



**Town of West Newbury**  
**Select Board**  
**Monday, August 9, 2021 @ 5:30pm**  
381 Main Street, Town Office Building  
[www.wnewbury.org](http://www.wnewbury.org)  
**AGENDA**

RECEIVED  
TOWN CLERK  
WEST NEWBURY, MA  
2021 AUG -5 PM 5:10

**Executive Session:** 5:30pm in the 1910 Building, 381 Main Street, First Floor Conference Room

- ❖ MGL Ch. 30A §21(a) 2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (*potential joint Conservation Agent with Merrimac; Personnel Policy*);
- ❖ MGL Ch. 30A §21(a) 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body (*Dole Place; Graf property; Main Street*).

The Board will take a brief recess between the Executive Session and the Open Session beginning at 7 PM.

**Open Session:** 7:00pm by in-person attendance or remote participation (instructions below)

**Announcements:**

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet. Meeting also accessible by remote participation; instructions below.
- New Assistant Town Clerk Christine Marshall beginning on August 16<sup>th</sup>. New Town Clerk James Blatchford beginning on August 30<sup>th</sup>. Temporary Town Clerk hours Mon-Thurs 9am-1pm until August 16<sup>th</sup>. Thanks to Dot Cavanaugh and Interim Assistant Town Clerk Wilma McDonald for assistance through transition!
- Summer Concert Series: Thursdays 6:30-8pm at the Bandstand (rain or shine). More details on Town website
- Reminder to subscribe for emailed Town news/announcements at <https://www.wnewbury.org/subscribe>

**Regular Business**

- A. Request for appointment of Jessica Eng as Full-Time Police Officer – *Police Chief Durand*
- B. Request for appointment of Matthew Ritvo-Cabezas as Reserve Police Officer – *Police Chief Durand*
- C. Request for appointment of Associate Planning Board member: Deb Hamilton or Nancy Keller
- D. Request for finding of public benefit from proposed Conservation Restriction at 117 Indian Hill Road – *Essex County Greenbelt*
- E. Request for authorization to install pull-off parking area at Ordway Reservation on Turkey Hill Road – *Essex County Greenbelt*
- F. Correspondence from Pentucket regarding potential FY22 budget impacts due to restrictions on use of ESSER II funds
- G. Review of proposed Intermunicipal Agreement with Merrimac for Shared Conservation Agent
- H. Cont'd discussion of Animal Bylaw/leash law and ACO enforcement activities
- I. Discussion of site walk in September (date/time TBD) for consideration of erosion risk indicators on River Road
- J. Outreach to Boards/Commissions regarding September meeting to discuss Personnel Policy
- K. Letter from MVPC re potential designation of rep to Metropolitan Planning Organization (MPO)
- L. Discussion of known/anticipated warrant articles for fall Special Town Meeting
- M. Review of potential revisions to Personnel Policy for referral to future Select Board meeting

**Town Manager Updates**

- N. Bid opening for Soldiers & Sailors Memorial Building Rehabilitation: this Friday, Aug. 13 at 1pm
- O. Upcoming Mass Housing Partnership meeting with Planning Board re Affordable Housing Trusts, Aug. 17 at 8:30pm
- P. Town Manager vacation Aug 16-20
- Q. Updates regarding active and pending Town Manager and DPW projects
- R. Follow up meeting assignments; and placing items for future agendas

**Addendum to Meeting Notice regarding Remote Participation**

Public participation in this meeting of the West Newbury Select Board will be available via remote participation. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

**Zoom Meeting**

Phone: (646) 558 8656  
Meeting ID: 861 7166 2284  
Passcode: 311105

Join at <https://us06web.zoom.us/j/86171662284?pwd=c3Nua3RsbTRuQUVLaR1MDQ3UzBQdz09>  
Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording of proceedings as soon as practicable after the meeting.