



**Town of West Newbury
Board of Selectmen**

Tuesday, September 5, 2017 6:00 p.m.
381 Main Street, Town Office Building
www.wnewbury.org

Chairman Archibald called the meeting to order at 6:20pm. In attendance were Selectmen David W. Archibald, Chairman, Glenn A. Kemper and Joseph H. Anderson, Jr.

Chairman Archibald moved to go into Executive Session under MGL Chapter 30A §21(a) to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; MGL Chapter 30A §21(a) 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (Police Department Union Contract).

Chairman Archibald moved to close the executive session at 7pm. Second by Selectman Anderson with a unanimous vote.

Chairman Archibald reconvened the open session at 7:05 PM in the First-Floor Hearing Room. Present for the open session were Police Chief Reed, Sergeant Dan Cena, Town Counsel Michael McCarron and Executive Administrator Mary Winglass.

Regular Business

I. Interviews with applicants for appointed positions

Noah Elias discussed his interest in being a member of the Community Center Committee. He stated that he would like to see a sports and exercise facility for the town. Elias has previously served on the committee.

Selectman Kemper motioned to appoint Noah Elias-Guy a member on the Community Center Committee with a term ending June 30, 2019. Seconded by Selectman Anderson. Motion Passed.

Robin Pendergast, discussed her interested with being on the Mill Pond Committee. She stated that she lives right near the property and would like to get involved with the committee.

Chairman Archibald motioned to appoint Robin Pendergast as an associate member to Mill Pond Committee with a term ending June 30, 2018. Seconded by Selectman Anderson. Motion Passed.

Chairman Archibald motioned to appoint Nicole Francoeur to the Bicentennial Committee with a term ending June 30, 2018. George Allen to the Council on Aging with a term ending June 30, 2020. Tom McCraine to the Energy Advisory Committee with a term ending June 30, 2018. Seconded by Selectman Anderson. Motion Passed.

II. Update on parking signs near Pentucket

Chief Reed stated that Gary Bill installed the signs with more work needed on parking restrictions on other streets to be voted on September 18, 2017.

Chief Reed added that the School Resource Officer had a good first day and met with all three schools. The Fire and Police are currently holding a clothing drive for all the emergency workers in Texas.

Reed stated that there is a proposed digital sign for the front of the Safety Complex to display town events/announcements. The Kenny Fowler Foundation has offered to fund the cost of the sign and asked the Board if they had any concerns with moving forward with this donation.

Selectman Kemper motioned to approve proceeding with the proposed sign from the Kenny Fowler Foundation; Chief Reed and Sergeant Cena are to provide details on the sign so the Selectman can approve in the future. Seconded by Selectman Anderson. Motion Passed.

III. Update on the sound system in the Town Annex

Mary Winglass stated that the new speakers have been installed and checked by HB Communications and are ready for town meeting. A technician from HB will attend the Fall Town Meeting on October 23, 2017 to work out any problems with the system. Winglass also discussed purchasing table skirts with the town seal to be used at Town Meeting on the stage where the Selectmen and Finance Committee sit; the Board agreed with this purchase and requested there be three individual skirts for each table with the seal printed on each.

IV. Personnel Policy

Selectman Anderson wanted to make a proposal for an amendment to the personal policy regarding the Supervisor Subordinate Fraternization Policy. He stated that while friendly personal relationships are encouraged and create a positive environment, they should never create a bias or conflict of interest. Anderson is proposing that individuals that manage others should never engage in a romantic intimate relationship with anyone in their chain of command. The Board discussed edits with the wording within the proposal.

Selectman Anderson motioned to propose an amendment to the personal policy to include a supervisor subordinate fraternization policy to be posted for 10 days and to be heard at the next schedule meeting. Seconded by Chairman Archibald. There was discussion of a

situation of siblings living with each other would need to disclose their living situation and seek approval from the appointing authority. Motion Passed.

The public hearing will be held on September 18, 2017.

V. Community Compact Program

Chairman Archibald stated that is was brought to his attention by the Lieutenant Governor that the town has not signed on to the Community Compact Program, in which over 300 towns in Massachusetts have. He stated that if the town does decide to do the improvements that the town could be eligible for possible grants in the future. Such grants could be for IT resources, agricultural commission, and assistance with capital improvements plan. The Board agreed to review the information to see if the town can benefit from being a part of the program. They will also send the information to the department heads. The Board will discuss their thoughts at the following meeting.

VI. Warrants for the Special Town Meeting, October 23, 2017

Selectman Anderson proposed to change the article to reduce the tax rate to \$114,000; the members agreed.

Selectman Anderson moved to change the article to reduce the tax rate amount to \$114,000. Seconded by Selectman Kemper. Motion Passed.

VII. Use of Facilities: Myopia Hunt

The Board discussed having a better consistent procedure when there is a use of facility request.

Chairman Archibald moved to approve the Myopia Hunt club event on September 12, 2017 at 8am starting at Pipe Stave, with the caveat being the they receive approval from the Police and in the future, they will need to apply for a Special Event. Second by Kemper. Motion passed.

VIII. Street Opening Permit: 47 Crane Neck Street

Selectman Anderson moved to approve the street opening perming for 47 Crane Neck Street with the conditions that apply. Seconded by Selectman Kemper. Motion Passed.

IX. Sign FY' 18 Council on Aging Grant/Allocation

Selectman Anderson moved to approve the council on aging formula grant for FY18. Seconded by Selectman Kemper.

X. Selectmen's Meeting minutes dated May 15, 2017, May 30, 2017, June 12, 2017, June 19, 2017, July 10, 2017, July 24, 2017 and August 7, 2017

Chairman Archibald moved to approve the following meeting minutes May 15, 2017, June 12, 2017, June 19, 2017, July 10, 2017, July 24, 2017. Seconded by Selectman Anderson. Motion Passed.

Selectman Anderson moved to approve the minutes of May 30, 2017, and August 7, 2017 as amended. Seconded by Selectman Kemper. Motion Passed.

XI. Payroll and Invoice Warrants

Selectman Kemper motioned to accept the invoice warrants. Seconded by Selectman Anderson. Motion Passed.

Selectman Anderson motioned to approve the payroll warrant. Seconded by Chairman Archibald. Motion Passed with Selectman Kemper abstaining.

Selectman Kemper motioned to recess to the Planning Board office at 8:15pm. Seconded by Selectman Anderson. Motion passed.

The Board attended a joint meeting with the Planning Board to discuss the Carr Post Building located at the front of Drakes Landing. The Selectmen and the Planning Board had a lengthy discussion of various options for parking at the Carr Post. Chip Hall proposed to design a plan that would include some parking on the Drakes Landing street, as well as behind of the Carr Post Building totaling 12 spaces with a possible easement for future use. Hall stated that he would share his design with Gary Bill, and that if Gary Bill concurred he would share the design with the Boards. He further stated that if Gary Bill denied his plan, then Hall would go ahead and not build a parking lot.

Chairman Archibald adjourned the meeting at 9:50pm

Respectfully Submitted,

Lori Dawidowicz
Recording Secretary