



**Town of West Newbury
Select Board
Monday, September 20, 2021 @ 5:00pm**
381 Main Street, Town Office Building
www.wnewbury.org

RECEIVED
TOWN CLERK
WEST NEWBURY, MA
2021 SEP 16 PM 5:00

AGENDA

Executive Session: 5:00pm in the 1910 Building, 381 Main Street, First Floor Conference Room

- ❖ MGL Ch. 30A §21(a) 1: To discuss complaints against a public officer, employee, staff member or individual;
- ❖ MGL Ch. 30A §21(a) 2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (*request for accrued vacation carry-forward; Planning Department FY22 wages/staffing; review draft: employer self-evaluation of pay practices per MGL Ch. 151B*);
- ❖ MGL Ch. 30A §21(a) 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body (*Dole Place*);
- ❖ MGL Ch. 30A §21(a) 7: To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements (*Middle Street Bridge MOU with Newburyport*).

The Board will take a brief recess between the Executive Session and the Open Session beginning at 7 PM.

Open Session: 7:00pm by in-person attendance or remote participation (instructions below)

Announcements:

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet. Meeting also accessible by remote participation; instructions below.
- Health Department Urges Residents to Take Precautions After West Nile Virus Case Reported in Essex County
- Call for volunteers: Climate Change Resiliency Committee, Finance Committee, Conservation Commission, etc.
- Reminder to subscribe for emailed Town news/announcements at <https://www.wnewbury.org/subscribe>

Regular Business

- A. Requests for Special Event Permit: Harborside Half Marathon and 5K, Nov. 21 – *Loco Sports*
- B. Ch. 61A Notice of Intent to Sell and Right of First Refusal for property at 34 Ash Street
- C. Discussion of parking options for Coffin Street property, incl. potential parking on/off of Cortland Lane – *Essex County Greenbelt*
- D. Discussion of COVID protocols for Town buildings incl. Library – review/updates
- E. Review date, time and location for fall Special Town Meeting
- F. Review of Warrant Articles for fall Special Town Meeting, and Board recommendations; update regarding Finance Committee and Capital Improvements Committee reviews
- G. Update on resident input received regarding Soldiers & Sailors Building; discussion of next steps
- H. Consideration of potential changes to propose to Personnel Policy (re internal posting/hiring policy)
- I. Discussion of potential employee wage and staffing survey
- J. Report on recent staff and Committee member site walk along River Road; next steps
- K. Request for authorization to pursue Green Communities Grant, Fall 2021 grant round
- L. Discussion of Select request for “letter of commitment” re potential add’l solar at Page School site
- M. Review of updated FY22 schedule for recognition of holiday dates
- N. Discussion of Select Board meeting schedule, remainder of calendar year 2021

Town Manager Updates

- O. Update on FY21 Audit
- P. FY21 Free Cash certification
- Q. Receipt of OPEB Actuarial Report, FY21
- R. Updated Business Certificate form and fees – *James Blatchford, Town Clerk*
- S. Recent correspondence to Boards/Commissions/Committees re required trainings/acknowledgements
- T. Correspondence received re draft Stormwater Bylaw; update on work toward Stormwater Regulations
- U. Follow up meeting assignments; and placing items for future agendas

Addendum to Meeting Notice regarding Remote Participation

Public participation in this meeting of the West Newbury Select Board will be available via remote participation. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

Zoom Meeting

Phone: (646) 558 8656
Meeting ID: 892 3946 3780
Passcode: 532926

Join at <https://us06web.zoom.us/j/89239463780?pwd=MmlyOTAySmhjVkrXdkpPZ1k5UTNJZz09>
Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording of proceedings as soon as practicable after the meeting.