



**Town of West Newbury  
Select Board**

**Tuesday, September 7, 2021 @ 5:30pm**

381 Main Street, Town Office Building

[www.wnewbury.org](http://www.wnewbury.org)

RECEIVED  
TOWN CLERK  
WEST NEWBURY, MA

2021 SEP -2 PM 5: 18

**AGENDA**

**Executive Session: 5:30pm in the 1910 Building, 381 Main Street, First Floor Conference Room**

- ❖ MGL Ch. 30A §21(a) 1: To discuss complaints against a public officer, employee, staff member or individual;
- ❖ MGL Ch. 30A §21(a) 2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (*Conservation Agent; Planning Department*);
- ❖ MGL Ch. 30A §21(a) 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (*Police Union contract; potential litigation - PFAS*).

The Board will take a brief recess between the Executive Session and the Open Session beginning at 7 PM.

**Open Session: 7:00pm by in-person attendance or remote participation (instructions below)**

**Announcements:**

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet. Meeting also accessible by remote participation; instructions below.
- Upcoming public meeting Page Playground design process: Wednesday, Sept. 8 at 6pm (via Zoom)
- New interactive online sales report tool available on Assessing Department webpage
- Call for volunteers: Climate Change Resiliency Committee, Finance Committee, Conservation Commission, etc.
- Reminder to subscribe for emailed Town news/announcements at <https://www.wnewbury.org/subscribe>

**Regular Business**

- A. Requests for Special Event Permits: "fox hunts" on Oct. 5, Oct. 26, Oct. 30, Nov. 2 – *Myopia Hunt Club*
- B. Request for fee waiver for use of Town Hall more than 6 times/year – *Pentucket Early Intervention*
- C. Vote to remain one voting district pursuant to M.G.L. Ch. 54 Sec. 6
- D. Discussion of Emergency Management (EMA) roles, responsibilities in event of declared emergency – *Lee Ann Delp, EMA Director*
- E. Vote to close Warrant and finalize date and time for fall Special Town Meeting
- F. Review of requests for Warrant Articles for fall Special Town Meeting, and determination of which Articles to include on Special Town Meeting Warrant
- G. Vote to designate DPW Director as Acting Chief Procurement Officer
- H. Middle Street Bridge: Updates regarding permitting process and MassWorks grant; consider authorizing joint representation by KP Law re Middle Street Bridge MOU with City of Newburyport
- I. Update on potential to request authorization of joint representation by KP Law re MOU/MOA for regional vaccination clinics
- J. Consideration of potential changes to propose to Personnel Policy (re qualified part-time holiday pay; and regarding internal posting/hiring policy)
- K. Discussion of composition and role of Personnel Advisory Committee, and process/timeline for review/revisions of Personnel Policy and related Bylaws and practices
- L. Proposed revisions to Procedure for Ch 61, 61A, 61B Right of First Refusal notices
- M. Proposed Select Board Policy – Electric Powered Equipment
- N. Meeting Minutes: June 28, 2021; July 12, 2021.

**Town Manager Updates**

- O. Revisions to job description: Assistant to Town Manager and Finance Department (to reflect expanded responsibilities of Town Clerk's office)
- P. Acknowledgement of receipt of Ch. 61A Notice of Intent to Sell and Right of First Refusal for property at 34 Ash Street
- Q. Correspondence received re draft Stormwater Bylaw; update on work toward Stormwater Regulations
- R. Update on proposal to establish Affordable Housing Trust, incl. recent Mass Housing Partnership presentation to Planning Board
- S. Updated FY22 Pentucket budget assessment
- T. Assure monthly report re usage of EV charging stations
- U. Follow up meeting assignments; and placing items for future agendas

**Addendum to Meeting Notice regarding Remote Participation**

Public participation in this meeting of the West Newbury Select Board will be available via remote participation. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

**Zoom Meeting**

Phone: (646) 558 8656  
Meeting ID: 824 8794 6592  
Passcode: 225857

Join at <https://us06web.zoom.us/j/82487946592?pwd=Z3p3VzR3NWF4bzFjNjIXVVdNM0l1UT09>

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording of proceedings as soon as practicable after the meeting.