

WEST NEWBURY BOARD OF WATER COMMISSIONERS
MEETING NOVEMBER 7, 2019
9:00 A.M. WATER DEPARTMENT OFFICE

Commissioners present: Robert Janes, Chair and Richard Cushing
Mike Gootée, Water Superintendent and Jodi Bertrand, Administrative Assistant
Angus Jennings, Town Manager and Doug Gardner, Pioneer Consulting

Meeting called to order at 9:00

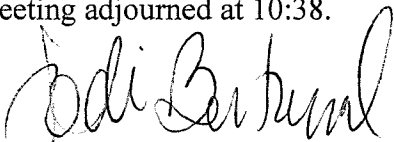
Angus is in office to go over what the result was at town meeting to combine the loans for S&S Memorial Building and the Water Tank. Hilltop Securities will provide the debt service schedule. (See email he sent Wednesday 11/6/19 for more information)

Doug Gardner discussed the results of rate study he is working on for the Water Department. He would like to have another rate structure on our bills to show the amount that is going towards the new tank project and when project is finally paid off that rate would no longer appear on bill. Doug also would like the current rates, steps and minimum charge to stay the same for 2-3 years. The new rate specific to New Tank project would be \$1.41/1,000 gallons for all consumption.

Discussion continued regarding Dole Place, new employee and future Capital Improvements. Gootée will work on numbers (estimates) for the new pipe/water main replacement phases. He will also look into MVPC to printout a map to show different phases and where they will be done in town for Angus to use when he meets with CIC.

Gootée updated everyone on the progress at Wellfield and New Tank which is going fantastic.

Meeting adjourned at 10:38.



Jodi Bertrand
Administrative Assistant

WEST NEWBURY BOARD OF WATER COMMISSIONERS
MEETING OCTOBER 21, 2019
9:00 A.M. WATER DEPARTMENT OFFICE

Commissioners present: Robert Janes, Chair and Richard Cushing
Mike Gootée, Water Superintendant and Jodi Bertrand, Administrative Assistant
Angus Jennings, Town Manager

Meeting called to order at 9:05

Angus is in the office to go over new debt loan for Tank Project. Jennings will set up a meeting with Hilltop Securities to go over more information directly and Gootée will go to the conference call this afternoon at 2:00 pm.

Jennings spoke about briefly regarding Dole Place; about flood maps and what Tata & Howard might think about sea level water rise if elevated in future. Would this affect this as a water source and cost to develop the sight?

Angus Jennings left office at 9:30.

Review correspondence and balances, Janes moved to approve minutes from August 12th and September 9th, Cushing seconded.

Cottage Advisors BHT Installation: Gootée had a “change” order that was sent from Chip Hall, Cottage Advisors that was sent to Chip for changes to his contract with J White. Chip is looking for additional funds he feels should be paid from WN Water. Gootée discussed all this with commissioners and they were all unanimous that the only additional payment would be for the 12” valve. Gootée is going to give Mike McCarron the contract to look over to make sure what is in contract is valid.

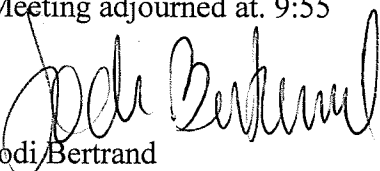
New Tank: Gootée updated Janes and Cushing on progress and how much they have already completed. Gootée will talk to Simmons regarding large machinery being brought in near their property.

Other Matters:

- Water Commissioners will attend Selectmen’s Meeting November 12th.
- Thursday, November 7th Doug Gardner will be in office to go over Rate Study.
- If Corcoran cannot make Monday Meetings we would like to go back to Tuesday’s.

Janes had to leave meeting at 9:53.

Meeting adjourned at. 9:55


Jodi Bertrand
Administrative Assistant