



Town of West Newbury
Select Board
Monday, October 4, 2021 @ 5:30pm
381 Main Street, Town Office Building
www.wnewbury.org

RECEIVED
TOWN CLERK
WEST NEWBURY, MA
2021 SEP 30 PM 5:20

AGENDA

Executive Session: 5:30pm in the 1910 Building, 381 Main Street, First Floor Conference Room

- ❖ MGL Ch. 30A §21(a) 1: To discuss complaints against a public officer, employee, staff member or individual;
- ❖ MGL Ch. 30A §21(a) 2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (*request for accrued vacation carry-forward; FY22 wages and staffing updates; review draft: employer self-evaluation of pay practices per MGL Ch. 151B*);
- ❖ MGL Ch. 30A §21(a) 7: To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements (*update on transition to new General Counsel – legal issues ongoing/under review; updates on tax title/properties in foreclosure; Middle Street Bridge MOU with Newburyport; potential intermunicipal agreement regarding regional vaccination clinics*).

The Board will take a brief recess between the Executive Session and the Open Session beginning at 7 PM.

Open Session: 7:00pm by in-person attendance or remote participation (instructions below)

Announcements:

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet. Meeting also accessible by remote participation; instructions below.
- Trick or Treating: Sunday, October 31 from 5:30-7:30pm
- Public Meeting regarding Soldiers & Sailors Building, Monday, Oct. 25 at 7pm
- Call for volunteers: current opportunities at <https://www.wnewbury.org/volunteer>
- Reminder to subscribe for emailed Town news/announcements at <https://www.wnewbury.org/subscribe>

Regular Business

- A. Tree Committee Report on Results of Community Survey – *Fred Chanania, Tree Committee Chair*
- B. Cont'd discussion of parking options for Coffin Street property, incl. potential parking on/off of Cortland Lane – *Essex County Greenbelt*
- C. Public hearing re changes to Personnel Policy: Qualified Part-Time holiday pay; internal hiring policy
- D. Discussion of draft stormwater bylaw and regulations – *Jennifer Hughes, MVPC*
- E. Review of determination/consent for joint legal representation by KP Law to prepare intermunicipal agreement (IMA) re regional vaccination clinics; update on costs incurred and status of reimbursements
- F. Updates on Finance Committee and Capital Improvements Committee recommendations re Special Town Meeting (STM) warrant articles
- G. Review of whether/what amount to propose at STM for Free Cash transfer to reduce FY22 tax rate
- H. Approve and sign Special Town Meeting warrant
- I. Discussion of process for response to proposed/potential Warrant articles
- J. Request for authorization to pursue Municipal Energy Technical Assistance (META) grant application
- K. Review draft Employee COVID-19 Exposure Protocol
- L. Draft policy to require advance Town Manager approval of overtime and hours worked above budgeted
- M. Review of proposed amendment to FY22 wage schedule
- N. Update on Community Compact grant application re wage study; preparation for meeting with Boards/Commission Chairs regarding personnel policy/administration
- O. Discussion of affordable housing policy/strategy
- P. Meeting minutes: July 26, 2021; July 28, 2021

Town Manager Updates

- Q. Update on initial orientation with new Conservation/Land Agent Michelle Greene
- R. Update regarding new signage at Mill Pond/Pipestave (re applicability of dog leash requirements)
- S. MS4 Stormwater FY21 Annual Report (as submitted)
- T. Follow up meeting assignments
- U. Placing items for future agendas

Addendum to Meeting Notice regarding Remote Participation

Public participation in this meeting of the West Newbury Select Board will be available via remote participation. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

Zoom Meeting

Phone: (646) 558 8656
Meeting ID: 851 4501 4183
Passcode: 101489

Join at <https://us06web.zoom.us/j/85145014183?pwd=cWU3YTMySWpRM0h5a2pCenJnZHFudz09>
Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording of proceedings as soon as practicable after the meeting.