



**Town of West Newbury  
Select Board  
Monday, January 29, 2024 @ 5:30pm**  
381 Main Street, Town Office Building  
[www.wnewbury.org](http://www.wnewbury.org)

WEST NEWBURY CLERK  
124 DANES FIDDLE

**AGENDA**

**Executive Session: 5:30pm in 1910 Building, 381 Main Street: Town Manager's office**

- ❖ MGL Ch. 30A §21(a) 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (*Dispatch Union, Police Union*)
- ❖ MGL Ch. 30A §21(a) 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (*Daniel Cena v. Town of West Newbury, Essex Superior Court CA No. 2377CV00744*)

The Board may reconvene in Executive Session, after the conclusion of the Open Session, if needed.

**Open Session: 7:00pm by in-person attendance or remote participation (instructions below)**

**Announcements**

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet. Meeting also accessible by remote participation; instructions below.
- Nomination papers available for local office- contact the Town Clerk's Office!
- Call for volunteers! FY24 positions on Boards/Commissions/Committees. See [www.wnewbury.org/volunteer](http://www.wnewbury.org/volunteer)
- Reminder to subscribe for emailed Town agendas/news/announcements at [www.wnewbury.org/subscribe](http://www.wnewbury.org/subscribe)

**Regular Business**

- A. Public Comment. Limited to 2 minutes per resident on any topic. Please note that the Board will not discuss or take action at this meeting.
- B. Consent agenda – Request to approve the following:
  - a. Request to Designate Kayla Provencher as Animal Control Officer
  - b. Request for authorization to submit Department of Fire Services FY24 Senior SAFE grant application
  - c. Select Board meeting minutes: January 8, 2024
- C. Town Manager Updates
  - a. Pending submittal to MassWorks re Middle Street Bridge grant; financing update
  - b. Telecom RFP; update; potential to seek funds for wiring updates/installation and replacements
  - c. Page School Conditions Assessment, draft study
  - d. MMA Annual Conference update on information received
  - e. Outgoing communication re Mullen property
  - f. Updated Highway Union CBA executed
  - g. Updates on other ongoing/active projects/initiatives
- D. Department Updates/Discussion
  - a. Whitter Election Results, *Town Clerk*
  - b. Receipt of Citizen Petition article, *Town Clerk*
- E. Board/Commission/Committee Updates/Discussion (and Select Board liaison updates):
  - a. Historical Commission presentation of completed Phase 3 Historic Property Survey
  - b. Finalized Water Distribution System Study received January 22, 2024
  - c. CPA funding and eligibility applications submitted to CPC as of January 26, 2024
- F. Action Items
  - a. Joint meeting with Parks & Recreation Commission to consider applications for appointment to fill vacant Commissioner position until the next Town election (*applicants Casey Fallon and Paul Niman*)
  - b. Request for approval of proposed 2024 Summer Recreation program budget and staffing structure
  - c. Request for authorization to submit Ash Street Road Management Plan to NHESP
  - d. Request to withdraw Notice of Intent re Whetstone Trail
  - e. Request to consider forming an Advisory Council re Right to Farm Bylaw
  - f. Request for endorsement of the (Small Town Administrators of MA) STAM legislative priorities
  - g. Authorization to sign ECCF letter of support re NOAA grant
- G. General Discussion Items
  - a. Potential participation in Commercial Building Pilot program
  - b. Designate representative and schedule Town Manager and Town Accountant personnel evaluations
- H. Correspondence, including:
  - a. Deed acceptance for Sawmill Brook property
  - b. Attorney General approval received for zoning bylaw amendments
  - c. MIIA 0% rate change (property/casualty/workers comp insurance) FY25
- I. Future Agenda Items / Meeting follow-up assignments

**Addendum to Meeting Notice regarding Remote Participation**

Public participation in this meeting of the West Newbury Select Board will be available via remote participation. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

**Zoom Meeting**

Phone: (646) 558-8656

Meeting ID: 810 6910 2230

Passcode: 330345

Join at: <https://us06web.zoom.us/j/81069102230?pwd=VnIgraJgWtYWWhIj5AR814Xe9tcUfY1.1>

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording of proceedings as soon as practicable after the meeting.

Posted Agenda on 1/25/2024 at the Town Offices and the Town's Official Website [www.wnewbury.org](http://www.wnewbury.org)