program and became certified as an Emergency Medical Technician. Bob, as his friends and coworkers know him, took extreme pride in being a West Newbury Firefighter. He spent many hours training and mentoring other firefighters and helping the community. Bob always took the time to help members of the department with firefighting and medical skills. Bob continues to keep his finger on the pulse of the Fire Department as a Public Safety Dispatcher. We wish Bob and his family the very best in his retirement.

A special thank you goes out to our members who actively serve in the United States Military. Specialist Candace Nickerson, Army National Guard, Geoff Hills, Boatswain's mate 2<sup>nd</sup> Class, USCG, and Douglas Mead, 3<sup>rd</sup> Class Petty Officer, USCG.

We thank the Honorable Board of Selectmen and town boards and committees for their continued support. Our mission to provide the Town of West Newbury with the very best service would not happen without the help from the West Newbury Police Department, Public Safety Dispatchers, Emergency Management Agency, Department of Public Works, Water Department, Atlantic Ambulance Service, Harbormaster and the community we proudly serve.

Respectfully Submitted,

The Board of Fire Engineers

# Fire Department Incident Response Report

July 1, 2012 – June 30, 2013

<u>Incident Type</u>	<u>Occurrences</u>	<u>Percentage</u>
Fire, other	1	0.2
Building fire	5	1.2
Cooking fire, confined to container	1	0.2
Chimney or flue fire, confined to chimney or flue	1	0.2
Passenger vehicle fire	1	0.2
Camper or recreational vehicle (RV) fire	1	0.2
Brush or brush-and-grass mixture fire	5	1.2
EMS call, excluding vehicle accident with injury	174	43.4
Motor vehicle accident with injuries	6	1.5
Motor vehicle/pedestrian accident (MV Ped)	1	0.2
Motor vehicle accident with no injuries.	23	5.7
Search for person on land	1	0.2
Gasoline or other flammable liquid spill	2	0.5
Gas leak (natural gas or LPG)	2	0.5
Carbon monoxide incident	4	1.0
Electrical wiring/equipment problem, other	1	0.2
Overheated motor	1	0.2
Power line down	1	0.2
Arcing, shorted electrical equipment	1	0.2
Building or structure weakened or collapsed	2	0.5
Service Call, other	20	5.0
Lock-out	2	0.5
Water problem, other	1	0.2
Water evacuation	1	0.2
Animal rescue	1	0.2
Assist police or other governmental agency	3	0.7
Police matter	2	0.5
Assist	35	8.7
Unauthorized burning	13	3.2
Cover assignment, standby	8	2.0
Good intent call, other	11	2.7
Dispatched & canceled en route	10	2.5
Authorized controlled burning	4	1.0
Smoke scare, odor of smoke	6	1.5
HazMat release investigation w/no HazMat	1	0.2
Smoke detector activation due to malfunction	6	1.5
Alarm system sounded due to malfunction	1	0.2
CO detector activation due to malfunction	1	0.2
Smoke detector activation, no fire - unintentional	6	1.5
Alarm system activation, no fire - unintentional	29	7.2
Carbon monoxide detector activation, no CO	3	0.7
Severe weather or natural disaster standby	3	0.7
<b>TOTAL</b>	<b>401</b>	<b>100.0</b>

# ANIMAL CONTROL

## Mission Statement

The duties of the Animal Care and Control Officer are to Protect, Rescue, Educate, Enforce, Inspect, and Adoptions. Included are all animals, both domestic and wildlife. Duties are to protect personal property and help prevent zoonotic diseases. The Animal Care and Control officer attends to complaints and investigates those complaints. The Laws enforced are MA General Laws Chapter 140 Sections 136-175, Chapter 129, Chapter 49: and the West Newbury By-Laws, Section VI Animal By-Laws. The Animal Care and Control is an On-Call position. The Position involves close work with the West Newbury Police, Town Clerk, Board of Health, and Board of Selectmen.

In January, the Town appointed Matthew Lipinski to the Animal Control Position. Matt is the ACO for the City of Newburyport and when he was appointed in West Newbury, we adopted the following procedures for responding to animal calls and complaints.

## ACO Call Handling Procedures

Reminder: For all animal control calls contact West Newbury Public Safety Dispatch at 978-363-1213. Calls will be prioritized as emergency or non-emergency based. Please see below for examples of emergency and non-emergency calls.

## Animal Related Emergencies:

An emergency complaint is one that requires immediate action from the Animal Control Officer. Incidents qualifying as an emergency complaint are those in which there is imminent threat to human life or an injury to a domestic animal.

Examples of emergency complaints include:

Domestic animal hit by car and injured  
Canine bite, attack or mauling in progress  
Potentially rabid animal having contact with human or domestic animal  
At large dogs acting vicious or posing a threat to a human or other animals  
Large dead animal disrupting traffic flow

**PLEASE NOTE: LOOSE DOGS OR DOGS IN CUSTODY ARE NOT AN EMERGENCY. THE ON-CALL ANIMAL CONTROL OFFICERS THAT WORK NIGHTS AND WEEKENDS CANNOT RESPOND TO LOOSE DOGS OR DOGS IN CUSTODY.**

**Non-Emergency Complaints:**

All other complaints are non-emergency complaints. Non-emergency complaints are those that do not pose a threat to life, public safety or danger of serious injury to the public or animals. Non-emergency complaints do not require immediate action from the Animal Control Officer and shall be investigated during normal ACO business hours.

Examples of non-emergency complaints include:

Dead animals on the side of road or in public areas not disrupting traffic

Loose or lost domestic animals

Stray domestic animals

Violations of animal control ordinances which do not pose a threat to public safety

Nuisance complaints



***FY-2013***  
***INSPECTION DEPARTMENT ANNUAL REPORT***

To The Honorable Board of Selectmen:

Permits were issued for the following building activities during the 2013 Fiscal Year.

***BUILDING PERMITS***

19	New Single Family Homes
19	Foundations for New Single Family Houses
10	Decks & Porches
7	Other Additions
3	Outbuildings, garages, barns & sheds
73	Alterations & Renovations
6	Pools
53	Reroof, Siding or Windows
2	Demolition
15	Wood Stoves/Chimneys
2	Misc.
1	Waived Fee Permits
49	Trench Permits/mechanical/sheetmetal

<b>TOTAL NUMBER OF PERMITS ISSUED</b>	<b>259</b>
Reported Value of New Homes	\$5,715,360.00
Reported Value of Other Construction	3,180,442.00
Reported Value of Fees Waived Permits	6,162,700.00 (page school)
<b>Total Reported Value of Construction</b>	<b>\$15,058,502.00</b>

<b>TOTAL BUILDING PERMIT FEES COLLECTED</b>	<b>\$88,276.00</b>
<b>TOTAL TRENCH PERMIT FEES COLLECTED</b>	<b>\$ 3,294.00</b>

***ELECTRICAL PERMITS***

15	New Homes	\$7,060.00
111	All Other	8,063.00

**TOTAL NUMBER OF ELECTRICAL PERMITS ISSUED      261**

**TOTAL ELECTRICAL PERMIT FEES COLLECTED              \$15,123.00**

***PLUMBING AND GAS PERMITS***

19	New Homes	\$4,338.00
150	Remodel & Additions	4,547.00
8	Water Heater Systems	700.00
81	Gas permits	7,214.00

**TOTAL NUMBER OF PLUMBING/GAS PERMITS ISSUED      258**

**TOTAL PLUMBING/GAS PERMIT FEES COLLECTED              \$16,799.00**

Respectfully submitted,

Glenn Clohecy  
Inspector of Buildings

## The West Newbury Conservation Commission

To the Honorable Board of Selectmen,

The Conservation Commission is given the task of protecting wetland areas under the Mass. Wetland Protection Acts. The Commission regulates activities within 100 feet of a wetland resource area in order to prevent damage to these often fragile and irreplaceable resources. Wetlands serve many functions, including filtering and helping to clean water, which in turn helps with protecting ground and drinking water supplies. Wetlands also provide flood storage, preventing storm damage, and provide wildlife habitat.

The Commission is comprised of 5 members and has an agent, Jay Smith. We hold our hearings on the 1<sup>st</sup> Monday and third Monday of every month. Site walks are held in connection with filings of Notices of Intent and Requests for Determinations. We will also discuss and project informally with property owners and offer help in determining how to proceed with their project. Jay will help with any paper work. Projects are then monitored until they are completed and the paper work is filed for a Certificate of Compliance. Anyone who is considering any project may contact the board and we will gladly discuss all options.

The Commission supports the goals of protecting drinking water supplies and preserving both open space and the towns remaining agricultural assets. We work with other town boards to ensure that the growth and development are done in ways that are consistent with the preservation of open space for the benefit of the residents of the town. As part of our effort to preserve these open spaces and natural resources we work with both Essex County Trails and Greenbelt. This year we are working to continue our trail network through what is now the Sullivan family property.

Respectfully submitted

N Dawne Fusco  
chairman

## ANNUAL REPORT OF THE DEPARTMENT OF PUBLIC WORKS

To the Board of Selectmen:

For the Fiscal Year ending June 30, 2013, the following work was completed by the Highway and Building and Grounds Divisions.

Brush cutting, roadside mowing, catch basin cleaning, street sweeping, pruning trees, cutting dead and hazardous trees, drainage repairs and upgrades, patching pot holes, sign repair and placement, picking up rubbish and debris from roadsides, and crack sealing. The Highway Department also mowed the grass, composted, fertilized, limed and seeded the playing fields. The department plowed and sanded town roads, maintained the sidewalks and all other town property.

The Highway Department repaved Cherry Hill Street, a portion of Middle Street and Bachelor Street with Chapter 90 and Town funds.

The Building and Grounds Department completed these projects in addition to the routine maintenance and repairs to the Town Buildings and grounds:

The following projects were completed with CPA funds; a new roof and H.V.A.C. System were installed at the G.A.R. Memorial Library, new roof was installed at the Pipe Stave Hill Apartment House. Sidewalks and entry areas were rebuilt at the 1910 Building using town funds.

The Department of Public works will strive to keep the roadways, Town Buildings and grounds maintained, safe and in presentable appearance in the upcoming 2014 fiscal year.

Respectfully submitted,

Gary J. Bill  
D.P.W. Director

## Annual Report of the Council on Aging

To The Honorable Board of Selectmen:

The Senior Center is continuing to grow with new ideas as we try out new programs. We have also kept our old programs and modified the programs that needed.

Our 7<sup>th</sup> annual Spring Fling was well attended with over 100 people coming to enjoy the music and home made food. This year we offered a different form of entertainment by asking a dance group to come and perform. It seemed to be a big hit with the residents that attended. Our main focus of the Spring Fling was to recognize the hard work of our volunteers that keeps the senior center running on a day to day basis. We also refocused reintroducing the TRIAD Programs that we offer: The File of Life, Yellow Dot (both offer important medical history in case of emergency), Grab n' Go Bag in case of emergency, Doctors Office Notepads.

In addition to our Early Bird Dinners that continue to be a huge success we have introduced our Birthday Lunch and we continue to have our Lunch Series. The Early Bird is on the Second Tuesday of the month and we offer a home cooked dinner to about 50 residents. Jen continues to offer a wide variety of meals to the participants. Our newest program, The Birthday Lunch takes place on the third Thursday of the month. We offer a home cooked lunch to site participants. Our Friday Lunch Series are offered with a guest speaker. Topics have ranged from Identity Theft to Staying Positive when Negativity Surrounds You. Jen prepares lunch for this. There is always room for more participants.

We welcomed back our Zumba class this year. We continued to offer quilting class, art classes, and yoga. All three of these classes continued to be a huge success. Next year we are looking to expand our classes to other areas of fitness and cultural activities. We are open to other ideas and suggestions.

Our van continues to stay busy throughout the months, with trips to the doctors office, the grocery stores, lunch outs as well as various other trips. The van is run on a first come first serve basis but we do our best to accommodate everyone's need. Please make sure that you give us as much notice as possible.

All of our senior citizens are welcome to drop in at the Senior Center or to call our director, Theresa Poore, to learn what services are available to them. Stop by or call us if there is an activity that you are interested in having at the center. We will do our best to make sure that it happens. The number to call is 978-363-1104.

Respectfully Submitted,  
Theresa Poore,  
Director



**Mill Pond Committee  
West Newbury, Massachusetts 01985**

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**Report of the Mill Pond Committee  
July 1, 2012 through June 30, 2013**

To the Honorable Board of Selectmen:

The Mill Pond Committee is charged with managing the varied recreational activities that take place in the Mill Pond Recreation Area while maintaining its natural, aesthetic beauty. The Mill Pond Committee is also responsible for implementing the Management Plan according to the Essex County Greenbelt Association Conservation Restriction. In addition to the many individuals and town officials who contribute to the success of our activities the Committee wishes to specifically thank:

- The West Newbury Riding and Club for the scores of pruners, weed whackers, and mowers that beat back the poison ivy, build and maintain equestrian jumps and improve the trails; and volunteers who mow the area around the riding rings and on the cross country course weekly during the summer. The WNRDC has been continually active in developing and maintaining the equine infrastructure and entire Mill Pond Recreation trail network.
- The Boy Scouts, Troop 26, for their oversight and management of two Eagle Scout Projects; an orienteering course and new Mill Pond Recreation entrance signs.

The Mill Pond Area continues to be enjoyed by the general public. Fishing, boating, hiking, dog walking and equestrian activities continue to enjoy strong support. Individuals using the area were respectful to each other and the Mill Pond Recreation Area as a whole was well maintained.

Significant events that occurred during the past fiscal year were:

- A Thanksgiving Day charity foot race having approximately 200 participants was successfully held.
- Five Equestrian events were sponsored by the West Newbury Riding and Driving Club.
- Several high schools cross country track events were held.
- The Mill Pond building was used for three Boy Scout and two Cub Scout outings, a church service, two school outings, three private functions, and an event hosted to raise funds for a dog rescue organization.
- The annual Winter Carnival held at Mill Pond was held despite difficult, unseasonable, conditions. Although there was no snow, the pond was frozen for ice activities including the West Newbury Fire Company ice rescue demonstration.

Respectfully Submitted,

*Charles Reynolds*

Charles Reynolds, Chairman

## Historical Commission Annual Report 2012-2013

To the Honorable Board of Selectmen:

The Historical Commission continued the ongoing assessment and replacement of Historical signs around town with the annual \$500 line item.

The resignation of our valued member Susan Poore Follansbee due to declining health saddened our committee. The Commission met once during the fiscal year.

Respectfully submitted by the West Newbury Historical Commission

Jane Wild, Chair  
M. Dorothy Cavanaugh  
Susan Poore Follansbee  
Peter Haack  
John D. Thurlow  
Richard C. Thurlow  
Wendy West



# WEST NEWBURY OPEN SPACE COMMITTEE

West Newbury, Massachusetts 01985

To the Honorable Board of Selectmen:

The Open Space Committee (OSC) met regularly during Fiscal Year 2013. This report summarizes our accomplishments from July 1, 2012 to June 30, 2013:

- **Continued Development of Multiple Trail Networks throughout the Town:**

Examples include new trails on the Upper Artichoke Reservoir (Withers), Dunn Field and the Ocean Meadow boardwalk, built in August of 2012 by local volunteers and paid for by Essex County Trails Association (ECTA). The boardwalk is on a town-owned trail easement which connects the development to trails in Dunn Field, Pipestave and Mill Pond.

- **Fall Trail Hike:** In October 2012, the OSC held its 3<sup>rd</sup> annual trail hike showcasing a new trail network in Dunn Field and the new Ocean Meadow boardwalk. A group of 27 enjoyed the hike, exploring Dunn Field's 71 acres of active farm land and forest.

- **Open Space Library Exhibit:** As part of our community outreach efforts, the OSC created the exhibit "Summer Places, Open Spaces" in July and August 2012. This featured open space and land usage in West Newbury as well as our growing trail system. Special thanks to the G.A.R. Library for hosting this exhibit.

- **Riverbend Bridge and Boardwalk Project:** At the Spring Town Meeting, voters approved using \$40,100 of Town CPA money to construct three bridges crossing wetlands and the Indian River below the Page School. ECTA is assisting OSC with the project. The bridges are to be completed in 2014. This improvement will further support Page students' science studies.

- **Continued Development of OSC Website – WestNewburyOpenSpace.Net:** The OSC website includes extensive information and resources: meeting minutes, printable maps, photographs and the Town's Open Space and Recreation Plan.

- **Town Board Collaboration:** The OSC consulted with various town Boards on a broad range of topics: the Board of Selectman, Planning Board, Conservation Commission, Town Counsel and Community Preservation Committee. Topics included the Riverbend bridge and boardwalk project, new trails in the Withers Conservation Area, Sullivan Court development and other open space issues.

- **Priority Parcels:** The OSC continued to maintain a Priority Parcel List, monitor these parcels and evaluate land for open space potential.

- **Improve Public Access to Merrimack and Artichoke Reservoirs:** Sites explored included water access at Withers Conservation Area, SSJE Emery House, River Meadow, the end of Whetstone Street and Ferry Lane Park. Fact-finding related to a preliminary plan for a boat launch, pier and parking provided by Mass Fish & Game began in May 2013.

- **Conference Attendance:** An OSC member attended Mass DCR's Annual Trails Conference to research trail-related grant funding opportunities.

- **New OSC Members:** The OSC welcomed two new voting members, Alice O'Leary and Patricia Reeser (a former associate member).

Respectfully submitted on behalf of the Committee,

*Steve Greason* Steve Greason, Chair, November 22, 2013

## ANNUAL REPORT

# 2013



Hikers attend the Open Space Committee's 3<sup>rd</sup> Annual Trail Hike on October 13<sup>th</sup>, 2012, featuring a new trail network in Dunn Field and the Ocean Meadow boardwalk.



February 14, 2013

### Riverbend Trail plans win backing for CPA funds

#### Sixth-graders use area as backyard resource

BY JENNIFER SOLIS  
CORRESPONDENT

WEST NEWBURY — A plan to build a boardwalk and bridge along the 129-acre Riverbend Trail network behind Page Elementary School is one step closer to becoming a reality.

*In May 2013, the Town voted to use CPA funds to construct three bridges in Riverbend below the Page School.*



Visit: [westnewburyopenspace.net](http://westnewburyopenspace.net)

ANNUAL REPORT OF THE CAPITAL IMPROVEMENT COMMITTEE FY2013

To the Honorable Board of Selectmen:

During 2013, the Capital Improvement Committee reviewed and coordinated the planning and proposed financing of West Newbury capital improvements (items over \$10,000) and updated the twenty year plan for the Stabilization Fund.

Meetings were conducted with each Town Department that was requesting funds for items with a life expectancy over five years and a value over the amount of \$10,000. Five items were reviewed with all of them requesting funds for Fiscal Year 2013. After review, each of the items was prioritized using the Capital Improvement Committee litmus test. The order of prioritization is shown below.

The Stabilization Plan was updated this year to include projected major repairs to all Town buildings in the Town of West Newbury. The plan therefore required additional funding to meet these projected repairs.

The Annual Town Meeting voted to add \$300,000 to the Stabilization Fund from Free Cash and Raise and Appropriate.

An additional \$150,000 was voted at the 2013 Fall Town Meeting.

Below is a summary of Fiscal 2013 items and Exhibit A is an updated Stabilization fund overview.

FUNDING RECOMMENDATIONS

Project	Priority	FY 2013 Requested	Stabilization Fund	Chapter 90 Funds	Free Cash	Water Enter Fund	Approved 2013 Mtg
Water Dept- Replace Water Meters	1	\$20,000				\$20,000	\$ 20,000
DPW Roadside Mower	2	\$59,000	\$59,000				\$ 59,000
DPW 4-Wheel Drive Loader	3	\$182,840	\$ 182,840				\$ 182,840
DPW Carpet-Annex & TOB	4	\$ 33,912	\$33,912				\$ 33,912
Chapter 90 Funds for Road	5	\$175,000		\$175,000			\$ 219,543

Respectfully Submitted:

William Bachrach      Richard Cushing      Gail Majauckas      Len Mirra  
 Richard Preble-Chm      Judy Mizner      Dennis Unger      Warren Sproul

Date Prepared 3-1-2013  
 Date Printed 11-26-2013

## Town of West Newbury Asset Replacement Schedule

	2014	2015	2016	2017	2018	2019	2020
<b>Department of Public Works</b>							
Action Cove Playground					9,000		150,000
Annex			20,000				
Apartment House			40,000		11,000		
Bandstand		3,000					
Concession Stand							
DPW Building	10,000	10,000			30,000		50,000
Garden Street Fire Station					12,000		15,000
GAR Memorial Library	18,000	12,000					30,000
Highway Department Salt/Sand Shed							
DPW Garage		40,000					17,000
Mill Pond Recreation Building					12,000		
Park and Recreation Building		45,000			25,000		
Public Safety Complex		25,000			40,000		
Town Hall		18,000			20,000		23,000
Town Office Building (1910 Building)		20,000			87,000		23,000
Page School			50,000		50,000		50,000
2008 Ford Ranger							
1982 Bombadier Sidewalk Plow							50,000
1990 Ford Dump/Sander L8000	Do not replace						
2008 International Dump/Sander					170,000		
2010 John Deer Backhoe							
1999 Caterpillar Loader							
2008 Ford F350 Dump			49,000				
2000 John Deere Tractor Mower			60,000				
2002 John Deere Tractor Mower			18,000				
2002 Kubota Mower				15,000			
Husqvarna Mower		-					
2003 International Dump	-		175,000				
2005 Ford F350 Dump		52,000					
2005 John Deere Tractor w/Loader							
2011 International Dump Sander						170,000	
2008 Sidewalk Plow							
2008 Ford Pickup F250		-			39,000		
2005 Ford Pickup F250		-	38,000			38,000	40,000
<b>Total DPW</b>	<b>28,000</b>	<b>225,000</b>	<b>450,000</b>	<b>15,000</b>	<b>505,000</b>	<b>208,000</b>	<b>448,000</b>
<b>Fire Department</b>							
2010 KME Tower/Ladder Truck (30 yr. replacemt schedule)							
1985 Ford Tanker-Pumper				325,000			
1989 Ford L8000 Chassis Fire Engine (Eng 22)	Do not replace						
1994 Ford Rescue		200,000					
2003 KME Pumper (Eng 23)							
2006 KME Pumper (Eng 24)							
2000 Ford F250 (Forestry Truck)							
1996 Ford F250 (Forestry Truck)		30,000					
1997 Rescue Boat Zodiac Mark II w/Trailer	30,000						
Jaws of Life	30,000						
Bunker Gear					80,000		
Air Equipment, SCBA	100,000						
<b>Total Fire Department</b>	<b>160,000</b>	<b>230,000</b>	<b>-</b>	<b>325,000</b>	<b>80,000</b>	<b>-</b>	<b>-</b>
<b>Public Safety Dispatch</b>							
Computers/Monitors/Software			-			-	
Touch Screens						-	
Camera, Monitors & Mounts	2,200				-		
Radios	675		-	-	-	-	-

Hurst Door System					-			
Cameras & Lenses (16)	1,800				-			
Video Recorder Cellblock					-			
Phone System					-			
Console Electronics								
Console Furniture								
Security Video								
Intercoms								
Radio Towers								
Radio Electronics								

**Total Public Safety Dispatch** 4,675 - - - - -

**Board of Health**

1999 Ford F250 Do not replace

**Council on Aging**

2006 Ford Eldorado Handicapped Accessible Van 55,000

**TOTAL ASSET REPLACEMENTS** 192,675 455,000 450,000 340,000 585,000 208,000 448,000

**ANNUAL APPROPRIATION** 450,000 300,000 300,000 300,000 300,000 300,000 300,000

Earnings on Investments

**STABILIZATION FUND BALANCE** 788,312 633,312 483,312 443,312 158,312 250,312 102,312

**OTHER AVAILABLE FUND SUPPORTED**

**Police Department**

(FROM POLICE DEPARTMENT OPERATING BUDGET)

2008 Ford Crown Victoria - Car 300 (Administrative Vehicle)								
2006 Ford Crown Victoria - Car 301			36,000				39,000	
2005 Ford Crown Victoria - Car 302		35,000				38,000		
2008 Ford Crown Victoria - Car 303	34,000				37,000			
2006 Ford F150 4X4 - Car 304		37,000						

**Total Police Department** 34,000 72,000 36,000 37,000 38,000 39,000 -

**Water Department**

(FROM WATER UNRESERVED FUND BALANCE ACCOUNT)

Brake Hill Water Storage Tank Painting							50,000	
Pipestave Hill Water Storage Tank						50,000		
Pipestave Hill Booster Pump Station								
2007 Chevy Silverado Pickup Truck	40,000							
2003 Chevy Silverado Pickup Truck					50,000			
1996 Dodge Pickup Truck							45,000	
Telemetry System			20,000					
Air Compressor								
Meters	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
Upgrade of Distribution System	30,000	30,000	30,000	30,000	30,000	30,000	30,000	
Wellfield Generator		30,000						

**Total Water Department** 90,000 80,000 70,000 100,000 100,000 145,000 -

**ANNUAL REPORT OF**  
**THE BOARD OF PARKS AND RECREATION**

Although this is redundant, this report is about the basketball court that the town approved in 2010. We have spent most of our meetings dealing with the outcomes of the many discussions held with the various town committees that are involved in this effort.

For most of the winter and spring we attended meetings to present our proposal: conservation, housing, planning. Also, we talked to the Open Space group, the Police Department, and the West Newbury Youth League.

With the final decision to build the court at Action Cove, we went forward to have every feature in place for our DPW; they will build the court. The issues were parking on Bachelor Street, abutter concerns, police oversight, parking lot gates, noise levels, cost (inflation and mandated items), etc.

Although the process was too lengthy from our perspective, all sides were heard and we felt comfortable that we were ready to build the facility in the fall.

The other major item on our agenda is our continued interest in the Daley property, located behind the American Legion building and adjacent to our Parks and Recreation land on Bachelor Street. We will present another proposal to the town in the winter of 2013-2014 to purchase the approximate 20 acres which are located literally in the center of our town.

Respectfully,

Allison Hammett  
Greg Pope  
Tom Flaherty, chairman

## Energy Advisory Committee - FY2013 Annual Report.

- Coordinated presentation on MassSAVE program by Next Step Living, to educate and encourage Town residents on energy conservation and efficiency programs available through MassSAVE.
- Applied for and the Town was awarded an OATA (Owner's Agent Technical Assistance) Grant for evaluation of the designated Solar Overlay District on Pipestave Hill for solar PV development. Began work with consultant chosen for that evaluation.
- Presentation of Building Construction Energy Efficient Stretch Code to April 2013 Annual Town Meeting, and adoption of the Stretch Code by Town Meeting vote.
- Ongoing effort to benchmark municipal energy usage in order to quantify and reduce the municipality's carbon footprint, reduce Town expenditures, and meet Massachusetts Green Communities Program qualification requirements.
- Conversations with members of Newburyport Energy Committee to learn from their experiences on measures that West Newbury might take to reduce energy usage.

Richard Parker, Chairman

Ann Craig  
Elizabeth Callahan  
Faris Bennett  
Tom McCraine  
Fred Chanania

**COMMUNITY PRESERVATION COMMITTEE**  
**JULY 1, 2012 TO JUNE 30, 2013**

**BACKGROUND**

The Community Preservation Act (CPA), M.G.L. Chapter 44B, was signed into law on September 14, 2000. The Act provides for communities to create a local Community Preservation Fund with a surcharge on real estate taxes for Open Space Protection and Recreation, Historic Preservation, and Affordable Housing. The Town of West Newbury voted to approve the provisions of the Community Preservation Act on October 17 2005, and approved a Ballot Question to approve the Act on May 1, 2006, with a 3% surcharge of the tax levy of real estate taxes.

In addition, CPA created a Community Preservation Trust Fund, administered by the Department of Revenue (DOR), which provides distributions each year to communities that have adopted CPA. The funds are raised by increased charges at the Registries of Deeds for recording of documents and plans. There is a formula for disbursement of the match to participating cities and towns each year, with those committed to the maximum of 3% receiving bonus rounds of funding, if available. Funds are distributed in November of each year as a match for the prior fiscal year.

Each year, on the local level, voters are required to set aside at least 10% of funds for each of the three CPA categories—Open Space and Recreation, Affordable Housing, and Historic Preservation. Five percent of the annual receipts may be expended on Administrative Costs, including staff wages, supplies, and general expenses. The balance of funds become unreserved may be appropriated for any of the three categories.

The legislation also calls for the establishment of a Community Preservation Committee, charged with making recommendations on CPA projects to Town Meeting voters.

General Bylaw XXXVI was approved at the Annual Town Meeting (Article 14) on April 30, 2007. The Bylaw established the Community Preservation Committee (CPC), which consists of seven members. A member of each of the following entities is appointed to the CPC by their fellow members: Conservation Commission, Historical Commission, Housing Authority, Parks and Recreation Commission, Planning Board, and Board of Selectmen. An At-Large member is appointed by the Board of Selectmen. The Finance Director or designee is to serve as an ex-officio member. Members serve staggered terms in order to keep continuity on the Committee.

The CPC studies the needs of the Town in the areas of Open Space and Recreation, Affordable Housing, and Historic Preservation, and evaluates projects proposed and resources available to meet the Town's concerns in those areas. After reviewing and evaluating proposals for funding, the Committee makes recommendations to Town Meeting for the appropriation of funds.

Section 5.B.1. of the Act requires that the CPC hold a Public Hearing each year regarding the needs, possibilities and resources of the Town relative to the Act. The public is urged to attend the Public Hearing.

**SUMMARY OF FUNDS**

New Revenues collected in Fiscal Year 2013 are as follows:

Receipts from Surcharge: \$256,643.  
 State Match: 128,859. (for FY 2012)  
 Earnings on Investments: 5,852.  
 Other 738.  
**TOTAL NEW REVENUE:** \$392,092.

To date, (Fiscal Year 2007 to 2012), the State Match has totaled \$965, 019. (note Fiscal Year 2013 match has not yet been received.)

**The Balance in the CPC Account as of June 30, 2013 is:**

Fund Balance Reserved for Expenditures: \$346,916.  
 (Funds committed for projects)  
 Fund Balance Reserved for Community Housing: 239,407.  
 Fund Balance Reserved for Historic Resources: 43,859.  
 Fund Balance Reserved for Open Space and Recreation: 208,907.  
 Fund Balance Reserved as Undesignated 1,027,624.  
**TOTAL** \$1,866.713.

**CPC ACTIVITIES**

During Fiscal Year 2013, the CPC approved the following projects for inclusion on the Town Meeting Warrant:

<b>TITLE of PROJECT</b>	<b>CATEGORY</b>	<b>TOWN MEETING DATE AND ARTICLE NUMBER</b>	<b>AMOUNT FUNDED</b>
Indian River Bridge & Coffin Street Trail Boardwalk	Open Space	STM 4/2013 #10	\$ 40,100
Mill Pond Building Roof	Historic Preservation	STM 4/2013 #11	\$ 14,200
<b>TOTAL</b>			<b>\$ 54,300</b>

Voters approved both projects, and they are now ongoing. This is the first project applied for using funds for Open Space, and the Committee was pleased to see such a project submitted. Eleven projects have been approved for CPA funds by Town Meeting voters. Of these, seven have been completed, and four are still in process.



The CPC worked to create a Job Description for an Administrative Assistant to handle administrative details, and advertised for a staff person. In November, Jean Nelson was hired for the position. She also works in the Planning Board Office. Office hours have been established in that Office for the CPC Administrative Assistant on Mondays from 2 PM to 3 PM, and by appointment.

The Annual Public Hearing regarding the needs, possibilities and resources of the Town relative to the Act was held on December 6, 2012. Each member discussed their area of focus as part of the Hearing.

The Committee began to work on a Community Preservation Plan in January, and the plan is under review. The completed Plan will include sections on an Overview, the CPA in West Newbury, and a summary of the needs of the areas of Affordable Housing, Historic Preservation and Open Space and Recreation. In conjunction with this effort, the Committee has undertaken a review of the Application Forms and Guidelines, with the goal of making them updated and clearer.

Judith Mizner was elected Chairman, replacing Jane Wild. The Committee is thankful to Jane for her contribution as Chairman. In June, Ann Bardeen resigned from the CPC and Planning Board member Richard Bridges was appointed by the Planning Board to replace her.

The CPC meets on the third Thursday of each month. The public is welcome to attend the meetings. The Committee urges interested people or groups to attend a meeting to discuss a potential project. Please contact Jean Nelson if you have questions, projects to discuss, or wish to be scheduled on the Agenda.

Members as of June 30, 2011:

Richard Bridges, Planning Board

Sandra Capo, At Large Member

Thomas Flaherty, Park and Recreation Commission

Glenn Kemper, Board of Selectmen

Marjorie Peterson, Housing Authority

Judith Mizner, Conservation Commission

Jane Wild, Historical Commission

**EASTERN ESSEX DISTRICT  
DEPARTMENT OF VETERANS' SERVICES**

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the fiscal year four West Newbury veterans/widows were on this program. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately \$231,000 to eligible recipients in West Newbury, of which the current staff is responsible for approximately \$38,000 dollars paid to or saved by those assisted in West Newbury.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 11 of the town's 200 *identified* veterans and 3 of the 44 *identified* veterans' widows during the period.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. The department also provided information, assistance and guidance for citizens in determining their needs for Medical insurance. With the support and concurrence of the Board of Directors, the Department expanded its office space in late 2011 and has been using volunteers to assist with various projects in support of the office, veterans, and deployed service personnel. When the VA hires additional personnel we will be providing space for counseling of veterans by trained VA personnel.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. Albert Knowles is the West Newbury member of the Board of Directors.

Terrance P. Hart  
District Director

**District Administrative Offices**  
**22 Main Street**  
**West Newbury, MA 01985**  
**Telephone (978) 363-2280**  
**Fax (978) 363-1165**

Dr. Jeffrey J. Mulqueen  
Superintendent of Schools

Dr. William I. Hart  
Assistant Superintendent

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The West Newbury Annual Report of the School Department activities for FY13 has been developed by the Principals of the Dr. John C. Page School, Pentucket Regional Middle School and Pentucket Regional High School on behalf of the Superintendent of Schools and the Pentucket Regional School Committee.

Brian Page, Chairman  
Joseph D'Amore, Vice Chairman  
Jill Eichhorst, Secretary  
John Willett  
Douglas Gelina  
Jayne Broz  
Christopher Wile  
Wayne Adams  
Christine Reading

**Dr. John C. Page Elementary School  
Annual Report Fiscal Year 2012 - 2013**

We began the 2012 - 2013 school year at the Dr. John C. Page School with a student enrollment of 463 students, pre-k through grade 6. The enrollment was comprised of West Newbury residents as well as 19 intra-district placements, 39 students through the school choice program, and 25 preschool students.

*Construction* and *renovation* became our favorite two vocabulary words throughout the year. Our groundbreaking ceremony in the fall was just the start of a very busy, often noisy process. Actually, the Page School renovation really began earlier in the school year with our "phase 1" improvements. As our staff and students alike knew all too well, for years Page School had been a very cold, occasionally "rainy" place. The old tiled roof may have been pretty, but unfortunately, when it rained hard outside, it often "rained inside." At one point in the year before the new roofing was completed, we had four industrial sized garbage cans almost brim full with water from all the leaks on the top floor classroom roofs.

It is so exciting to report that Page School is now warm, dry, and cozy – all the result of our phase 1 renovation, including a new roof, new windows and an entirely new heating system. Gone is the old low-pressure steam furnace. We now have all new baseboard heating and two state-of-the art furnaces that keep us warm while saving on fuel costs.

The Phase 2 project brought even more exciting changes to Page School. We now have a wonderful gymnasium with a real hardwood floor rather than squishy rubber linoleum that seemed to bounce with the basketballs. That old gym has become our beautiful new *cafetorium* – an all-purpose cafeteria that seats twice as many students as before and also has a lovely stage for our student performances. Finally, we now have a new office complex and larger conference room to meet student, staff, and parent needs more effectively. The office complex also helps to enhance our upgraded security, gives us better line-of-site, and provides a safer, more secure single access point into the building.

Speaking of student performance, our student academics continue to be very strong. We are pleased with the growth we continue to see on both local and state assessments. For example, of those Page students taking the 2013 MCAS math exam in 6<sup>th</sup> grade, two-thirds scored at the advanced level – one of the highest performance levels in the state among public, non-charter schools. The vast majority of our students tend to score at either the proficient or advanced level. We were also pleased with improved performances in 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade in a variety of areas. While the MCAS results are just one measure of school success, it was gratifying to see continued improvement across the grade levels.

We are also very pleased by the positive culture we are trying to create here – one of kindness and respect. There has been a great deal of national attention to schoolhouse bullying this past year. While we take that concern very seriously, sometimes it makes better sense to build on a positive concept than to rail against negative behavior. Our Community Gatherings this past year served as a monthly format to teach positive behaviors like kindness, respect, tolerance, and acceptance of differences. In these monthly assemblies, students learned through the grade-level presentations they created how to showcase and embrace these important core values. Students at every grade had opportunities to speak, act, or sing on topics ranging from kindness and gratitude, to civil rights, bullying prevention, and patriotism. When they shouted at our end-of-the-year assembly in June, "We are Page School," they did so with a pride in those core values and culture of kindness we have been working so hard to create here.

From building a gym to building character . . . we had a very good year.

Respectfully submitted,  
Dr. Jack O'Mara, Principal

**Pentucket Regional Middle School  
Annual Report Fiscal Year 2012-2013**

**Demographic Information**

The Pentucket Regional Middle School is located in the town of West Newbury, Massachusetts, and serves the students in grades 7 (262 students) and 8 (262 students) from West Newbury, Merrimac, and Groveland. The Middle School is the first experience students have outside their home community and combining with others within the Pentucket Regional School District. The enrollment for the 2012-2013 school year was 524 students, 45 of whom were school choice.

**School Highlights**

- Student/Teacher ratio, 22:1
- State of the art school website
- Curriculum integration of technology (Computer lab with 28 updated computers, LCD projectors and SMART boards, and the Library with a new virtual computer lab)
- Secure, on-line posting of homework and grades
- Performing arts opportunities
- 3 foreign languages (Spanish, German, and Latin)
- Team approach
- Differentiated lessons
- Inclusionary model
- Growing choral and band programs
- Musical productions each year
- Health, wellness, and physical education programs
- Extensive extracurricular offerings: intramural sports, math team, newspaper, yearbook, peer leaders, student council
- Dedicated and generous PTO

**School Culture**

- Second Step was taught to both 7<sup>th</sup> and 8<sup>th</sup> grade in 2012
- (1) Additional Peer Trainer's Program Advisor was trained in a 3-day workshop in VT during the summer of 2012 to = 3 total Advisors
- Peer Trainer's Program was implemented in the fall of 2012 with a 3-day workshop held off-site
- Advisory was piloted as a school-wide program with the following purpose statement agreed to by faculty: *Advisory is a place for all students to develop a relationship with a trusted adult and group of peers with the goal of fostering connectedness, success, and positive climate within our school community*
- Community Meetings for teachers by the Principal create a casual setting for conversation
- Teachers were encouraged by the Principal to take part in PTO and School Council and list of dates were provided to teachers the first week of school
- An electronic Events Calendar is prepared and distributed each week for faculty

- In 2011 A *Destination Imagination* team from PRMS made it to the state finals and the initiative broadened and continued in 2012
- In August 2013, KIEVE staff facilitated a parent information night and a team-building day for 7<sup>th</sup> grade students transitioning to PRMS

### **Curriculum**

- Teachers explicitly taught the Habits of Learning in at least 10 lessons in 2011 and continued this practice into 2012
- Teachers assisted students in collecting work for their portfolios in 2011/2012 including 2 artifacts from each subject area and 8<sup>th</sup> grade portfolio presentations occurred in 2012/2013
- Parents were invited to the HoL portfolio presentations in 2013 – promoting collaboration among teachers, parents and students through the use of rubrics
- Professional Learning Communities (PLC's) were configured by interdisciplinary, like-subject and department chair-led groups where HoL lessons were analyzed and student work shared
- Technology Integration was increased during the 2012/2013 school year

### **Instruction**

- In 2012/2013 the supervision and evaluation process at PRMS focused on the 5 Common Elements of Powerful Learning and during the pre and post conferences surrounding an observation, there was dialogue between administration and teacher regarding student ownership, whether they force students out of their comfort zone, and whether there was time for creativity, reflection or metacognitive thinking
- Walkthroughs began in 2012 with 90% of faculty taking part
- During the 2012/2013 school year, the supervision and evaluation process focused on developing an understanding and application of high rigor and high relevance through pre and post conferences surrounding observations
- 7 Powerful Learning Technology Specialists were appointed at PRMS and a SMART goal was developed to help articulate their purpose as a support system to all teachers

### **Assessment**

- The Instructional Support Team process was revised and overviewed with faculty in 2012 by the Student Support Team
- The Instructional Support Team process was posted to the PRMS website in 2012
- The Instructional Support Team process was revisited with faculty in 2012/2013
- Guidance counselors continue to encourage the use of The Instructional Support Team during the 2012/2013 school year

Respectfully submitted,  
Dr. Debra Lay, Principal

**Pentucket Regional High School  
Annual Report Fiscal Year 2012-2013**

The 2012-2013 school year was productive at Pentucket Regional High School. Student enrollment was 776 and comprised of 170 from West Newbury, 277 from Groveland, 289 from Merrimac, and 40 students through school choice.

Below is a summary of activities that took place in the areas of curriculum, instruction, assessment, professional development and the community.

**Curriculum:**

The grade 9 and 10 studies teachers in collaboration with the ELA, Art, Music, Theatre Arts and Video programs and created an interdisciplinary unit of study, capped off with an evening presentation to demonstrate their learning, called "Civil to Civil". This impressive unit involved more than 500 of our students in an unprecedented collaborative effort.

**Instruction:**

Instructors continue to challenge themselves to create the most engaging classroom environment through the use of varied instructional approaches. These approaches are on display every day across the school. In particular, staff are working to create powerful units of study that include rigorous thinking, real world problem solving and personal connections.

**Assessment:**

Our multi-year self assessment project to prepare for our decennial accreditation visit culminated in a 4 day visit from a team of NEASC assessors. Our students continue to score at very high levels on the yearly MCAS assessments as can be seen by the results below. More than 98% of grade 10 students in ELA and 88% in Math scored Advanced and Proficient, while 81% of grade 9 students scored Advanced and Proficient in Biology.

**Professional Development:**

During the professional development time built into our Early Release days the high school staff completed the lengthy process of our NEASC self-study and prepared to host the visiting team in April.

Teachers regularly engage in powerful self-reflection on their practices through a process called instructional rounds, or classroom walkthroughs. During these sessions, teachers spend a class period walking through classrooms, spending approximately 5 minutes per classroom and then follow up with another class period discussing what we observed. The focus of the conversation is the level of rigor and relevance evident in the lesson students were working on. The definition of rigor we use is higher level thinking – Knowledge, comprehension, application, analysis, synthesis and evaluation. The definition of relevance is the degree to which students understand why

they are leaning on or if they see a personal connection to the learning or can identify that this is a real world problem or application they are working through.

**Community:**

School support organizations namely The Pentucket Arts Foundation, the Pentucket Athletic Association and the Pentucket Education Foundation continue to provide great supports and benefits to the high school throughout the school year, sponsoring teacher curriculum grants, improving athletic equipment and facilities and providing improved equipment to enhance our educational program.

For the first time this year, the entire senior class spend a school day in May working to give back to the community through a day of service. Approximately 200 students worked in teams at more than a dozen locations in our 3 communities.

Respectfully submitted,

Jonathan P. Seymour



**West Newbury Graduates:**

Bachrach, David  
Beauparlant, Emily  
Biese, Alec  
Boone, Nathan  
Bouchard, Anna  
Chory, Jake  
Craig, Benjamin  
Craig, William  
Desrosiers, Haley  
Donahue, James  
Dresser, Emily  
Duggan, Olivia  
Emerson, Charles  
Ervin, Benjamin  
Funk, Jeffrey  
Funk, Thomas  
Gayton, Christopher  
Gilman, Christopher  
Guilmet, Julia  
Haase, Tyler  
Lambert, Mary  
Leach, Calleigh  
Lincoln, Michael  
McCarron, Michael  
McGuirk, Connor  
Messina, Matthew  
Messina, Michael  
Mitchell, Ian  
Moore, Alexandra  
Nickerson, Ryan  
Pereira, Trevor  
Petruccelli, Brett  
Pizzarella, Francis  
Porter, Marissa  
Sampou, Evan  
Sarkis, Dorianna  
Thibeau, Christopher  
Tipson, Heather  
West, Jonathan



# Whittier Regional Vocational Technical High School

115 Amesbury Line Road  
Haverhill, MA 01830-1898  
978-373-4101  
Fax: 978-521-0260  
www.whittiertech.org

Raymond Morley  
Chairperson  
School Committee

William P. DeRosa  
Superintendent

September 12, 2013

## ANNUAL OPERATIONAL REPORT

TO: The Honorable Board of Selectmen

FROM: David Mansfield, Whittier Representative  
William P. DeRosa, Superintendent

Whittier offers 19 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its fortieth year. To date we have graduated 10,051 students from the day school.

The enrollment for the Evening School from West Newbury: 7

Honorable Board of Selectmen  
September 12, 2013  
Page 2

The October 1, 2012 Day School Enrollment:

	Boys	Girls
Grade 9	5	1
Grade 10	2	1
Grade 11	2	1
Grade 12	2	0

Total – 14

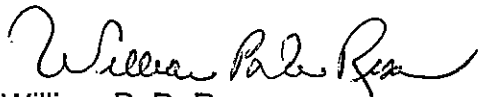
2013 Graduates – 2

The cost to West Newbury for the school year 2012-2013 was \$147,272.00.

Respectfully yours,



David Mansfield  
West Newbury Representative



William P. DeRosa  
Superintendent

WPD/lr

TELEPHONE NUMBERS and OFFICE HOURS

PUBLIC SAFETY

**Emergency: .....Dial 911**

Police Department \_\_\_\_\_ (978) 363-1213  
    **Fax for Police Dept.** \_\_\_\_\_ 363-1114  
Fire Department \_\_\_\_\_ 363-1111  
Emergency Management Agency \_\_\_\_\_ 363-1103  
Animal Control Officer \_\_\_\_\_ to leave a message \_\_\_\_\_ 363-1213  
  **Animal emergencies.....363-1213 (Dispatch)**  
Public Safety Dispatch \_\_\_\_\_ 363-1213

TOWN OFFICES

Board of Selectmen’s Office \_\_\_\_\_ (978) 363-1100, Ext. 115  
    *(Monday – Thurs., 8:00 a.m. - 4:30 p.m.; Fri. 8:00 – noon)*  
Town Clerk/Town Counsel \_\_\_\_\_ 363-1100, Ext. 110  
    *(Mon., Tues., Thur. 8:00 a.m. - 4:30 p.m.; Wed. 8:00 a.m.-7:00 p.m.; Fri. 8:00 – noon)*  
    **Fax for Selectmen, Town Clerk/Counsel, Assessor** \_\_\_\_\_ 363-1117  
Finance Office: *Mon., Tues., Thur. 8:00 a.m.-4:30 p.m.; Wed. 8:00 a.m.-7:00 p.m.;*  
  *Fri. 8:00-noon)*  
    Finance Director \_\_\_\_\_ 363-1100, Ext. 113  
    Finance Director’s Administrative Assistant \_\_\_\_\_ 363-1100, Ext. 113  
    Assistant Treasurer-Collector \_\_\_\_\_ 363-1100, Ext. 114  
    Town Accountant \_\_\_\_\_ 363-1100, Ext. 112  
    **Fax for Finance Dept., Tax Collector, Accountant** \_\_\_\_\_ 363-1826  
Chief Assessor \_\_\_\_\_ 363-1100, Ext. 116  
    Assessors Office, Clerk \_\_\_\_\_ 363-1100, Ext. 117  
    *(Mon., Tues., Thur. 8:00 a.m.-4:30 p.m.; Wed. 8:00 a.m.-7:00 p.m.; Fri. 8:0-noon)*  
Board of Health Agent \_\_\_\_\_ 363-1100, Ext. 119  
    Board of Health, Administrative Assistant \_\_\_\_\_ 363-1100, Ext. 118  
    *(Monday – Thurs., 8:00 a.m. – 1:00 p.m.)*  
DPW Director \_\_\_\_\_ 363-1100, Ext. 120  
Buildings and Grounds Foreman \_\_\_\_\_ 363-1000, Ext. 129  
Water Dept. Superintendent \_\_\_\_\_ 363-1100, Ext. 128  
    Water Dept. Administrative Assistant \_\_\_\_\_ 363-1100, Ext. 127  
    *(Monday – Thurs., 8:00 a.m. – 2:00 p.m.)*  
Building Inspector \_\_\_\_\_ 363-1100, Ext. 122  
    Building Inspector’s Administrative Assistant \_\_\_\_\_ 363-1100, Ext. 122  
    *(Monday – Thurs., 7:00 a.m. – noon)*  
Planning Board/Planning Board Administrator \_\_\_\_\_ 363-1100, Ext. 125  
Conservation Commission Agent \_\_\_\_\_ 363-1100, Ext. 126  
    *(Monday and Wednesday, 8:30 a.m. – 10:30 a.m.)*  
    **Fax for Health, Water, Bldg. Inspectors, DPW, Bldgs. &**  
    **Grounds, Planning Board, and Conservation Commission** \_\_\_\_\_ 363-1119  
G.A.R. Memorial Library \_\_\_\_\_ 363-1105 (Fax) 363-1116  
Council on Aging, Senior Drop-in Center \_\_\_ Office 363-1104 or Meal site: 363-5413  
    *(Mon., Wed., Thur., 8:30 a.m. – 3:00 p.m.; Tues., 8:30-5:00; Fri., 8:00-noon)*

**PENTUCKET REGIONAL SCHOOL DEPARTMENT**

Superintendent’s Office (Superintendent Jeffrey Mulqueen)\_\_\_ (978) 363-2280  
Business Manager’s Office \_\_\_\_\_ 363-5104  
Dr. John C. Page School (Principal John O’Mara) \_\_\_\_\_ 363-2672  
Pentucket Regional Middle School (Principal Debra Lay) \_\_\_\_\_ 363-2957  
Pentucket Regional High School (Principal Jonathon Seymour)\_\_\_ 363-5507

**WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

Superintendent’s Office (Supt. William P. DeRosa) \_\_\_\_\_ (978) 373-4101

**COMMUNITY SERVICES**

Veterans’ Service Officer Terry Hart \_\_\_\_\_ (978) 367-8155  
Housing Authority Office \_\_\_\_\_ (978) 363-2723  
West Newbury Riding and Pres. Kathy Feehery (508) 367-8155  
Driving Club Vice Pres. Felicity Beech (978) 790-5580  
Sec. Deborah Hamilton (978) 270-9129

**Town Office e-mail addresses**

Board of Selectmen [selectmen@wnewbury.org](mailto:selectmen@wnewbury.org)  
Selectmen’s Assistant [kpyle@wnewbury.org](mailto:kpyle@wnewbury.org)  
Town Clerk/Town Counsel [mmccarron@wnewbury.org](mailto:mmccarron@wnewbury.org)  
Finance Director [wsproul@wnewbury.org](mailto:wsproul@wnewbury.org)  
Finance Dept., Admin. Assist. [sleznon@wnewbury.org](mailto:sleznon@wnewbury.org)  
Assist. Treasurer-Collector [syames@wnewbury.org](mailto:syames@wnewbury.org)  
Town Accountant [edeveau@wnewbury.org](mailto:edeveau@wnewbury.org)  
Chief Assessor [chief.assessor@wnewbury.org](mailto:chief.assessor@wnewbury.org)  
Assistant Assessors [asst.assessor@wnewbury.org](mailto:asst.assessor@wnewbury.org)  
Board of Health Agent [psevigny@wnewbury.org](mailto:psevigny@wnewbury.org)  
Board of Health, Admin. Assist. [jkrafton@wnewbury.org](mailto:jkrafton@wnewbury.org)  
DPW Director [gbill@wnewbury.org](mailto:gbill@wnewbury.org)  
Buildings and Grounds Foreman [brichard@wnewbury.org](mailto:brichard@wnewbury.org)  
Building Inspector [gclohecy@wnewbury.org](mailto:gclohecy@wnewbury.org)  
Bldg. Inspectors’ Admin Assist. [jvigneault@wnewbury.org](mailto:jvigneault@wnewbury.org)  
Water Dept. Superintendent [mgootee@wnewbury.org](mailto:mgootee@wnewbury.org)  
Water Dept., Admin. Assist. [wnwater@wnewbury.org](mailto:wnwater@wnewbury.org)  
Conservation Commission Agent [jsmith@wnewbury.org](mailto:jsmith@wnewbury.org)  
Planning Board, Admin Assist. [jnelson@wnewbury.org](mailto:jnelson@wnewbury.org)  
GAR Memorial Library [sbabb@mvlc.org](mailto:sbabb@mvlc.org)

**Official Town Website, for information on line: [www.wnewbury.org](http://www.wnewbury.org)**

**West Newbury Cemetery Information\***

Rural Cemetery (Chase St.) Jim Cunningham \_\_\_ (508) 662-2072  
Walnut Hill (Bachelor St.) Rick Thurlow \_\_\_\_\_ (978) 363-2009  
Bridge Street Cemetery Rick Marchand \_\_\_\_\_ (978) 363-5784  
Merrimack Cemetery (Pleasant St.) Rick Davies \_\_\_\_\_ (978) 462-4879

**\* All Cemeteries in West Newbury are privately owned and maintained.**

## WEST NEWBURY COMMITTEE MEETINGS

The meeting times below are subject to change. For an up-to-date idea of when a committee or board will next meet, please check the schedule on the Town website or the meeting board located between the main entry door and the inside door to the foyer.

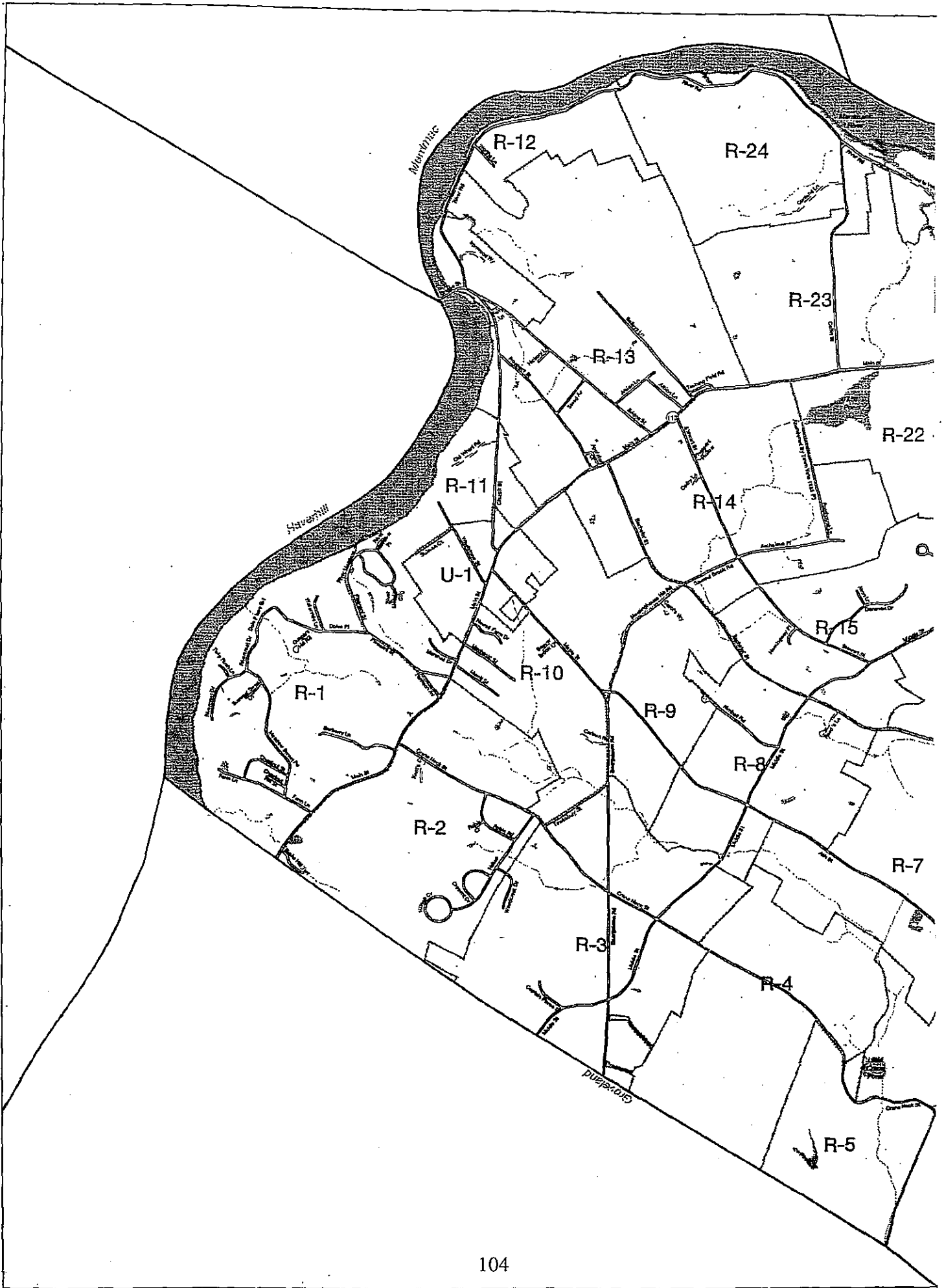
Board of Selectmen	Mondays (every other wk. unless otherwise scheduled)	7:00 p.m.	Town Office Bldg. First Floor Hearing Room
Board of Assessors	As Posted		Town Office Bldg.
Board of Health	2 <sup>nd</sup> & 4 <sup>th</sup> Tuesday	4:30 p.m.	Town Office Bldg.
Planning Board	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday	7:30 p.m.	Planning Bd. Office
Housing Authority	As Posted	7:00 p.m.	Community Room 379 Main Street
Board of Water Commissioners	2nd Tuesday	9:00 a.m.	Town Office Bldg.
Park & Recreation Commissioners	As Posted		
Pentucket School Committee	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday	7:30 p.m.	Middle School
Zoning Board of Appeals	As Posted	7:30 p.m.	Town Office Bldg.
Emergency Management Agency	As Posted		Public Safety Bldg.
Finance Committee	As Posted		Town Office Bldg.
Council on Aging	1 <sup>st</sup> Thursday	12:30 p.m.	Senior Center
Conservation Commission	1 <sup>st</sup> & 3 <sup>rd</sup> Monday	7:30 p.m.	Town Office Bldg.
Board of Fire Engineers	As posted		Fire Station: Public Safety Building
Board of Library Trustees	1st Wednesday	8:00 p.m.	GAR Library
Friends of the Library	1st Wednesday	7:00 p.m.	GAR Library
Mill Pond Committee	As posted		Town Office Bldg. or Mill Pond Bldg.
Open Space Committee	3rd Wednesday or as posted	7:30 p.m.	Town Office Bldg. 2nd Fl Hearing Rm.
Energy Advisory Committee	As posted		
Capital Improvement Committee	Jan.-Mar., as posted		

**NOTE:** The 1910 Town Office Building is located at 381 Main Street. The Town Hall is at 491 Main Street and is used for special functions. **No Town Offices are in Town Hall.**

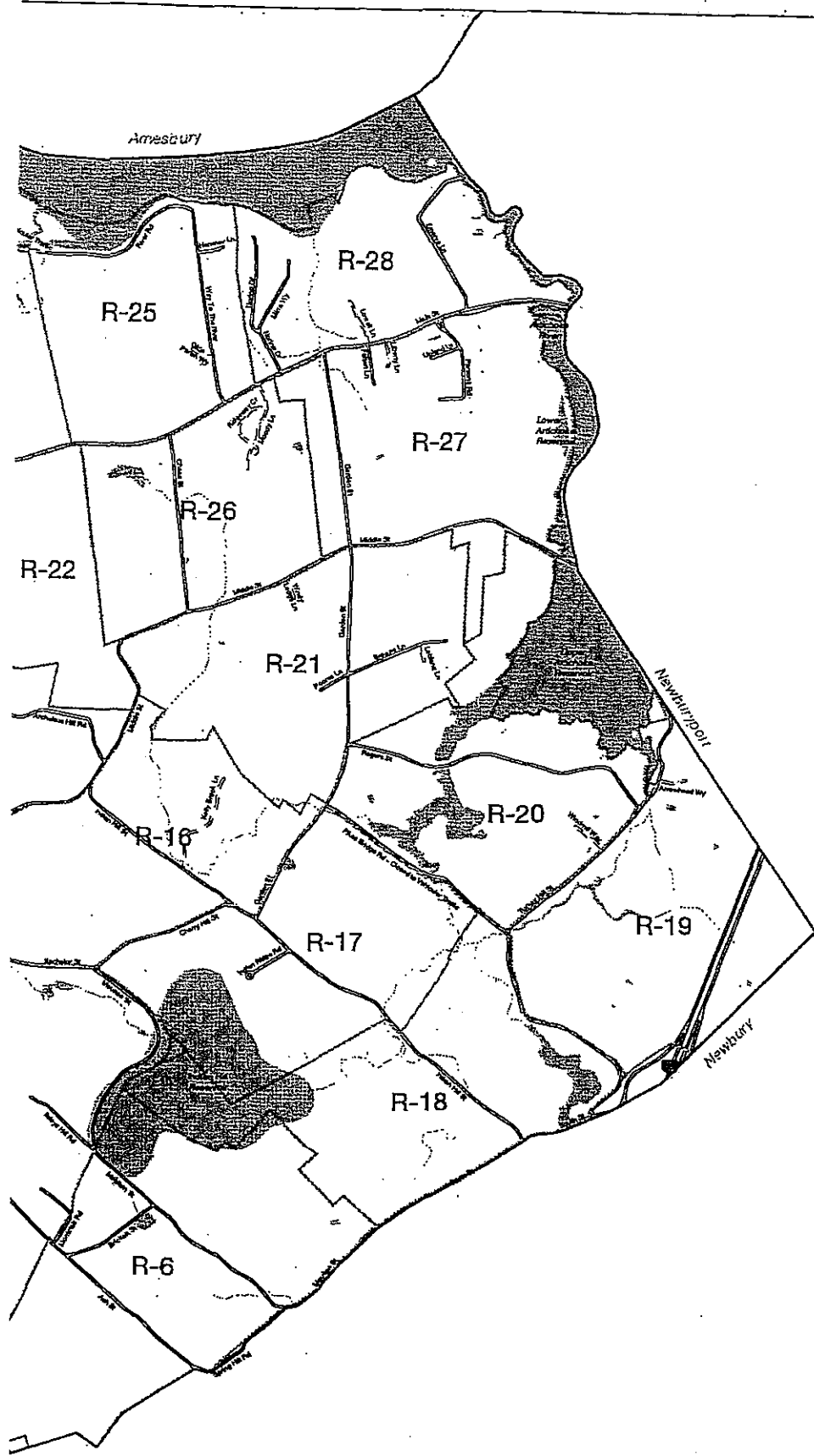
In accordance with the Open Meeting Law, Acts of 1975, Chapter 303, as amended, a notice of every meeting of any governmental body shall be filed with the Town Clerk and the notice publicly posted on the official board at least forty-eight hours prior to such meeting.

Annual Town Meeting, Last Monday in April      Town Annex, 381 Main St., rear  
 Annual Town Election, First Monday in May      Town Annex, 381 Main St., rear









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