



Town of West Newbury

Select Board

Saturday, May 22, 2021 @ 9:30am

Bandstand behind Town Annex, 379 Main Street, Town Office Building

www.wnewbury.org

AGENDA

RECEIVED
TOWN CLERK
WEST NEWBURY, MA
2021 MAY 19 PM 2:59

Open Session:

Regular Business

- A. Review and make recommendations, if any, based on any new information received regarding proposed Town Meeting warrant articles
- B. Review of Town Meeting Motions
- C. Designate Board member to read Motions at Town Meeting

Annual and Special Town Meetings: 10am in the parking lot and ballfields around the Bandstand

- D. Select Board attendance at Annual and Special Town Meetings



Town of West Newbury

381 Main Street

West Newbury, Massachusetts 01985

Angus Jennings, Town Manager

978-363-1100, Ext. 111 Fax 978-363-1826

townmanager@wnewbury.org

TO: Select Board and Finance Committee
FROM: Angus Jennings, Town Manager
DATE: May 20, 2021
RE: ATM/STM

We recently learned that the next phase of borrowing for the Middle/High School project had a lower interest rate than Pentucket had anticipated when they voted our FY22 assessment. As a result, on May 18th the School Committee voted an updated assessment that is \$60,015 less than included in the proposed FY22 operating budget.

I therefore recommend that, during discussion of the annual budget on Saturday, a member of the Select Board put a “hold” on Item 23 (Pentucket), and propose as follows:

Motion to reduce the FY22 Pentucket Capital Assessment from \$859,246 to \$799,231.

The revised Pentucket assessment is attached for reference.

(Note, this reduction is estimated to reduce the FY22 tax rate by about \$0.06 from what it would be otherwise).

Note that the proposed operating budget does not include the full FY22 Pentucket capital assessment, since we are separately proposing (via ATM #2) that voters authorize \$397,325 to be paid from the School Stabilization Fund. In the unlikely event that Article 2 fails, the appropriate motion would be to increase the FY22 Pentucket Capital Assessment from \$859,246 to \$1,196,556. (We do not expect that to happen, but want to be sure you have the numbers just in case).

I also recommend that a member of FinCom or the Select Board put a “hold” on the FinCom reserve budget (budget line 4). As you know, this line was increased with commensurate decreases FinCom recommended in other areas of the budget (Police OT; Health/recycling). If, for instance, BOH were to put a hold on their line to restore their proposed funding level, I would want Town Meeting to have the option to then reduce the FinCom reserve line in the same amount. I have no expectation this will happen, but want to be prepared for this contingency. Since the FinCom reserve line will come up earlier in the budget review than BOH, we would not know whether a hold may be placed on that later item. If it is not, the FinCom “hold” could then be passed over with no motion.

I am not aware of any other potential changes to the FY22 operating budget or proposed Articles, but will work to be prepared for questions as may arise. If you have any questions, or become aware of questions we should anticipate, please let me know by email, phone or cell (978-891-7318). Thanks!



PENTUCKET REGIONAL SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT
22 MAIN STREET
WEST NEWBURY, MASSACHUSETTS 01985-1897
TEL: (978) 363-2280 / FAX: (978) 363-1165

GROVELAND
MERRIMAC
WEST NEWBURY

Justin Bartholomew, Ed.D.
Superintendent

Brent Conway
Assistant Superintendent

Greg A. Labrecque
Business Manager

Michael A. Jarvis, Ed.D.
Director of Supplemental and Intensive Services

May 19, 2021

Mr. Angus Jennings, Finance Director/Treasurer
West Newbury Town Hall
381 Main Street
West Newbury, MA 01985

RECEIVED
MAY 20 2021
TOWN MANAGER
TOWN OF WEST NEWBURY

Dear Mr. Jennings:

The Pentucket Regional School District's School Committee approved an operating budget for fiscal year 2022 at their meeting held on May 18, 2021. Based upon that approved budget, West Newbury's assessment for FY22 totals **\$9,026,236.00**. The attached calculation, which is in accordance with the Pentucket Regional School District Regional Agreement and Bylaws as well as Chapter 70, section 6 of the Massachusetts General Laws, provides the details for your assessment.

If you have any questions, please feel free to contact us at 978-363-2280, extension 119.

Sincerely,

Justin Bartholomew
Superintendent of Schools

Brandy Perusse
Treasurer

cc: Board of Selectmen
Finance Committee

enclosure: Assessment calculation

Mission Statement

The Pentucket Regional School District seeks to inspire its students with a love of learning and to enable them to develop their academic potential and individual talents in an atmosphere that cultivates independent thinking. We will prepare our students to develop respect for others and to be responsible citizens of a global society.

FY22 Town Assessments

Pentucket Regional School District Operating and Capital Assessment Worksheet for FY22

General Fund Budget	\$	47,083,373
Operating	\$	41,381,839
District Wide Capital	\$	4,656,125
Town Specific Capital	\$	1,045,409

Town Assessment Calculations	Two Step Methodology
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Operating Budget	\$	41,381,839
Revenue In	\$	14,796,737
Amount Assessed to Towns	\$	26,585,102

Minimum Contributions- DOE

Groveland	7,075,721
Merrimac	6,148,431
West Newbury	5,229,477
Total	18,453,629

Amount Above Minimum

Total Assessment To Towns	\$	26,585,102
Total Minimum Contributions	\$	18,453,629
Difference (Assessment- Total Minimum)	\$	8,131,473

Per Pupil Assessment	Actual ratio
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	Difference	Enrollment	2 Town %	3 Town %	Total Above Minimum		
Groveland	\$ 8,131,473	X	0.52635	0.38648	=	\$	3,142,652
Merrimac	\$ 8,131,473	X	0.47365	0.35442	=	\$	2,881,957
West Newbury	\$ 8,131,473	X		0.25910	=	\$	2,106,865
Total			1.000000	1.000000		\$	8,131,473

Minimum + Percentage Above Minimum = Local Assessment
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Groveland	\$ 7,075,721	+	\$ 3,142,652	\$	10,218,373
Merrimac	\$ 6,148,431	+	\$ 2,881,957	\$	9,030,388
West Newbury	\$ 5,229,477	+	\$ 2,106,865	\$	7,336,342
Total	\$ 18,453,629		\$ 8,131,473	\$	26,585,102

District Wide Capital Assessment

Three Town Debt Service	\$	4,618,125
Two Town Debt Service	\$	38,000
State Construction Aid	\$	-
Amount Assessed to Towns	\$	4,656,125

	<u>FY 21 Total Capital Assessment</u>	<u>FY 22 Three Town Capital Assessment</u>	<u>FY 22 Two Town Capital Assessment</u>	<u>FY 21 Total Capital Assessment</u>
Groveland	\$ 1,030,632	\$ 1,784,813	\$ 20,001	\$ 1,804,814
Merrimac	\$ 960,798	\$ 1,636,756	\$ 17,999	\$ 1,654,755
West Newbury	\$ 710,567	\$ 1,196,556		\$ 1,196,556
Total	\$ 2,701,997	\$ 4,618,125	\$ 38,000	\$ 4,656,125

Town Specific Capital Assessment

	<u>FY22 QECB Debt Service</u>	<u>FY22 QECB Subsidy</u>	<u>FY22 G.O. Debt Service</u>	<u>FY22 Total Town Specific Capital Assessment</u>
Groveland	\$ 98,004	\$ (18,632)	\$ 361,380	\$ 440,752
Merrimac	\$ 117,013	\$ (21,694)	\$ 16,000	\$ 111,319
West Newbury	\$ 138,929	\$ (26,376)	\$ 380,785	\$ 493,338
Total	\$ 353,946	\$ (66,702)	\$ 758,165	\$ 1,045,409

FY 22 Total Town Assessment

	<u>FY 22 Operating Assessment</u>	<u>FY 22 DW Capital Assessment</u>	<u>FY 22 Town Specific Capital Assessment</u>	<u>FY 22 Total Assessment</u>
Groveland	\$ 10,218,373	\$ 1,804,814	\$ 440,752	\$ 12,463,939
Merrimac	\$ 9,030,388	\$ 1,654,755	\$ 111,319	\$ 10,796,462
West Newbury	\$ 7,336,342	\$ 1,196,556	\$ 493,338	\$ 9,026,236
Total	\$ 26,585,102	\$ 4,656,125	\$ 1,045,409	\$ 32,286,636

Pentucket Regional School District

\$40,525,000 State Qualified School Bonds

6/01/2021

RECEIVED

MAY 20 2021

TOWN MANAGER
TOWN OF WEST NEWBURY

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/01/2021	-	-	-	-	-
12/01/2021	-	-	591,493.75	591,493.75	-
06/01/2022	780,000.00	5.000%	591,493.75	1,371,493.75	-
06/30/2022	-	-	-	-	1,962,987.50
12/01/2022	-	-	571,993.75	571,993.75	-
06/01/2023	820,000.00	5.000%	571,993.75	1,391,993.75	-
06/30/2023	-	-	-	-	1,963,987.50
12/01/2023	-	-	551,493.75	551,493.75	-
06/01/2024	860,000.00	5.000%	551,493.75	1,411,493.75	-
06/30/2024	-	-	-	-	1,962,987.50
12/01/2024	-	-	529,993.75	529,993.75	-
06/01/2025	900,000.00	5.000%	529,993.75	1,429,993.75	-
06/30/2025	-	-	-	-	1,959,987.50
12/01/2025	-	-	507,493.75	507,493.75	-
06/01/2026	945,000.00	5.000%	507,493.75	1,452,493.75	-
06/30/2026	-	-	-	-	1,959,987.50
12/01/2026	-	-	483,868.75	483,868.75	-
06/01/2027	995,000.00	5.000%	483,868.75	1,478,868.75	-
06/30/2027	-	-	-	-	1,962,737.50
12/01/2027	-	-	458,993.75	458,993.75	-
06/01/2028	1,045,000.00	5.000%	458,993.75	1,503,993.75	-
06/30/2028	-	-	-	-	1,962,987.50
12/01/2028	-	-	432,868.75	432,868.75	-
06/01/2029	1,095,000.00	5.000%	432,868.75	1,527,868.75	-
06/30/2029	-	-	-	-	1,960,737.50
12/01/2029	-	-	405,493.75	405,493.75	-
06/01/2030	1,150,000.00	4.000%	405,493.75	1,555,493.75	-
06/30/2030	-	-	-	-	1,960,987.50
12/01/2030	-	-	382,493.75	382,493.75	-
06/01/2031	1,200,000.00	4.000%	382,493.75	1,582,493.75	-
06/30/2031	-	-	-	-	1,964,987.50
12/01/2031	-	-	358,493.75	358,493.75	-
06/01/2032	1,245,000.00	2.000%	358,493.75	1,603,493.75	-
06/30/2032	-	-	-	-	1,961,987.50
12/01/2032	-	-	346,043.75	346,043.75	-
06/01/2033	1,270,000.00	2.000%	346,043.75	1,616,043.75	-
06/30/2033	-	-	-	-	1,962,087.50
12/01/2033	-	-	333,343.75	333,343.75	-
06/01/2034	1,295,000.00	2.000%	333,343.75	1,628,343.75	-
06/30/2034	-	-	-	-	1,961,687.50
12/01/2034	-	-	320,393.75	320,393.75	-
06/01/2035	1,320,000.00	2.000%	320,393.75	1,640,393.75	-
06/30/2035	-	-	-	-	1,960,787.50
12/01/2035	-	-	307,193.75	307,193.75	-
06/01/2036	1,350,000.00	2.000%	307,193.75	1,657,193.75	-
06/30/2036	-	-	-	-	1,964,387.50
12/01/2036	-	-	293,693.75	293,693.75	-
06/01/2037	1,375,000.00	2.000%	293,693.75	1,668,693.75	-
06/30/2037	-	-	-	-	1,962,387.50
12/01/2037	-	-	279,943.75	279,943.75	-
06/01/2038	1,405,000.00	2.000%	279,943.75	1,684,943.75	-
06/30/2038	-	-	-	-	1,964,887.50
12/01/2038	-	-	265,893.75	265,893.75	-
06/01/2039	1,430,000.00	2.000%	265,893.75	1,695,893.75	-
06/30/2039	-	-	-	-	1,961,787.50
12/01/2039	-	-	251,593.75	251,593.75	-
06/01/2040	1,460,000.00	2.000%	251,593.75	1,711,593.75	-
06/30/2040	-	-	-	-	1,963,187.50
12/01/2040	-	-	236,993.75	236,993.75	-

06/01/2041	1,490,000.00	2.125%	236,993.75	1,726,993.75	-
06/30/2041	-	-	-	-	1,963,987.50
12/01/2041	-	-	221,162.50	221,162.50	-
06/01/2042	1,520,000.00	2.125%	221,162.50	1,741,162.50	-
06/30/2042	-	-	-	-	1,962,325.00
12/01/2042	-	-	205,012.50	205,012.50	-
06/01/2043	1,550,000.00	2.250%	205,012.50	1,755,012.50	-
06/30/2043	-	-	-	-	1,960,025.00
12/01/2043	-	-	187,575.00	187,575.00	-
06/01/2044	1,585,000.00	3.000%	187,575.00	1,772,575.00	-
06/30/2044	-	-	-	-	1,960,150.00
12/01/2044	-	-	163,800.00	163,800.00	-
06/01/2045	1,635,000.00	3.000%	163,800.00	1,798,800.00	-
06/30/2045	-	-	-	-	1,962,600.00
12/01/2045	-	-	139,275.00	139,275.00	-
06/01/2046	1,685,000.00	3.000%	139,275.00	1,824,275.00	-
06/30/2046	-	-	-	-	1,963,550.00
12/01/2046	-	-	114,000.00	114,000.00	-
06/01/2047	1,735,000.00	2.500%	114,000.00	1,849,000.00	-
06/30/2047	-	-	-	-	1,963,000.00
12/01/2047	-	-	92,312.50	92,312.50	-
06/01/2048	1,780,000.00	2.500%	92,312.50	1,872,312.50	-
06/30/2048	-	-	-	-	1,964,625.00
12/01/2048	-	-	70,062.50	70,062.50	-
06/01/2049	1,820,000.00	2.500%	70,062.50	1,890,062.50	-
06/30/2049	-	-	-	-	1,960,125.00
12/01/2049	-	-	47,312.50	47,312.50	-
06/01/2050	1,870,000.00	2.500%	47,312.50	1,917,312.50	-
06/30/2050	-	-	-	-	1,964,625.00
12/01/2050	-	-	23,937.50	23,937.50	-
06/01/2051	1,915,000.00	2.500%	23,937.50	1,938,937.50	-
06/30/2051	-	-	-	-	1,962,875.00
Total	\$40,525,000.00	-	\$18,348,450.00	\$58,873,450.00	-

Yield Statistics

Bond Year Dollars	\$711,035.00
Average Life	17.546 Years
Average Coupon	2.5805270%
Net Interest Cost (NIC)	2.3249018%
True Interest Cost (TIC)	2.2749226%
Bond Yield for Arbitrage Purposes	2.0695192%
All Inclusive Cost (AIC)	2.2979466%

IRS Form 8038

Net Interest Cost	2.1670917%
Weighted Average Maturity	17.074 Years

School Project \$42,210,00 | SINGLE PURPOSE | 5/19/2021 | 7:15 PM

UniBank Fiscal Advisory Services

ANNUAL TOWN MEETING 2021

MOTIONS

ARTICLE 1: NO MOTION

ARTICLE 2: I move that the Town transfer the sum of \$397,325 from the School Stabilization Fund to pay a portion of the Town share of debt service associated with the building of the new Middle/High School.

ARTICLE 3; (OMNIBUS BUDGET) I move that the amounts of money set forth in the printed report of the finance committee for the omnibus budget be appropriated, as amended hereby, for the several purposes therein itemized, each numbered item being considered as a separate appropriation, and that the same be expended only for such purposes.

ARTICLE 4: I move that the Board of Water Commissioners be instructed that prior to the setting of the rates for the supply of water to its resident customers, that the Board of Water Commissioners holds a public hearing, advertised in a local newspaper at least fourteen days in advance, in which the methodology for the determination of water rates be discussed.

ARTICLE 5: I move that the Town vote to appropriate, in anticipation of Water Department revenue, the sum of \$863,649 of which \$280,038 for salaries and wages which include \$1,700 for Water Commissioners' stipends; \$47,248 for insurances; \$339,399 for expenses; \$124,068 for debt service; \$20,000 for extraordinary and unforeseen expenses; and \$52,896 for indirect costs,

ARTICLE 6: I move that the Town vote to transfer from Water Department free cash the sum of \$500,000 to be placed in the Water Capital Stabilization Fund in order to fund capital expenditures for water related projects,

ARTICLE 7: I move that the Town vote to transfer from Water Department free cash the sum of \$270,000 for all costs and expenses pertaining to improvements to the Pipestave Hill Water Tank. Any remaining funds will be closed out to the Water Capital Stabilization Fund at the close of Fiscal Year 2024.

ARTICLE 8: I move that the Town vote to transfer from free cash the sum of \$76,261 into the Pension Liability Stabilization Fund.

ARTICLE 9: I move that the Town vote to transfer from free cash the sum of \$15,000 into the Other Post-Employment Benefits (OPEB) Stabilization Fund,

ARTICLE 10: I move that the Town vote to transfer the sum of \$10,363 from the Septic Loan Revolving Account for the repayment of debt service.

ARTICLE 11: I move that the Town vote to allocate, appropriate and reserve from the Community Preservation Fund annual revenues the amounts set forth in Article 11 of the 2021 Annual Town Meeting Warrant.

ARTICLE 12. I move that the Town vote to transfer from Community Preservation Act funds, Undesignated Fund Balance, the sum of \$25,000 to conduct an historic sites survey. Any remaining funds will be closed out to the Community Preservation Act fund, Undesignated Fund Balance at the close of Fiscal Year 2022.

ARTICLE 13. I move that the Town vote to transfer from Community Preservation Act funds, Open Space and Recreation Reserve, the sum of \$30,000 for costs and expenses pertaining to the design of an all access trail and associated features at the Mill Pond. Any remaining funds will be closed out to the Community Preservation Acts funds, Open Space and Recreation Reserve at the close of Fiscal Year 2023.

ARTICLE 14 I move that the Town vote to transfer from Community Preservation Act fund Undesignated Fund Balance the sum of \$175,000 to purchase the following: 1) a conservation restriction on approximately 30 acres of real estate located to the rear of property located at 28 Coffin Street, being generally described on West Newbury Assessors Map 23 as Lot 4; and, 2) a conservation restriction in conjunction with Essex County Greenbelt Association, Inc on two parcels of real estate located to the rear of the property located at 28 Coffin Street, being generally described on West Newbury Assessors Map 23 as Lots 11 and 12 consisting of approximately 11 acres and 10 acres respectively; said purchases to be subject to approval of the conservation restriction by all parties; and that the Board of Selectmen is to be authorized to execute, acknowledge and deliver all grants, agreements and such other instruments, including, but not limit to, the conservation restrictions in accordance with Massachusetts General Laws Chapter 184 and any other applicable statute or regulation, as may be necessary on behalf of the Town of West Newbury to effectuate the purchases herein mentioned:

ARTICLE 15 I move that the Town vote to transfer from free cash the sum of \$700,000 into the Capital Stabilization Fund.

ARTICLE 16 I move that the Town vote to transfer from the Capital Stabilization Fund the sum of \$600,000 for costs and expenses pertaining to the Town's share for the reconstruction of the Middle Street Bridge, Any remaining funds will be closed out to the Capital Stabilization Fund at the close of Fiscal Year 2024.

ARTICLE 17 I move that the Town vote to transfer from the Capital Stabilization Fund the sum of \$95,000 for all costs and expenses pertaining to roof repairs to Town buildings Any remaining funds will be closed out to the Capital Stabilization Fund at the close of Fiscal Year 2023.

ARTICLE 18 I move that the Town vote to transfer from the Capital Stabilization Fund the sum of \$35,000 for the purchase of a Jaws of Life or similar equipment. Any remaining funds will be closed out to the Capital Stabilization Fund at the close of Fiscal Year 2022.

ARTICLE 19 I move that the Town vote to accept as a public way the layout of Cortland Lane, as heretofore laid out by the Board of Selectmen and shown more particularly on a plan entitled "Street Acceptance Plan for Cortland Lane," dated October 4, 2004, prepared by Apple Associates, Inc., a copy of which is on file with the Town Clerk's Office, and to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, the fee simple title to or a permanent easement in said roadway for all purposes for which public ways are used in the Town of West Newbury, including utility purposes, and any drainage, access, utility and other easements related thereto

ARTICLE 20 I move that the Town vote to amend the Town Bylaws by amending Section VI and Section XXVIII to establish a new Disposal of Waste Bylaw all as set forth in "Appendix D 2021 Annual Town Meeting" on Page 28 of the Finance Committee Booklet, 2021 Annual Town Meeting.

ARTICLE 21 I move that the Town vote to amend Section XL of the Town Bylaws by adding sections 5.5.1 thru 5.5.5 in order to establish a revolving fund for revenues and expenses associated with electric vehicle (EV) charging stations located on Town-owned property including existing stations at 381 Main Street and at 694 Main Street, West Newbury, all as set forth in Article 21 of the 2021 Annual Town Meeting Warrant.

ARTICLE 22 I move that the Town vote to amend Section XL of the Town Bylaws by adding sections 5.6.1 thru 5.6.5 in order to establish a revolving fund for revenues and expenses associated with curbside collection of trash, recycling and food waste, all as set forth in Article 22 of the 2021 Annual Town Meeting Warrant.

ARTICLE 23 I move that the Town vote to limit the total amount that may be expended from each revolving fund in Section XL of the Town Bylaws as set forth in Article 23 of the 2021 Annual Town Meeting Warrant.

ARTICLE 24

Motions for Special Town Meeting

May 22, 2021

Article 1: NO MOTION

Article 2: I move that the Town transfer from the Capital Stabilization Fund the sum of \$33,000 for all costs and expenses pertaining to the repair and replacement of the fire alarm system at the John C. Page School building Any remaining funds will be closed out to the Capital Stabilization Fund at the close of Fiscal Year 2023.

Article 3: I move that the Town transfer from Community Preservation Act funds, undesignated fund balance, the sum of \$104,850 for all costs and expenses pertaining to the repair, restoration and preservation of the West Newbury Town Hall. Any remaining funds will be closed out to the Community Preservation Act undesignated fund balance at the close of Fiscal Year 2023.

Article 4: I move that the Town to transfer from Community Preservation Act funds, undesignated fund balance, the sum of \$30,000 for costs and expenses pertaining to the design and construction of an all-access trail, commonly referred to as the “Whetstone Greenway” proposed to be located between River Meadow Drive and Sullivans Court Extension. Any remaining funds will be closed out to the Community Preservation Act undesignated fund balance at the close of Fiscal Year 2023.

Article 5: I move that the Town transfer from Free Cash the sum of \$74,022 to fund the fiscal year 2021 snow and ice deficit

Article 6: I move that the Town transfer from Free Cash the sum of \$3,137 to fund the Essex Agricultural and Technical High School fiscal year 2021 budget deficit

Article 7: I move that the Town transfer from Free Cash the sum of \$287.57 to resolve a deficit resulting from the over-expenditure of funds from the World War II Gym Stabilization Fund that occurred in fiscal year 2016

Article 8: I move that the Town transfer from Free Cash the sum of \$3,948.03 to resolve deficits for expired grants that did not close out properly in fiscal year 2018 and fiscal year 2019.

Article 9: I move that the Town transfer from free cash the sum of \$100,000 to fund unbudgeted costs associated with the operation and administration of public health clinics to administer the COVID-19 vaccine

Article 10: I move that the Town transfer from free cash the sum of \$90,000 to fund unbudgeted personnel costs.

Article 11: I move that the Town transfer from free cash the sum of \$18,000 for all costs and expenses pertaining to the replacement of the public safety network server. Any remaining funds will be closed out to the general account fund balance at the close of Fiscal Year 2022.

Article 12: I move that the Town transfer from free cash the sum of \$15,000 to fund consulting support toward compliance with the stormwater management permit issued to the Town of West Newbury by the U.S. Environmental Protection Agency. Any remaining funds will be closed out to the general account at the close of Fiscal Year 2022

Article 13: I move that the Town transfer from free cash the sum of \$9,050 to fund all costs related to the Assessing Department network server. Any remaining funds will be closed out to the general account at the close of Fiscal Year 2022.

Article 14: I move that the Town transfer from free cash the sum of \$5,500 to fund all costs and expenses relating to a utility property revaluation analysis and report. Any remaining funds will be closed out to the general account at the close of Fiscal Year 2022.

Article 15: I move that the Town take NO ACTION on Article 15.

Town Manager

From: Rick Parker
Sent: Monday, May 17, 2021 8:40 AM
To: Town Manager
Cc: Gary Roberts
Subject: STM Article 15 - "No Action" motion

Angus,

As mentioned 2-3 weeks ago, the Climate Change Resiliency Committee (CCRC) has agreed that we should move "No Action" at Town Meeting on STM Article 15 , \$7,000 to fund identifying, mapping, remediating invasives plant species on public lands. This is in part from consideration of Gary Roberts comments in email exchange explaining why he was not supportive in the FinCom vote (e.g. poorly defined intern supervision and lack of definition of deliverables to Town), timing of certainty of funds availability causing delay in advertising of intern positions, as well as realization that the expectation within the CCRC had drifted somewhat from the original plan (some committee members expected that that there would be a pairing with the WN2 community organization efforts, which was not mentioned in the STM article). The committee expects to request another article at this Fall's STM, resolving those issues and with a sunset date of end of FY23.

Thx - rick

Town Manager

From: Mayor Gove <govek@amesburyma.gov>
Sent: Wednesday, May 12, 2021 5:29 PM
To: Town Manager
Subject: RE: Vaccine Collaborative Volunteer Certificate of Recognition

Great, thanks!

Kassandra Gove
Mayor
(978) 388-8121

From: Town Manager [mailto:townmanager@wnewbury.org]
Sent: Sunday, May 9, 2021 1:06 PM
To: Mayor Gove
Cc: Donna Holaday (DHoladay@CityofNewburyport.com); Neil Harrington (nharrington@salisburyma.gov)
Subject: Re: Vaccine Collaborative Volunteer Certificate of Recognition

This is a great initiative, thanks! I'll share with Finance Director Carol McLeod in Merrimac.

Our annual Town Mtg is May 22nd at 10am. It may be over in time for our Select Board members and me to attend at 1:30, but it may not. In either case, we'll print and sign the certificates and arrange for their delivery over there during the prior week.

Angus Jennings, Town Manager
Town of West Newbury
Town Office Building
[381 Main Street](#)
[West Newbury, MA 01985](#)
[\(978\) 363-1100 x111](#)
townmanager@wnewbury.org

Sent from my mobile device

On May 9, 2021, at 9:26 AM, Mayor Gove <govek@amesburyma.gov> wrote:

Good morning,

Saturday, May 22nd will be our final, regular LMVRC vaccine clinic for the time being. We'd like to do a mini celebration for the core staff and volunteers who have been working these clinics since the beginning.

We've ordered small tokens of thanks (water tumblers) and would love to have each Town Manager / Mayor create certificates of recognition for those from their towns who have been involved. [We have a list going here](#). You'll just have to sort by your community. I'm attaching a certificate template that everyone can use; we would need you to create, print and sign your own.

We'd also like to have Managers / Mayors visit the last clinic to present the certificates if you are able to. If you are unable to attend, I can have you coordinate with Caitlin Thayer to get the completed certificates for the 22nd.

If you have contact information for the appropriate person to complete these certificates in the other communities of the LMVRC can you share that with me or forward this email?

Saturday, May 22nd | 1:30PM (end of the clinic)
Nock Middle School, Newburyport

Let me know if you have any questions!

Thanks!
Kassandra

Kassandra Gove
Mayor

City of Amesbury
62 Friend Street
Amesbury, MA

t: (978) 388-8121

e: govek@amesburyma.gov
www.amesburyma.gov

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Notice: Please be aware the Massachusetts Secretary of State has determined that most emails to and from the City of Amesbury are public records and therefore cannot be kept confidential.

[MGL: Chpt.66, Sec.10 Public Records Law.](#)

<LMVRC Certificate of Recognition.docx>

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