



TOWN OF WEST NEWBURY CLERK  
381 MAIN STREET  
WEST NEWBURY, MA 01991  
TEL: 978-335-4110

**Town of West Newbury  
Select Board  
Monday, November 7, 2022 @ 5:30pm**  
381 Main Street, Town Office Building  
[www.wnewbury.org](http://www.wnewbury.org)  
**AGENDA – Revised**

Re-posted agenda to add  
Exec. Session item (Police  
Union contract) and Open  
Session items J, M and T  
(with other items re-numbered  
accordingly)

**Executive Session:** 5:30pm in 1910 Building, 381 Main Street: Select Board office

- ❖ MGL Ch. 30A §21(a) 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body (*0 Poorhouse Lane; 31 Dole Place*);
- ❖ MGL Ch. 30A §21(a) 2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (*Finance Dept. staffing/transition plan; Conservation staffing/wages*);
- ❖ MGL Ch. 30A §21(a) 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (*Police Union contract*);
- ❖ MGL Ch. 30A §21(a) 7: To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements (*Elliott Fund; potential solicitation of Outside Counsel services; legal costs year-to-date*).

The Board may take a brief recess between the Executive Session and the Open Session beginning at 7 PM.

**Open Session:** 7:00pm by in-person attendance or remote participation (*instructions below*)

**Announcements:**

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet. Meeting also accessible by remote participation; instructions below.
- Call for volunteers! Open positions on Boards/Commissions/Committees. See [www.wnewbury.org/volunteer](http://www.wnewbury.org/volunteer)
- Reminder to subscribe for emailed Town agendas/news/announcements at [www.wnewbury.org/subscribe](http://www.wnewbury.org/subscribe)

**Regular Business**

- A. Proposed Maintenance Program for Town-Owned Cemeteries; and request to install Elmer Burnham plaque – *West Newbury Historical Commission*
- B. Process/timeline for Soldiers & Sailors procurement process
- C. Update from recent site visit with MassDOT regarding proposed Rocks Village Bridge signage
- D. Recent award of One Stop Rural and Small Town grant to support planning efforts relative to MBTA Communities legislation – review of potential scope, budget and staffing/division of labor
- E. Discussion of Select Board priorities for discussion with Planning Board at Nov. 15 Planning Board meeting
- F. Request to authorize submittal of Safe Routes to Schools grant application to advance/implement recommendations from Route 113/Page School/Pipestave intersection safety audit
- G. Discussion of Pentucket Regional Agreement; recap of School Committee “State of the School District” meeting held on November 1<sup>st</sup>
- H. Update and request for Board direction regarding proposed Whetstone Greenway project
- I. Review of proposed changes to FY23 staffing plan
- J. Review employee requests for carry-over of unused FY22 vacation time until December 31, 2022 (*cont'd from 10/24*)
- K. Review of request for early closure of Library on day before Thanksgiving
- L. Request for approval of Dispatch Union contract
- M. Request for approval of Police Union contract
- N. Request for approval of Highway Union contract
- O. Meeting minutes: October 25, 2021; October 3, 2022

**Town Manager Updates**

- P. Update regarding Wage/Classification Study; process/timeline to finalize wage/classification study
- Q. Updated report regarding West Newbury hiring/appointment authorities
- R. Review of proposed updates to Capital Improvements Program
- S. Update from initial meeting of Page School Feasibility Study Working Group
- T. Town Clerk report regarding October 24, 2022 Special Town Meeting
- U. Green Communities Annual Report submitted on November 4, 2022
- V. Follow up meeting assignment; placing items for future agendas

**Addendum to Meeting Notice regarding Remote Participation**

Public participation in this meeting of the West Newbury Select Board will be available via remote participation. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

**Zoom Meeting**

Phone: (646) 558 8656  
Meeting ID: 830 7401 6645  
Passcode: 711944  
Join at:

<https://us06web.zoom.us/j/83074016645?pwd=eTNaNmhHa1pZdWFablVCY0hpdE5tZz09>

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording of proceedings as soon as practicable after the meeting.

Posted Agenda on 11/3/2022 at the Town Offices and the Town's Official Website [www.wnewbury.org](http://www.wnewbury.org)

Posted REVISED Agenda on 11/3/2022 at the Town Offices and the Town's Official Website [www.wnewbury.org](http://www.wnewbury.org)