



Town of West Newbury
Select Board
Monday, July 26, 2021 @ 5:30pm
381 Main Street, Town Office Building
www.wnewbury.org

RECEIVED
TOWN CLERK
WEST NEWBURY, MA
2021 JUL 22 PM 4:38

AGENDA

Executive Session: 5:30pm in the 1910 Building, 381 Main Street, First Floor Conference Room

- ❖ MGL Ch. 30A §21(a) 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (*litigation; Police Union contract; Dispatch Union contract*);
- ❖ MGL Ch. 30A §21(a) 2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (*hiring processes; potential joint Conservation Agent with Merrimac*);
- ❖ MGL Ch. 30A §21(a) 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body (*Dole Place; potential Chapter 61 land*);
- ❖ MGL Ch. 30A §21(a) 7: To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements (*Elliot Fund; advice from Town Counsel – transition of active issues to new Town Counsel*).

The Board will take a brief recess between the Executive Session and the Open Session beginning at 7 PM.

Open Session: 7:00pm by in-person attendance or remote participation (instructions below)

Announcements:

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet. Meeting also accessible by remote participation; instructions below.
- State Budget funding authorization for safety audit of Rte. 113/Pipestave/Page School intersection
- Congratulatory well wishes to outgoing Town Clerk/Counsel Mike McCarron. Wedn., July 28, 4-6pm. Annex.
- Summer Concert Series: Thursdays 6:30-8pm at the Bandstand (rain or shine). More details on Town website
- Upcoming town-wide mailer from Assessors to residents regarding tax exemption programs
- Reminder to subscribe for emailed Town news/announcements at <https://www.wnewbury.org/subscribe>

Regular Business

- A. Requests for placement of temporary roadside signs:
 - a. Cultural Council
 - b. West Newbury Youth League
- B. Proposed FY22 Committee appointments/reappointments
- C. Requests for Special Event Permits:
 - a. Request for use of Dunn property for wedding ceremony, Aug. 28
 - b. Essex County Greenbelt, fundraising cycling event, Sept. 18
 - c. Newburyport Half Marathon, Oct. 24
 - d. Newburyport Half Marathon, Nov. 7
- D. Request for one-day liquor license for Remembrance of Life in Town Annex, Aug. 21 – *Steve Spanger*
- E. Request for appointment of Cameron Fountain as Reserve Police Officer
- F. Request for waiver of 15-day period for appointment of Katelynn Chuilli as Reserve Dispatcher
- G. Request for waiver of 15-day period for appointment of Assistant Town Clerk
- H. Request for waiver of 15-day period for appointment of Town Clerk
- I. Cont'd discussion of Ch. 61A Right of First Refusal for Graf property (Middle Street at Kimball Road)
- J. Discussion of Animal Bylaw and enforcement thereof
- K. Proposed MOA with Merrimac for joint posting/hiring of Conservation Agent
- L. Review of Town Bldg. access protocols/whether masking will continue to be required in common areas
- M. Review of proposed revisions to Signs on Town Property policy
- N. Review of proposed Town mailbox policy
- O. Review of proposed revisions to policy for Request for Review of an Issue by Town Council
- P. Review of proposed revisions to Select Board Policies
- Q. Review of date for Fall Special Town Meeting warrant article submittal and expected warrant closure date; preview of any known/potential warrant articles
- R. Letter from MVPC re potential designation of rep to Metropolitan Planning Organization (MPO)
- S. Discussion of Trail Upkeep on Open Space Developments
- T. Discussion of PIE Rivers Grant for Low Impact Development Bylaw Review
- U. Timing to conduct Board-appointed staff and Town Manager evaluations
- V. Meeting minutes: 5/24/21, 6/14/21

Town Manager Updates

- W. Receipt of grant-funded ADA Audit of Municipal Facilities
- X. Update on Stormwater Bylaw review process
- Y. Middle Street Bridge, submittal of ENF; update on Newburyport MOU; review of potential repair option
- Z. Update on investigation of potential establishment of Affordable Housing Trust
- AA. Report on reduction of FY22 Essex Retirement assessment
- BB. Update on paving bid process and timeline
- CC. Update on bid process for Soldiers & Sailors Memorial Building Rehabilitation
- DD. Notice from Tree Warden re removal of high hazard trees at 1910 Building

- EE. Update on request for potential guard rail on Farm Lane
- FF. Report on reduction of FY22 Essex Retirement assessment
- GG. Updates regarding active and pending Town Manager and DPW projects
- HH. Follow up meeting assignments; and placing items for future agendas

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Addendum to Meeting Notice regarding Remote Participation

Public participation in this meeting of the West Newbury Select Board will be available via remote participation. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

Zoom Meeting

Phone: (646) 558 8656
Meeting ID: 835 3362 6605
Passcode: 609014

Join at <https://us06web.zoom.us/j/83533626605?pwd=dWJrWGdHbzQzWStHb3RGUUpUNTlVGVZz09>

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording of proceedings as soon as practicable after the meeting.