



**Town of West Newbury  
Select Board**

**Monday, September 18, 2023 @ 5:30pm**

381 Main Street, Town Office Building

[www.wnewbury.org](http://www.wnewbury.org)

**AGENDA**

**PLEASE NOTE:**  
Open Session  
scheduled to begin at  
5:30pm (not the usual  
7pm start time).

**Open Session:** 5:30pm by in-person attendance or remote participation (instructions below)

**Announcements:**

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet. Meeting also accessible by remote participation; instructions below.
- Fall Special Town Meeting to take place on Monday, Oct. 23, 2023 at 7pm in the Annex
- Call for volunteers! FY24 positions on Boards/Commissions/Committees. See [www.wnewbury.org/volunteer](http://www.wnewbury.org/volunteer)
- Reminder to subscribe for emailed Town agendas/news/announcements at [www.wnewbury.org/subscribe](http://www.wnewbury.org/subscribe)

**Regular Business**

- A. Request for installation of temporary sign to promote Jeanne Geiger's 32<sup>nd</sup> Annual Walk Against Domestic Abuse on October 1<sup>st</sup> in Newburyport – *Jeanne Geiger Crisis Center*
- B. Applications for Committee appointments
  - a. Applications for appointment to Cultural Council: Cynthia Coburn; Yetti Frenkel; Brian Kately; Kimberly Scott; Mia (Flaminia) Thurlow
  - b. Paul Niman to Capital Improvements Committee
- C. Presentation of conceptual plans & route options for Indian Hill Water Pump Station & Pipeline project expected to be proposed by the City of Newburyport – *N'port Dept. of Public Services/Water Dept.*
- D. Discussion of Sea Level Rise design parameter for potential new public water supply site, incl. cont'd discussion from Sept. 8 mtg regarding draft Weston and Sampson peer review of 31 Dole Place

**6:45pm: Convene Joint Session with Finance Committee regarding proposed STM Warrant Articles**

- E. Consideration of recommendations regarding proposed Warrant Articles for fall Special Town Meeting
  - a. Discussion of potential priority locations and costs for 2024 invasive species management, related to proposed fall Special Town Meeting Article – *ad hoc invasive species working group*
  - b. Presentation of Article regarding process and costs associated with Assessing FY25 Certification (including Town-wide Revaluation) – *Christian Kuhn, Chief Assessor*
  - c. Other Articles included on draft Special Town Meeting warrant

- F. Review/approve MESA checklist for submittal to MA Dept. of Fish & Wildlife regarding Ash Street management; including vote to authorize Town Manager to sign application on Board's behalf
- G. Authorize Town Manager to sign and submit Request for Determination of Applicability (RDA) to Conservation Commission for removal of invasive water chestnut from Mill Pond
- H. Updated proposed schedule, and revised project approach, for Church/Prospect water main replacements
- I. Review of letter from Merrimac Select Board regarding PRSD Regional Agreement
- J. Request for authorization to apply for Community Compact Municipal Best Practices grant to fund new software for budgeting, personnel budgeting and capital budgeting
- K. Discussion of Personnel Policy vacation policy; potential referral for future public hearing
- L. Review/confirm Select Board mtg schedule for last part of 2023 through April 2024
- M. Meeting minutes: August 21, 2023; September 5, 2023

**Town Manager Updates**

- N. Update regarding paving contract, including confirmation of roads and sites included in paving scope
- O. Updates on other ongoing/active projects/initiatives
- P. Follow up meeting assignment; placing items for future agendas

**Executive Session:** Following recess of Open Session, in 1910 Building: Town Manager's office

- ❖ MGL Ch. 30A §21(a) 7: To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements (*Elliot Fund*);
- ❖ MGL Ch. 30A §21(a) 2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (*review of draft job descriptions and position grade classification for proposed DPW restructure; EMA staffing transition plan*);
- ❖ MGL Ch. 30A §21(a) 3: To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (*review of draft job descriptions and position grade classification for proposed DPW restructure*);
- ❖ MGL Ch. 30A §21(a) 3: To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (*Daniel Cena v. Town of West Newbury, Essex Superior Court CA No. 2377CV00744*).

**Addendum to Meeting Notice regarding Remote Participation**

Public participation in this meeting of the West Newbury Select Board will be available via remote participation. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

Zoom Meeting

Phone: (646) 558 8656  
Meeting ID: 844 7132 1992  
Passcode: 754315

Join at: <https://us06web.zoom.us/j/84471321992?pwd=ITgSlk51yZM3vgbxjdET88vTcA7PdU.1>

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording of proceedings as soon as practicable after the meeting.