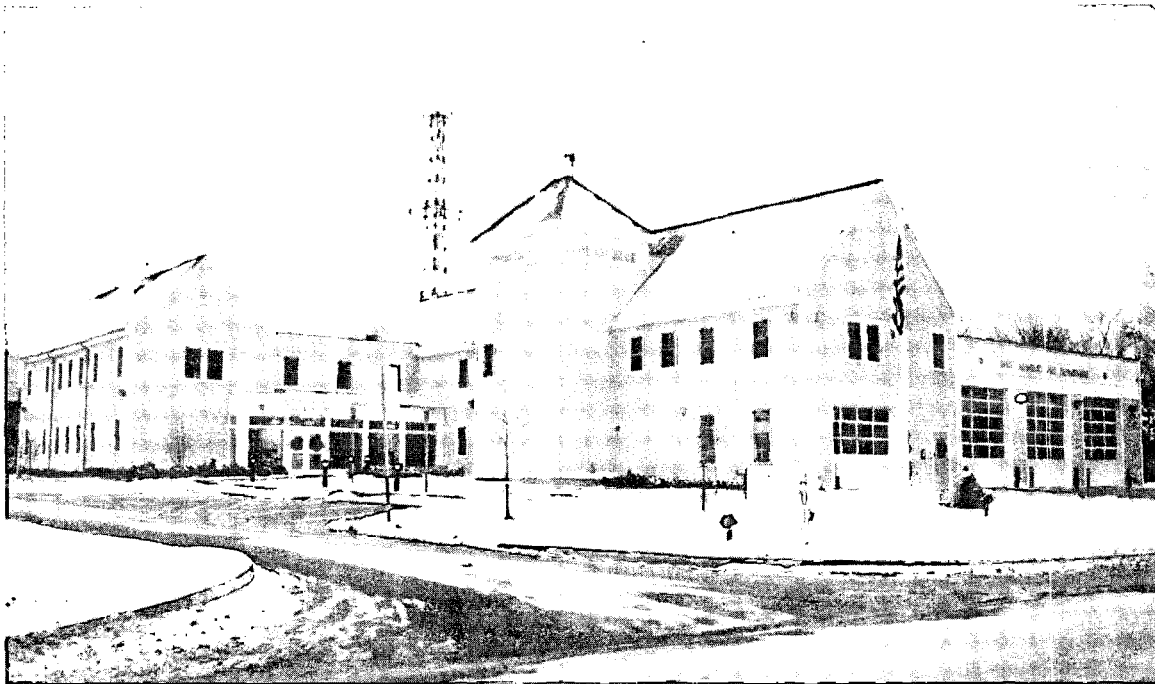


**TOWN OF  
WEST NEWBURY  
MASSACHUSETTS**

**381 Main Street, West Newbury, Massachusetts 01985**



**West Newbury Public Safety Complex**

*(Completed 2004)*

**Police Department – Fire Department  
Emergency Management Agency**

**401 Main Street**

*ABOUT THE COVER...*

Special Thanks ....

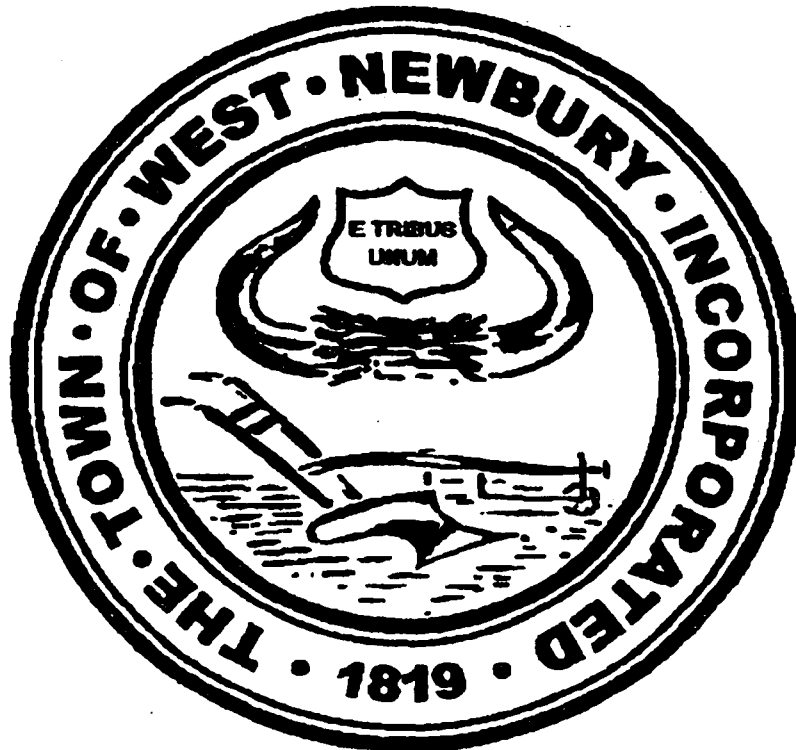
... to Ron Delp, West Newbury resident and Editor of the "West Newbury News", who generously donated his time to provide us with several shots of the newly opened Public Safety Building on a cold winter's day ...



... and night! Thanks again, Ron.

ANNUAL STATEMENT OF THE RECEIPTS  
AND EXPENDITURES FOR THE FISCAL YEAR ENDING  
JUNE 30, 2004

TOWN OF WEST NEWBURY



Together with the reports of the School Committee, Board of Fire Engineers, Board of Water Commissioners, Trustees of the Public Library, Assessors, Finance Director, Treasurer, Collector, Town Clerk, and various departments and committees.

**SELECTMEN  
1900-2004**

Charles W. Ordway  
Richard Newell  
Sam Rogers  
Daniel Cooney  
Robert S. Brown  
George E. Noyes  
Parker H. Nason  
Robert J. Forsyth  
George C. Howard  
Joseph Newell  
Albert E. Elwell  
Albert Beckford  
Harold T. Daley  
\*Francis A. Bartlett  
Ralph Woodworth

Fred Knapp  
Leonard R. Burrill  
Walter Swap  
M. Paine Hoseason  
\*Howard Cox  
\*Norman L. Brown  
Russell Zeaman  
A. Neil Gadd  
Elsie M. Spalding  
Raymond H. Poore  
James W. Bingham  
Irving A. Burrill  
William M. Rowe  
Stephen F. Burke, Jr.  
Ann S. Reilly

Frank E. Hobson  
Merton E. Chute  
Thomas E. Pulkkinen  
Robinson M. Shively  
Patricia W. Knowles  
Steven Cashman  
Sandra J. Raymond  
David W. Cook  
Charles A. Robinson  
Richard Berkenbush  
John S. McGrath  
Patricia P. Reeser  
Nelson A. Valverde  
Albert H. Knowles, Jr.  
Ann L. O'Sullivan  
Richard J. Cushing

\*Died in office

## ANNUAL REPORT OF THE BOARD OF SELECTMEN

To the Citizens of the Town of West Newbury:

During Fiscal Year 2004, spanning the time from July 1, 2003 to June 30, 2004, numerous issues were raised, some were addressed and completed, and many are on-going.

Inside the Town Offices a new Town Clerk, Laurel Mackay, began her work for the Town on January 1, 2004, under the tutelage of Marge Peterson. We are fortunate to have found such an intelligent and personable candidate, who has been a resident for more than ten years, and who has a law degree as an extra bonus. Her excellent organizational skills resulted in her first Presidential Primary in March running like clockwork.

During the year the Selectmen formally granted permission to pursue a Grant from the Massachusetts Department of Housing and Community Development for the Pipestave Hill Apartment House, and it was awarded to the Town over the summer. The first apartment had been renovated by volunteers led by Apartment House Committee members Carol Cena, Brian Conn, and Robin Shively. The grant funds of \$550,750 will make it possible to renovate the remaining three apartments and they will count toward the Town's required percentage of affordable housing.

On the down-side, AMS, the construction company that was close to completing the Public Safety Building construction, ran into financial problems and informed the Town that it would not finish the project -- in the middle of sub-freezing temperatures. Portable heaters kept the building warm enough to prevent pipes from freezing until new workers could finish the interior and get the heating system up and running. Selectmen, the Public Safety Construction Committee headed by Police Chief Jonathon Dennis, and the surety company worked together to sign a take-over agreement, and maneuver through the difficult process of hiring a new contractor to complete the remaining 25% of the work. The Selectmen again want to thank Chief Dennis for steering this project to completion while still serving full-time as Chief of Police. The building was officially dedicated on June 13, 2004, and it was open to the public on Memorial Day, 2004 after another successful parade, led by Eugene "Shike" Willis with the help of Steve Alvino. (Mr. Willis passed away in November, 2004 and will be missed very much.)

The Over 55 Committee that had been appointed in March, 2003 by the Selectmen to gauge the need for housing for retiring citizens, conducted a survey indicating that such housing is a real need and concern in town, especially for people with rising taxes and fixed incomes. The Committee recommended that the Town donate land to be developed for this purpose to keep the cost of the units at a reasonable price. The survey results prompted the Selectmen to direct the Over 55 Committee to pursue an RFP for the development of such housing, and in early December of 2003 to appoint a new committee named the 40-B Compliance Committee, chaired by State Representative (and resident) Harriet Stanley, to pursue the need of affordable housing in an effort to comply with the Commonwealth's requirements. The Selectmen also hoped that the work of these two committees would protect the town by preventing construction of hostile 40-B developments, that would be exempt from many Town building codes.

On the Athletic fields a turf management and fertilization program was implemented by Jim Sperelakis and the Parks & Recreation Commissioners, with the able help of Gary Bill and the

Highway Department. (When they aren't busy moving snow, or paving streets, they are mowing fields!) The fields were scheduled for use by town and out-of-town teams and rent charges helped to fund the turf management program.

Dick Cushing successfully completed a campaign to win another term on the Board of Selectmen. The Fire Engineers and the Selectmen continued discussion of job descriptions and administration of the Fire Department, and the Police negotiated a new three-year contract. Water payment collection was moved from the Finance Department to the Water Department, Sherrie Gadd and John Page stepped down from the Finance Committee after years of dedicated work, and Leigh Ardrey agreed to stay an extra year to help maintain consistency. The Andreas property was purchased and an option to purchase a conservation restriction on the land was signed. Discussion of signal light installation at three locations on Main Street, Route 113, began, and the Town applied to the State for grant money to put warning lights in front of the new Fire Station, at the foot of Crane Neck Street where there is a school crossing, and in front of Pentucket Middle School where there is a school entrance.

At the Annual Town Meeting in April 2004, Dorothy Cavanaugh was awarded the Citizen of the Year Award in recognition of her service to the Town on many committees and for her volunteerism. Later in the year, she and Town Clerk Mackay applied for a grant on behalf of the Town Clerk's Office and received a National Endowment for Preservation of Humanities award to preserve precious historic Town documents that otherwise may not survive.

Additional issues covered over the year ranged from the further development of horse trails to the Scenic Roads Bylaw that prohibits the removal of stonewalls on Town-owned property. Geographic imaging (GIS) from photographs taken in airplanes is being developed by the Merrimac Valley Planning Association and implemented by the towns it serves, and will help our Assessors, Building Inspectors, Highway Department, and other Departments to carry out their assigned work. Some issues are not easily solved, and these include the debate on whether or not to pave Ash Street, whether to paint or put siding on the 1910 Building, and whether the fire horn is too loud or just quaint.

With sadness we recognize the tragic loss of one of our young citizens, 21-year old James Grabowski, whose family lives on Crane Neck Street. Loss of a young person is hard to bear, and his loss is especially difficult because it happened during a celebration of the New England Patriots' Super Bowl Victory. We are keenly aware that we are a community when tragedy strikes, and although we may have differing opinions on some matters, we stand together to support this family.

We thank you, the residents, for the opportunity to work with you, and for your generous, sometimes unacknowledged, volunteer service on committees, boards, school projects, scout troops, the Grange, clean-up crews, and playgrounds; and for attending Town meetings, voting in Town elections, and all the other person-to-person connections that make a piece of earth and a group of people into a town.

Albert H. Knowles, Jr. – Chairman

Ann L. O'Sullivan

Richard J. Cushing

## DIRECTORY OF ELECTED TOWN OFFICIALS

### BOARD OF SELECTMEN

Ann L. O'Sullivan, Clerk, 2006

Albert H. Knowles, Jr., Chair, 2005

Richard J. Cushing, 2007

### BOARD OF PUBLIC HEALTH

Blake J. Seale, 2005

Robert P. Janes, Chair, 2006

Carol F. Cena, 2007

### BOARD OF ASSESSORS

William J. Krajeski, 2005

Paula D. Wolfe, Chair, 2007

Victor A. Gangi, 2007

### MODERATOR

Kathleen C. Swallow, 2006

### PENTUCKET SCHOOL COMMITTEE – WEST NEWBURY REPRESENTATIVES

Heather Conner, 2007

Sherrie Gadd, 2005

Thomas H. Atwood, 2007

Peter F. Cronin, 2005

### BOARD OF WATER COMMISSIONERS

Gary J. Bill, 2006

Wendy J. Reed, Chair, 2007

R. Scott Wolke, 2005

### CONSTABLES

Charles D. Courtemanche, 2007

Glenn W. Coffin, 2007

Richard J. Connolly, 2007

### BOARD OF TRUSTEES, G.A.R. MEMORIAL LIBRARY

Lucile A. Waehling, 2004

M. Dorothy Cavanaugh, 2005

R. Bruce Hamilton, 2005

Alexandra W. Guralnick, Chair, 2004

Judith W. Marshall, 2005

John V. Connolly, 2004

Robert Olsen, 2006

Scott P. Berkenbush, 2006

Virginia J. Selman, 2006

### PLANNING BOARD

Arthur T. Wallace, 2007

Brian R. Murphey, 2009

Ann E. Bardeen, Chair, 2008

Peter R. Haack, 2005

Robert S. Phillips, Jr., 2006

Raymond Cook, Associate, 2005

### BOARD OF PARK AND RECREATION COMMISSIONERS

Brian T. Carifio, 2006

James P. Sperelakis, Chair, 2007

Dennis J. Monaco, 2005

### HOUSING AUTHORITY

W. Lawrence Corcoran, 2005

David S. Houldon, 2004

Nancy J. Barry, Chair, 2007

Nancy L. Szmyt, 2006

Donald Hatt, State Appointee, 2004

**DIRECTORY OF APPOINTED TOWN OFFICIALS AND COMMITTEES**

FINANCE DIRECTOR/TAX COLLECTOR/TREASURER

Tracy Blais, 2006

ADMINISTRATIVE ASSISTANT

Kristine A. Pyle

TOWN CLERK

Laurel Mackay

CHIEF ASSESSOR

Karen Rassias

TOWN ACCOUNTANT

Susan Yaskell, 2005

SUPERINTENDENT OF BUILDINGS AND GROUNDS

Francis B. Mather

BOARD OF FIRE ENGINEERS

Stephen N. Arnold, Deputy  
Mark Hemingway  
Scott P. Berkenbush

Raymond S. Dower, III, Chief

Kenneth P. Berkenbush, Deputy  
Glenn W. Coffin  
Michael D. Dwyer

POLICE DEPARTMENT

Charles D. Courtemanche, Sgt., 2006  
David L'Esperance, Det/Cpl., 2006  
Jeffrey P. Durand, 2006

Jonathon L. Dennis, Chief, 2006  
W. Lawrence Corcoran, III, 2006

Lisa A. Holmes, Sgt., 2006  
James Gately, 2006

RESERVE POLICE OFFICERS

Patrick Clay  
Royster Johnson, IV  
John Schmidt  
Michael Dwyer  
Scott Laffey

Thomas C. Hennessy  
Ryan A. Wilkins  
James Riley  
Elias Gallup  
Alex - Canine Reserve

Daniel Cena  
Brian Warne  
Christopher Moore  
Robert Bishop

AUXILIARY POLICE OFFICERS

Carolyn Davies, E.M.A.  
David Jennell, E.M.A.  
William Neenan, E.M.A.  
Frank Otis, E.M.A.  
Robert Janes, E.M.A.  
Dana Burrill, Jr.

Richard Davies, E.M.A.  
Charles P. Susen, E.M.A.  
Mark Hemingway, E.M.A.  
Lee Ann Delp, E.M.A.  
Richard Cushing, E.M.A.  
George Evans, E.M.A.

William Donahue, E.M.A.  
Bruce Hamilton, E.M.A.  
Richard Berkenbush, E.M.A.  
John Connolly, E.M.A.  
Christopher Walsh

SPECIAL POLICE OFFICERS

Scott P. Berkenbush, E.M.A.

Madelyn L. Cirinna, A.C.O.

FIELD DRIVER AND FENCE VIEWER

Charles D. Courtemanche

HABOR MASTER

Jonathon L. Dennis, 2007  
Thomas M. Goodwin, Assistant, 2007



ANIMAL CONTROL OFFICER

Madelyn Cirinna

Kim York, Assistant

PUBLIC SAFETY DISPATCHER

Dana W. Burrill, Jr.  
Judy Romano (Matron)  
Royster Johnson, IV  
Lee Ann Delp

Hannah Knowles  
Glenn Coffin  
Daniel A. Cena  
Richard B. Merrill, III  
Bonnie Reed

Michael Dwyer  
Christopher Moore  
Charles H. Jordan, Jr.  
Elias P. Gallup  
Christopher Walsh

EMERGENCY MANAGEMENT AGENCY

Carolyn Davies, Radiological Officer  
Richard Cushing, Selectmen's Rep.  
William J. Neenan, Staging  
Michael Dwyer, Communications  
John Connolly, Communications  
Robert P. Janes, Water Dept. Rep.  
Elias P. Gallop, Special Needs

Scott P. Berkenbush, Director  
Charles Susen, Deputy Director  
David D. Jennell, Staging  
Mark Hemingway, Communications  
Richard Berkenbush, Special Needs  
Lisa Holmes, Police Dept. Rep.  
Brandon Lamson, Staging Officer  
Fred Beaulieu, Radiological Officer

Richard Davies, Radiological Officer  
Bruce Hamilton, Transportation  
William Donahue, Staging  
Frank Otis, Communications  
Lee Ann Delp, Adm. Asst.  
George Evans, Staging  
Benjamin Jennell, Staging Officer

CROSSING GUARD - PAGE SCHOOL

Alexander Krawczyk

FINANCE COMMITTEE

David Archibald, 2005  
Jessica G. Schlather, 2007

Rushton L. Ardrey, Chair, 2005  
David Kapturowski, 2006  
Tracy Blais, Ex Officio

Mary Harada, 2007  
Joseph Anderson, 2007

SUPERINTENDENT OF STREETS, TREE WARDEN, MOTHS SUPERINTENDENT

Gary J. Bill, 2007

INSPECTOR OF ANIMALS

Madelyn L. Cirinna

GRAVES REGISTRATION OFFICERS

Margaret A. Priest, Walnut Hill

Beatrice Downey, Rural  
Robert Janes, Merrimack

Bernard L. Guilford, Jr., Bridge Street

REGISTRARS OF VOTERS

Dorothy M. Costain, 2005

Sandra A. Chute, Chair, 2006  
Laurel Mackay, Ex Officio

Rosamond B. Veator, 2007

INSPECTOR OF BUILDINGS

Glenn Clohecy

Kenneth Ward, Alternate

INSPECTOR OF WIRING

David Levesque

Mark Unger, Alternate

GAS AND PLUMBING INSPECTOR

Ronald Caruso

Norman St. Hillaire, Alternate

TOWN COUNSEL

Lawrence J. Murphy

ZONING BOARD OF APPEALS

Paul O. Kelly, 2007  
Gail Majauckas, 2005

Richard Thurlow, Chair, 2006  
Shirley L. Graham, Alternate, 2005

Miriam Brenner, 2006  
Richard Berkenbush, 2006

CONSERVATION COMMISSION

Peter J. Flink, 2005  
N. Dawne Fusco, 2006

Judith H. Mizner, Chair, 2006  
Deborah R. Hamilton, 2006  
Richard J. Spieler, 2005

John R. Dimitry, 2007  
Barry P. Fogel, 2007

HARBOR COMMITTEE

Thomas Goodwin, 2007

Jonathon Dennis, Ex Officio  
Stephen Burke, 2006

Charles Littlefield, 2005

COUNCIL ON AGING

Walter Diederich, 2006  
Richard F. Preble, 2005  
Frederick M. Faulkner, 2005  
Ursula Diederich, 2007  
William Costain, Alternate, 2007

Cornelia M. Freeman, Chair, 2005  
Chester LeBlanc, 2006  
J. Patricia Spalding, 2007  
Marie M. Matthias, 2005  
Allan P. Jarvis, Alternate, 2007

Sarah L. Robinson, 2005  
G. Phyllis Lavoie, 2006  
Annie Dappolonia, 2007  
Luella LeBlanc, Alternate, 2007  
Russell C. Zeaman, Alternate, 2007

HISTORICAL COMMISSION

Beatrice M. Downey, 2007  
Spencer C. Ordway, 2005

Mary C. Cornell, 2006  
Peter Haack, 2006

Jane W. Wild, 2005  
Richard Berkenbush, 2007

HISTORIC DISTRICT COMMISSION

Margaret I. Dunlap, 2006  
Reinelle K. Verschoor, 2005  
Suzanne Wolke, Alternate, 2007

Beatrice M. Downey, Chair, 2007

M. Clifton Robinson, 2006  
Jeffrey L. Hogan, 2007

MERRIMACK VALLEY PLANNING COMMISSION

Robert S. Phillips, Jr.

David Kapturowski, Alternate

WHITTIER VOCATIONAL TECHNICAL HIGH SCHOOL COMMITTEE

PERSONNEL COMMITTEE

Brian K. Warne

Judith H. Mizner  
Tracy Blais, Ex-Officio

Richard J. Cushing

MILL POND COMMITTEE

Paul Delaney  
James P. Sperelakis  
Barbara L. Raiche, Associate  
Deborah Schnappauf, Associate  
Amy Bresky, Associate  
Susan M. Delaney, Associate

Charles D. Reynolds, Chairman  
Nathaniel M. Peirce  
Kathleen Krajewski  
Eliabeth Millar, Associate  
Cindy Bourquard, Associate

Dorothy M. Costain  
Deborah R. Hamilton  
Edward Markewicz, Associate  
Stephen W. Shipps, Associate  
Joan M. Reynolds, Associate  
Katherine A. Day, Associate

CULTURAL COUNCIL

Erin Seaton, 2006  
Mary D. Cavanaugh, 2006  
Alice Wahl, 2006

Elizabeth Buckley, Chair, 2006  
Beverly Mitchell, 2006  
David Fullman, 2007

Katherine M. DeWitt, 2007  
Marcia A. Chase, 2006  
Faris E. Bennett, 2006  
Margo Pullman, 2007

CAPITAL IMPROVEMENTS COMMITTEE

Richard Thurlow, 2005  
Judith Mizner, 2006  
Richard Berkenbush, 2007

Albert H. Knowles, Jr., Select.'s Rep.  
R. Leigh Ardrey, FinCom Rep.  
Tracy Blais, Ex Officio

Richard Preble, 2008  
Gail Majauckas, 2005

CABLE ADVISORY COMMITTEE

AMERICANS WITH DISABILITIES ACT COORDINATOR

Albert H. Knowles, Jr., Coordinator

Francis B. Mather, Assistant

AMERICANS WITH DISABILITIES COMMITTEE

Monica Pessina

Alison M. Scher

INSURANCE ADVISORY COMMITTEE

Tracy Blais  
Lee Ann Delp  
Michael Dwyer

Kristine A. Pyle  
Judy Romano  
Tracy Blais, Ex Officio

Albert H. Knowles, Jr., Retiree  
Gary Bill

COMPREHENSIVE PLAN COMMITTEE

Patricia P. Reeser  
Judith Mizner  
Jean T. Lambert  
John T. Sarkis

Robert S. Phillips, Chairman  
John S. McGrath  
Nelson A. Valverde  
Leigh A. Stoecker

Christopher E. Wile  
Richard J. Cushing  
Richard G. Parker  
Deborah R. Hamilton

OPEN SPACE COMMITTEE

Mark H. Cosentino  
N. Dawne Fusco  
Patricia Reeser

Anne B. Madden, Chair  
Francis M. Culver  
Michael J. Mokrzycki, Associate

Jean T. Lambert, Associate  
Janet P. Thibeau  
A. Don Bourquard

TECHNOLOGY COMMITTEE

James S. Teeters  
Glenn Clohecy  
Matthew Hurley

Jonathon Dennis  
Michael Sanders

Steven L. Bryn  
Tracy Blais, Ex Officio

PUBLIC SAFETY CONSTRUCTION COMMITTEE

Scott P. Berkenbush  
Raymond Tiezzi

Jonathon Dennis, Chair  
Raymond S. Dower, III

Brian K. Warne  
William T. Cloutier, Associate

EMPLOYEE WELLNESS COMMITTEE

Kristine A. Pyle

Paula Wolfe

Lee Ann Delp

ACTION COVE COMMITTEE

Rebecca O'Brien  
Krista Wesley

Julie Gargas-Mozzar  
Cindy Drislane, Associate

Kimberly S. Kutcher  
Jeannie Thompson

SEXUAL HARRASSMENT  
GRIEVANCE OFFICERS

Ann L. O'Sullivan, Grievance Officer

Shirley Graham, Associate

ATHLETIC FIELDS  
CONSTRUCTION COMMITTEE

David G. Pope  
James P. Sperelakis

Richard J. Spieler, Chairman  
Brian T. Harrison

Ronald J. Lataille  
Kevin E. Priest

APARTMENT HOUSE  
COMMITTEE

Carol Cena  
Edmund Markewicz, Associate

Robin Shively  
Charles Cheston, III, Associate

Brian Conn  
Glenn Clohecy, Associate

ROADS COMMITTEE

Bruce Taylor  
Robert S. Phillips, Jr.

Philip G. Christiansen  
Ann L. O'Sullivan

Gary J. Bill  
David Kaptrowski, Associate

DIRECTOR OF SENIOR CENTER

Olive West

VETERANS' SERVICE OFFICER

Terry Hart  
(978-356-3915)

Richard Berkenbush  
West Newbury Representative

OVER 55 HOUSING COMMITTEE

Gail Majauckas  
Richard Berkenbush  
Brian R. Murphey

Marjorie A. Peterson  
Nancy J. Barry  
Patricia P. Reeser

Stephen T. Dewey  
John T. Sarkis

40-B COMPLIANCE COMMITTEE

Irene Durkin  
Ann Bardeen

Harriet Stanley

Tracy Blais, Ex-officio



## TOWN OF WEST NEWBURY

OFFICE OF THE FINANCE DIRECTOR  
381 Main Street, West Newbury, Mass. 01985  
TEL: 978-363-1100 x13 FAX 978-363-1826

November 15, 2004

To the Honorable Board of Selectmen  
West Newbury, Massachusetts

The Annual Financial Report for the Town of West Newbury for the Fiscal Year ending June 30, 2004, in accordance with Massachusetts General Law, Chapter 41, Section 61, is submitted herewith.

The financial statements have been prepared from the records of the Finance Department. The town operates under accounting procedures established by the Commonwealth of Massachusetts, which agree in most respects with Generally Accepted Accounting Principles (GAAP) established by the Government Accounting Standards Board.

Citizens seeking additional financial information regarding the status of town resources should contact the Finance Department in the 1910 Town Office Building. Statements of financial position for all town funds, the town's annual Schedule A, departmental expense reports and other financial information on file will be made available on request.

Sincerely,

A handwritten signature in cursive script, appearing to read "Susan J. Yaskell", with a horizontal line extending to the right.

Susan J. Yaskell  
Town Accountant

**Town of West Newbury  
Expenditure Report For All Activity  
FY 2004**

Account Numbers		Total Budget	Expended Year to Date
<b>*****TOWN MODERATOR*****</b>			
0100-114-5111-000	Moderator's Salary & Wages	100	100
0100-114-5400-000	Moderator's Expenses	60	20
	Department Total	160	120
<b>*****BOARD OF SELECTMEN*****</b>			
0100-122-5111-000	Selectmen's Salaries	8,284	6,563
0100-122-5112-000	Appointed Personnel-Salary & Wages	35,645	31,994
0100-122-5400-000	Selectmen's Operating Expenses	8,600	7,980
0100-122-5407-000	Operation of Facsimile Machine/Photocopiers	11,000	8,801
0100-122-5409-000	Professional & Technical Services	10,000	6,596
0100-122-5780-000	Unpaid Bills Prior Years	204	204
	Department Total	73,733	62,138
<b>*****FINANCE COMMITTEE*****</b>			
0100-131-5400-000	Finance Committee Expenses	5,000	1,477
	Department Total	5,000	1,477
<b>*****FINANCE DEPARTMENT*****</b>			
0100-132-5780-000	Reserve Fund	60,000	23,606
	Department Total	60,000	23,606
<b>*****BOARD OF ASSESSORS*****</b>			
0100-141-5111-000	Assessor's Salaries	3,261	2,399
0100-141-5112-000	Appointed Personnel Salary & Wages	67,779	64,573
0100-141-5400-000	Expenses	37,041	29,745
0100-141-5401-000	Revaluation - FY 2004	1,267	1,267
	Department Total	109,348	97,984
<b>*****FINANCE DEPARTMENT*****</b>			
0100-145-5112-000	Salary & Wages	209,101	207,243
0100-145-5201-000	Annual Audit	18,000	17,941
0100-145-5203-000	GASB Fixed Asset Reporting	300	0
0100-145-5204-000	Postage Expense	12,200	12,165
0100-145-5205-000	Telephone Expense	21,200	20,857
0100-145-5300-000	Tax Title & Foreclosure	2,500	2,418

**Town of West Newbury  
Expenditure Report For All Activity  
FY 2004**

Account Numbers		Total Budget	Expended Year to Date
0100-145-5400-000	Expenses	36,200	35,183
0100-145-5800-000	Computer Software Install and Training	39,685	13,228
	Department Total	339,186	309,035
<b>*****TOWN COUNSEL/LEGAL*****</b>			
0100-151-5200-000	Town Counsel Retainer and Fees	38,200	34,955
<b>*****TECHNOLOGY COMMITTEE*****</b>			
0100-159-5201-000	Employee Training	731	75
0100-159-5203-000	Network 1910 Building	1,112	1,112
0100-159-5400-000	Technology Committee Expenses	26,000	24,158
0100-159-5401-000	Printer Purchase	3,950	3,600
	Department Total	31,793	28,945
<b>*****TOWN CLERK*****</b>			
0100-161-5112-000	Salary & Wages	40,663	40,256
0100-161-5400-000	Expenses	2,400	2,151
0100-161-5800-000	Preservation of Town Records	1,000	586
	Department Total	44,063	42,993
<b>*BOARD OF REGISTRARS/ELECTIONS*</b>			
0100-162-5111-000	Town Clerk Compensation	150	150
0100-162-5112-000	Bd of Registrars Salary & Wages	4,560	3,804
0100-162-5400-000	Bd. Of Registrars Expenses	4,050	3,822
	Department Total	8,760	7,777
<b>*****CONSERVATION COMMISSION*****</b>			
0100-171-5112-000	Salary & Wages	16,039	16,039
0100-171-5400-000	Expenses	1,615	1,233
0100-171-5800-000	Conservation Land Management	1,500	0
0100-171-5801-000	Riverbend Parking & Road Improvement	10,000	0
	Department Total	29,154	17,272
<b>*****PLANNING BOARD*****</b>			
0100-175-5112-000	Salary & Wages	24,732	19,339

-14-  
**Town of West Newbury**  
**Expenditure Report For All Activity**  
**FY 2004**

Account Numbers		Total Budget	Expended Year to Date
0100-175-5400-000	Expenses	7,350	6,134
0100-175-5600-000	MVPC Assessment	2,032	1,302
0100-175-5804-000	Implement Executive Order 418	8,649	3,200
		<hr/>	
Department Total		42,763	29,975

**\*\*\*\*\*BOARD OF APPEALS\*\*\*\*\***

0100-176-5112-000	Salary & Wages	1,150	667
0100-176-5400-000	Expenses	700	624
		<hr/>	
Department Total		1,850	1,291

**LAND PRESERVATION/GROWTH MGMNT**

0100-178-5200-000	Land Preservation/Growth Mgmnt	18,189	4,869
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**\*\*\*OPEN SPACE & RECREATION\*\*\***

0100-179-5400-000	Expenses	2,074	1,746
		<hr/>	
Department Total		2,074	1,746

**\*\*\*BUILDINGS & GROUNDS\*\*\***

0100-192-5112-000	Salary & Wages	74,910	67,917
0100-192-5200-000	Town Building Operating Expenses	90,700	69,472
0100-192-5201-000	Custodian Expenses	10,000	9,379
0100-192-5202-000	Town Building Improvements	5,200	4,979
0100-192-5202-008	Town Hall Flooring	7,500	6,614
0100-192-5807-000	Paint/Repair Exterior 1910 Building	1,260	1,060
0100-192-5813-000	Refurbish Town Hall	240	240
0100-192-5816-000	Paint/Repair Town Buildings	11,093	0
0100-192-5824-000	Repair Town Apartment House	23,602	17,753
0100-192-5829-000	Apartment House Grant Writer	10,000	3,500
		<hr/>	
Department Total		234,505	180,914

**\*\*\*WATER MASTER PLAN\*\*\***

0100-198-5201-000	Water Hydraulic Study/Analysis	1,968	451
		<hr/>	
Department Total		1,968	451

**\*\*\*\*CABLE ADVISORY COMMITTEE\*\*\*\***



**Town of West Newbury  
Expenditure Report For All Activity  
FY 2004**

Account Numbers		Total Budget	Expended Year to Date
0100-199-5200-000	Expenses	50	0
<b>TOTAL - GENERAL TOWN GOVERNMENT</b>		<b>1,040,796</b>	<b>845,547</b>
<b>*****POLICE DEPARTMENT*****</b>			
0100-210-5112-000	Salary & Wages	548,785	544,844
0100-210-5400-000	Expenses	66,157	65,951
0100-210-5800-000	Capital Outlay	28,016	24,981
0100-210-5801-000	EMT Training	3,620	0
0100-210-5802-000	Police Trailer Rental	6,280	2,793
0100-210-5806-000	Bullet Proof Vests	572	572
	Department Total	<b>653,430</b>	<b>639,141</b>
<b>*****FIRE DEPARTMENT*****</b>			
0100-220-5112-000	Fire Alarm Wages	55,000	51,619
0100-220-5113-000	Fire Drills	23,162	13,166
0100-220-5114-000	Fire Stipends	28,000	27,791
0100-220-5115-000	Fire Administration	10,000	9,895
0100-220-5270-000	Hydrant Maint & Repair	15,750	15,750
0100-220-5340-000	Fire Alarm & Communications	14,000	13,945
0100-220-5400-000	Expenses	35,000	34,830
0100-220-5780-000	Prior Year Unpaid Bills	56	50
0100-220-5801-000	Emergency Generator & Enclosure	241	241
0100-220-5804-000	Paint/Repair Fire Station	2,475	0
0100-220-5805-000	Medical Exams	5,686	0
0100-220-5811-000	EMT Training	2,113	0
0100-220+5818-000	Purchase Gear Racks	6,500	6,500
0100-220-5848-000	Fire Department Bay Rental	250	250
0100-220-5849-000	Fuel Dispensing System	6,500	0
	Department Total	<b>204,733</b>	<b>174,037</b>
<b>*****AMBULANCE*****</b>			
0100-231-5200-000	Ambulance Retainer	19,800	19,800
<b>*****INSPECTOR'S DEPARTMENT*****</b>			
0100-240-5112-000	Salary & Wages	76,858	75,514
0100-240-5400-000	Expenses	9,420	7,872
0100-240-5710-000	Vehicle Allowance	4,400	4,400
	Department Total	<b>90,678</b>	<b>87,786</b>

**Town of West Newbury  
Expenditure Report For All Activity  
FY 2004**

Account Numbers		Total Budget	Expended Year to Date
<b>*****EMERGENCY MANAGEMENT*****</b>			
0100-291-5112-000	Salary & Wages	9,790	9,664
0100-291-5400-000	Expenses	5,035	5,026
	Department Total	<u>14,825</u>	<u>14,690</u>
<b>*****ANIMAL CONTROL OFFICER*****</b>			
0100-292-5112-000	Salary & Wages	17,016	16,732
0100-292-5400-000	Expenses	5,400	2,634
	Department Total	<u>22,416</u>	<u>19,366</u>
<b>*** HARBORMASTER***</b>			
0100-295-5200-000	Harbormaster Expenses	1,426	(292)
0100-295-5401-000	Purchase Boat Motor	<u>12,400</u>	<u>11,394</u>
	Department Tot	13,826	11,459
<b>*****PUBLIC SAFETY DISPATCH*****</b>			
0100-299-5112-000	Salary & Wages	163,896	160,058
0100-299-5400-000	Expenses	14,680	14,347
	Department Total	<u>178,576</u>	<u>174,405</u>
<b>TOTAL - PUBLIC SAFETY</b>		<u>1,198,284</u>	<u>1,140,327</u>
<b>*****ASSESSMENTS*****</b>			
0100-304-5600-000	Pentucket Assessment	3,228,346	3,228,346
0100-305-5600-000	Whittier Assessment	59,799	59,799
<b>TOTAL - EDUCATION</b>		<u>3,288,145</u>	<u>3,288,145</u>
<b>*****HIGHWAY DEPARTMENT*****</b>			
0100-420-5112-000	Salary & Wages	224,734	224,734
0100-420-5113-001	Overtime Wages	8,515	8,281
0100-420-5200-002	Snow & Ice Removal	85,745	85,745

**Town of West Newbury  
Expenditure Report For All Activity  
FY 2004**

Account Numbers		Total Budget	Expended Year to Date
0100-420-5400-000	Expenses	5,000	4,363
0100-420-5450-000	Road Machinery Expense	34,800	34,049
0100-420-5530-000	Highway, Sidewalk & Trees	100,000	99,909
0100-420-5801-000	Highway Capital Outlay	15,000	14,964
0100-420-5808-000	Purchase Dump Truck	87,000	87,000
0100-420-5817-000	Fuel Storage & Dispensing System	10,000	4,219
0100-420-5818-000	Purchase Snowplows (2)	9,500	9,500
	Department Total	580,294	572,764
	<b>***ROAD RECONSTRUCTION***</b>		
0100-422-5800-000	Road Improvement Program	150,000	146,982
	Department Total	150,000	146,982
	<b>*****STREET LIGHTING*****</b>		
0100-424-5200-000	Expenses	11,000	10,773
	<b>*****BEAVER CONTROL*****</b>		
0100-424-5400-000	Beaver Control Expenses	2,050	2,050
	<b>*****HISTORICAL MARKERS*****</b>		
0100-481-5400-000	Historical Markers	1,700	0
<b>TOTAL - HIGHWAY &amp; PUBLIC WORKS</b>		<b>745,044</b>	<b>732,569</b>
	<b>*****HEALTH DEPARTMENT*****</b>		
0100-510-5111-000	Salary & Wages	84,886	77,021
0100-510-5200-000	Newburyport Health Center	4,700	4,554
0100-510-5201-000	Hepatitis B Vaccinations	8,514	0
0100-510-5290-000	Waste Collection	365,054	323,767
0100-510-5292-000	Hazardous Waste Expense	3,507	2,711
0100-510-5294-000	Promote Recycling Awareness	1,027	659
0100-510-5400-000	Board of Health Expenses	11,971	6,080
	Department Total	479,659	414,792
	<b>*****COUNCIL ON AGING*****</b>		
0100-541-5112-000	Salary & Wages	20,093	16,642
0100-541-5400-000	Expenses	7,347	4,404

**Town of West Newbury  
Expenditure Report For All Activity  
FY 2004**

Account Numbers		Total Budget	Expended Year to Date
	Department Total	27,440	21,046
<b>*****VETERANS*****</b>			
0100-543-5270-000	Rental C. L. Carr Post	200	0
0100-543-5400-000	Assessment	10,959	10,959
0100-543-5460-000	Soldiers' Grave Expenses	825	825
0100-543-5690-000	Veteran's Retirement-C. Whitcomb	1,980	0
0100-543-5770-000	N. Essex Veterans Svs. Benefits	100	0
	Department Total	14,064	11,784
<b>TOTAL - HUMAN SERVICES</b>		<b>521,163</b>	<b>447,622</b>
<b>*****GAR MEMORIAL LIBRARY*****</b>			
0100-610-5112-000	Salary & Wages	143,704	142,791
0100-610-5400-000	Expenses	42,069	42,069
0100-610-5580-000	Books & Periodicals	46,499	45,956
0100-641-5804-000	Air Conditioning	75,000	7,885
	Department Total	307,272	238,701
<b>*****PARKS &amp; RECREATION*****</b>			
0100-630-5112-000	Salary & Wages	8,280	4,515
0100-630-5400-000	Expenses	19,130	18,010
0100-631-5400-000	Mill Pond Operating Expenses	4,450	4,397
0100-634-5200-000	Tree Planing Program	3,110	246
0100-635-5200-000	Bandstand Operating Expenses	4,000	3,950
0100-637-5400-000	Action Cove Committee	1,000	1,000
	Department Totals	39,970	32,118
<b>*****CULTURAL COUNCIL*****</b>			
0100-695-5200-000	Arts Auction	100	0
	Departmental Total	100	0
<b>TOTAL - CULTURE &amp; RECREATION</b>		<b>347,342</b>	<b>270,819</b>

**Town of West Newbury  
Expenditure Report For All Activity  
FY 2004**

Account Numbers		Total Budget	Expended Year to Date
<b>*****MATURING DEBT SERVICE*****</b>			
0100-710-5910-000	Maturing Debt	695,000	615,000
0100-750-5915-000	Interest & Paydowns on Long/Short Term Debt	412,584	412,584
<b>TOTAL - DEBT SERVICE</b>		<b>1,107,584</b>	<b>1,027,584</b>
<b>*****STATE &amp; COUNTY ASSESSMENTS*****</b>			
0100-820-5534-000	M.V. Excise Tax Bills	820	820
0100-820-5640-000	Air Pollution Control District	1,251	1,251
0100-820-5650-000	MA Bay Trnsprtn Auth Assess	14,645	14,645
0100-820-5660-000	Essex Aggricualtural Tuition Assessment	27,676	27,676
0100-911-5177-000	County Retirement Assessment	224,307	224,307
<b>TOTAL - STATE &amp; COUNTY ASSESSMENTS</b>		<b>268,699</b>	<b>268,699</b>
<b>*****BENEFITS/INSURANCE*****</b>			
0100-913-5200-000	Unemployment Insurance	8,016	8,016
0100-914-5200-000	Group Insurance	112,361	111,592
0100-916-5200-000	F.I.C.A. Insurance	30,000	22,117
0100-945-5700-000	Insurance & Bonds	92,834	82,789
	Department Total	243,211	224,514
<b>TOTAL - BENEFITS/INSURANCE</b>		<b>243,211</b>	<b>224,514</b>
<b>TOTAL TOWN LINE ITEM BUDGET</b>		<b>\$8,760,268</b>	<b>\$8,245,826</b>

**Town of West Newbury  
Revenue Report For All Activity  
FY 2004**

Account Numbers		Revenue Year to Date
<b>*****PROPERTY TAXES*****</b>		
0100-000-4110-004	Personal Property 2003	279
0100-000-4110-004	1 Personal Property 2004	65,384
0100-000-4120-003	3 Real Estate 2003	30,378
0100-000-4120-004	Real Estate 2004	6,935,303
	Department total	<u>7,031,344</u>
<b>*****TAX LIENS REDEEMED*****</b>		
0100-000-4142-000	3 Tax Liens Redeemed	26,451
	Department total	<u>26,451</u>
<b>*****EXCISE TAXES*****</b>		
0100-000-4150-000	4 Motor Vehicle 2000	118
0100-000-4150-001	5 Motor Vehicle 2001	216
0100-000-4150-002	6 Motor Vehicle 2002	3,398
0100-000-4150-003	7 Motor Vehicle 2003	131,412
0100-000-4150-004	Motor Vehicle 2004	437,951
0100-000-4150-086	8 Motor Vehicle 1986	5
0100-000-4150-088	Motor Vehicle 1988	113
0100-000-4150-098	9 Motor Vehicle 1998	120
0100-000-4150-099	10 Motor Vehicle 1999	33
0100-000-4161-003	12 Motor Boat Excise 2003	827
0100-000-4161-004	Motor Boat Excise 2004	1,694
0100-000-4162-003	13 Farm Animal Excise 2003	1,127
0100-000-4163-002	14 Classified Forest Lands 2002	123
0100-000-4163-003	Classified Forest Lands 2003	179
	Department total	<u>577,316</u>
<b>*****PENALTIES &amp; INTEREST*****</b>		
0100-000-4171-000	15 Penalties and Interest	25,540
	Department total	<u>25,540</u>
<b>*****IN LIEU OF TAXES*****</b>		
0100-000-4180-000	16 In Lieu of Taxes	16,553
	Department total	<u>16,553</u>

**Town of West Newbury  
Revenue Report For All Activity  
FY 2004**

Account Numbers		Revenue Year to Date
<b>*****DEFERRED TAXES*****</b>		
0100-000-4199-003	18 Chapter 61A Rollback Taxes	8,086
	Department total	<u>8,086</u>
<b>*****DEPARTMENTAL RECEIPTS*****</b>		
0100-000-4270-001	19 Municipal Lien Certificates	7,275
0100-000-4270-002	20 Police Reports	256
0100-000-4270-003	21 Police Service Charges - Details	5,273
0100-000-4270-005	22 Miscellaneous Town Clerk Receipts	4,335
0100-000-4270-006	23 Filing Fees	12,102
0100-000-4270-007	23 Research Fees	614
	Department total	<u>29,855</u>
<b>*****RENTAL FEES*****</b>		
0100-000-4360-002	24 Rental of Town Apartments	19,775
0100-000-4360-003	25 Other Rentals	11,143
	Department total	<u>30,918</u>
<b>*****LICENSE &amp; PERMITS*****</b>		
0100-000-4220-002	26 Other Licenses	626
0100-000-4420-003	27 Dog Licenses	18,824
0100-000-4420-004	28 Firearm and Related Permits	2,675
0100-000-4420-005	29 Smoke, Oil and Blasting Permits	1,225
0100-000-4420-006	30 Building and Occupancy Permits	72,370
0100-000-4420-007	31 Wiring Permits	12,306
0100-000-4420-008	32 Plumbing and Gas Permits	9,765
0100-000-4420-010	33 Septic, Wells, Perc Permits	30,756
0100-000-4220-011	34 Other Permits	945
0100-000-4420-012	35 Mooring Permits	500
0100-000-4420-013	36 Alcoholic Beverage License	825
0100-000-4420-014	Non-Criminal Disposition Fines	440
	Department total	<u>151,257</u>

**Town of West Newbury  
Revenue Report For All Activity  
FY 2004**

Account Numbers		Revenue Year to Date
<b>*****CHERRY SHEET ITEMS*****</b>		
0100-000-4614-000	37 Blind Abatements	19,285
0100-000-4616-000	38 Elderly Abatements	2,510
0100-000-4617-000	39 State Owned Land	3,345
0100-000-4661-000	40 Police Career Incentive	35,696
0100-000-4671-000	41 Lottery Distribution	240,014
	Department total	<u>300,850</u>
<b>***FINES &amp; FORFEITS***</b>		
0100-000-4695-000	42 Court and Parking Fines	29,823
0100-000-4420-014	43 Non-Criminal Disposition Fines	185
	Department total	<u>30,008</u>
<b>*****EARNINGS ON INVESTMENTS*****</b>		
0100-000-4820-000	44 Earnings on Investments	44,911
	Department total	<u>44,911</u>
<b>*****MISCELLANEOUS REVENUES*****</b>		
0100-000-4840-000	45 Other Miscellaneous Revenue	2,530
0100-000-4840-001	46 Non-Recurring Miscellaneous Revenue	373,107
	Department total	<u>375,637</u>
	<b>TOTAL REVENUES</b>	<b>8,648,726</b>



**TOWN OF WEST NEWBURY  
DEBT SCHEDULE  
FISCAL YEAR 2004**

PRINCIPAL	ISSUE DATE	ISSUE	PAYMENT	
			BALANCE	2005 2004
WATER WELLFIELD	07/01/92	440,000.00	130,000.00	35,000.00
WATER BONDS	02/15/84	457,100.00	228,549.95	12,028.95
DUNN PROPERTY	05/01/03	1,750,000.00	1,750,000.00	110,000.00
MILL POND DREDGING	09/01/02	85,000.00	85,000.00	10,000.00
PUBLIC SAFETY COMPLEX	09/01/02	3,400,000.00	3,400,000.00	175,000.00
CRAVEN PROPERTY	09/01/02	575,000.00	575,000.00	35,000.00
BALL FIELDS	09/01/02	600,000.00	600,000.00	45,000.00
LAND PRESERVATION/GROWTH MGMT	09/01/02	2,245,000.00	2,245,000.00	75,000.00
CIVIC CENTER COMPLEX	10/15/98	2,450,000.00	1,910,000.00	135,000.00
MILL POND DREDGING	10/15/98	150,000.00	90,000.00	15,000.00
MINGO PROPERTY	10/15/98	205,000.00	145,000.00	15,000.00
MWPAT	07/03/03	200,000.00	195,088.95	10,852.24
			11,353,638.90	672,881.19

**SPECIAL TOWN MEETING  
October 20, 2003**

Pursuant to the Warrant issued by the Selectmen October 6, 2003, which was posted according to Bylaw by Constable Glenn Coffin, who made proper return of his doings thereon, a Special Town Meeting was held October 20, 2003, at the Town Hall. The meeting was called to order at 7:40 p.m. with over 135 registered voters present. The Town Clerk read the return of service. Non-voters were placed at the left front of the Hall. There was no objection to non-resident employees being allowed to speak during the course of the meeting. Moderator Swallow reviewed the rules of order for Town Meeting.

**ARTICLE 1. (Reports of Town Officers and Committees)**

Chair, Marjorie Peterson, gave the final report of the Over 55 Housing Committee, that included results of the survey mailed to all households and recommendations made to the Board of Selectmen.

**ARTICLE 2.** FinCom: approve. Motion: Highway Superintendent Bill. Voted unanimously to appropriate from available funds the sum of \$112,579.00 subject to the provisions of M.G.L., Chapter 90, Section 34, Clause 2(a).

**ARTICLE 3.** FinCom: approve. Motion: Selectman Knowles. Voted unanimously to transfer \$259.77 from Free Cash to pay the following outstanding bills from prior Fiscal Years:

Board of Selectmen	
Crown Trophy	\$ 50.00
Housing Authority	
Earl G. Morrill, Electrical	153.85
Board of Fire Engineers	
BoundTree Medical	55.92

**ARTICLE 4.** FinCom: approve. Motion: Highway Superintendent Knowles. Voted unanimously to raise and appropriate \$5,400.00 for the Selectmen's Appointed Personnel Salary and Wage line item.

**ARTICLE 5.** FinCom: approve. Motion: Paula Wolfe. Voted to raise and appropriate \$5,300.00 for the Finance Department Salary and Wage line item.

**ARTICLE 6.** FinCom: approve. Motion: Selectmen Knowles. Voted to transfer \$12,000 from the Town Clerk Salary and Wage line item into the Selectmen's Appointed Personnel Salary and Wage line item.

**ARTICLE 7.** FinCom: approve. Motion: Paula Wolfe. Voted unanimously to raise and appropriate \$2,000 to be added to the postage line item.

**ARTICLE 8.** FinCom: approve. Motion: Selectman Cushing. Voted unanimously to raise and appropriate \$5,169 to fully fund the Pentucket Regional School assessment for Fiscal Year 2004.

**ARTICLE 9.** FinCom: approve. Motion: Whittier School Representative Porcelli. Voted unanimously to raise and appropriate \$30,559 to fully fund the Whittier Regional School assessment.

**ARTICLE 10.** FinCom: disapprove. Motion: Board of Health member Janes. Voted no action on this article. (Article requested \$35,000 to join Mass. Mosquito Control & Wetland Management District)

**ARTICLE 11.** FinCom: approve. Motion: Paula Wolfe. Voted to transfer \$15,000 from Free Cash to be added to the Assessor's Expense Account.

**ARTICLE 12.** FinCom: approve. Motion: Paula Wolfe. Voted to transfer \$39,685.00 from Free Cash to purchase a collection software package.

**ARTICLE 13.** FinCom: approve. Motion: Selectman Knowles. Voted to transfer \$3,950 from Free Cash to purchase a Hewlett Packard Designjet 500PS 42" printer.

**ARTICLE 14.** FinCom: approve. Motion: Selectman Knowles. Voted to transfer \$28,016.00 from Free Cash to purchase a 2004 Ford Crown Victoria for the Police Department.

**ARTICLE 15.** FinCom: approve. Motion: Selectman Knowles. Voted to transfer \$12,400 from Free Cash to purchase a Honda 150 HP motor for the boat used by the Harbormaster.

**ARTICLE 16.** FinCom: approve. Motion: Fire Chief Dower. Voted unanimously to transfer \$5,118.60 from Free Cash and \$1,381.40 from the Emergency Generator Account to purchase gear racks and hose drying racks for the Fire Department.

**ARTICLE 17.** FinCom: approve. Motion: Highway Superintendent Bill. Voted unanimously to transfer \$9,500 from Free Cash to purchase (with trade-in) two new 10 ft. snowplows.

**ARTICLE 18.** FinCom: approve. Motion: Library Trustee Guralnick. Voted unanimously to transfer \$75,000 from Free Cash to upgrade and replace the air conditioning system at the G.A.R. Memorial Library building.

**ARTICLE 19.** FinCom: approve. Motion: Water Commissioner Wolke. Voted with 94 in favor and 2 opposed to authorize the Selectmen to purchase, for general municipal purposes, a certain parcel of land containing 299,847 sq. ft. more or less, from Joseph M. Andreas and Cynthia Andreas, being a portion of the premises at 10 Kelly Brook Lane, West Newbury, for the sum of \$350,000.00, and that the sum of \$350,000.00 be transferred from Free Cash for this purpose.

**ARTICLE 20.** FinCom: approve. Motion: Water Commissioner Wolke. Voted unanimously to authorize the Selectmen to purchase an option to purchase a conservation restriction in a form to be determined by the Selectmen over an area of 120,337 sq. ft. more or less, from Joseph M. Andreas and Cynthia Andreas over a portion of the premises at 10 Kelly Brook Lane, West Newbury, for the sum of \$1.00, and that the sum of \$1.00 be transferred from Free Cash for this purpose.

**ARTICLE 21.** FinCom: approve. Motion: Water Commissioner Wolke. Voted unanimously to authorize the Selectmen to purchase, for general municipal purposes, a certain parcel of land containing, 12,363 sq. ft. more or less, from Stephen A. MacKean and Janet M. MacKean, being a portion of the premises at 8 Kelly Brook Lane, West Newbury for the sum of \$12,000.00 and that the sum of \$12,000.00 be transferred from Free Cash for this purpose.

**ARTICLE 22.** FinCom: approve. Motion: Robin Shively. Voted unanimously to transfer \$10,000 from the Apartment House Committee Deck Construction Account to hire a professional grant writer to prepare a grant application for State or Federal funding to refurbish the Apartment House.

**ARTICLE 23.** FinCom: disapprove. Motion by Supt. of Buildings and Grounds to transfer \$7,000 from Free Cash to replace the boiler and oil-fired hot water heater at the apartment house at 694 Main Street failed.

**ARTICLE 24.** FinCom: approve. Motion: Selectman Knowles. Voted to transfer \$851.35 from the Waterways Receipts Reserved for Appropriation to the Harbormaster Expense Account.

**ARTICLE 25.** FinCom: approve. Motion: Board of Health member Janes. Voted unanimously to appropriate \$10,852.24 from the Septic Loan Revolving Account for the repayment of debt service.

**ARTICLE 26.** FinCom: approve. Motion: Selectman Knowles. Voted unanimously to raise and appropriate \$110,000 for maturing debt service for the purchase of the Dunn property.

**ARTICLE 27.** FinCom: approve. Motion: Selectman Knowles. Voted unanimously to raise and appropriate \$67,950 for interest on debt service for the purchase of the Dunn property.

**ARTICLE 28.** FinCom: approve. Motion: Selectman Knowles. Voted unanimously to amend the current Solicitation Bylaw by striking Section 3 thereof and substituting the following language:  
Section 3. Application for License

Applicants for a license shall file with the Chief of Police, on a form issued by the Police Department, a written application signed under the penalties of perjury, containing the following information:

- a) Name of applicant
- b) Address of applicant (both local and permanent home address)
- c) Applicant's height, weight, eye and hair color
- d) Applicant's social security number
- e) The length of time for which the right to do business is desired
- f) A brief description of the nature of the business and the goods to be sold
- g) The name and home office address of the applicant's employer. If self-employed, it shall so state.
- h) A photograph of the applicant which picture shall be submitted by the applicant and be 2" x 2" showing the head and shoulders of the applicant in a clear and distinguishing manner.
- i) If operating a motor vehicle, the year, make, color, VIN#, Registration number, state of registration, vehicle's owner and address
- j) Upon filing said application, each applicant shall pay a fee of Twenty (\$20.00) dollars.

**ARTICLE 29.** FinCom: approve. Motion by Selectmen Knowles to accept a bylaw regulating the use of motorized scooters was defeated. Motion: John McGrath. Voted that the relevant authority hold hearings on this subject and present a Bylaw amendment at the next Town Meeting.

**ARTICLE 30.** FinCom: no action. Motion: Selectman Knowles. Voted unanimously to take no action on this article (Article requested amendment of Enforcement of Town Bylaws, by adding Motorized Scooter section)

**ARTICLE 31.** FinCom: will of the Town. Motion by John McGrath to name the new West Newbury Public Safety Building in honor of retired Police Chief Eugene M. (Shike) Willis, Jr., thus recognizing all that he has done for the community, particularly its youth, and that the Board of Selectmen be authorized to appoint a three-member committee to determine the design of the sign or inscription which shall be installed on the front exterior of the building or lawn. The cost shall be borne by public subscription. Former resident and Town Historian Steve Cashman was given permission to address the Town and spoke of the many individuals who had served the Town in various capacities as members of the Police, Fire, and/or Emergency Management Agency and urged the town to not single out one individual, but to recognize all. A motion by Selectmen O'Sullivan to take the vote by paper ballot failed. The main motion made by John McGrath failed, with 61 in favor and 72 opposed.

At 9:55 p.m., Ann O'Sullivan made a motion to dissolve the Special Town Meeting and it was so voted.

Attest:

Marjorie A. Peterson  
Town Clerk

**ANNUAL TOWN MEETING  
April 26, 2004**

Pursuant to the Warrant issued by the Selectmen on April 8, 2004, which was posted according to Bylaw by Constable Charles Courtemanche, who made proper return of his doings thereon, the Annual Town Meeting was held on April 26, 2004 at the Town Hall. The meeting was called to order at 7:35 p.m. by the Town Clerk upon report by the Board of Registrars of the presence of a quorum of 90 voters. The Town Clerk read the return of service, and opened the meeting. The Town Clerk called for an election of a temporary Moderator, given the absence of the Town's elected moderator from the proceedings. R. Scott Wolke was unanimously elected to be Temporary Moderator for the Annual Town Meeting. Mr. Wolke introduced town officials and reviewed Town Meeting procedures. There were no objections to having non-residents Tracy Blais, Finance Director; Susan Yaskell, Town Accountant; Kris Pyle, Administrative Assistant to the Board of Selectmen; and Walter Montgomery, N.E. Mass. Mosquito Control, speak during the course of the meeting.

Mr. Wolke recessed Annual Town Meeting and convened a Special Town Meeting. The record of that Special Town Meeting follows the account of the Annual Town Meeting in this record book.

At 8:35 p.m., Mr. Wolke reconvened Annual Town Meeting pursuant to the Warrant.

**ARTICLE 1-2.** having to do with the Town Election and with a Ballot Question for a Proposition 2 ½ override of \$309,923.00 for payment of West Newbury's full assessed share of the Pentucket Regional School District budget, were passed over for action at the Town Election on May 3, 2004.

**ARTICLE 3.** (Reports of the Town Officers and Committees)

Marjorie Peterson presented the reports of the 40B Housing Committee and the Over 55 Housing Committee. She reported that the two committees were working together to move forward with a town-sponsored project to create more affordable housing in the town, particularly for seniors. She directed residents to the Finance Committee booklet, which contained a summary of information relevant to this work.

Carol Cena presented the report of the Apartment House Committee. She reported that the Board of Selectmen approved application for a grant to assist in renovating the building. Largely through volunteer efforts, one apartment was already renovated, and a tenant had moved in.

Sherrie Gadd presented the report of the Finance Committee. Ms Gadd was pleased to present a balanced budget as recommended in the Finance Committee booklet and as itemized in Article 4. Ms Gadd addressed the issue of the increase in property taxes in town by reminding voters that there is a gap in time between the approval of Proposition 2 ½ overrides and the appearance of the charge on taxpayers bills. It takes time to get projects started and financed, since a municipal bond is required. There are transaction costs for issuance of the bond. In the past few years, the Town bonded the Mill Pond dredging project, the Cherry Hill property acquisition, the ball fields renovation and the Dunn property acquisition. All these projects have now appeared on the tax bills. In the future, the Finance Committee will include an estimate of when projects will appear on taxpayer bills when overrides are proposed.

Ms. Gadd cited the Mill Pond dredging project as an example of how the town tries very hard to minimize expenses on projects. This project was approved for \$650,000. Through the efforts of the Mill Pond committee in applying for grants and keeping costs down, the final budget was about one half of that amount. The new Public Safety Complex, despite delays and problems with the contractor, has been completed within its budget. This project also benefited from countless hours of volunteer time from the Public Safety Construction Committee, including Allan Richardson, Susan Wolke, Scott Berkenbush and John Dennis. Finally, the Roads Improvement Program has been very successful. Through the investment of a small amount of money each year, the Superintendent of Streets has been able to improve nearly all the roads in town.

There are still several major spending issues that face the Town. A new source of water needs to be found for the town and brought on line. The water supply infrastructure of the town is aging and will need to be replaced. The school budgets will continue to be a problem with the state aid reductions. There will need to be serious thought given by the voters of West Newbury on how to finance the resolution of these issues.

Barbara Haack reminded residents of the Town Cleanup days during the weekend of May 1<sup>st</sup> and 2<sup>nd</sup>, and asked as many as possible to come out and assist.

Selectman Richard Cushing presented the Citizen of the Year award to M. Dorothy Cavanaugh, citing her efforts as President of the Historical Society, her work to support the Public Library with the Trustees of the Library and the Friends of the Library, a member and Treasurer of the Garden Club who has worked tirelessly to improve the landscaping on the historic Training Field, among many other projects, member of the Cultural Council, 40B Housing Committee, Democratic Town Committee and volunteer at the Town Hall. Selectman Cushing commended Ms. Cavanaugh for accomplishing so much for the Town in her ten years as a resident.

**ARTICLE 4. (THE BUDGET)** Voted to raise and appropriate the sum of \$8,299,032.00 for the Total Line Item Budget. "Holds" were placed on several line items for informational purposes, but no amendments were made. (The Fiscal Year 2005 Budget as voted appears at the end of the Annual Town Meeting Report.)

**ARTICLE 5. FinCom: Will of the Town.** Motion by Water Commissioner Wendy Reed in accordance with the provisions of Chapter 38 of the Acts of 1936, to see what instructions, rules and regulations the Town may wish to impose on the Board of Water Commissioners. None.

**ARTICLE 6. FinCom: Approve.** Motion by Water Commissioner Wendy Reed. Voted unanimously to appropriate by transfer from Water Department available funds the sum of \$506,993.00 of which \$132,441.00 is for salaries and wages, \$24,150.00 for Insurances, \$286,851.00 for expenses, and \$63,551.00 is for Debt Services.

**ARTICLE 7. FinCom: Approve.** Motion by Water Commissioner Wendy Reed. Voted unanimously to transfer the sum of \$24,500.00 from the Water Department Unreserved Fund Balance account to purchase water meters, transponders, hand-held computers, and associated equipment and software, for the purpose of establishing a radio read metering system, said money to be expended within three years of this vote.

**ARTICLE 8. FinCom: Approve.** Motion by Assistant Treasurer Paula Wolfe. Voted unanimously to raise and appropriate \$110,000.00 to be added to the Stabilization Fund.

**ARTICLE 9. (Motion re appropriation of \$4,000 for WebPro database for assessor's office.)** FinCom: Approve. Motion by Board of Assessor Paula Wolfe. Motion failed.

**ARTICLE 10. FinCom: Tie.** Motion by School Committee member Peter Cronin. Voted that the Town raise and appropriate \$309,923.00 to pay its share of the additional assessment of the Pentucket Regional Schools Budget for Fiscal Year 2005 required to fully fund such assessment and thereby approve the District's budget for the year, provided that such additional appropriation be contingent on the approval of a levy limit override question under General Laws Chapter 59, section 21C.

**ARTICLE 11. FinCom: Approve.** Motion by Superintendent of Streets Gary Bill. Voted unanimously to appropriate from Free Cash \$150,000.00 for the road improvement program, said money to be expended within three years of this vote.

**ARTICLE 12. FinCom: Approve.** Motion by Superintendent of Streets Gary Bill. Voted unanimously, 254 to 0, to appropriate from the Stabilization Fund \$36,846.00 to purchase and equip a new 11,000 G.V.W. 4x4 Dump Truck with plow, and to authorize the Board of Selectmen to dispose of a 1998 F350 4x4 in the best interest of the Town.

**ARTICLE 13. FinCom: Approve.** Motion by Superintendent of Streets Gary Bill. Voted to appropriate by transfer from Free Cash \$25,000 to pave the Apartment House and Highway Garage parking area and roadways, and to fence off an area by the school and the Apartment House, said money to be expended within three years of this vote.

**ARTICLE 14. (Motion re joining the Northeast Massachusetts Mosquito Control and Wetlands Management District).** FinCom: Disapprove. Motion by Board of Health member Robert Janes. Motion failed.

**ARTICLE 15.** FinCom: Approve. Motion by Board of Health member Robert Janes. Voted unanimously that the Town appropriate \$10,852.24 from the Septic Loan Revolving Account for the repayment of debt service.

**ARTICLE 16.** FinCom: Approve. Motion by Board of Health member Robert Janes. Voted unanimously that the Town authorize the Board of Selectmen to approve the following option, as negotiated by the North East Solid Waste Committee for the disposal of solid waste at the Wheelabrator North Andover Inc. facility in North Andover, MA:

Options "C" To provide disposal services at the North Andover facility from September 26, 2005 through June 30, 2010;

and that the Board of Selectmen be authorized to approve and execute in final form the Service Agreement dated April 15, 2003, and to make additions and changes to the Service Agreement to reflect the term and service fees of the approved Option or any further amendments thereto.

**ARTICLE 17.** FinCom: Approve. Motion by Albert H. Knowles, Jr. Voted unanimously to transfer \$80,000.00 from Free Cash for the payment of Maturing Debt Service.

**ARTICLE 18.** (Motion re appropriation of money to increase employer contributions to town employees). FinCom: Disapprove. Motion by Robert Janes. Motion failed.

At 10:50 p.m., it was voted to dissolve the 2004 Annual Town Meeting.

Attest:

Laurel A. Mackay  
Town Clerk

**SPECIAL TOWN MEETING  
April 26, 2004**

Pursuant to the Warrant issued by the Selectmen on April 8, 2004, which was posted according to Bylaw by Constable Charles Courtemanche, who made proper return of his doings thereon, the Special Town Meeting was held on April 26, 2004 at the Town Hall. The meeting was called to order at 7:55 p.m. by the temporary Moderator, Mr. R. Scott Wolke, and at that time the Board of Registrars reported the presence of 343 registered voters in the hall. The Clerk read the return of service. Mr. Wolke introduced town officials and reviewed Town Meeting procedures. There were no objections to having non-residents Tracy Blais, Finance Director; Susan Yaskell, Town Accountant; and Kris Pyle, Administrative Assistant to the Board of Selectmen speak during the course of the meeting.

**ARTICLE 1.** Relating to the reports of Town officers and committees was kept open for the duration of the meeting.

**ARTICLE 2.** FinCom: Approve. Motion by Selectman Albert H. Knowles, Jr. Voted to transfer \$1,667.00 from Free Cash to the Police Department Detail Revolving account.

**ARTICLE 3.** FinCom: Approve. Motion by Selectman Albert H. Knowles, Jr. Voted unanimously to transfer \$3,000.00 from Free Cash to the Annual Audit account.

**ARTICLE 4.** FinCom: Approve. Motion by Selectman Albert H. Knowles, Jr. Voted to transfer \$3,000.00 from Free Cash to the Technology Expenses line item.

**ARTICLE 5.** FinCom: Approve. Motion by Superintendent of Streets Gary Bill. Voted unanimously to transfer \$25,745.04 from Free Cash to the Snow and Ice Removal Account.

**ARTICLE 6.** FinCom: Approve. Motion by Superintendent of Streets Gary Bill. Voted unanimously to transfer \$20,000.00 from Free Cash to the Road Improvement Program, said money to be expended within three years of this vote.

**ARTICLE 7.** FinCom: Approve. Motion by Selectman Albert H. Knowles, Jr. Voted unanimously to transfer \$15,000.00 from Free Cash to the Insurance and Bonds account.

**ARTICLE 8.** FinCom: Approve. Motion by Selectman Albert H. Knowles, Jr. Voted unanimously to transfer \$5,000.00 from Free Cash to the Unemployment Insurance account.

**ARTICLE 9.** FinCom: Approve. Motion by Selectman Albert H. Knowles, Jr. Voted unanimously to give the Selectmen the authority to close all special article balances that were appropriated more than three years ago.

**ARTICLE 10.** FinCom: Approve. Motion by Water Commissioner Wendy Reed. Voted unanimously to transfer \$40,000.00 from the Water Department Unreserved Fund account to the Water Department Operating Expenses account.

**ARTICLE 11.** FinCom: Approve. Motion by Selectman Albert H. Knowles, Jr. Voted unanimously to rescind the balance of \$365,000.00 from the authorization voted at the Annual Town Meeting on April 27, 1998, Article 26, for the Treasurer to borrow \$600,000.00 under M.G.L. c44, Sec. 7(25) for the dredging of the Mill Pond.

**ARTICLE 12.** FinCom: Approve. Motion by Selectman Albert H. Knowles, Jr. Voted to appropriate from available funds the sum of \$130,000.00 to install traffic control signals, emergency vehicle flashers, and school zone signs at the following locations: Rte. 113 at Crane Neck St.; Rte. 113 at Pentucket Regional Schools; and Rte. 113 at the Public Safety Building/Fire Station. Said funds will be available by standard contract ID# 9865 (Mass. Highway), dated 5 November 2003 and Notice to Proceed, dates 20 November 2003 (Mass. Highway).

At 8:35 p.m. it was moved to dissolve the Special Town Meeting and convene the Annual Town Meeting.

Attest:

Laurel A. Mackay  
Town Clerk



**Town of West Newbury  
Line Item Appropriations  
FY 2005**

	Voted FY 05
<b>*****TOWN MODERATOR*****</b>	
1 Moderator's Salary & Wages	100
2 Moderator's Expenses	60
Department total	<u>160</u>
<b>*****BOARD OF SELECTMEN*****</b>	
3 Selectmen's Salaries	8,532
4 Appointed Personnel-Salary & Wages	48,282
5 Selectmen's Operating Expenses	8,600
6 Operation of Facsimile Machine/Photocopie	11,000
7 Professional & Technical Services	10,000
Department total	<u>86,414</u>
<b>*****FINANCE COMMITTEE*****</b>	
8 Finance Committee Wages	0
9 Finance Committee Expenses	5,000
10 Reserve Fund	60,000
Department total	<u>65,000</u>
<b>*****BOARD OF ASSESSORS*****</b>	
11 Assessor's Salaries	3,359
12 Appointed Personnel Salary & Wages	69,544
13 Expenses	28,450
14 Annual Revaluation	0
Department total	<u>101,353</u>
<b>*****FINANCE DEPARTMENT*****</b>	
15 Salary & Wages	226,543
16 Annual Audit	18,000
17 Postage Expense	12,200
18 Telephone Expense	20,000
19 Tax Title & Foreclosure	2,500
20 Expenses	40,800
Department total	<u>320,043</u>

**Town of West Newbury  
Line Item Appropriations  
FY 2005**

Voted  
FY 05

**\*\*\*\*\*TOWN COUNSEL/LEGAL\*\*\*\*\***

21 Town Counsel Fees 24,000

**\*\*\*\*\*TECHNOLOGY COMMITTEE\*\*\*\*\***

22 Expenses 23,000

**\*\*\*\*\*TOWN CLERK\*\*\*\*\***

23 Salary & Wages 42,796

24 Expenses 2,400

25 Preservation of Town Records 1,000

Department total 46,196

**\*BOARD OF REGISTRARS/ELECTIONS\***

26 Town Clerk Compensation 150

27 Salary & Wages 6,556

28 Expenses 5,000

Department total 11,706

**\*\*\*\*\*CONSERVATION COMMISSION\*\*\*\*\***

29 Salary & Wages 16,453

30 Expenses 1,715

Department total 18,168

**\*\*\*\*\*PLANNING BOARD\*\*\*\*\***

31 Salary & Wages 22,000

32 Expenses 10,082

33 MVPC Assessment 2,032

Department total 34,114

**Town of West Newbury  
Line Item Appropriations  
FY 2005**

Voted  
FY 05

**\*\*\*\*\*BOARD OF APPEALS\*\*\*\*\***

34	Salary & Wages	1,000
35	Expenses	700
	Department total	1,700

**\*\*\*OPEN SPACE & RECREATION\*\*\***

36	Expenses	500
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**\*\*\*BUILDINGS & GROUNDS\*\*\***

37	Salary & Wages	76,854
38	Town Building Operating Expenses	107,700
39	Custodian Expenses	10,000
40	Town Building Improvements	5,200
	Department total	199,754

**\*\*\*\*CABLE ADVISORY COMMITTEE\*\*\*\***

41	Expenses	50
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**TOTAL - GENERAL TOWN GOVERNMENT 932,158**

**\*\*\*\*\*POLICE DEPARTMENT\*\*\*\*\***

42	Salary & Wages	618,688
43	Expenses	74,450
44	Capital Outlay	0
	Department total	693,138

**Town of West Newbury  
Line Item Appropriations  
FY 2005**

	Voted FY 05
<b>*****FIRE DEPARTMENT*****</b>	
45 Alarms	56,650
46 Drills	19,570
47 Stipends	33,000
48 Administration	10,300
49 Hydrant Mapping, Maintenance & Repair	15,750
50 Fire Alarm & Communications	14,000
51 Expenses	38,000
Department total	<u>187,270</u>
<b>*****AMBULANCE*****</b>	
52 Ambulance Retainer	20,400
<b>*****INSPECTION DEPARTMENT*****</b>	
53 Salary & Wages	78,888
54 Expenses	9,420
55 Vehicle Allowance	4,400
Department total	<u>92,708</u>
<b>*****EMERGENCY MANAGEMENT*****</b>	
56 Salary & Wages	10,053
57 Expenses	5,035
Department total	<u>15,088</u>
<b>*****ANIMAL CONTROL OFFICER*****</b>	
58 Salary & Wages	17,016
59 Expenses	5,400
Department total	<u>22,416</u>

**Town of West Newbury  
Line Item Appropriations  
FY 2005**

	Voted FY 05
<b>*****PUBLIC SAFETY DISPATCH*****</b>	
60 Salary & Wages	189,607
61 Expenses	15,680
Department total	<u>205,287</u>

**TOTAL - PUBLIC SAFETY 1,236,307**

<b>*****ASSESSMENTS*****</b>	
62 Pentucket Base Assessment	3,080,301
63 Pentucket Supplemental Assessment	150,000
64 Pentucket Capital Assessment	116,338
65 Pentucket Stabilization	0
Department Total	<u>3,346,639</u>

66 Whittier Minimum Contribution	39,890
67 Whittier Other Assessments	10,161
68 Whittier Debt/Capital Assessments	16,472
	<u>66,523</u>

**TOTAL - EDUCATION 3,413,162**

<b>*****HIGHWAY DEPARTMENT*****</b>	
69 Salary & Wages	232,855
70 Overtime Wages	10,000
71 Snow & Ice Removal	75,000
72 Expenses	9,800
73 Road Machinery Expense	33,000
74 Highway, Sidewalk & Trees	100,000
75 Beaver Control	3,000
76 Capital Outlay	28,340
Department total	<u>491,995</u>

**Town of West Newbury  
Line Item Appropriations  
FY 2005**

Voted  
FY 05

**\*\*\*\*\*STREET LIGHTING\*\*\*\*\***

77 Expenses 11,000

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**TOTAL - HIGHWAY & PUBLIC WORKS 502,995**

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**\*\*\*\*\*HEALTH DEPARTMENT\*\*\*\*\***

78 Salary & Wages 83,222  
79 Newburyport Health Center 4,800  
80 Waste Collection 345,916  
81 Hazardous Waste Collection 2,500  
82 Expenses 11,800

Department total 448,238

**\*\*\*\*\*COUNCIL ON AGING\*\*\*\*\***

83 Salary & Wages 20,714  
84 Expenses 7,347

Department total 28,061

**\*\*\*\*\*VETERANS\*\*\*\*\***

85 Rental C. L. Carr Post 200  
86 Assessment 11,772  
87 Soldiers' Grave Expenses 825  
88 Veteran's Retirement-C. Whitcomb 1,980  
89 N. Essex Veterans Svs. Benefits 100

Department total 14,877

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**TOTAL - HUMAN SERVICES 491,176**

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**Town of West Newbury  
Line Item Appropriations  
FY 2005**

	Voted FY 05
<b>*****GAR MEMORIAL LIBRARY*****</b>	
90 Salary & Wages	147,446
91 Expenses	41,881
92 Books & Periodicals	47,359
Department total	<u>236,686</u>

<b>*****PARKS &amp; RECREATION*****</b>	
93 Salary & Wages	8,280
94 Expenses	24,935
95 Mill Pond Operating Expenses	4,450
96 Bandstand Operating Expenses	4,000
97 Action Cove Committee	1,000
Department total	<u>42,665</u>

<b>*****CULTURAL COUNCIL*****</b>	
98 Expenses	100

**TOTAL - CULTURE & RECREATION 279,451**

<b>*****MATURING DEBT SERVICE*****</b>	
99 Maturing Debt	535,000
100 Interest & Paydowns on Long/Short Term D	391,384

**TOTAL - DEBT SERVICE 926,384**

**Town of West Newbury  
Line Item Appropriations  
FY 2005**

Voted  
FY 05

**\*\*\*\*\*BENEFITS/INSURANCE\*\*\*\*\***

101	Unemployment Insurance	13,500
102	Group Insurance	123,000
103	F.I.C.A. Insurance	35,000
104	Insurance & Bonds	85,500
105	Essex Regional Retirement	260,399

Department total 517,399

**TOTAL TOWN LINE ITEM BUDGET \$8,299,032**



**PRESIDENTIAL PRIMARY ELECTION 2004**

Pursuant to the warrant issued by the Selectmen February 23, 2004, which was properly posted by Glenn Coffin who made a legal return of his doings thereon, the Presidential Primary was held in the Town Office Building on Tuesday, March 2, 2004. The polls were open from 7 a.m. to 8 p.m. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and Police Officer on duty and a zero report was printed. The following persons served as election officials: Warden: Miriam D. Brenner (sub. for N. Szymt); Clerk: Nancy Mitchell; Inspectors: Virginia Selman, Diane Faulkner; Tellers: Mary Jarvis (sub. for V. Cogswell); Jacqueline Johnston; Marjorie Peterson; Eleanor Bragg; Beverly Murphy; Susan Berkenbush; Patricia Spaulding.

There were 569 ballots cast, 21 of which were absentee ballots. There were 569 names were checked off on the voting list, which was 20 % of the total registered voters of 2,833. A total of 466 Democrats, 103 Republicans, 0 Green-Rainbow and 0 Libertarian party members voted. The following results were announced at 9:00 p.m.:

**DEMOCRATIC PARTY**

Presidential Preference:

<u>Candidate</u>	<u>Ballots Cast</u>
Richard Gephardt	0
Joseph Lieberman	7
Wesley K. Clark	6
Howard Dean	29
Carol Moseley Braun	0
John Edwards	99
Dennis J. Kucinich	9
John F. Kerry	310
Lyndon H. Larouche, Jr.	1
Al Sharpton	2
No Preference	0
Write-ins	2
Blanks	1

State Committee Man:

<u>Candidate</u>	<u>Ballots Cast</u>
Andrew F. Armata	132
Daniel J. Lauzon	111
Write-ins	1
Blanks	222

State Committee Woman:

<u>Candidate</u>	<u>Ballots Cast</u>
Kathleen A. Pasquina	342
Write-ins	1
Blanks	123

Town Committee:

<u>Candidate</u>	<u>Ballots Cast</u>
Kathleen A. Pasquina	280
Rosamond B. Veator	249
Shirley R. Graham	234
Catherine Garnache	240
Phyllis A. Leonard	244
Steven P. Ober	242

Denise A. Tinguely	231
Margaret A. McClure	252
Ann E. Dooley	243
Judith H. Mizner	259
James P. Sperelakis	254
Robert S. Phillips, Jr.	233
Linda A. Schaeffer	233
M. Dorothy Cavanaugh	247
Mary A. Harada	262
Richard J. Cushing	274
Patricia Lang Skibbee	234
Leigh A. Stoecker	255
Barbara J. Haack	256
Nancy D. Tsakirgis	232
C. Joan Smart	245
Ingrid M. Sanborn	251
Susan M. Dougherty	253
Deborah B. Grinnell	239
Harriett L. Stanley	345
Cheryl Hoenemeyer	247
Maria H. Thomas	232
Virginia Jones Selman	256
Lewis S. Athanas	240
Write-ins	4
Blanks	6714

REPUBLICAN PARTY

Presidential Preference:

<u>Candidate</u>	<u>Ballots Cast</u>
George W. Bush	91
No Preference	0
Write-ins	8
Blanks	4

State Committee Man:

<u>Candidate</u>	<u>Ballots Cast</u>
Dale C. Jenkins, Jr.	51
John N. Racho	42
Write-ins	0
Blanks	10

State Committee Woman:

<u>Candidate</u>	<u>Ballots Cast</u>
Christina A. Bain	86
Write-ins	0
Blanks	17

Town Committee:

No candidates were on the ballot for Republican Town Committee.

No votes were cast for either the Green-Rainbow party or the Libertarian party candidates, who were as follows:

GREEN-RAINBOW

Presidential Preference:

Kent Mesplay, Lorna Salzman, Paul Glover, and David Cobb.

There were no candidates on the ballot for Green-Rainbow State Committee Man, State Committee Woman or Town Committee.

LIBERTARIAN

Presidential Preference:

Jeffrey Diket, Ruben Perez, Aaron Russo, Michael Badnarik, and Gary Nolan

There were no candidates on the ballot for Libertarian State Committee Man, State Committee Woman or Town Committee.

ATTEST:

Laurel A. Mackay  
Town Clerk

ANNUAL TOWN ELECTION

May 3, 2004

Pursuant to Articles 1 and 2 of the Warrant issued by the Board of Selectmen on April 8, 2004, the Annual Town Election was held Monday, May 3, 2004, in the Town Office Building. The polls were opened at 7 a.m. and closed at 8 p.m. The Town Clerk, prior to opening of the polls, turned over election materials to the Warden. The Warden and Clerk inspected the ballot box and a zero report was printed. Election officers sworn to the faithful performance of their duties were: Warden: Miriam D. Brenner; Clerk: Nancy Mitchell; Inspectors: Dianne Faulkner, Virginia Selman; and Tellers: Nancy Szymt; Marjorie Peterson, Mary Jarvis, Jacqueline Johnston, Beverly Murphy, Susan Berkenbush, and Dorothy Cavanaugh.

There were 1,394 ballots cast and 1,394 names checked off the voting list, representing 47% of the total number of registered voters of 2963. The Town Clerk announced the following results at 9:45 p.m.:

**Selectman**

Richard J. Cushing	750
Glenn Kemper	519
Brian Zaneski	91
Write-ins	0
All Other	0
Blanks	34

**Assessor -- 3 year**

Paula D. Wolfe	1,008
Write-ins	3
All Other	0
Blanks	383

**Assessor -- 2 year**

Victor A. Gangi	964
Write-ins	3
All Other	0
Blanks	427

**Water Commissioner**

Wendy Reed	1,002
Write-ins	10
All Other	0
Blanks	382

**Trustees of the Public Library**

Alexandra Guralnick	949
Lucile A. Waehling	972
Sandy Taylor	915
Write-ins	3
All Other	0
Blanks	1,343

**Planning Board**

Brian Murphey	918
Write-ins	3
All Other	0
Blanks	473

**School Committee**

Thomas M. Atwood	840
Heather A. Conner	875
Write-ins	7
All Other	0
Blanks	1,066

**Constables**

Glenn W. Coffin	893
Charles Courtemanche	920
Richard J. Connolly	696
Theodore J. Szymt, Jr.	466
Write-ins	2
All Other	0
Blanks	1,205

**Park & Recreation Commissioner**

James P. Sperelakis	980
Write-ins	3
All Other	0
Blanks	411

**Housing Authority**

David S. Houlden	935
Write-ins	1
All Other	0
Blanks	458

**Board of Health**

Carol F. Cena	1,059
Write-ins	7
All Other	0
Blanks	328

**Question:** Shall the Town of West Newbury be allowed to assess an additional \$309,923 in real estate and personal property taxes for the purpose of paying its full assessed share of the Pentucket Regional School District Budget for the Fiscal Year beginning July 1, 2004?

Yes	795
No	548
Blanks	51

Attest:

Laurel A. Mackay  
Town Clerk

**VITAL STATISTICS RECORDED IN WEST NEWBURY DURING FISCAL YEAR 2004**

Births Recorded 29  
 Deaths Recorded 16  
 Marriages Recorded 14

Note: In accordance with the intent of MGL, CH 51, Sec. 6, the births recorded will not be listed.

**DEATHS RECORDED DURING FISCAL YEAR 2004**

DATE	NAME	AGE	RESIDENCE	PLACE OF DISPOSITION
6/26/03	Raymond A. Schofield	77	229 River Road	Bayview Crematory, Seabrook NH
7/1/03	Alan Wesley Richardson	58	21 Chestnut Street	Oak Hill Cemetery, Newburyport
7/29/03	Charles T. Brown	91	151 Crane Neck Street	Eureka Springs Cemetery, Arkansas
8/28/03	Catherine A. Cena	82	66 Coffin Street	North Beverly Cemetery, Beverly
11/16/03	William Edmund Morris, Jr.	94	30 Stewart Street	Beechbrook Cemetery, Gloucester
12/4/03	Marianne Tobias	58	15 Barberry Lane	St. Mary's Cemetery, Newburyport
12/19/03	Albert A. Kamarauskas	78	26 Prospect Street	Bridge St. Cemetery
12/24/03	John Newell Dodge	73	145 Moulton Street	South Byfield Cemetery, Georgetown
12/31/03	Helen C. McCarthy	98	30 Pleasant Street	St. Patrick's Cemetery, Fall River
12/31/03	Sophie Dabos	81	22 Meeting House Hill Road	Cowles Memorial Cemetery, Ipswich
2/2/04	James D. Grabowski	21	194 Crane Neck Street	St. Mary's Cemetery, Newburyport
2/2/04	Fred E. Nickerson III	69	8 Crescent Drive	Bayview Crematory, Seabrook NH
3/13/04	Joseph P. Katkin	70	159 Indian Hill Street	St. Mary's Cemetery, Newburyport
3/29/04	Margaret E. Kimball	67	8 Sullivan Court	Linwood Crematory, Haverhill
4/5/04	George E. Doherty	78	27 Main Street	Linwood Crematory, Haverhill
4/14/04	Edward Michael Buckley	52	43 Garden Street	Linwood Crematory, Haverhill

MARRIAGES RECORDED DURING FISCAL YEAR 2004

DATE	NAME	RESIDENCE	PLACE OF MARRIAGE	OFFICIANT
7/4/03	Jonathan Lee Dennis Tracy Ann Blais	Hampton, NH Merrimac, MA	West Newbury	Marjorie A. Peterson Justice of the Peace
7/4/03	David Bradford Wilks Mary Nancy Richardson	Ripley, ME Ripley, ME	West Newbury	Frank W. Reinhold, Jr. Justice of the Peace
7/12/03	David John Ditchfield Sarah Dianne Spalding	Lynn, MA West Newbury	Lynn, MA	Rev. John P. McGinty Priest
7/27/03	Daniel Francis Gollock Heather Jean Rita Davis	West Newbury West Newbury	Burlington, MA	Donna M. Curio Member of the Clergy
8/15/03	Robert E. Hayes Jac Lyn Alanna Rodham	Newburyport, MA Newburyport, MA	West Newbury	Rev. John F. Leonard Priest
8/23/03	Timothy M. Connors Kristen Nicole Allain	West Newbury Exeter, NH	Haverhill, MA	Constance E. Perron Justice of the Peace
8/30/03	Nathaniel Marsh Peirce Jennifer Lockhart Brockway	West Newbury West Newbury	Newburyport, MA	Richard F. Jones Member of the Clergy
10/11/03	Zachary Noah Tufts Linda Daniella Mark	West Newbury West Newbury	West Newbury	Araxi Postaljan Solemnizer
10/12/03	Wesley Adam Rollins Margaret Rose Clemenzi	West Newbury West Newbury	Georgetown	Eric M. Marean Member of the Clergy
1/17/04	Thomas Allen Vogtman, Jr. Joan Marie Poore	Frostburg, MD West Newbury	West Newbury	Rev. John F. Leonard Priest

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MARRIAGES RECORDED DURING FISCAL YEAR 2004

DATE	NAME	RESIDENCE	PLACE OF MARRIAGE	OFFICIANT
1/18/04	Frederick Butler Healey Cynthia Ann Maclachlan	Redding, CT West Newbury	Newburyport, MA	Allen A. Tinker Out of State Commission
2/14/04	Michael J. Cashman Virginia G. Cashman	West Newbury West Newbury	Salisbury, MA	Linda Dale Brown-Walsh Justice of the Peace
3/5/04	Robert A. DeVenne Susan Macrinotis	West Newbury West Newbury	West Newbury	Ricky J. Pinciario Justice of the Peace
6/19/04	David Alan Lovely Robin Lee McCarthy	Haverhill, MA West Newbury	Haverhill, MA	Francis X. Mawn Priest



**LICENSES AND PERMITS ISSUED BY THE TOWN CLERK  
(Fiscal Year ending June 30, 2004)**

**DOG LICENSES ISSUED**

Males	<b>63</b>
Neutered Males	<b>321</b>
Females	<b>50</b>
Spayed Females	<b>324</b>
Kennels	<b>4</b>
Total Licenses Issued	<b>762</b>

Total amount turned over to the Town Treasurer (included late fees): **\$ 18,879.00**

**FISH AND WILDLIFE**

Fishing, Trapping, Hunting, and Sporting Licenses issued: **101**  
Primitive Firearms, Waterfowl, and Archery Stamps issued: **60**

Paid to Division of Fisheries and Wildlife, Commonwealth of  
Massachusetts **\$ 3,312.70**

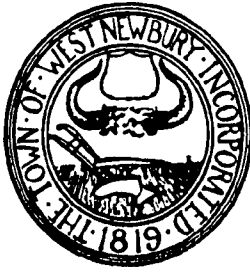
**RAFFLE & BAZAAR PERMITS**

Total number issued: **0**

Total amount turned over to the Town Treasurer: **\$ 0.00**

Respectfully submitted,

Laurel A. Mackay  
Town Clerk



**TOWN OF WEST NEWBURY**  
**BOARD OF ASSESSORS**  
381 Main Street, West Newbury, MA 01985

**ANNUAL REPORT OF THE BOARD OF ASSESSORS - FISCAL YEAR 2004**

To the Honorable Board of Selectmen:

VALUATION

Total Real Estate Property Valuation	726,872,743.00
Total Personal Property Valuation	6,778,910.00
Motor Vehicle 2002	294,100.00
Motor Vehicle 2003	9,198,850.00
Motor Vehicle 2004	18,771,350.00

APPROPRIATIONS AND ASSESSMENTS

Town Appropriation	9,584,719.13
Other Amounts to be Raised	229,386.00
State and County Appropriations	44,392.00
Overlay	76,356.00
<b>TOTAL AMOUNT TO BE RAISED</b>	<b>9,934,853.13</b>

ESTIMATED RECEIPTS

Cherry Sheet Estimated Receipts	307,026.00
Overestimate to Cherry Sheet	-
Local Estimated Receipts	1,387,752.00
Free Cash	746,210.46
Available Funds	392,116.67
<b>TOTAL ESTIMATED RECEIPTS &amp; AVAILABLE FUNDS</b>	<b>2,833,105.13</b>

TOTAL REAL & PERSONAL  
PROPERTY TAX LEVY

Real Property Tax	7,036,128.15
Personal Property Tax	65,619.85
<b>TOTAL TAX</b>	<b>7,101,748.00</b>

TAX RATE PER THOUSAND \$9.68

NUMBER OF PARCELS

On Real Property	1,685
On Personal Property	15
On Farm Animals	10
On Forest Products	3
On Boats	56

NUMBER OF TAXABLE SINGLE FAMILY

DWELLINGS (As of 06/30/03) 1,281

NUMBER OF ACRES 7,532

Respectfully submitted

Paula D. Wolfe  
Chairperson

## ANNUAL REPORT OF THE BOARD OF REGISTRARS

To the Honorable Board of Selectmen:

The following Census data was compiled as of January 1, 2004:

Number of Residents:	4,359
Number of Registered Voters:	2,982

The Presidential Primary was held in March, and the Town Election was held in May. Annual Town Meeting required only one session, and there were two Special Town Meetings.

The Board of Registrars was at each Town Meeting session for voter check-in and conducted voter registration sessions prior to each Town Meeting and Election. The Registrars certified signatures on absentee ballot applications and various nomination papers.

Respectfully submitted,

Sandra Chute  
Chairman

## ANNUAL REPORT OF THE HOUSING AUTHORITY

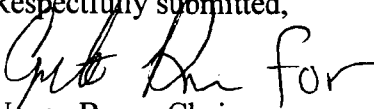
To the Honorable Board of Selectmen:

The West Newbury Housing Authority continues to be a self-sufficient authority. This year we experienced one vacancy turnover at the Lionel L. Brunault Community Housing.

Cindy Dunn is joined the West Newbury Housing Authority this year as the Executive Director and Alan Conte is the Maintenance Mechanic. Together, they run a proficient authority. We look forward to another successful year in operation.

The authority holds its regular board meeting on the first Wednesday of every month at 7:00 P.M.

Respectfully submitted,

  
Nancy Barry, Chairperson

## REPORT OF THE BOARD OF LIBRARY TRUSTEES

To the Honorable Board of Selectmen;

During the Fiscal Year completed June 30, 2004 the Library Trustees Instituted policies for the following;

The allocation of earnings from the Endowment Fund for Books, periodicals, supplies and services for the Library as directed by the original donors to the fund.

Services to be provided to residents of communities not certified by the State to receive State Aid to Public Libraries.

Air Conditioning was the major maintenance issue for this fiscal year. Engineering services were contracted to make recommendations for the failing Air Conditioning System. As a result of this the system was overhauled replacing pipes and repairing controls.

Stepping stones were placed to connect the recently installed brick sidewalks to the entrance walkway.

The Library Trustees elected the following members to the Board of Directors:

Chairman	Alexandra W. Guralnick
Vice Chairman	Scott P. Berkenbush
Recording Secretary	M. Dorothy Cavanaugh
Corresponding Secretary	Judith W. Marshall
Treasurer	Lucille W. Waehling

The Trustees thank the community for its' continuous support, especially for the generous donations and endowments that the Library receives from its' patrons.

Respectfully submitted

M. Dorothy Cavanaugh  
Recording Secretary

G.A.R. MEMORIAL LIBRARY  
REPORT OF THE LIBRARY DIRECTOR

To the Honorable Board of Selectmen:

Circulation for FY 04 was 96,240. Average daily circulation was 333. Average daily traffic count was 126. Non-resident circulation was 18,032.

The State Incentive Grant was \$4,993.36, which included a non-resident offset of \$1,653.67. We are grateful for the generosity of Barbara Carbone and Margaret Coit Elwell who gave bequests to the Library. Next year's report will have a final figure for both funds (we hope). As with all things having to do with money and lawyers and towns it has taken longer than was first anticipated to finalize these accounts.

As always, thanks to our great staff!

FINANCIAL REPORT

Money Market Account	Balance 6/30/03	46,291.92
Gifts		2,972.00
Interest		<u>334.26</u>
		49,598.18
Frye's Landscaping	394.00	
Transfer to Invested Funds	31,000.00	<u>- 31,394.00</u>
	Balance 6/30/04	18,204.18
Invested Funds	Balance 6/30/03	175,934.17
Bequests added		151,000.00
Capital Gain		<u>31,840.24</u>
	Balance 6/30/04	358,774.41

IN MEMORIUM

Hazel Hammond Albertson	Marjorie I. Bardsley	Dorothy M. Johnson
Lawrence & Alice Dodge	Eleanor J. Cook	Albert E. Elwell
Christopher Blunt	James Durgin	James H. Durgin
Barbara F. Carbone	Jennie M. Foss	Thomas Kennett
Georgiana Emery	Bessie Sawyer Koebele	Sylvia McGrath
J. Winston Popplewell	Norman Hobson	Esther Thurlow
Valerie Leary Berkenbush	Margaret M. Nichols	Frank Hobson
	The Laing Family	

Respectfully submitted  
Katharine M. Gove

## ANNUAL REPORT OF THE CHILDREN'S LIBRARIAN

To the Honorable Board of Selectmen:

The summer reading program was "Read! Think! Create!" We had 322 children participate. They read 1,898 hours and 5,875 books! They are getting very discerning and want "good prizes" for their efforts; - whoopee cushions and exploding cans of nuts being the most popular.

Story hours continued as usual. Summer had 76 register. Fall had 74, Winter 74 and Spring saw 76 children listening to stories, enjoying a craft and learning to love the library.

During the year we hosted 139 programs with a total attendance of 3, 204. I am responsible for choosing, and processing all new children's books, repairing all items, helping with all inter-library loans including out of system transfers. This makes finding the time to do more programs for children very difficult.

Respectfully Submitted

Kate Gove

Children's Librarian

## ANNUAL REPORT OF THE ZONING BOARD OF APPEALS FY July 1, 2003 - June 30, 2004

To the Honorable Board of Selectmen:

The ZBA held four hearings resulting in the granting of two findings, the denial of one variance and the denial of one request for zoning enforcement.

The net result was:

Petitions granted	2
Petitions denied	2
Petitions withdrawn	0
Petitions dismissed	0

Respectfully submitted,

Gail Majauckas, Secretary  
July 1, 2004

**Annual Report of the Planning Board  
July 1, 2003 - June 30, 2004**

To the Honorable Board of Selectmen:

During fiscal year 2004, The Planning Board conducted the following activities:

The Planning Board reviewed three pre-applications for Open Space Developments: (1) Steed Avenue, (2) Kimball Lane/Whitegate Farm, and (3) 823 Main Street.

Preliminary Subdivision: The Planning Board approved one application on 4/6/04.

- Bailey's Lane (Map R-13, Lots 82B, 82C & 82D) Preliminary Subdivision (3 new lots)

Definitive Subdivision: The Planning Board approved one application on 1/6/04.

- 41 Meeting House Hill (Map R-9, Lots 4, 4C & 4J) One-Lot Definitive Subdivision

Common Driveway, Reduced Frontage Lot, and Open Space Preservation Development (OSPD) Special Permits: The Planning Board approved special permits for three properties.

- 418 Middle Street (Map R-27, Lots 26, 27A & 27B) Special Permit for a Reduced Frontage Lot – approved 3/30/04
- Property off Steed Avenue (Map R-13, Lots 106 & 110) OSPD (3 building-lot plus 2 open space lots including one existing dwelling) and Common Driveway Special Permit - approved 4/21/04
- Property off Kimball Lane/Whitegate Farms (Map R-9, Lot 12) OSPD (4 building-lot plus 1 open space lot) approved – 4/21/04

Ongoing Definitive Subdivisions:

- Property off Kimball Lane/Whitegate Farms (Map R-9, Lot 12)
- Bailey's Lane - Long Hill Realty Trust (Map R-13, Lots 82B, 82C & 82D) Definitive

Ongoing Common Driveway and Reduced Frontage Lot Special Permits:

- 38 & 40 Bachelor Street (Map R-14, Lots 11 & 11A) Common Driveway Special Permit & Reduced Frontage Lot Special Permit
- Bailey's Lane - Long Hill Realty Trust (Map R-13, Lots 82B, 82C & 82D) Common Driveway Special Permit

Scenic Roads Bylaw: The Planning Board approved two applications

- On 5/18/04, the Board approved the removal, during construction only, of up to 6 trees of 10" or more in diameter to construct driveway entrances off Cherry Hill Street (Map R-17, Lots 6 & 6B) for 2 new single family homes.
- On 6/1/04, the Board approved the removal of 1 tree of 10" or more in diameter to construct a new driveway for a new duplex residence at 2 & 4 Stewart Street (Map R-14, Lot 45)

Approval Not Required Plans: The Planning Board approved nine plans.

- 1 Garden Street (Spalding property) approved 7/15/03
- 406 Middle Street (Follansbee property) on 8/5/03, approved a plan creating one house lot
- Pleasant Street & Dole Place (Nichols property) on 8/21/03, approved a plan to divide one lot into five
- South Street (Map R-6, Parcels 24 & 26) on 11/4/03, approved a plan to divide one lot into three
- Lot 6, Kelly Brook Lane (Map R-16, Lot 15A) on 1/20/04, approved a plan in order that the Town may purchase Lot 6B to satisfy the DEP requirement of a 400' diameter setback from a wellhead.
- 418 Middle Street (Map R-27, Lots 26, 27A & 27B) on 2/3/04, approved a stand-alone plan for the existing dwelling
- Church Street (Map R-11, Parcels 1 & 90) on 2/3/04, approved a lot line adjustment to accommodate a new septic system

- 30 Pleasant Street (Map R-1, Parcel 53) on 5/4/04, approved a plan to divide one lot into two
- 1/2 acre on southwest intersection of Main & Stewart Streets (Map R-14, Lots 44 & 45) on 5/18/04, approved a lot line adjustment to expand the driveway and create a turnaround on the property

Withdrawals Without Prejudice: After several public hearings on each project, the Planning Board accepted two withdrawals without prejudice.

- Long Hill Baileys Lane (Map R-13, Lots 82B, 82C & 82D) Definitive Subdivision and Common Driveway Special Permit withdrawal accepted on 11/18/03
- Property off Steed Avenue (Map R-13, Lot 110) Definitive Subdivision withdrawal accepted on 4/6/04

Other work accomplished by the Planning Board included:

- Executive Order 418 Community Development Grant: work with consultants and MVPC on preparation and adoption of final report (i.e., public workshops, public hearings)
- Ongoing review and follow-up of various projects to ensure compliance with approvals (i.e., Public Safety Complex, Applewood Farm Subdivision, Indian Hill Subdivision, Lot 3 at 73 Bridge Street, 19 & 21 Crane Neck Street).

Membership and personnel:	Position	Term Expiration
Ann Bardeen	Chairman	2008
Arthur Wallace	Vice Chairman	2007
Rob Phillips	Member	2006
Peter Haack	Clerk	2005
Richard Parker	Member	2004
Brian Murphey	Associate Member	2004
Brian Murphey	Member	2009
Raymond Cook	Associate Member	2005
Joan Vontzalides	Planning Administrator	

Richard Parker did not seek re-election for another term. His expertise and friendly manner will be missed. Congratulations and well wishes were extended to Brian Murphey, former Associate Member, who was elected on May 5, 2004 to a five-year term and to Ray Cook who was appointed Associate Member.

Respectfully submitted,

Ann Bardeen, Chairman  
Arthur Wallace, Vice Chairman  
Peter Haack, Clerk

Brian Murphey  
Rob Phillips  
Ray Cook, Associate Member



## ANNUAL REPORT OF THE BOARD OF HEALTH

To the Honorable Board of Selectmen:

During the Fiscal Year 2004, the Board of Health approved applications for 20 new construction septic systems and 38 repair systems. Inspections for the installation of these systems were done by the Health Agent ensuring compliance with Title V and West Newbury's Local Regulations.

One Household Hazardous Waste Collection event was held in fiscal year 2004. The event was held on July 12, 2004 in conjunction with the Town of Merrimac and a total of 69 West Newbury households participated in this collection.

Pipestave Hill Recycling area continues to be open Saturday 9:00 am through 3:00 pm for residents to drop off their recycling and white goods. Any assistance from the town residents in keeping this area clean would be appreciated. As a reminder to residents, TVs, computers, propane tanks and gasoline tanks from mowers and automobiles, etc. are **NOT** a curbside recyclable and **CANNOT** be recycled at Pipestave Hill.

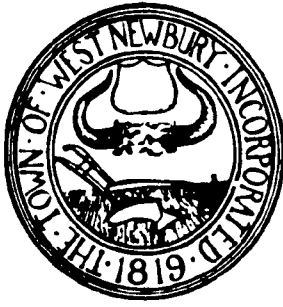
The Board would like to thank all the residents who recycle - when you recycle you save the Town money. Approximately 343 tons of material was recycled from curbside and Pipestave which saved the town more than \$30,000 in tipping fees.

### RECEIPTS

Percolation Testing	\$10,400.00
New Septic Systems Plans	5,500.00
Repair Septic Systems Plans	3,925.00
Septic Revision Plans	1,750.00
Wells	2,600.00
Licenses and Permits	6,540.00
Miscellaneous	49.00

Respectfully Submitted:

Robert Janes, Chairman  
Carol Cena, Member  
Blake Seale, Member



# TOWN OF WEST NEWBURY

## MASSACHUSETTS

### Annual Report of the Water Department

To the Honorable Board of Selectmen:

In accordance with the provisions of Chapter 14, Section 49 of the General Laws of the Commonwealth of Massachusetts, the Board of Water Commissioners herewith submits a report of activities of the Water Department for the Fiscal Year ending June 30, 2004.

Installations:	892
Dwellings in Town: (per Assessors)	1,440
% On Town Water:	62 %
Town Population: (per Town Clerk)	4,359
Gallons billed:	60,414,602
Average residential daily gallons:	186
Hydrants:	182
Street Valves:	126
Feet of Main:	143,006

The Water Department continued to focus on issues of water supply in Fiscal Year 2004, but were again reminded of the need to be patient and understand that this is a multi-year process. Negotiations for a long-term water purchase contract from Newburyport and Groveland showed some progress, but did not reach fruition. There may be further developments on this front in the coming year. The Department proceeded with its attempts to increase the yield of the present wellfield. After some initially discouraging results, the outlook has improved but is not yet confirmed. The next year should see a resolution of the wellfield enhancement project, and we are guardedly optimistic that we will have a good result. Until these issues of intermunicipal connection and wellfield enhancement are resolved, the Department will not make a decision on when to develop the Andreas or Dunn wellfields. We do note, however, that the multi-year permitting process for the Andreas site has finally been completed.

The Department recently ended a two year investigation to research new water metering systems for the town. After meetings with vendors, field trips, reference calls and additional reading, the Commissioners decided to seek a one-vendor solution with Badger Meters of Milwaukee, Wisconsin. This will be a "radio read" system, which will take perhaps five years to completely deploy throughout the town. All meter installations in town for the last 15 years or so have been Badgers, so these will not have to be immediately replaced, though their "registers" will be swapped out for a new version compatible with the radio system. When deployment is complete, we hope that all meters in town can be read in less than one day, instead of the two to four weeks it currently takes.

All of the Water Department's projects and problems become, at some point, financial problems. The Department recently completed a Financial Study that will help it revise water use rates in an equitable way in the coming years. Water users can expect to see a new invoice format, a possible fixed service fee on every invoice, and a possible shift to quarterly billing after the new metering systems are substantially deployed.

Looking further down the timeline, the Department is mindful of the recently completed Hydraulic Study, which calls for a new Storage Tank, and the relining or replacement of substantial portions of the pipeline in the distribution system. This will occur over many years to come, but the Department is already discussing ways to finance such projects.

Since we operate as an Enterprise Fund, the Water Department is now processing its own bill collections. This means that payments that are brought to the Town Office Building should be brought up to the Water Department Office on the 2<sup>nd</sup> floor, rather than to the Finance Department on the 1<sup>st</sup> floor. To accommodate this change, the Department has expanded its office hours to Monday through Thursday, 8 am to 2 pm. If you wish to drop off a bill payment when the office is closed, there is a secure dropoff box for this purpose in the outer building lobby off the parking lot.

**COMMITMENTS TO WATER FUND (CHARGES TO USERS)**  
TWELVE-MONTH PERIOD JULY 1, 2003 TO JUNE 30, 2004

Water Usage (semi-annual):

October 7, 2003	\$235,280.64	
April 23, 2004	<u>206,891.80</u>	\$442,172.44

Water Usage (special bills):

Addl. Water & Municipal Liens	13,124.77	
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Services:

Unscheduled Reading Fee	925.00	
Labor & Inspection Charges	330.47	
Tapping Fee	850.00	

Materials:

New Meters	801.86	
New Installation	568.22	
Other	847.60	

<u>Hydrant Rental: (Fire Dept.)</u>	<u>15,750.00</u>	33,197.92
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Additional Revenue

Misc. Revenue (Cross Connections, etc.)	2,300.00	
Systems Development Charge	<u>15,000.00</u>	17,300.00

**TOTAL COMMITMENTS FISCAL YEAR 2004    \$492,670.36**





# TOWN OF WEST NEWBURY

POLICE DEPARTMENT, 401 Main St., West Newbury, MA 01985

Jonathan Dennis, Chief

## *Annual Report of the West Newbury Police Dept.*

To the Honorable Board of Selectmen:

In March of this year the Police Department, Fire Department, Public Safety Dispatch and Emergency Management moved into the new Public Safety facility. The new building provides us with adequate space and modern technology, which helps us to better serve the Community. I want to thank the citizens of West Newbury, the Public Safety Construction Committee and the Board of Selectmen for all their support.

The Police Department went through some troubling times this past summer with an unfortunate incident. This embarrassing incident, along with a shortage of dispatchers, left cause to reassess the Department. I have since instituted new policies and procedures to ensure the highest professionalism. The Department has rededicated itself to serving the public with utmost honesty, integrity and courtesy. Training sessions for both dispatchers and police officers are underway with an emphasis on professional standards and sensitivity to the Communities needs. The Department is working towards a goal of accreditation within the next year.

The Department continues to handle a multitude of calls and activities ranging from answering calls and complaints to criminal investigations and arrests, court preparation and reports, medical emergencies, car accidents and traffic enforcement. Other routine activities include property checks, street patrol, animal complaints, assisting motorists and administrative duties. In 2003 there were 2,513 traffic stops logged into Department records. The total activities for the Department in 2003 were 20,329, which amounts to over 55 events per day. The Department is maintaining a pro-active role in the safety of West Newbury residents.

The Pentucket Regional School with over 1800 students, teachers and employees continues to be a focus of the Department. Last year over 86 incidents occurred during the school year resulting in 8 arrests and 14 restraining orders. The Department continues to work closely with school officials to maintain a safe environment for our students. We continue to handle traffic control at the beginning and end of each school day for safety reasons. A flashing school zone signal is in the works and should be in operation by next school year. Cruisers are on patrol to enforce school zone speed during bus arrivals and departures and to enforce parking violations.

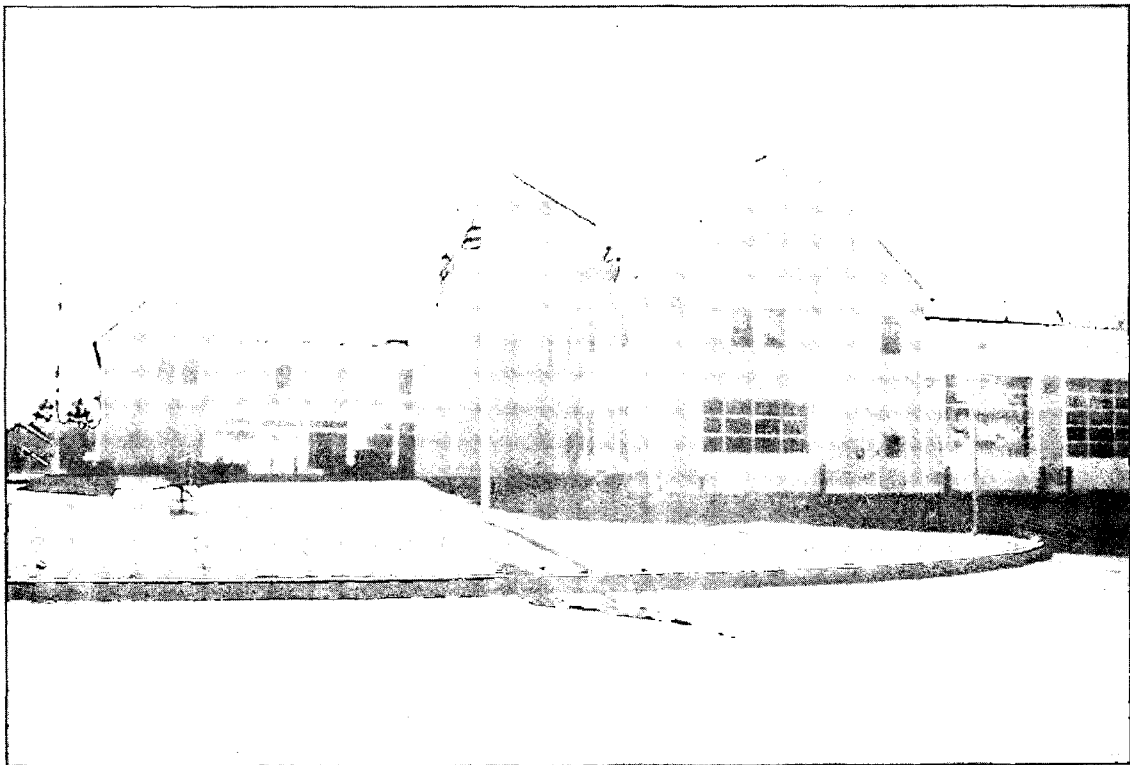
The DARE program continues to be offered at the Page School and programs are being offered at the Middle School as well, thanks to the efforts of Sgt. Charles Courtemanche. The West Newbury Police Department feels strongly that education of our youth against the use of drugs and alcohol will help save a life down the road and inspire students to make good decisions.

The West Newbury Police Department in conjunction with the Fire Department ran another successful Public Safety Day in August. Safety vehicles were on display including Environmental Police 4-wheelers, State Police Mounted unit and the Essex County Sheriff's K9 Unit. Residents were served hamburgers and hot dogs by Department volunteers. Many thanks to those who helped organize the event and all safety personnel and citizens who participated.

Thank you all for your continued support.

Sincerely,

Jonathon L. Dennis  
Chief of Police



## ACTIVITY TABULATION FOR FY2004

<b><u>Investigations:</u></b>	<b>FY03</b>	<b>FY04</b>
Aggravated Assault	3	1
Simple Assault	11	10
Intimidation	6	9
Burglary/Breaking and Entering	8	8
Theft from Building	4	17
Theft from Motor Vehicle	3	1
All other Larceny	19	17
Vandalism	41	28
Drug/Narcotic Violations	26	22
Weapon Law Violations	1	2
Arson	1	0
Disorderly Conduct	7	9
Driving Under the Influence	12	26
Family Offenses	11	12
Liquor Law Violations	5	13
Missing Persons	8	9
Trespass of Real Property	8	16
All Other Offenses	98	70
Traffic/Town By-Law Offenses	299	347
<b>TOTAL</b>	<b>571</b>	<b>619</b>
 <b><u>Motor Vehicle Accidents:</u></b>		
Investigated by Police	61	64
Reported to Police	9	9
<b>TOTAL</b>	<b>70</b>	<b>73</b>

<u>Arrests:</u>	<b>FY03</b>	<b>FY04</b>
Aggravated Assault	1	3
Burglary/Breaking and Entering	0	0
Stolen Property	0	1
Drug/Narcotic Violations	9	14
Driving Under the Influence	10	23
Liquor Law Violations	3	4
Trespassing	2	3
All Other Offenses	39	28
Traffic, Town By-Law Offenses	27	31
Protective Custody	6	3
<b>TOTAL</b>	<b>97</b>	<b>110</b>
<u>Traffic Citations</u>	1083	1230
<u>Verbal Warnings</u>	955	1190
<u>Parking Tickets</u>	78	93
<b>TOTAL</b>	<b>2116</b>	<b>2513</b>
<u>Other Activity:</u>		
Motor Vehicle Checks	2034	2380
Vandalism Investigations	41	52
Disturbance Investigations	46	72
Harrassing Complaints	17	8
Suspicious Activity	130	108
Confer with Civilians	791	619
Lockouts	26	27
Transport Civilians	60	58
Medical Calls	108	99
Assist Fire Dept	285	234
Burglar Alarms	264	240
Assist Other Police Depts.	193	120
Open Doors	95	117
Building Checks	6520	4766
Message Deliveries	16	15
Animal Complaints	379	313
Well Being Checks	28	32
<b>TOTAL</b>	<b>11033</b>	<b>9260</b>
<u>Total Calls for Service:</u>		
<b>Includes all Activity</b>	<b>25273</b>	<b>20329</b>







# WEST NEWBURY EMERGENCY MANAGEMENT AGENCY

401 Main Street  
West Newbury, MA 01985

Telephone: 978-363-1103 FAX 978-363-2409

Director Scott P. Berkenbush

To the Honorable Board of Selectmen:

In March of 2004, the West Newbury Emergency Management Agency moved into their new Emergency Operations Center in the West Newbury Public Safety Complex. The new center creates a cohesive environment for the agency. The move into the center went very smoothly. As part of the Pentucket Community Service Project at the Pentucket Regional High School, the Class of 2006 helped move the EMA from 403 Main Street to their new location at 401 Main Street in the Public Safety Complex. The enthusiasm and dedication the Class of 2006 showed will not be forgotten. Their assistance allowed the radio room communications to be back up and running the same day. I would like to acknowledge, and thank, everyone that helped the agency move into the new operations center.

I would like to report the Michael Dwyer and Lee Ann Delp attended a four day Community Emergency Response Team Train the Trainer course and are both registered CERT instructors which further enhances our preparedness for Homeland Security.

Without the help and dedication of the EMA members, responding to a town wide emergency would be difficult. The EMA member's dedication to training and attending the graded exercises should not go unnoticed. The members of EMA give up time from their jobs and families in order to have the training needed to respond to an event.

A planning resource for families to use in emergency response is the yearly Emergency Public Information Calendar distributed by Seabrook Station Nuclear Power Plant. The last page of the calendar contains a personal planning guide that needs to be filled out by the resident and discussed with family members. Having a family emergency plan in place before disaster strikes will help to avoid confusion for families during any of type emergency.

I would like to thank the residents of West Newbury for supporting the West Newbury Emergency Management Agency and for helping make our new Emergency Operation Center a reality.

Sincerely,

Scott P. Berkenbush  
Director of the Emergency Management Agency



# BOARD OF FIRE ENGINEERS

FIRE DEPARTMENT

WEST NEWBURY, MA

## ANNUAL REPORT OF THE BOARD OF FIRE ENGINEERS

To The Honorable Board of Selectmen:

The Fire Department responded to 336 calls in Fiscal Year 2004 including 172 rescue calls.

A Critical Incident Debriefing Team was called to the Public Safety Building for a meeting with fire, police, and dispatch members due to the first fire related death in town in many years. The Team includes fire, police, medical, and chaplain services. The meetings are held in closed session and all matters discussed remain in the room. This is a relatively new service for public safety personnel. It was established for the purpose of providing public safety personnel a forum to release stress and continue to perform the functions of the job.

Thanks to the efforts of Assistant Chief Arnold and Lieutenant Dwyer, the Fire Department was awarded a Federal Grant of \$120,000. 10% is to be matched by the Fire department. This grant process has provided the money for improvements to our notification system, upgrades to our self-contained breathing apparatus (SCBA) refilling stations, and the purchase of the most up-to-date SCBA's. The new SCBA's will be high-pressure units. Doubling the pressure in the cylinder reduces the total weight and size of the unit and makes the SCBA less cumbersome and energy draining for the firefighters during extreme conditions. The purchase of the SCBA's will complete the program we started last year with a grant from the Commonwealth of Massachusetts.

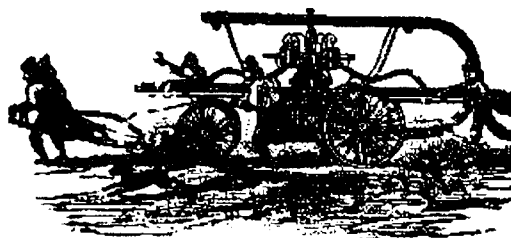
The new Public Safety Building was put into operation in the spring of 2004. An open house was held for the general public with public safety officials from surrounding towns also in attendance. The Board of Fire Engineers has noticed a marked increase in the pride the firefighters have shown in their approach to their duties and the upkeep of the building and equipment which we feel is attributed to the new facility; also noted is an increase in the camaraderie between firefighters and police officers as we share training facilities.

Training continues on an on-going basis in all areas: firefighting, emergency vehicle operations, medical hazmat, incident command, and rapid intervention. We continue to keep abreast of the new and updated information regarding our training and bring in outside sources to work in conjunction with our training officer. Drill attendance is up 20% from last year.

As indicated last year, the Board of Fire Engineers will be looking to replace Engine 4, a 1969 Brush truck, with a rated pump and a minimum capacity of 1000 gallons of water.

The Board of Fire Engineers would like to thank the members of the Fire Department for their continued effort and dedication this past year. We would also like to take this opportunity to thank the Board of Selectmen, the Emergency Dispatchers, the Police Department, Emergency Management and the Townspeople for their continued support and cooperation.

Lastly we thank the surrounding towns for their mutual aid help.



## ANNUAL REPORT OF THE BOARD OF FIRE ENGINEERS (continued)

The West Newbury Fire Department responded to 336 calls during fiscal 2004.

Arcing Wires/Wires Down	19	Hazardous Material	5
Assist Public	14	Illegal Burning	9
Brush, Grass or Woods	4	Investigate Odor or Smoke	14
Building	3	Lightning Strike	1
Car	3	Mutual Aid	7
Chimney or Stove	5	Oil Burner	2
CO Detector	4	Propane Tank	1
Dumpster or Trash	1	Rescue / Accident	46
Electrical	2	Rescue / Medical	126
False Alarm	17	Standby / Power Failure	8
Faulty Alarm System	30	Water Problem	14
Food on Stove	1		
		Total Alarms	336

### Organization Of The West Newbury Fire Dept. 2003-2004

Raymond S. Dower III, Chief

Stephen N. Arnold, Assistant Chief    Kenneth P. Berkenbush, Assistant Chief

Glenn W. Coffin    Deputy Chief    Scott Berkenbush    Deputy Chief

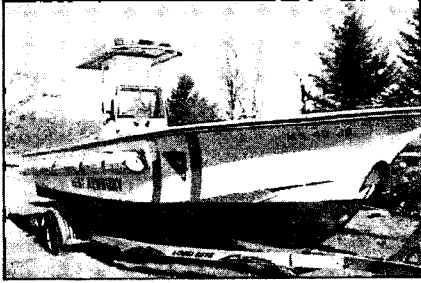
Carl Babendreier, Capt.  
Brett Burkinshaw  
Steven Cashman, Capt.  
Scott Cimino  
Jack Connolly  
Peter Connolly  
Charles Courtemanche  
Richard Davies, Capt.  
Jonathon Dennis  
Sean Dennis  
William Donahue, Lt.  
Chantal Dwyer  
Michael Dwyer, Lt.  
George Evans  
Steve Evans

Charles Fowler  
Cindy Fowler  
Kenny Fowler, Lt.  
Alexander Gallup  
Eli Gallup  
James Gately  
Mark Hemingway, Lt.  
Mark A. Hemingway  
Richard Hills  
Robert Janes, Lt.  
Benjamin Jennell  
Gregory Jennell  
David Jennell, Lt.  
Brandon Lamson  
MaryAnn MacDonald

Thomas McCraine  
Richard Merrill  
Thomas Natario  
William Neenan  
Allen Osgood, Lt.  
Jamie Osgood  
Kara Osgood  
Frank Otis  
Fred Preble  
Mark Richardson  
Kevin Samson  
William Simmons  
Charles Thompson  
Nelson Valverde  
David West

Respectfully Submitted

Board Of Fire Engineers  
Raymond S. Dower III  
Stephen N. Arnold  
Kenneth P. Berkenbush  
Glenn W. Coffin  
Mark Hemingway  
Michael Dwyer  
Scott Berkenbush



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*Annual Report of the West Newbury Harbormaster*

To: The Honorable Board of Selectmen

Harbormaster: Jonathon L. Dennis

Assistant Harbormaster: Thomas Goodwin

Harbor Commission: Thomas Goodwin  
Phillip Littlefield  
Stephen Burke

Volunteers: James Riley  
Robert Bishop  
David L'Esperance  
Nathan Dennis  
Jeffrey Durand

I would like to thank the members of the Harbor Commission and those volunteers that assisted this year. Together they donated many hours of their summer to help make this a safe, enjoyable year.

A new 4 cylinder Honda 150 horsepower motor was installed on the pump out boat. This engine, under the CVA Clean Vessels Act of the Dept of Wildlife and Fisheries, was 75% reimbursed, the difference being voted in the annual Town Meeting FY2004. With a newer efficient motor there were no breakdowns and the boat remained in service throughout the year.

Next year the Harbormaster's office would like to raise mooring and dock fees, and collect all boat excise tax in an effort to increase patrols of the river. On an average weekend in a 1 hour period I counted 44 boats using the river. You can double or triple that for a day which means over 100 boats a day are cruising up and down the river. The need to slow people down and enforce water safety is evident.

Sincerely,

Jonathon L. Dennis  
Harbormaster

Harbormaster Department  
Information Sheet

I. Activity

1) Assist to other Harbormasters	3
2) Warnings issued	32
mostly no wake violations	
3) Assist disabled boat	1
4) Complaints received	4
5) Rescues	1

II. Pump out Service

Since June of 2004 20 boats were pumped out and 620 gallons of effluent were disposed of.

III. Dock and Mooring Permits

Moorings	22	\$5.00 each	\$110.00
Dock	17	\$20.00 each	\$340.00
Total			\$450.00

IV. Hours by Volunteers

Tom Goodwin	28
James Riley	40
Nathan Dennis	12
Jonathon Dennis	16
Dave L'Esperance	4
Jeffrey Durand	2

V. Monies Spent

Boat Motor	\$12,400.00
Reimbursement	- 9,300.00
Net Expense	\$3,100.00

## ANNUAL REPORT OF ANIMAL CARE AND CONTROL OFFICER

Activities of the Animal Care and Control Officer July 1, 2003 to June 30, 2004

Total number of dogs licensed for the license year of April 1, 2003 to March 31, 2004 was 789 and 4 kennel licenses. Dogs licensed by June 30, 2004 were 724. Per vote at the Annual Town Meeting Article 16, the cost of dog licenses increased to \$15 for spayed females and neutered males and \$25 for males/females. Late fines begin in May rather than June, again a Town Meeting vote. The annual Rabies Clinic was held on April 28, 2004.

The number of reported dog bites was 6 and cat bites reported were 2. Lab tests done for Rabies were on one dog which was negative and one raccoon which was positive. Two raccoons and 1 fox were destroyed under suspicion of having rabies. There were 2 crows which tested positive for West Nile in August 2003.

Twenty nine dogs were picked up and returned to their owners. There were three strays held 10 days per MA Law: a shepherd mix, a pit bull, and a husky mix. Two were adopted and one was taken to the MSPCA in Methuen. Two cats were picked up and adopted and 8 kittens were picked up and adopted. Also picked up and remained unclaimed was a parakeet. There were roosters abandoned in the State Gameland at the end of Crane Neck Street and at the reservoir off Turkey Hill.

Dead Animals: 2 dogs, 8 cats, 7 raccoons, 3 fox, 3 woodchuck, 3 skunk, 1 fisher, 1 opossum, 1 beaver, 1 muskrat, 5 birds, and 9 deer. Injured were nine dogs, 3 cats, 2 deer, a seagull, rabbit, woodpecker, and a partridge with surveyor's tape around leg. Crows got caught in the batting cage at Bachelor street and a pheasant was in the High school courtyard. In houses were: bats, flying squirrels, a rat, snakes, chipmunks, and birds in fireplaces or wood stoves.

There were 24 complaints of barking dogs, 2 complaints of roosters crowing. Many complaints of loose dogs at Mill Pond were again received and concerned dogs which chased horseback riders or worried the horses, attacked other dogs, jumped on people or made them nervous, and were reported lost having disappeared while walking off leash. In all seasons Mill Pond is a beautiful, active recreational area. It is unfortunate that a few uncontrolled dogs are spoiling the area for the enjoyment of other people.

Domestic animals which needed catching were sheep, horses, and cows.

Wildlife calls were mostly handled by phone with information and solutions offered for human-wildlife conflicts. Balancing the needs of wildlife and the needs of people is a challenge. Wildlife has adapted to living closely with humans and the populations of wild animals are thriving in West Newbury.

Respectfully submitted,  
Madelyn Cirinna

**ANNUAL REPORT OF THE BUILDING INSPECTOR**

To The Honorable Board of Selectmen:

Permits for the following building activities were issued during the Fiscal Year 1 July 2004 to 30 June 2004

- 17 New Single Family Homes
- 14 Foundations for New Single Family Houses
- 16 Decks & Porches
- 18 Other Additions
- 23 Outbuildings, garages, barns & sheds
- 56 Alterations & Renovations
- 10 Pools
- 52 Reroof, Siding or Windows
- 10 Demolition
- 8 Wood Stoves/Chimneys
- 6 Misc
- 5 Waived Fee Permits
- 10 Foundations for additions

<b>TOTAL NUMBER OF PERMITS ISSUED</b>	<b>245</b>
Estimated Value of New Homes	\$5,126,220.00
Estimated Value of Other Construction	4,234,138.00
Estimated Value of Fees Waived Permits	<u>63,000.00</u>
Total Value of Construction	\$9,423,358.00
<b>TOTAL FEES COLLECTED</b>	<b>\$ 72,912.50</b>

Respectfully submitted,

Glenn Clohecy  
Inspector of Buildings

**ANNUAL REPORT FOR THE INSPECTION DEPARTMENT**

TOTAL COLLECTED FOR BUILDING PERMITS	\$72,912.50
TOTAL COLLECTED FOR PLUMBING & GAS PERMITS	9,460.00
TOTAL COLLECTED FOR ELECTRICAL PERMITS	11,494.00

**FY 2004 DEPT. TOTAL \$93,866.50**



**ANNUAL REPORT OF THE PLUMBING AND GAS INSPECTOR**

To The Honorable Board of Selectmen:

**PLUMBING PERMITS** issued during the Fiscal Year 1 July 2004 to 30 June 2004

20	New Homes	\$2,885.00
49	Remodel & Additions	3,245.00
7	Water Heater Systems	330.00
0	Fee Waived	

Total Number of Plumbing Permits Issued 76

Total Plumbing Fees Collected \$6,460.00

**GAS PERMITS** issued during the Fiscal Year 1 July 2004 to 30 June 2004

Total Number of Gas Permits Issued 58

Total Gas Permit Fees Collected \$3,000.00

**COMBINED TOTAL OF PERMITS ISSUED 134**

**TOTAL COMBINED FEES PLUMBING & GAS \$9,460.00**

Respectfully submitted,

Ronald Caruso  
Plumbing & Gas Inspector

**ANNUAL REPORT OF THE ELECTRICAL INSPECTOR**

To The Honorable Board of Selectmen:

**ELECTRICAL PERMITS** issued during the Fiscal Year 1 July 2004 to 30 June 2004

15	New Homes	\$4,420.00
147	All Other	7,074.00
4	Fees Waived	

**TOTAL NUMBER OF ELECTRICAL PERMITS ISSUED 166**

**TOTAL ELECTRICAL FEES COLLECTED \$11,494.00**

Respectfully submitted,

Dave Levesque,  
Electrical Inspector

## ANNUAL REPORT OF THE CONSERVATION COMMISSION

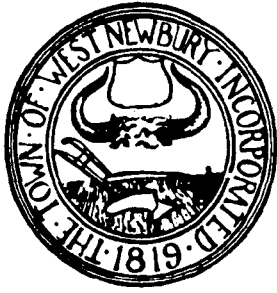
To the Honorable Board of Selectmen:

Over the past year the Conservation Commission has continued its efforts to protect the wetlands under the Wetlands Protection Act, the Rivers Protection Act and Town by-law. The Commission is charged with regulating activities in, or within 100 feet of, wetlands areas in order to prevent damage to these often fragile and often irreplaceable resources. The regulations under the Rivers Protection Act provide for regulating activities within 200 feet of a river or perennial stream flowing into a river in order to protect these resources. Wetlands serve many functions. These include filtering and cleansing water (which helps protect groundwater and drinking water supplies), providing flood storage, preventing storm damage and providing wildlife habitat.

The Commission held hearings on Notices of Intent and Requests for Determinations of Applicability for new projects, discussed potential projects on an informal basis with landowners, reviewed septic system locations in conjunction with the Board of Health and investigated and responded to wetlands related issues brought to its attention. The Commission monitored ongoing projects for compliance with orders of conditions through site inspections and follow up with parties involved.

The Commission continues to work toward the goals of protecting and preserving irreplaceable natural resources and to work to ensure that growth and development is done in ways that are consistent with environmental protection and preservation of open space for the benefit of all residents.

Respectfully submitted,  
Judith H. Mizner, Chair



## TOWN OF WEST NEWBURY MASSACHUSETTS

To the Honorable Board of Selectmen:

For the Fiscal Year ending June 30, 2004, the following work was carried out by the Highway Department:

Brush cutting, roadside mowing, catch basin cleaning, street sweeping, pruning trees, cutting dead and hazardous trees, drainage repairs and upgrades, patching pot holes, sign repair and placement, picking up rubbish and debris from roadsides, and crack sealing. The Highway Department also mowed the grass on all the new playing fields, and all other town owned property. The department also plowed and sanded town roads and all other town property, and sidewalks, and hauled away snow from the town center.

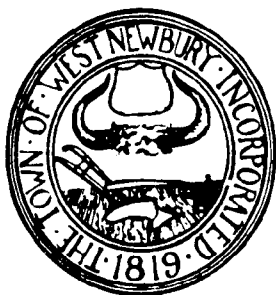
The Highway Department did the following road work:

Reconstructed .7 tenths of a mile of River Road and placed the top coat of pavement on the 1.2 miles we reconstructed in fiscal 2003.

Pleasant Street, Dole Place, Harrison Avenue, and Ash Street were paved using State Chapter 90 funds.

Respectfully submitted,

Gary J. Bill  
Superintendent of Streets



# TOWN OF WEST NEWBURY

## MASSACHUSETTS

### ANNUAL REPORT OF THE SUPERINTENDENT OF BUILDINGS AND GROUNDS

To the Honorable Board of Selectmen:

With the completion of the new Public Safety Building there comes added space responsibilities for the Building and Grounds Department. To enable us to handle the additional work load, Fred Faulkner has agreed to work on a part-time basis with variable hours. Some of Fred's tasks include special set-up preparations for town meetings and elections, as well as regular grounds maintenance like leaf removal, landscaping upkeep, gutter cleaning, snow shoveling, and other needed projects. This valuable assistance by Mr. Faulkner allows the custodian to proceed with a daily routine schedule.

New underlayment, ceramic tile, vinyl tile, and painting were completed in one restroom, hallway, and two classrooms at the play school in the rear of Town Hall.

Considerable time was used to strip down two 20 year-old lawn tractors and reassemble into one serviceable tractor for snow blowing duty. Hopefully, this coming winter will be kind to us with little or no snow! The Red Sox proved there is always hope!

Respectfully submitted,

Frank Mather, Superintendent  
Buildings and Grounds

**COUNCIL ON AGING**  
Town of  
WEST NEWBURY, MASSACHUSETTS 01985

Annual Report of the Council on Aging

To The Honorable Board of Selectmen:

New programs and old favorites keep our Council on Aging a busy and pleasant place.

Nutritious lunches are served every weekday at a cost of \$2.00. Every third Thursday birthday cake and ice cream are also served. Seniors are invited to drop in on the first Tuesday of each month for coffee and conversation.

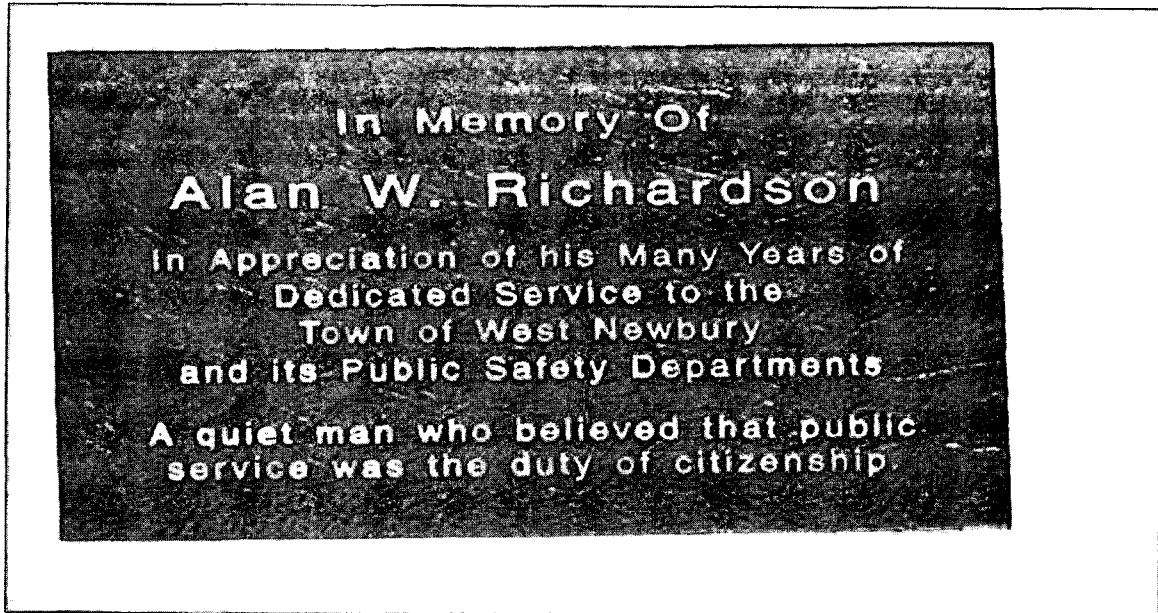
The council planned several holiday parties and a cook-out in the spring. Many seniors take advantage of the monthly trips, by van, to interesting locations.

For the third year in a row the C.O.A. participated in the Memorial Day parade.

Blood pressure clinics are also offered every third Thursday and Flu, Tetanus and pneumonia shots are offered once a year to seniors.

Respectfully submitted,

Sarah L. Robinson, Secretary



*Annual Report  
Of the  
Public Safety Construction Committee*

To: The Honorable Board of Selectmen

The history of the Public Safety Building project is one of countless hours of dedicated volunteers, financial wizardry, public support and perseverance. The idea for a new facility had been presented to the Capital Improvements Committee as early as 1995. However, the Town was in the beginning stages of the 1910 renovation project. In 1997 the police department and the public safety dispatch were forced to move out of the basement of the 1910 building because of construction. From there they were placed in the cramped Emergency Management Agency building adjacent to the fire station. In 1998, the town voted to establish a building study committee to determine the best course of action in relocating the police and dispatch agencies. After several studies this led to the establishment of a Public Safety Construction Committee charged with studying sites, designs and cost projections. In October of 2,000, the architectural firm of Finegold-Alexander presented a plan for a combined police, fire, dispatch and emergency management facility at the site of the existing fire station. The Town voted in favor of the \$3.4 million dollar project by a vote of 158-74. The public Safety Construction Committee became a building committee with more work to do.

The first hurdle was to design a cost effective building that would meet the needs of the departments for the next twenty years. The Committee labored over redesigning the building without losing the program. Discussions ensued of eliminating the third drive through bay of the fire station, cutting the phone system out, eliminating the basement, lowering the building height, narrowing the hallways and eliminating rooms. In August of 2002, AMS Construction was hired to build the complex, the functional integrity of the building remained intact. On October 1<sup>st</sup>, 2002 the groundbreaking ceremony took place and construction began.

Over the course of the project, the Committee dealt with various health and septic issues, the departure of committee members and the project manager, the contractor going bankrupt, a surety taking over and the legal wrangling attached to that process. When all was said and done the project was completed under budget despite being 4 years to the date the Town voted it. And yet, the Committee, some members having served for all 7 years, was able to construct a modern facility that will proudly serve the Town for years to come. The technology and design of this Public Safety Complex could not be replicated today for less than \$5 million dollars.

To their credit I would like to thank Study Committee members Robert Phillips and Catherine Ardrey. Suzanne Wolke and Daniel Boone who led us through the design and early construction phase. Sadly, Alan Richardson who gave so much of himself to the Town only to lose his battle with cancer. We are grateful to him and he is sorely missed. I want to thank the Board of Selectmen who supported us throughout the project and Tracy Blais, Finance Director, without whose financial management this project could not have been done. Finally, I want to thank Raymond "Rock" Dower, III, Scott Berkenbush, Brian Warne and Raymond Tiezzi who persevered to the end and put their hearts and souls into this project.

As we turn this Public Safety Building over to the Town, it is with great pride that the Committee was able to accomplish this great project and overcome so much to deliver a quality building to the Town. I am proud to have served with these people. I am proud of what we have done and I only wish that Alan were here to see it completed. Thank You.

Respectfully,

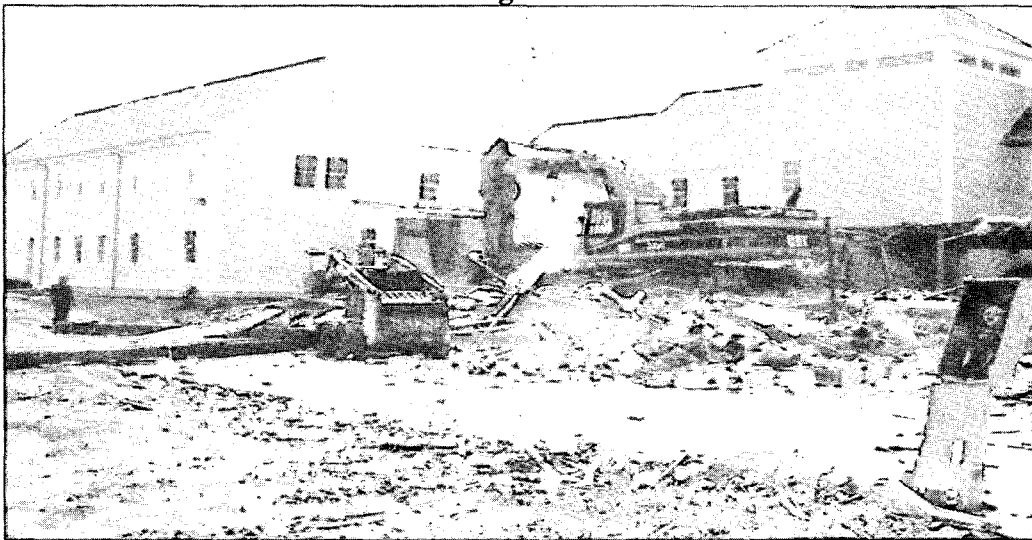
Jonathon Dennis  
Chairman Public Safety Construction Committee 2004



**The old fire Station –built in 1959**

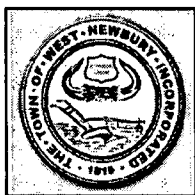


**The Old building comes down –04/12/04**



**The new building emerges from the rubble**





**Mill Pond Committee  
West Newbury, Massachusetts 01985**

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**Annual Report of the Mill Pond Committee**

To the Honorable Board of Selectmen:

The Mill Pond Committee is charged with managing the many varied activities that take place in the Mill Pond Recreational Area while maintaining its natural, aesthetic beauty.

During the Fiscal year ending June 30, 2004, the construction of the new athletic fields on Pipestave Hill resulted in increased coordination with other town committees and offices. The Committee wishes to thank the many other individuals and town officials who contribute to the success of our activities.

A study was conducted by the Massachusetts Department of Fisheries and Wildlife. Fish were speciated and growth rates evaluated. It was determined that a healthy fish population is returning following the pond restoration project several years ago. The various fish identified were Bluegill, Chain Pickerel, Pumpkin Seed, Large Mouth Bass, Brown Bullhead, and eel. Although most of the captured fish measured less than four inches, most were one to three years old and, therefore, the pond had pairs of naturally breeding adults. The big surprise was the large numbers of large Chain Pickerel, measuring 12 to 14 inches, which were found.

The Mill Pond Building wood stove and pipe, which was not code compliant, was replaced with a safer pellet stove. The road and parking area were repaired and regraded to improve drainage. A field-mowing plan was developed to protect a butterfly species valued by the Massachusetts Butterfly Club.

Significant events that occurred during the past fiscal year were:

- A successful winter carnival was held featuring Frosty the Snowman, The Cat in the Hat, a Winter Carnival Olympics, sledding, skating, and horse-drawn sleigh rides.
- Five weeks of children's nature days were held during the summer months.
- Six equestrian events were held on Pipestave Hill.
- The Mill Pond Building was used for 12 private activities.
- A year-end Cub Scout cookout and award ceremony was held.

Respectfully Submitted,

Charles Reynolds, Chair



## WEST NEWBURY OPEN SPACE COMMITTEE

West Newbury, Massachusetts 01985

To the Honorable Board of Selectmen,

In fiscal year 2004, the Open Space Committee completed work on the Open Space and Recreation Plan and presented the plan to the Board of Selectmen and the town in September. The plan was approved by the state's Executive Office of Environmental Affairs allowing us to participate in DCS grants through June of 2008. The plan includes updated land inventories and priority parcel list, extensive updated mapping, and updated goals and objectives for the next five years.

The Committee spent the remainder of the year beginning work on many of the projects outlined in the Plan. A major effort was ongoing work on an inventory of trails, and development of strategies to maintain trails in the face of development. We coordinated efforts with the Planning Board in order to be aware in advance of open space and trail features of parcels coming before the Planning Board. Along with members of the Planning Board and Conservation Commission, we drafted standard trail easement language as a starting place for future work with landowners who are willing to grant access to the public for passive recreation use of trails. We worked with the West Newbury Trails group and supported the inclusion of West Newbury in the Essex County Trails Association. Trail mapping with GPS technology is ongoing.

A Riverbend Cleanup Day was held in October. Several high school students combed the riverbank and trails, an effort organized by our newest Committee member, Jean Lambert.

Planning took place for the initial design of an Open Space Committee website: [westnewburyopenspace.org](http://westnewburyopenspace.org). The Open Space Plan is posted there along with links of interest to open space users and stewards.

We, along with several members of the Planning Board, met with representatives of the Westford Conservation Trust in June. They shared their successes in founding a Land Trust, passing the Community Preservation Act, and negotiating over 60 trail easements, among others.

The Open Space Committee meets on the first Wednesday of the month in the Town Office Building. We welcome anyone who is interested.

Respectfully submitted,

Annie Madden, Chair

**Parks & Recreation Commission**  
FY 2004 Town Report

The primary activities of the Parks and Recreation Commission during the 2004 fiscal year were as follows:

- **Preparation for the Debut of the New Athletic Fields.** The three new soccer/lacrosse/general purpose fields located on the south side of Pipestave Hill, as well as the new girls softball fields located behind Page school, were utilized by the town's youth sports leagues, for the first time, in the spring of 2004. A professional firm accurately marked the corners of all the fields (for lining purposes), new signage was installed, schedules were coordinated, and the lacrosse, soccer, and softball programs had successful spring 2004 seasons. The project to design and build the five new athletic fields had commenced in the summer of 2001, after a successful town meeting vote and subsequent election. After an RFP process, Huntress Associates of North Andover, MA had been chosen as the project consultant, and Days Landscaping was awarded the construction contract. Construction commenced in July 2002 and the majority of the field project was concluded by Nov. 2002. The Athletic Field Construction Committee continues to search for a viable irrigation water source. Two additional wells, yielding moderate flow, were dug on the Pipestave Hill site. A water storage tank and/or other installation, will be studied to determine if it meets the needs of the in-place irrigation system.
- **Turf Management Plan.** The newly developed Turf Management Plan was fully implemented in the 2004 fiscal year. The Board of Parks & Recreation Commissioners developed the Plan to ensure the town's investment in the new (and existing) athletic fields would be properly maintained. The Plan was submitted to the Board of Selectmen, Mill Pond Committee, and Conservation Commission with generally positive feedback. The Plan, which requires annual approval by the Mill Pond Committee, was approved unanimously by said committee. The Plan utilizes an all natural, organic, slow release, biologically active fertilizer, and non-synthetic, biological pest controls only when necessary. The objective of the Turf Management Plan is to produce healthy grass and soil, a durable surface for athletic fields use, and an attractive appearance.
- **Implementation of Athletic Field User Fees.** The Board of Selectmen initiated and approved a user fee for all town owned properties, including the athletic fields, during the fiscal year. The Board of Parks & Recreation Commissioners researched the fees in other North Shore communities, and developed a recommendation, which was ultimately approved by the Selectmen. Organizations requesting use of the town's athletic fields are researched individually by the Board of Parks & Recreation Commissioners, and a recommendation is made to the Board of Selectmen for approval and implementation of the rental fee, which flows into the town's General Fund.

Respectfully submitted,  
Jim Sperelakis, Brian Carifio, Dennis Monaco

ANNUAL REPORT OF THE CAPITAL IMPROVEMENT COMMITTEE

To the Honorable Board of Selectmen:

During FY2005 the Capital Improvement Committee reviewed and coordinated the planning and proposed financing of West Newbury capital improvements (items over \$10,000) and updated the twenty year plan for the Stabilization Fund.

Meetings were conducted with each Town Department that requested funds over the above amount. Ten items were reviewed with five of those requesting funds for Fiscal Year 2005. Below is a summary of Fiscal 2005 items and Exhibit A (on attached page) is an updated Stabilization Fund review through 2015.

**Fiscal 2005 Budget Items**

		FUNDING RECOMMENDATIONS							
		Priority	2005	Fiscal	Out Years	Water	2005	Stabilization	Approved
			Requested	Year	Requested	Unreserve	Tax Levy	Fund	2004 Mtg
<b>HIGHWAY DEPARTMENT</b>									
	Roads Reconstruction	1	\$ 150,000	2005			\$ 150,000		\$ 150,000
	Parking Areas and Fencing	5	\$ 25,000	2005			\$ 25,000		\$ 25,000
	F-250 4x4 Pick up Truck	3	\$ 28,340	2005				\$ 28,340	\$ 28,340
	F-350 4x4 Dump Truck	4	\$ 36,846	2005				\$ 36,846	\$ 36,846
	New Highway Garage			2007	\$ 600,000				
<b>WATER DEPARTMENT</b>									
	Water Meters and Software	2	\$ 24,500	2005		\$ 24,500			\$ 24,500
	Truck			2006	\$ 30,000				
	Paint Ext of Brake Hill Tank			2007	\$ 80,000				
	Air Compressor			2008	\$ 40,000				
	Booster Station Generator			2003	\$ 75,000				

Respectfully Submitted: Richard Berkenbush, Traci Blais, Sherrie Gadd, Albert Knowles, Gail Majauckas, Judith Mizner, Richard Thurlow, Richard Preble, Chairman.

# CAPITAL ASSET REPAIRS/REPLACEMENTS

STABILIZATION FUND SUPPORTED  
FY 2005

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
<b>Buildings &amp; Grounds</b>											
1910 Town Office Building			20,000								
1992 Ford F150 Pickup Truck			13,050								
Town Hall	20,000						11,000			16,500	
GAR Memorial Library											12,000
Main Street Fire Station					11,000						
Garden Street Fire Station											
Page School											
Highway Garage						5,500					
Apartment House											
Highway Department Salt/Sand Shed							11,000				
Mill Pond Recreation Building					11,000						
Action Cove Playground				8,500							
Annex		10,000	10,000					3,000			
Park and Recreation Building			20,000								
Unanticipated Repairs	11,600	11,000	11,000	11,000	12,000	12,000	12,000	12,000	13,000	13,000	13,000
<b>Total Building &amp; Grounds</b>	<b>31,000</b>	<b>21,000</b>	<b>74,050</b>	<b>19,500</b>	<b>34,000</b>	<b>17,500</b>	<b>34,000</b>	<b>15,000</b>	<b>13,000</b>	<b>29,500</b>	<b>25,000</b>
<b>Fire Department</b>											
1980 Seagrave Aerial Ladder Truck											
1985 Ford Tanker Pumper											
1976 Warner-/Swa Farrar Pump (Eng 23)											
1969 Ford Combo F-16(Eng 24)		180,000									
1989 Ford L8000 Chassis Fire Engine (Eng 22)										375,000	
1994 Ford Rescue											
Jaws of Life			25,000								
Air Equipment											
<b>Total Fire Department</b>	<b>0</b>	<b>180,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>375,000</b>	<b>0</b>
<b>Animal Care &amp; Control</b>											
1991 Ford U340 Explorer		18,500									
<b>Highway Department</b>											
1982 Caterpillar Grader	Do not replace										
1998 Caterpillar Backhoe						95,000					
1998 Ford Dump Truck	45,000								47,000		
1997 Ford Truck L8000			90,000								
1999 Caterpillar Loader								100,000			
1990 Ford Sander L8000										92,000	
1986 Ford Tractor 1310	Do not replace										
1999 Ford 4X4 F350 Dump		45,000					46,000				
2000 International Dump							92,000				
1982 Bombardier Sidewalk Plow						40,000					
2000 John Deere Tractor Mower											40,000
2002 John Deere Tractor Mower											
2002 Kubota Mower		15,000									
<b>Total Highway Department</b>	<b>45,000</b>	<b>60,000</b>	<b>90,000</b>	<b>0</b>	<b>0</b>	<b>135,000</b>	<b>138,000</b>	<b>100,000</b>	<b>47,000</b>	<b>92,000</b>	<b>40,000</b>
<b>Board of Health</b>											
1995 Dodge Ram Truck	Do not replace										
<b>TOTAL ASSET REPLACEMENTS</b>	<b>76,000</b>	<b>279,500</b>	<b>189,050</b>	<b>19,500</b>	<b>34,000</b>	<b>152,500</b>	<b>172,000</b>	<b>115,000</b>	<b>60,000</b>	<b>496,500</b>	<b>65,000</b>
ANNUAL APPROPRIATION	170,000	170,000	170,000	170,000	170,000	17,000	170,000	170,000	170,000	170,000	170,000
Other Special Article Appropriations											
STABILIZATION FUND BALANCE	259,221	353,221	243,721	224,671	375,171	511,171	373,671	428,671	538,671	212,171	317,171

## **REPORT OF THE 40-B COMPLIANCE COMMITTEE**

Last December, the Board of Selectmen created the West Newbury Chapter 40-B Compliance Committee and charged it with developing a practical plan for bringing the town up to the legal threshold (10%) of the state's affordable housing law.

Here's the problem: currently, there are just 26 houses, or 1.84% of the total households, in West Newbury listed on the state's affordable housing index. In communities with less than 10% affordable housing, developers can use Chapter 40-B to permit housing outside of zoning and virtually all other local regulations.

The Committee completed its work through a detailed "planned production" document, which has been submitted to the Department of Housing and Community Development (DHCD) for approval. (A copy of the plan is available for your review at the GAR Memorial Library.) By taking the incentive to plan out the development of affordable housing, the town gains the ability to pace development and even deny Chapter 40-B applications, as long as it makes progress towards the goals established in the housing plan.

With its job accomplished, the Chapter 40-B Compliance Committee was disbanded and a West Newbury Workforce Housing Trust was appointed to implement the plan. That effort began earlier this month when the Trust met to review the Chapter 40-B Compliance Committee's report and discuss specific ways to increase the town's affordable housing.

In order to hit the 10% goal, West Newbury would have to add 115 new rental units to the affordable housing index, or 462 new single-family homes. The difference in the numbers is a result of the inconsistent way that the state counts rental and single family housing under the law.

The Affordable Housing Plan recommends a mixture of housing, including rental units, to bring the town up to 10%. It also incorporates the proposals to renovate the town's four-unit apartment building and the planning initiated by the Over-55 Housing Committee.

Look for further updates in the future as the Trust continues its work to meet the Commonwealth's requirements and to fulfill the Town's obligation to be welcoming to working people of various jobs, backgrounds, and economic means.

Tracy Blais, Ex-Officio

ANNUAL REPORT OF THE OVER 55 HOUSING COMMITTEE  
JULY 1, 2003 – JUNE 30, 2004

To the Honorable Board of Selectmen:

The Over 55 Housing Committee (O55HC) finalized results from the comprehensive survey sent to all households in Town in 2003. There was an excellent response from the 60+ community, with fully half of that age group indicating they would be very likely or likely to live in an adult community if built nearby.

The Committee their findings with the Board of Selectmen and the Selectmen agreed that a Warrant Article should be placed on the 2004 Annual Town Meeting Warrant. The Committee was charged with developing a Request for Proposals based upon the vote of Town Meeting and acquisition of land for the purpose of such a community.

Concurrently, the Chapter 40B Compliance Committee produced an affordable housing plan for the town. It is anticipated that plan will be accepted by the Board of Selectmen and approved by the Commonwealth. When the 40B Compliance Committee was replaced by the West Newbury Workforce Housing Trust the O55HC agreed it would be prudent to work with them to produce an affordable housing plan in conjunction with over-55 housing.

It is hoped that the affordable housing/55+ housing proposal will be brought to the 2005 Annual Town Meeting.

Respectfully submitted,

Marjorie A. Peterson  
Chairman



## PENTUCKET REGIONAL SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT  
22 MAIN STREET ST.  
NEWBURY, MASSACHUSETTS 01985-1897  
(978) 363-2280 - FAX: (978) 363-1165

GROVELAND  
MERRIMAC  
WEST NEWBURY

*John D. MacLean Jr., Ed. D.*  
Superintendent

*Peter L. McGinn, Ed. D.*  
Assistant Superintendent

*Gordon Gibson*  
Business Manager

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This West Newbury Annual Report of the School Department activities for FY 04 has been developed by the Principals of the Dr. John C. Page School, Pentucket Regional Middle School and Pentucket Regional High School on behalf of the Superintendent of Schools and the Pentucket Regional School Committee.

Anthony L. Castiglione, Chairman  
Carol A. Grazio, Vice Chairman  
Peter Cronin, Assistant Treasurer  
Brian L. Young, Secretary  
Marla Andrews  
Doreen Blades  
Guillaume O. Buell  
Diane Darke  
Denise Littlefield  
Margaret J. Muench  
Janice M. Nelson  
Robert O'Keefe

---

Dr. Elmer S. Bagnall School  
Groveland, MA  
(978) 372-8856

Dr. Frederick N. Sweetsir School  
(978) 346-8319  
Helen R. Donaghue School  
(978) 346-8921  
Merrimac, MA

Dr. John C. Page School  
West Newbury, MA  
(978) 363-2671

Pentucket Middle School  
(978) 363-2957  
Pentucket High School  
(978) 363-5507  
West Newbury, MA



### **Dr. John C. Page Elementary School**

The 2003-2004 school year at the Dr. John C. Page School was a productive one. Pre K-grade 6 enrollment numbers remained constant with 576 students attending the school. As is the case in other district schools, there were two special education programs established at the school to better meet the needs of West Newbury youngsters, as well as a few students residing in Groveland. Both programs are committed to providing high quality programming in a cost effective manner with specially trained staff. In future years, some students from Merrimac may need to be included in the programs as well.

Our School Improvement Plan focused on the strategic goals related to communication, curriculum and instruction, the physical plant, social competence, and school safety. The accomplishments related to the goals are explained below.

A PTO monthly newsletter was developed last year with the help of parent, Mrs. Lisa Beaton. In addition to the typical weekly or monthly classroom newsletter families receive, the monthly PTO news includes contributions from special subject area staff, grade levels, the school nurse, kitchen manager as well as news related to PTO events. It has served to inform parents of the latest trends in education, policies and procedures associated with the daily operation of the building, and grade level curriculum.

Curriculum work continued to focus on the implementation of the *Everyday Math* program and *Scott Foresman* language arts program at the school. Professional staff had the opportunity to attend follow-up training sessions on the language arts program. Staff also devoted an entire day to examining the research base on the craft of teaching via the resource entitled The Skillful Teacher by Jon Saphier and Robert Gowen. Teachers articulated annual professional focus goals related to the training. The success of all curriculum related initiatives needs to be determined via different measures. The Massachusetts Comprehensive Assessment System (MCAS) results continue to be analyzed to help inform curriculum and instruction. Other measures such as student artifacts, unit tests, and cumulative tests are used to provide a more complete picture of what children know and can do.

The Page School technology specialist worked closely with teachers and PTO representatives to continue to acquire more computer hardware through fundraising and the budget process as we move toward realizing our goal of becoming a PC environment. Teachers have asked in increasing numbers, if more projection devices could be acquired to assist with instruction, thus a few are added each year as well.

The Safe School initiative begun in the district several years ago continued this year with the Districts' Health Coordinator, Ruth Brophy, organizing all the building administrators and the three town emergency responders to meet to standardize response protocols and understand the unique features of each school site. The group attended a conference in the spring sponsored by Essex County Attorney General Jonathan Blodgett to better understand and plan for a coordinated response to an emergency event at the schools.

Challenges abound for us in the service professions now! The Page School staff and I would like to express our sincere appreciation for the continued support of the West Newbury citizens via the annual school and district budget votes in the spring and in so many other ways; big and small.

*Lizabeth M. Perry*  
*Principal*

### **Pentucket Regional Middle School**

The following reflect notable events / changes at the Middle School:

Significant technology upgrades continued to be implemented last year. We now have a number of links added to our website which provide parents, community members and other interested public parties with an excellent source of communication related to virtually all aspects of the middle school. Included on our website are links pertaining to activities / events, school lunches, calendars, curriculum maps, student homework (Homework Now), Ed. Line (providing secure access for parents and students to the teacher electronic rankbook which is upgraded each week). Parents are automatically e-mailed through the program whenever teachers make a change or addition to the rankbook. It is detailed to the extent that parents know which assignments have and have not been turned in along with up-to-date grades and averages. On our Homepage we have "Library Spots" and "Great Websites" which provide students with numerous websites to facilitate research. Other sites are also made available for the purpose of offering study skills assistance.

As we had provided new computers for our Computer Lab, we have taken those previously used in the lab and placed them in classrooms to increase the number of available student workstations. New computer programs such as Inspiration which assists students with organizing thoughts and data into a variety of user-friendly outlines. These tools are vital as support mechanisms for curriculum delivery and for the purpose of addressing various student learning styles.

The Community Service Team which was begun two years ago continues to grow as we have become engaged with a wider variety of community agencies. We have been averaging 70 - 80 students per year. This is reflective of those who remain with the program and fulfill all their obligations.

The remainder of our co-curricular activities continue to remain strong and we continue to develop a variety of opportunities from which students may choose: art club, intra-murals that are season-appropriate, tennis, non-contact Tae-Kwon-Do, and numerous performing arts clubs including strings and percussion instruction.

We continue to work on maintaining impetus as it pertains to curriculum development and adjustment. We continue to be engaged in a 7 - 12 initiative to bring mathematics instruction more in line with NCTM and TIMSS Study recommendations (upon which are based our state standards). The elementary schools have adopted a curriculum to address those recommendations and the middle school continues to be engaged in the text series selection process which will result in smooth transition from the elementary curriculum to the middle as it pertains to methods of teaching Math (a more integrated approach) and sequence of content.

Due to the special needs of elementary students entering the middle school, we have expanded our complement of "Phonic Ear" amplification systems for both grade levels and Special Education programs.

We have had a dramatic increase in the number of various learning disabilities with which we must contend and have added to our programs (Functional Skills and Language Based Learning Center) a new program called Resource Academic Intervention (RAI) that is designed to assist students whose overall functioning is significantly below grade level.

*Renzo A. Binaghi*  
*Principal*

## **Pentucket Regional High School**

The High School continues to work on fulfilling the recommendations made by the NEASC visiting team in March of 2002. All high schools must complete this process every ten years in order to maintain their accreditation. The Commission on Public and Secondary Schools has voted to continue Pentucket's accreditation. As we focus on becoming a Mission driven school, all aspects of student learning are driven by our goal of fostering academic excellence, civic responsibility and social awareness by providing students with a strong foundation of knowledge and skills as well as developing a life long quest for learning. We have set high expectations for student learning and have developed a set of rubrics to assess whether students have met those standards. Our goal this year is to map our curriculum in every course and determine if there are any gaps, repetitions and spiraling in the learning process and to insure that a variety of assessment techniques are utilized in all curriculum areas. This will insure that student achievement continues to be a focus of Pentucket High School.

Despite the imposition of a fee structure this year for extra-curricular activities and athletics, our programs continue to be very strong with high student participation.

Our Fine and Performing Arts students continue to be recognized for their outstanding achievements in all of the arts throughout the state. The Community Service Team has grown with over 300 students volunteering thousands of hours in a wide variety of community service projects that include the Boys and Girls Club in Salisbury; volunteering at the Page School's Apple Harvest, cleaning up along the Merrimack River and helping with Feline Rescue. Our students have learned how important it is to give back to the community in which they live. These are valuable life lessons that will enrich their lives and the lives of the people they touched with their community service.

Our MCAS scores continue to place our students in the top twenty percent statewide. The Class of 2005 scored 100% passing on the first try of the English Language Arts, 90% scored in the Proficient and Advanced categories and 94% passed the Mathematics with 70% scoring the Proficient and Advanced categories. Our SAT and Advanced Placement scores continue to place Pentucket above the national and state averages. The members of the Class of 2004 were admitted to competitive colleges and post secondary programs that indicate that our courses are rigorous and prepare our students for the world outside of Pentucket High School.

*Arlene C. Townes*  
*Principal*

**Listed below are the members of the Class of 2004 from West Newbury:**

Bartlett, Amy  
Bartlett, Jeffrey  
Berkenbush, Elizabeth  
Bonarrigo, Jason  
Caron, Stephanie  
Clark, Ashley  
Collings, Chelsea  
Comosa, James  
Comstock, James  
Cox, Jennifer  
Delaney, Andrew  
Denn, Kerry  
Doherty, Erin  
Eaton, Melissa  
Fish, Jason  
Fish, Melinda  
Galligan, Caroline  
Gill, Alexander  
Guzelian, Krista  
Hambrecht, Lori  
Hamilton, Anne  
Hannoosh, Melissa  
Harris, Jamie  
Hawley, Keith  
Hladik, Geoffrey  
Houdlette, Michael  
Hurley, Arthur  
Hutchison-Maxwell, Allan  
Iannazzi, Zachary  
Koplove, Andrew

Krajeski, Matthew  
Krzcuik-Locke, Michael  
Loman, Kyle  
Long, Courtney  
Longley, Sarah  
MacLachlan, Lauren  
Massey, Jay  
Mayo, Christopher  
McCarthy, James  
McComish, Matthew  
Meredith, Tyler  
Morrow, Jacqueline  
Moughan, Tyler  
Natario, Kara  
Oski, Sara  
Page, Julia  
Pierce, Joanna  
Ripa, Danielle  
Rogers, Elizabeth  
Santa Fe, Jordan  
Smith, Christopher  
Vaughn, Taylor  
Vetere, Andrew  
Vetere, Peter  
Warne, Kyle  
Wegrzyn, Katherine  
Whitaker, Michael  
Whitney, Kelley  
Wile, Cathryn  
Wilkinson, Alex

# Whittier

## Regional Vocational Technical High School

KAREN SARKISIAN  
Superintendent

DAVID F. IRVING  
Chairperson, School Committee



NEW ENGLAND  
ASSOCIATION  
OF SCHOOLS  
AND COLLEGES  
ACCREDITED MEMBER

115 Amesbury Line Road  
Haverhill, MA 01830-1898  
Telephone (978) 373-4101  
Fax (978) 521-0260  
[www.whittier.mec.edu](http://www.whittier.mec.edu)

October 14, 2004

### ANNUAL OPERATIONAL REPORT

**TO:** The Honorable Board of Selectmen

**FROM:** Brian Young, Whittier Representative  
Karen Sarkisian, Superintendent

Whittier offers 19 vocational technical career areas designed to provide the necessary training and skills for personal and work force success.

Whittier's academic program is designed to offer students a broad base in fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects and to afford students with varying abilities the opportunity to succeed.

Courses are designed in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity for college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its thirty-second year. To date we have graduated 7,590 students from the day school.

The enrollment for the Evening School from West Newbury: 20

Honorable Board of Selectmen  
October 14, 2004  
Page 2

The October 1, 2003 Day School Enrollment:

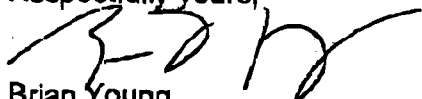
	Boys	Girls
Grade 9	3	0
Grade 10	1	0
Grade 11	0	0
Grade 12	0	1

Total - 5

2004 Graduates - 0

The cost to West Newbury for the school year 2003-2004 was \$59,799.00.

Respectfully yours,



Brian Young  
West Newbury Representative

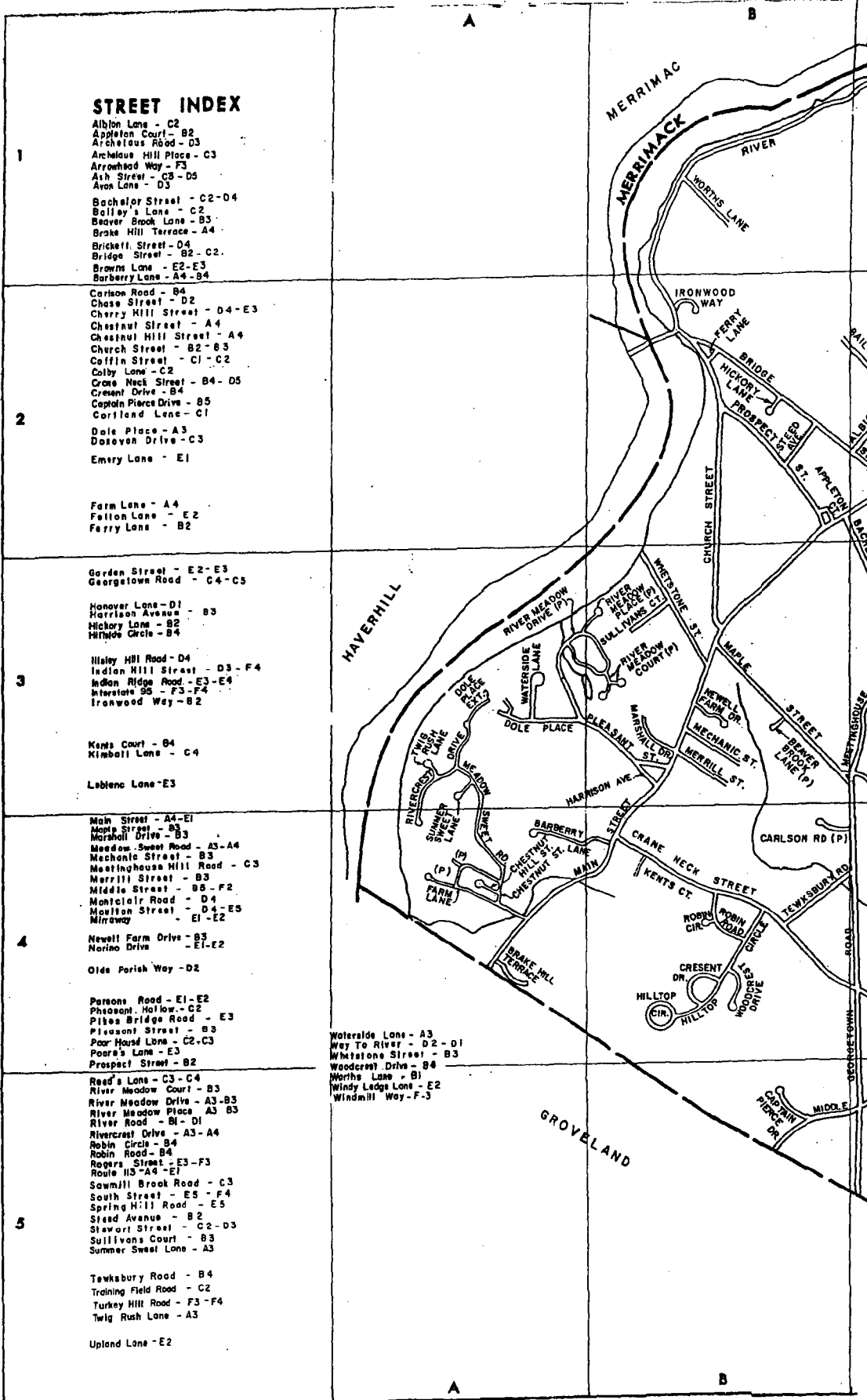


Karen Sarkisian  
Superintendent

KS/lr







### STREET INDEX

1  
 Albion Lane - C2  
 Appleton Court - B2  
 Archelaus Road - D3  
 Archelaus Hill Place - C3  
 Arrowhead Way - F3  
 Ash Street - C3 - D5  
 Avon Lane - D3  
 Bachelor Street - C2 - D4  
 Bailley's Lane - C2  
 Beaver Brook Lane - B3  
 Brake Hill Terrace - A4  
 Brickell Street - D4  
 Bridge Street - B2 - C2  
 Browns Lane - E2 - E3  
 Barbary Lane - A4 - B4

2  
 Carlson Road - B4  
 Chase Street - D2  
 Cherry Hill Street - D4 - E3  
 Chestnut Street - A4  
 Chestnut Hill Street - A4  
 Church Street - B2 - B3  
 Coffin Street - C1 - C2  
 Colby Lane - C2  
 Crane Neck Street - B4 - D5  
 Crescent Drive - B4  
 Captain Pierce Drive - B5  
 Cortland Lane - C1  
 Dale Place - A3  
 Davenport Drive - C3  
 Emory Lane - E1

Farm Lane - A4  
 Fallon Lane - E2  
 Ferry Lane - B2

3  
 Garden Street - E2 - E3  
 Georgetown Road - C4 - C5

Honor Lane - D1  
 Harrison Avenue - B3  
 Hickory Lane - B2  
 Hillside Circle - B4

Haley Hill Road - D4  
 Indian Hill Street - D3 - F4  
 Indian Ridge Road - E3 - E4  
 Interstate 95 - F3 - F4  
 Ironwood Way - B2

Kent Court - B4  
 Kimball Lane - C4

Leblenc Lane - E3

4  
 Main Street - A4 - E1  
 Maple Street - B3  
 Marshall Drive - B3  
 Meadow Sweet Road - A3 - A4  
 Mechanic Street - B3  
 Meetinghouse Hill Road - C3  
 Merrill Street - B3  
 Middle Street - B6 - F2  
 Montclair Road - D4  
 Moulton Street - D4 - E3  
 Nineway - E1 - E2

Newell Farm Drive - B3  
 Norino Drive - E1 - E2  
 Olds Parish Way - D2

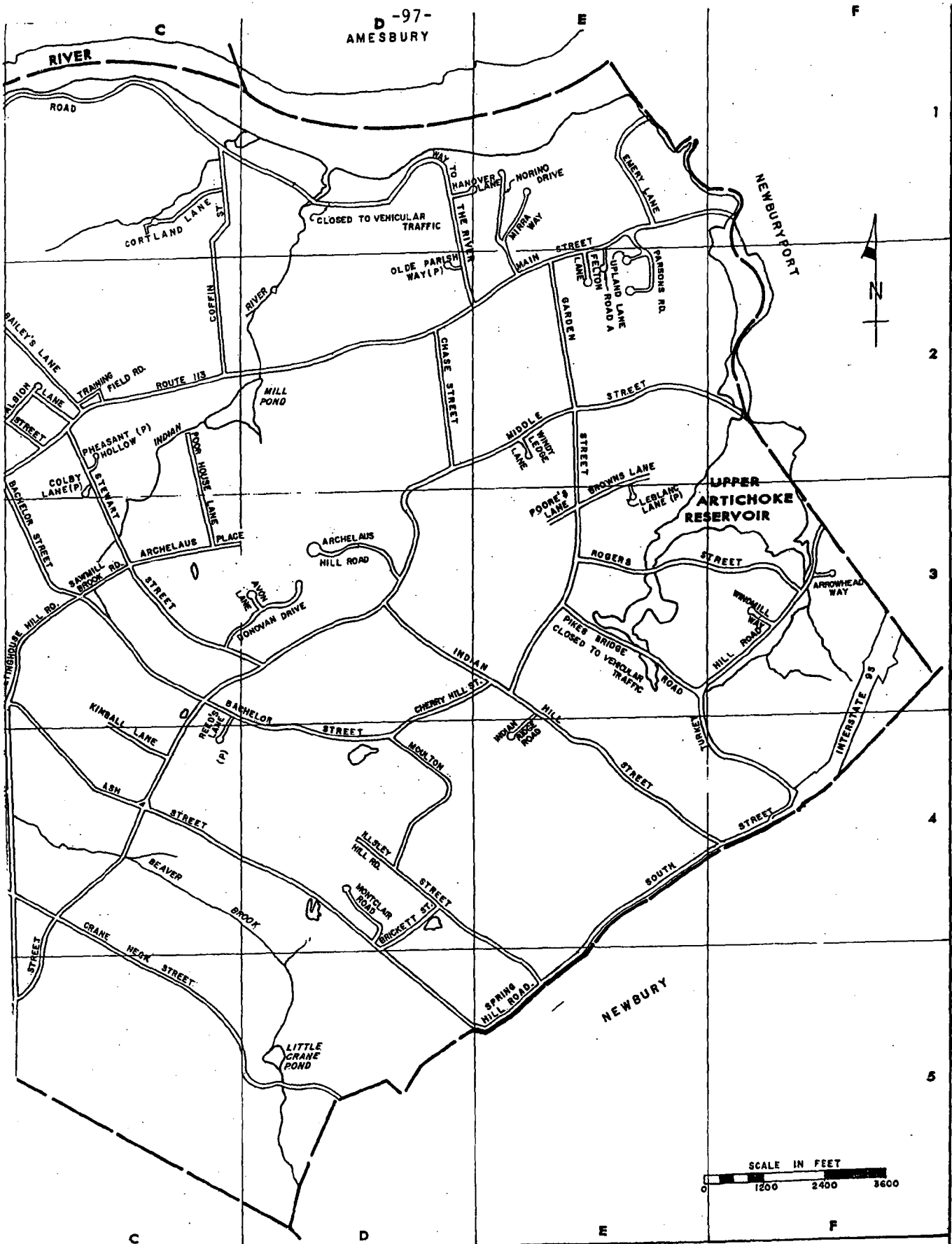
Parsons Road - E1 - E2  
 Phosont Hollow - C2 - E3  
 Pikes Bridge Road - B3  
 Pleasant Street - B3  
 Poor House Lane - C2 - C3  
 Poor's Lane - E3  
 Prospect Street - B2

5  
 Read's Lane - C3 - C4  
 River Meadow Court - B3  
 River Meadow Drive - A3 - B3  
 River Meadow Place - A3 B3  
 River Road - B1 - D1  
 Rivercrest Drive - A3 - A4  
 Robin Circle - B4  
 Robin Road - B4  
 Rogers Street - E3 - F3  
 Route 113 - A4 - E1  
 Sawmill Brook Road - C3  
 South Street - E5 - F4  
 Spring Hill Road - E5  
 Stead Avenue - B2  
 Stewart Street - C2 - D3  
 Sullivan's Court - B3  
 Summer Sweet Lane - A3

Tewksbury Road - B4  
 Training Field Road - C2  
 Turkey Hill Road - F3 - F4  
 Twig Rush Lane - A3  
 Upland Lane - E2

Waterside Lane - A3  
 Way To River - D2 - D1  
 Whitstone Street - B3  
 Woodcrest Drive - B4  
 Worth's Lane - B1  
 Windy Ledge Lane - E2  
 Windmill Way - F-3

# WEST



# NEWBURY

MASSACHUSETTS

REVISED TO JANUARY 2002

**IMPORTANT INFORMATION  
and TELEPHONE NUMBERS**

**PUBLIC SAFETY**

**Emergency**

**911**

Police Department	(978) 363-1213	Fax 363-1114
Fire Department	363-1111	
Emergency Management Agency	363-1103	
Animal Control Officer	363-1100 Ext. 134	

**TOWN OFFICES**

Board of Selectmen's Office	363-1100 Ext. 115	
Town Clerk	363-1100 Ext. 110	
<b>Fax for Selectmen, Town Clerk</b>	363-1117	
Finance Director	363-1100 Ext. 113	
Finance Dir. Admin. Assist.	363-1100 Ext. 113	
Treasurer-Collector, Assist.	363-1100 Ext. 114	
Accountant	363-1100 Ext. 112	
<b>Fax for Finance Dept./Collector</b>	363-1826	
Assessor - Chief	363-1100 Ext. 116	
Assessors Dept. - Clerk	363-1100 Ext. 117	
<b>Fax for Assessors' Office</b>	363-1117	
Board of Health Agent	363-1100 Ext. 119	
Board of Health - Admin. Assist.	363-1100 Ext. 118	
Superintendent of Highway Dept., Trees, Moth	363-1100 Ext. 120	
Building Inspector	363-1100 Ext. 122	
Building Inspector's Admin Assist.	363-1100 Ext. 122	
G.A.R. Memorial Library	363-1105	Fax 363-1116
Water Dept. Superintendent	363-1100 Ext. 128	
Water Dept. Admin. Assist.	363-1100 Ext. 127	
Superintendent of Buildings & Grounds	363-1100 Ext. 129	
Conservation Commission	363-1100 Ext. 126	
Planning Board	363-1100 Ext. 125	
<b>Fax for Health, Water, Inspectors', Bldgs./Grounds,     and Conservation Commission</b>	363-1119	

**SCHOOL DEPARTMENT**

Superintendent MacLean's Office	363-2280
Business Manager, Gordon Gibson	363-5104
Dr. John C. Page School – Principal Lizabeth Perry	363-2672
Pentucket Regional Middle School – Principal Renzo Binagi	363-2957
Pentucket Regional High School – Principal Arlene Townes	363-5507

### COMMUNITY SERVICES

Council on Aging - Senior Aid	978-363-1104
Senior Drop-in Center	363-5413
W.N. Veteran's Rep., Richard Berkenbush	363-6488
Veterans' Service Officer Terry Hart	978-356-3915
Housing Authority	363-2723

### e-mail addresses

Board of Selectmen	<a href="mailto:selectmen@town.west-newbury.ma.us">selectmen@town.west-newbury.ma.us</a>
Town Clerk	<a href="mailto:lmackay@town.west-newbury.ma.us">lmackay@town.west-newbury.ma.us</a>
Finance Director	<a href="mailto:tblais@town.west-newbury.ma.us">tblais@town.west-newbury.ma.us</a>
Finance Dir. Admin. Assist.	<a href="mailto:jyaskell@town.west-newbury.ma.us">jyaskell@town.west-newbury.ma.us</a>
Treasurer-Collector, Assist.	<a href="mailto:pwolfe@town.west-newbury.ma.us">pwolfe@town.west-newbury.ma.us</a>
Accountant	<a href="mailto:syaskell@town.west-newbury.ma.us">syaskell@town.west-newbury.ma.us</a>
Chief Assessor	<a href="mailto:kgrassias@town.west-newbury.ma.us">kgrassias@town.west-newbury.ma.us</a>
Assessors Dept. - Clerk	<a href="mailto:dburke@town.west-newbury.ma.us">dburke@town.west-newbury.ma.us</a>
Board of Health - Agent	<a href="mailto:psevigny@town.west-newbury.ma.us">psevigny@town.west-newbury.ma.us</a>
Board of Health Admin. Assist.	<a href="mailto:bcampbell@town.west-newbury.ma.us">bcampbell@town.west-newbury.ma.us</a>
or	<a href="mailto:jkrafton@town.west-newbury.ma.us">jkrafton@town.west-newbury.ma.us</a>
Highway Dept. Supertendent	<a href="mailto:gbill@town.west-newbury.ma.us">gbill@town.west-newbury.ma.us</a>
Building Inspector	<a href="mailto:gclohecyc@town.west-newbury.ma.us">gclohecyc@town.west-newbury.ma.us</a>
Bldg. Inspector's Admin Assist.	<a href="mailto:jvigneault@town.west-newbury.ma.us">jvigneault@town.west-newbury.ma.us</a>
Water Superintendent	<a href="mailto:mgootee@town.west-newbury.ma.us">mgootee@town.west-newbury.ma.us</a>
Water Dept. Admin. Assist.	<a href="mailto:lvalle@town.west-newbury.ma.us">lvalle@town.west-newbury.ma.us</a>
Superintendent of Bldgs./Grnds	<a href="mailto:fmather@town.west-newbury.ma.us">fmather@town.west-newbury.ma.us</a>
Conservation Commission	<a href="mailto:jsmith@town.west-newbury.ma.us">jsmith@town.west-newbury.ma.us</a>
Planning Board Admin Assist.	<a href="mailto:jvontzalides@town.west-newbury.ma.us">jvontzalides@town.west-newbury.ma.us</a>

**Official Town Website, for information on line:** [www.town.west-newbury.ma.us](http://www.town.west-newbury.ma.us)

Merrimack Valley Concert Band (formerly the WN Firemen's Band)	<a href="mailto:president@mvcband.org">president@mvcband.org</a> (David Beckwith, President)
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### **West Newbury Cemetery Information\***

Locations:

Rural Cemetery (Chase St.)  
Walnut Hill (Bachelor St.)  
Bridge Street Cemetery  
Merrimack Cemetery (Pleasant St.)

Contact person:

Dick Cunningham 978-465-0486  
Rick Thurlow 978-363-2009  
Rick Marchand 978-363-5784  
Rick Davies 978-462-4879

\* *All Cemeteries in West Newbury are privately owned and maintained.*

WEST NEWBURY COMMITTEE MEETINGS

Board of Selectmen	Monday	7:30 p.m.	Town Office Bldg.
Board of Assessors	As Posted		Town Office Bldg.
Board of Health	2 <sup>nd</sup> & 4 <sup>th</sup> Tuesday	4:30 p.m.	Town Office Bldg.
Planning Board	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday	7:30 p.m.	Town Office Bldg.
Housing Authority	As Posted	7:00 p.m.	Community Room 379 Main Street
Board of Water Commissioners	1st Thursday or as posted	9:00 a.m.	Town Office Bldg.
Park & Recreation Commissioners	As Posted		
Pentucket School Committee	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday	7:30 p.m.	Middle School
Board of Appeals	2 <sup>nd</sup> Tuesday	7:30 p.m.	Town Office Bldg.
Emergency Management Agency	As Posted		Central Fire Station
Finance Committee	As Posted		Town Office Bldg.
Council on Aging	1 <sup>st</sup> Thursday	12:30 p.m.	Sr. Drop-In-Center
Conservation Commission	1 <sup>st</sup> & 3 <sup>rd</sup> Monday	7:30 p.m.	Town Office Bldg.
Fire Engineers	As Posted		Fire Stn. – Public Safety Building

In accordance with the Open Meeting Law, Acts of 1975, Chapter 303, a notice of every meeting of any governmental body shall be filed with the Town Clerk and the notice publicly posted on the official board at least forty-eight hours prior to such meeting.

Annual Town Meeting  
Annual Town Election

Last Monday in April  
First Monday in May

Town Hall  
Town Office Building