



Town of West Newbury
Board of Selectmen
Monday, August 6, 2018 @ 6pm
381 Main Street, Town Office Building
www.wnewbury.org

AGENDA

Executive Session: *6pm in the Town Manager/Selectmen Office*

- MGL Chapter 30A §21(a) 7: To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements (Consultation with Town Counsel)
- MGL Chapter 30A §21(a) 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.
- Executive Session Minutes dated March 19, 2018, March 26, 2018, April 2, 2018, April 9, 2018 and April 17, 2018

Open Session: *7pm in the First Floor Hearing Room*

Announcements

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet.
- Senator Tarr was instrumental with the approval of \$25,000 to the Town of West Newbury to be expended for the bicentennial celebration in 2019.

Regular Business

- A. Police Department: Letter of Recognition to Officer Richard Parenteau and Dispatcher Kelsey Grenham
- B. Appointments/Reappointments
 - a. Planning Board: Appointment of Associate Member
 - b. Jessica Knezek: Request for Appointment to the Finance Committee
 - c. S. Paul Knezek: Request for Appointment to the Historical Commission
 - d. Kathleen & Stephen Swallow: Reappointment to the Bicentennial Committee
- C. Apple Harvest Road Race
- D. Town Clerk: Warrant for 2018 State Primary
- E. Clarify policy/procedure on disposition of items of low value
- F. Update on enforcement options and staff responsibilities: Short Term Rental Bylaw
- G. Proposed amendments to Policy on Rental of Town Facilities and Form
- H. Proposed amendments to Special Event Permit Guidelines
- I. Proposed amendments to prior Board policies to remove inconsistencies and clarify protocols with regard to the Town Manager special legislation
- J. FY'19 Selectmen's goals
- K. Board review and approval of draft calendar for Fall 2018 Special Town Meeting
- L. Selectmen's Meeting minutes dated June 11, 2018

Town Manager Reports

1. Update on Middle Street Bridge meetings with Newburyport Mayor and staff
2. Recommended venue for public presentation of consultant report on Town Center Shared Septic Study
3. Clarify authority for administrative oversight of personnel, including signing timesheets, approving vacation requests, performance evaluations, approval of vacation carry-forwards and extensions, etc.
4. Discussion of communication protocols between Board and staff between meetings, including Board expectations regarding notification of routine public safety activities between meetings
5. Report on FY'18 financial closeout

Follow up meeting assignments
Placing items for future agendas