Town of West Newbury
Select Board
Thursday, April 22, 2021 @ 12:00pm

381 Main Street, Town Office Building
www.wnewbury.org

RECEIVED
TOWN CLERK
WEST NEWBURY, MA
2021 APR 20 AM 10:10

AGENDA

Executive Session: *12:00pm by remote participation*

- MGL Ch. 30A §21(a) 6: To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body *(proposed Coffin Street land acquisition);*
- MGL Ch. 30A §21(a) 2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel *(staffing updates)*;
- MGL Ch. 30A §21(a) 7: To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements *(advice from Town Counsel).*

Open Session: *Immediately following Executive Session, by remote participation (see below)*

Announcements:

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet. Meeting also accessible by remote participation; instructions below.
- Call for interest: Board of Fire Engineers. Application for appointment available on Town website.
- Virtual Arbor Day Celebration, Friday April 30th and Saturday May 1st – see Tree Committee webpage for details!
- Town-Wide Cleanup in celebration of Earth Day – Saturday and Sunday, May 1-2 – webpage for details!
- Town Election Monday, May 3rd 7am-8pm. Annual & Special Town Meetings: Sat., May 22, 2021 (time TBD).
- Reminder to subscribe for emailed Town news/announcements at https://www.wnewbury.org/subscribe

Regular Business

A. Updates regarding draft Annual and Special Town Meeting warrant articles

Addendum to Meeting Notice regarding Remote Participation

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 23, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the West Newbury Board of Selectmen will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of West Newbury website, at www.wnewbury.org. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

Zoom Meeting
Phone: (646) 558 8656
Meeting ID: 961 7207 6061
Passcode: 087238
Join at https://zoom.us/j/96172076061?pwd=VFZZQkEyblZrUnErZmlQby9QUUdMQT09

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as practicable after the meeting.

TOWN OF WEST NEWBURY
FY22 BUDGET
FINANCE COMMITTEE RECOMMENDED
APRIL 13, 2021

Name	FY19 Actual	FY20 Actual	FY21 Budget	FY22 TM Proposed	FY22 FinCom Recommend	FY22 Change FinCom Recc. $	FY22 Change FinCom Recc. %
General Government				Mar 15 2021	Apr 13, 2021		
MODERATOR	200	255	260	260	260	0	0.0%
SELECTMEN	13,059	13,989	49,860	58,162	58,162	8,302	16.7%
TOWN MANAGER	329,213	266,767	310,057	314,487	314,487	4,430	1.4%
FINANCE DEPARTMENT	202,844	253,538	290,289	304,773	304,773	14,484	5.0%
FINANCE COMMITTEE	10,835	1,067	56,685	62,000	98,000	41,315	72.9%
BOARD OF ASSESSORS	163,005	169,271	185,964	175,187	172,812	(13,152)	-7.1%
SPECIAL COUNSEL	0	13,770	22,500	18,000	18,000	(4,500)	-20.0%
TOWN CLERK/TOWN COUNSEL	119,350	121,730	134,578	169,443	169,443	34,865	25.9%
BOARD OF REGISTRARS/ELECTIONS	12,110	10,472	16,077	12,550	12,550	(3,527)	-21.9%
CONSERVATION COMMISSION	31,243	27,326	33,891	34,679	34,679	788	2.3%
PLANNING BOARD	51,452	59,576	64,546	65,707	65,707	1,161	1.8%
BOARD OF APPEALS	1,000	1,398	700	700	700	0	0.0%
OPEN SPACE COMMITTEE	278	0	750	750	750	0	0.0%
Public Safety							
POLICE DEPARTMENT	1,044,459	1,074,659	1,196,167	1,217,246	1,202,246	6,079	0.5%
FIRE DEPARTMENT	280,516	249,108	308,542	309,928	309,928	1,386	0.4%
PUBLIC SAFETY DISPATCH	260,080	263,061	325,515	331,482	331,482	5,967	1.8%
INSPECTION DEPARTMENT	130,668	136,003	144,426	141,272	141,272	(3,154)	-2.2%
EMERGENCY MANAGEMENT	8,548	9,796	11,783	11,959	11,959	176	1.5%
ANIMAL CONTROL OFFICER	22,865	24,050	25,073	25,898	25,898	825	3.3%
HARBORMASTER	226	2,000	2,000	3,500	3,500	1,500	75.0%
Education							
EDUCATION	8,054,847	8,245,811	8,496,185	8,910,378	8,910,378	414,193	4.9%
Department of Public Works							
DPW	1,087,210	1,122,286	1,258,043	1,273,171	1,273,171	15,128	1.2%
Human Services							
BOARD OF HEALTH	503,374	503,706	627,817	647,589	626,589	(1,228)	-0.2%
COUNCIL ON AGING	79,069	86,296	99,674	101,182	101,182	1,508	1.5%
VETERANS	29,631	31,499	48,362	33,435	33,435	(14,927)	-30.9%
LIBRARY	353,413	356,385	364,641	373,492	373,492	8,851	2.4%
RECREATION	18,911	10,163	35,620	29,545	29,545	(6,075)	-17.1%
HISTORICAL COMMISSION	340	175	600	600	600	0	0.0%
CULTURAL COUNCIL	82	0	100	100	100	0	0.0%
Debt Service							
DEBT SERVICE	371,900	371,439	356,000	313,950	313,950	(42,050)	-11.8%
Benefits							
ESSEX COUNTY RETIREMENT FUND	641,424	660,171	687,493	762,611	762,611	75,118	10.9%
UNEMPLOYMENT COMPENSATION	0	10,301	7,501	5,000	1,500	(6,001)	-80.0%
EMPLOYEES' HEALTH INSURANCE	413,400	373,473	416,745	408,755	408,755	(7,990)	-1.9%
MEDICARE INSURANCE (FICA)	45,176	47,512	49,486	50,476	50,476	990	2.0%
OPEB	0	0	1	1	1	0	0.0%
INSURANCE AND BONDS	161,801	150,797	189,990	185,081	185,081	(4,909)	-2.6%
TRANSFERS OUT - STABILIZATION	300,000	500,000	500,000	500,000	500,000	0	0.0%
EXPENSE BUDGET TOTAL	**14,742,532**	**15,167,848**	**16,317,921**	**16,853,350**	**16,847,474**	**529,553**	3.2%

Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY22 TM Proposed	FY22 FinCom Recommend	$	%
Proposed FY22 Operating Budget:	**14,742,532**	**15,167,848**	**16,317,921**	**16,853,350**	**16,847,474**	**529,553**	**3.2%**
FY22 non-Education budget:	**6,687,685**	**6,922,037**	**7,821,736**	**7,942,972**	**7,937,097**	**115,361**	**1.5%**

TOWN OF WEST NEWBURY

Finance Committee Recommended FY22 Expense Budget

	FY 2019 Expended	FY 2020 Expended	FY 2021 Final Budget	FY 2021 Amended Budget	YTD thru 4/20/21 $	YTD thru 4/20/21 %	FY 2022 DH / BCC	FY 2022 Town Mgr	FY 2022 FinCom Rec.	Proposed Change $	Proposed Change %
			6/27/2020	10/17/2020	Percent of yr:	80.3%					
GENERAL GOVERNMENT											
									4/5/2021		
Moderator's Salary	200	200	200	200	-	0.0%	200	200	200	0	0.0%
Moderator's Expenses	-	55	60	60	-	0.0%	60	60	60	0	0.0%
114 Total Moderator	200	255	260	260	-	0.0%	260	260	260	0	0.0%
									3/24/2021		
Selectmen's Appointed Salary & Wages			32,860	32,860	24,607	74.9%	34,162	34,162	34,162	1,302	4.0%
Professional and Technical Services	8,359	7,590	10,000	10,000	8,500	85.0%	10,000	10,000	10,000	0	0.0%
Selectmen's Operating Expenses	4,700	6,399	7,000	7,000	6,022	86.0%	14,000	14,000	14,000	7,000	100.0%
122 Total Selectmen	13,059	13,989	49,860	49,860	39,130	78.5%	58,162	58,162	58,162	8,302	16.7%
									3/24/2021		
Town Manager Salary	145,000	147,900	150,858	150,858	116,756	77.4%	153,875	153,875	153,875	3,017	2.0%
Salary & Wages	109,980	62,523	70,679	70,679	54,702	77.4%	72,092	72,092	72,092	1,413	2.0%
Technology Expenses	34,257	40,056	51,865	51,865	44,578	85.9%	51,865	51,865	51,865	0	0.0%
Town Manager Expenses	36,377	12,688	18,055	33,055	9,638	29.2%	33,055	33,055	33,055	0	0.0%
Vehicle Allowance	3,600	3,600	3,600	3,600	3,000	83.3%	3,600	3,600	3,600	0	0.0%
123 Total Town Manager	329,213	266,767	295,057	310,057	228,674	73.8%	314,487	314,487	314,487	4,430	1.4%
									3/24/2021		
Finance Dept Salaries & Wages	156,204	200,794	179,619	224,619	162,860	72.5%	237,918	237,918	237,918	13,299	5.9%
Annual Audit	18,500	20,500	20,500	20,500	25,375	123.8%	20,500	20,500	20,500	0	0.0%
Tax Title and Foreclosure	604	75	800	800	-	0.0%	1,000	1,000	1,000	200	25.0%
Postage Expense		12,942	15,050	15,050	13,897	92.3%	15,400	15,400	15,400	350	2.3%
Finance Dept Expenses	27,536	18,209	28,120	28,120	15,276	54.3%	27,955	27,955	27,955	(165)	-0.6%
Technology Expenses							-	-	-	0	
Communication Expense							-	-	-	0	
Travel		1,018	1,200	1,200	175	14.6%	2,000	2,000	2,000	800	66.7%
135 Total Finance	202,844	253,538	245,289	290,289	217,583	75.0%	304,773	304,773	304,773	14,484	5.0%
									4/13/2021		
Finance Committee Salaries			-	-		n/a	-	-			
Finance Committee Expenses	2,035	1,067	2,000	2,000	-	0.0%	2,000	2,000	2,000	0	0.0%
Reserve Fund	8,800	-	60,000	54,685	-	0.0%	60,000	60,000	96,000	41,315	75.6%
131 Total Finance Committee	10,835	1,067	62,000	56,685	-	0.0%	62,000	62,000	98,000	41,315	72.9%
									4/13/2021		
Board of Assessors Salaries			-	-		n/a	-		-	0	
Assessors Appt'd Pers Salaries	122,012	124,297	127,409	127,409	69,243	54.3%	117,829	117,829	117,829	(9,580)	-7.5%
Assessors Expenses	40,647	42,495	56,258	56,258	39,728	70.6%	55,258	55,258	54,483	(1,775)	-3.2%
Assessing Dept/Board mileage/travel	347	2,400	2,047	2,047	181	8.9%	2,047	2,100	500	(1,547)	-75.6%
Board and Clerk mileage reimb.		80	250	250	-	0.0%	250	-	-	(250)	-100.0%
141 Total Assessors	163,005	169,271	185,964	185,964	109,152	58.7%	175,384	175,187	172,812	(13,152)	-7.1%

TOWN OF WEST NEWBURY

Finance Committee Recommended FY22 Expense Budget

	FY 2019 Expended	FY 2020 Expended	FY 2021 Final Budget	FY 2021 Amended Budget	YTD thru 4/20/21 $	YTD thru 4/20/21 %	FY 2022 DH / BCC	FY 2022 Town Mgr	FY 2022 FinCom Rec.	Proposed Change $	Proposed Change %
			6/27/2020	10/17/2020	Percent of yr:	80.3%					
									3/24/2021		
Purchase of Services	-	13,770	12,500	22,500	9,283	41.3%	18,000	18,000	18,000	(4,500)	-20.0%
151 Total Special Counsel	-	13,770	12,500	22,500	9,283	41.3%	18,000	18,000	18,000	(4,500)	-20.0%
									3/24/2021		
Town Clerk Salary & Wages	110,149	112,719	122,478	122,478	92,733	75.7%	156,793	156,793	156,793	34,315	28.0%
Operation of Fax/Photo Machine	5,213	5,349	5,650	5,650	3,860	68.3%	5,650	5,650	5,650	0	0.0%
Town Clerk's Expenses	3,988	3,662	6,450	6,450	1,664	25.8%	7,000	7,000	7,000	550	8.5%
161 Total Town Clerk	119,350	121,730	134,578	134,578	98,256	73.0%	169,443	169,443	169,443	34,865	25.9%
									3/24/2021		
Town Clerk Compensation	150	150	200	200	100	50.0%	200	200	200	0	0.0%
Bd of Registrars Salary & Wages	5,427	4,235	6,500	8,500	5,615	66.1%	4,550	4,550	4,550	(3,950)	-46.5%
Bd of Registrars Expenses	6,534	6,086	7,377	7,377	2,097	28.4%	7,800	7,800	7,800	423	5.7%
162 Total Registrars	12,110	10,472	14,077	16,077	7,812	48.6%	12,550	12,550	12,550	(3,527)	-21.9%
									4/5/2021		
Conservation Com Salary & Wages	28,995	26,442	27,965	27,965	21,930	78.4%	27,958	24,240	24,240	(3,725)	-13.3%
Land Agent Wages			2,796	2,796	1,607	57.5%	2,796	7,129	7,129	4,333	155.0%
Conservation Com Expenses	1,648	533	2,410	2,410	1,231	51.1%	2,710	2,710	2,710	300	12.4%
Con Com Vehicle Allowance	600	350	720	720	450	62.5%	600	600	600	(120)	-16.7%
171 Total Conservation	31,243	27,326	33,891	33,891	25,217	74.4%	34,064	34,679	34,679	788	2.3%
									4/5/2021		
Planning Bd Salary & Wages	44,077	53,024	56,282	56,282	43,031	76.5%	56,061	57,402	57,402	1,120	2.0%
Planning Bd Expenses	5,791	4,928	6,600	6,600	3,413	51.7%	6,600	6,600	6,600	0	0.0%
MVPC Assessment	1,583	1,623	1,664	1,664	1,663	100.0%	1,705	1,705	1,705	41	2.5%
175 Total Planning	51,452	59,576	64,546	64,546	48,107	74.5%	64,366	65,707	65,707	1,161	1.8%
							3/8/2021		4/5/2021		
ZBA Salary & Wages	1,000	1,000	-	-	-		-	-	-	0	
ZBA Expenses	-	398	700	700	-	0.0%	700	700	700	0	0.0%
176 Total Board of Appeals	1,000	1,398	700	700	-	0.0%	700	700	700	0	0.0%
							3/8/2021		4/5/2021		
Open Space Expenses	278	-	750	750	-	0.0%	750	750	750	0	0.0%
179 Total Open Space	278	-	750	750	-	0.0%	750	750	750	0	0.0%
									4/5/2021		
			-	-	-		-	-	-	0	
199 Total Cable Advisory	-	-	-	-	-		-	-	-	0	
TOTAL GENERAL GOVERNMENT:	934,589	939,157	1,099,472	1,166,157	783,213	67.2%	1,214,939	1,216,699	1,250,324	84,167	7.2%

TOWN OF WEST NEWBURY

Finance Committee Recommended FY22 Expense Budget

	FY 2019 Expended	FY 2020 Expended	FY 2021 Final Budget	FY 2021 Amended Budget	YTD thru 4/20/21 $	YTD thru 4/20/21 %	FY 2022 DH / BCC	FY 2022 Town Mgr	FY 2022 FinCom Rec.	Proposed Change $	Proposed Change %
			6/27/2020	10/17/2020	Percent of yr:	80.3%					
PUBLIC SAFETY											
									4/1/2021		
School Resource Officer	62,511	65,537	67,495	67,495	63,909	94.7%	68,845	68,845	68,845	1,350	2.0%
Police Salaries & Wages	809,282	848,106	925,677	925,677	675,308	73.0%	944,191	944,191	944,191	18,514	2.0%
Police OT Wages	51,729	42,026	60,791	60,791	42,819	70.4%	62,007	62,007	47,007	(13,784)	-22.7%
Police Expenses	88,937	81,990	102,204	102,204	49,211	48.1%	102,204	102,204	102,204	0	0.0%
Police Cruiser	32,000	37,000	36,000	40,000	38,903	97.3%	40,000	40,000	40,000	0	0.0%
210 Total Police	1,044,459	1,074,659	1,192,167	1,196,167	870,150	72.7%	1,217,246	1,217,246	1,202,246	6,079	0.5%
									4/1/2021		
Fire Alarm Wages	72,989	59,542	90,780	90,780	55,037	60.6%	92,596	92,596	92,596	1,816	2.0%
Fire Training/Drills	20,377	13,561	26,810	26,810	6,691	25.0%	27,346	27,346	27,346	536	2.0%
Fire Dept Other Wages	23,085	23,930	25,500	25,500	17,805	69.8%	26,010	26,010	26,010	510	2.0%
Fire Administration Wages	19,832	23,407	26,245	26,245	23,336	88.9%	26,770	26,769	26,769	524	2.0%
Fire Dept. Medical Exam	2,028	689	5,000	5,000	972	19.4%	3,000	3,000	3,000	(2,000)	-40.0%
Hydrant/Fire Protection (to Water Dept)	72,156	77,207	77,207	77,207	77,207	100.0%	77,207	77,207	77,207	0	0.0%
Fire Alarm Communications	3,607	9,271	11,000	11,000	9,151	83.2%	11,000	11,000	11,000	0	0.0%
Fire Expenses	66,443	41,502	46,000	46,000	40,869	88.8%	46,000	46,000	46,000	0	0.0%
220 Total Fire	280,516	249,108	308,542	308,542	231,068	74.9%	309,929	309,928	309,928	1,386	0.4%
									4/1/2021		
Purchase of Services	-		-	-			-	-	-		
231 Total Ambulance	-	-	-	-	-		-		-	0	
									4/1/2021		
Municipal Dispatch Salaries & Wages	216,150	223,286	273,054	273,054	175,740	64.4%	278,515	278,515	278,515	5,461	2.0%
Municipal Dispatch OT Wages	20,023	17,118	25,286	25,286	19,969	79.0%	25,792	25,792	25,792	506	2.0%
Municipal Dispatch Expenses	23,907	22,657	27,175	27,175	17,419	64.1%	27,175	27,175	27,175	0	0.0%
230 Total Municipal Dispatch	260,080	263,061	325,515	325,515	213,129	65.5%	331,482	331,482	331,482	5,967	1.8%

TOWN OF WEST NEWBURY

Finance Committee Recommended FY22 Expense Budget

	FY 2019 Expended	FY 2020 Expended	FY 2021 Final Budget	FY 2021 Amended Budget	YTD thru 4/20/21 $	YTD thru 4/20/21 %	FY 2022 DH / BCC	FY 2022 Town Mgr	FY 2022 FinCom Rec.	Proposed Change $	Proposed Change %
			6/27/2020	10/17/2020	Percent of yr:	80.3%					
									4/5/2021		
Inspectors Salaries & Wages	117,291	121,767	124,876	124,876	95,406	76.4%	125,702	126,392	126,392	1,516	1.2%
Inspectors Expenses	8,813	9,016	13,670	13,670	11,065	80.9%	9,000	9,000	9,000	(4,670)	-34.2%
Inspectors' Vehicle Allowances	4,565	5,220	5,880	5,880	5,280	89.8%	5,880	5,880	5,880	0	0.0%
240 Total Inspectors	130,668	136,003	144,426	144,426	111,751	77.4%	140,582	141,272	141,272	(3,154)	-2.2%
									4/1/2021		
Emergency Mgmt Salary & Wages	7,337	7,588	8,783	8,783	7,286	83.0%	8,959	8,959	8,959	176	2.0%
Emergency Mgmt Expenses	1,211	2,208	3,000	3,000	686	22.9%	3,000	3,000	3,000	0	0.0%
291 Total Emergency Management	8,548	9,796	11,783	11,783	7,972	67.7%	11,959	11,959	11,959	176	1.5%
									4/1/2021		
Animal Control Expenses	22,865	24,050	25,073	25,073	14,780	58.9%	25,898	25,898	25,898	825	3.3%
292 Total Animal Control	22,865	24,050	25,073	25,073	14,780	58.9%	25,898	25,898	25,898	825	3.3%
									4/13/2021		
Harbormaster Salary & Wages		2,000	2,000	2,000	-	0.0%	-	-	-	(2,000)	-100.0%
Harbormaster Exp (contracted services)	226	-	-	-		n/a	3,500	3,500	3,500	3,500	
295 Total Harbormaster	226	2,000	2,000	2,000	-	0.0%	3,500	3,500	3,500	1,500	75.0%
TOTAL PUBLIC SAFETY:	1,747,363	1,758,678	2,009,506	2,013,506	1,448,849	72.0%	2,040,595	2,041,285	2,026,285	12,779	0.6%
EDUCATION											
							3/17/2021		4/1/2021		
Pentucket Regional Sch Assessment	7,176,348	7,372,813	7,387,515	7,387,515	6,771,889	91.7%	7,336,342	7,336,342	7,336,342	(51,173)	-0.7%
Pentucket Capital Assessment	64,162	58,227	710,567	381,967	651,353	170.5%	859,246	859,246	859,246	477,279	125.0%
Pentucket Assessment Page Phase II	511,988	509,538	501,438	501,438	459,652	91.7%	493,338	493,338	493,338	(8,100)	-1.6%
304 Total Pentucket	7,752,498	7,940,578	8,599,520	8,270,920	7,882,893	95.3%	8,688,926	8,688,926	8,688,926	418,006	5.1%
							3/12/2021		4/1/2021		
Whittier Minimum Contribution	232,543	225,975	151,344	146,262	146,262	100.0%	136,998	136,998	136,998	(9,264)	-6.3%
Whittier Other Assessments	49,486	40,443	24,248	22,570	22,570	100.0%	18,727	18,727	18,727	(3,843)	-17.0%
Whittier Debt/Capital Assess	20,320	21,994	21,781	21,781	21,781	100.0%	21,602	21,602	21,602	(179)	-0.8%
305 Total Whittier	302,349	288,411	197,373	190,613	190,613	100.0%	177,327	177,327	177,327	(13,286)	-7.0%
									4/1/2021		
Essex North Shore Agricultural	-	16,822	34,652	34,652	35,030	101.1%	44,125	44,125	44,125	9,473	27.3%
310 Total Essex North Shore Agricultural	-	16,822	34,652	34,652	35,030	101.1%	44,125	44,125	44,125	9,473	27.3%
TOTAL EDUCATION:	8,054,847	8,245,811	8,831,545	8,496,185	8,108,536	95.4%	8,910,378	8,910,378	8,910,378	414,193	4.9%

TOWN OF WEST NEWBURY

Finance Committee Recommended FY22 Expense Budget

	FY 2019 Expended	FY 2020 Expended	FY 2021 Final Budget	FY 2021 Amended Budget	YTD thru 4/20/21 $	YTD thru 4/20/21 %	FY 2022 DH / BCC	FY 2022 Town Mgr	FY 2022 FinCom Rec.	Proposed Change $	Proposed Change %
			6/27/2020	10/17/2020	Percent of yr:	*80.3%*					
DEPARTMENT OF PUBLIC WORKS											
									3/24/2021		
DPW Salaries & Wages	432,642	428,918	475,001	475,001	366,361	77.1%	484,501	483,196	483,196	8,195	1.7%
DPW Overtime Wages	8,716	8,049	12,300	12,300	11,409	92.8%	13,000	13,000	13,000	700	5.7%
Snow & Ice Removal	199,491	211,087	150,000	150,000	217,706	145.1%	150,000	150,000	150,000	0	0.0%
Town Bldgs Operating Expenses	114,411	119,651	117,850	127,830	109,173	85.4%	130,830	130,830	130,830	3,000	2.3%
Town Bldgs Improvements	49,523	63,292	51,000	51,000	40,050	78.5%	51,000	51,000	51,000	0	0.0%
Street/Paving Repairs	28,054	25,672	70,000	70,000	10,638	15.2%	70,000	70,000	70,000	0	0.0%
Highway, Sidewalk & Trees	94,351	128,468	142,262	195,162	78,274	40.1%	196,395	196,395	196,395	1,233	0.6%
Stormwater management	-	7,109	13,500	13,500	14,265	105.7%	15,500	15,500	15,500	2,000	14.8%
DPW Expenses	8,228	9,563	14,250	14,250	10,009	70.2%	14,250	14,250	14,250	0	0.0%
Parks Expense	12,838	9,298	15,000	15,000	8,000	53.3%	15,000	15,000	15,000	0	0.0%
Electricity	69,936	70,510	70,000	70,000	55,894	79.8%	70,000	70,000	70,000	0	0.0%
Road Machinery Operating Expen	55,900	29,329	51,000	51,000	28,663	56.2%	51,000	51,000	51,000	0	0.0%
DPW Vehicle Allowance	5,225	6,000	6,000	6,000	5,000	83.3%	6,000	6,000	6,000	0	0.0%
Public Street Lights	7,895	5,341	7,000	7,000	5,568	79.5%	7,000	7,000	7,000	0	0.0%
420/424 Total Department of Public Works	1,087,210	1,122,286	1,195,163	1,258,043	961,011	76.4%	1,274,476	1,273,171	1,273,171	15,128	1.2%
TOTAL PUBLIC WORKS:	1,087,210	1,122,286	1,195,163	1,258,043	961,011	76.4%	1,274,476	1,273,171	1,273,171	15,128	1.2%

Notes

TOWN OF WEST NEWBURY

Finance Committee Recommended FY22 Expense Budget

	FY 2019 Expended	FY 2020 Expended	FY 2021 Final Budget	FY 2021 Amended Budget	YTD thru 4/20/21 $	YTD thru 4/20/21 %	FY 2022 DH / BCC	FY 2022 Town Mgr	FY 2022 FinCom Rec.	Proposed Change $	Proposed Change %
			6/27/2020	10/17/2020	Percent of yr:	80.3%					
HUMAN SERVICES											
									4/13/2021		
Board of Health Salary & Wages	117,362	119,906	124,592	124,592	98,218	78.8%	134,592	127,084	127,084	2,492	2.0%
Public Health Nurse	3,840	3,840	8,175	8,175	11,381	139.2%	8,175	8,175	8,175	0	0.0%
Waste Collection & Disposal	303,116	311,390	384,660	384,660	252,383	65.6%	401,940	401,940	401,940	17,280	4.5%
Recycling	39,264	38,401	66,000	66,000	18,087	27.4%	66,000	66,000	45,000	(21,000)	-31.8%
Hazardous Waste Expense	748	1,613	2,000	2,000	293	14.7%	2,000	2,000	2,000	0	0.0%
Steele landfill monitoring	31,568	22,646	35,390	35,390	10,950	30.9%	35,390	35,390	35,390	0	0.0%
Bd of Health Expenses	7,478	5,909	7,000	7,000	2,345	33.5%	7,000	7,000	7,000	0	0.0%
510 Total Board of Health	503,374	503,706	627,817	627,817	393,657	62.7%	655,097	647,589	626,589	(1,228)	-0.2%
									4/5/2021		
Council on Aging Salary & Wages	61,761	68,754	80,174	80,174	42,519	53.0%	80,174	81,682	81,682	1,508	1.9%
Council on Aging Expenses	17,308	17,541	19,500	19,500	10,443	53.6%	19,500	19,500	19,500	0	0.0%
541 Total Council on Aging	79,069	86,296	99,674	99,674	52,962	53.1%	99,674	101,182	101,182	1,508	1.5%
							3/12/2021		4/1/2021		
Soldiers Grave Expense	2,385	2,185	2,600	2,600	664	25.5%	2,600	2,600	2,600	0	0.0%
Memorial Day Expenses	4,207	455	650	650	-	0.0%	1,740	1,740	1,740	1,090	167.7%
Northern Essex Veterans Services	23,039	28,859	21,112	21,112	21,773	103.1%	21,695	21,695	21,695	583	2.8%
Other Assessments-Veterans benefits		-	24,000	24,000	3,042	12.7%	7,400	7,400	7,400	(16,600)	-69.2%
543 Total Veterans	29,631	31,499	48,362	48,362	25,478	52.7%	33,435	33,435	33,435	(14,927)	-30.9%
TOTAL HUMAN SERVICES:	612,075	621,500	775,853	775,853	472,098	60.8%	788,206	782,206	761,206	(14,647)	-1.9%

TOWN OF WEST NEWBURY

Finance Committee Recommended FY22 Expense Budget

	FY 2019 Expended	FY 2020 Expended	FY 2021 Final Budget	FY 2021 Amended Budget	YTD thru 4/20/21 $	YTD thru 4/20/21 %	FY 2022 DH / BCC	FY 2022 Town Mgr	FY 2022 FinCom Rec.	Proposed Change $	Proposed Change %
			6/27/2020	10/17/2020	Percent of yr:	80.3%					
CULTURE & RECREATION											
									4/5/2021		
Library Salaries & Wages	254,923	257,916	258,326	263,641	200,758	76.1%	260,288	263,492	263,492	(149)	-0.1%
Library Expense	32,500	31,863	33,000	33,000	26,176	79.3%	38,500	38,500	38,500	5,500	16.7%
Library Books and Periodicals	65,991	66,605	68,000	68,000	48,987	72.0%	71,500	71,500	71,500	3,500	5.1%
610 Total Library	353,413	356,385	359,326	364,641	275,921	75.7%	370,288	373,492	373,492	8,851	2.4%
									4/5/2021		
Recreation Salaries & Wages		1,666	1,800	1,800	239	13.3%		2,445	2,445	645	35.8%
Recreation Expenses	7,309	240	5,500	22,720	11,140	49.0%		16,000	16,000	(6,720)	-29.6%
Action Cove Expenses	5,000	2,219	3,000	3,000	1,320	44.0%		3,000	3,000	0	0.0%
630/637 Total Recreation	12,309	4,125	10,300	27,520	12,699	46.1%	-	21,445	21,445	(6,075)	-22.1%
							3/8/2021		4/5/2021		
Mill Pond Operating Expenses	602	1,189	2,100	2,100	-	0.0%	2,100	2,100	2,100	0	0.0%
631 Total Mill Pond	602	1,189	2,100	2,100	-	0.0%	2,100	2,100	2,100	0	0.0%
							3/9/2021		4/5/2021		
Bandstand Expense	6,000	4,849	6,000	6,000	-	0.0%	6,000	6,000	6,000	0	0.0%
635 Total Bandstand	6,000	4,849	6,000	6,000	-	0.0%	6,000	6,000	6,000	0	0.0%
							3/8/2021		4/13/2021		
Historical Commission Expenses	340	175	600	600	312	52.1%	600	600	600	0	0.0%
691 Total Historical Commission	340	175	600	600	312	52.1%	600	600	600	0	0.0%
							3/8/2021		4/5/2021		
Cultural Council Expense	82	-	100	100	-	0.0%	100	100	100	0	0.0%
695 Total Cultural Council	82	-	100	100	-	0.0%	100	100	100	0	0.0%
TOTAL CULTURE & RECREATION:	372,746	366,722	378,426	400,961	288,933	72.1%	378,488	403,737	403,737	2,776	0.7%
DEBT SERVICE											
									3/24/2021		
Debt Service (Principal)	340,000	350,614	344,700	344,700	340,500	98.8%	305,000	305,000	305,000	(39,700)	-11.5%
Debt Service (Interest)	31,900	20,825	11,300	11,300	15,400	136.3%	8,950	8,950	8,950	(2,350)	-20.8%
710/750 Total Debt Service	371,900	371,439	356,000	356,000	355,900	100.0%	313,950	313,950	313,950	(42,050)	-11.3%
TOTAL DEBT SERVICE:	371,900	371,439	356,000	356,000	355,900	100.0%	313,950	313,950	313,950	(42,050)	-11.8%

TOWN OF WEST NEWBURY

Finance Committee Recommended FY22 Expense Budget

	FY 2019 Expended	FY 2020 Expended	FY 2021 Final Budget	FY 2021 Amended Budget	YTD thru 4/20/21 $	YTD thru 4/20/21 %	FY 2022 DH / BCC	FY 2022 Town Mgr	FY 2022 FinCom Rec.	Proposed Change $	Proposed Change %
			6/27/2020	10/17/2020	Percent of yr:	80.3%					
BENEFITS											
							3/10/2021		3/24/2021		
Essex Regional Retirement Assessment	641,424	660,171	687,493	687,493	687,493	100.0%	762,611	762,611	762,611	75,118	10.9%
911 Total Essex Regional Retirement	641,424	660,171	687,493	687,493	687,493	100.0%	762,611	762,611	762,611	75,118	10.9%
									4/1/2021		
Unemployment Insurance	-	10,301	1	7,501	-	0.0%	5,000	5,000	1,500	(6,001)	-80.0%
913 Total Unemployment Insurance	-	10,301	1	7,501	-	0.0%	5,000	5,000	1,500	(6,001)	-80.0%
									3/24/2021		
Group Insurance	413,400	373,473	479,745	416,745	288,326	69.2%	424,876	408,755	408,755	(7,990)	-1.9%
914 Total Group Insurance	413,400	373,473	479,745	416,745	288,326	69.2%	424,876	408,755	408,755	(7,990)	-1.9%
									3/24/2021		
FICA Insurance	45,176	47,512	49,486	49,486	37,065	74.9%	50,476	50,476	50,476	990	2.0%
916 Total FICA Insurance	45,176	47,512	49,486	49,486	37,065	74.9%	50,476	50,476	50,476	990	2.0%
									4/13/2021		
Other Post Employment Benefits	-	-	1	1	-		1	1	1	0	0.0%
919 Total OPEB - GF	-	-	1	1	-	0.0%	1	1	1	0	0.0%
									3/24/2021		
Insurance and Bonds	161,801	150,797	189,990	189,990	170,593	89.8%	185,081	185,081	185,081	(4,909)	-2.6%
945 Total Insurance and Bonds	161,801	150,797	189,990	189,990	170,593	89.8%	185,081	185,081	185,081	(4,909)	-2.6%
TOTAL BENEFITS:	1,261,801	1,242,254	1,406,716	1,351,216	1,183,477	87.6%	1,428,045	1,411,924	1,408,424	57,208	4.2%
TRANSFERS OUT - STABILIZATION											
									4/1/2021		
Transfers Out - to Capital Stabilization	300,000	500,000	500,000	500,000	500,000	100.0%	500,000	500,000	500,000	0	0.0%
992 Total Transfers Out	300,000	500,000	500,000	500,000	500,000	100.0%	500,000	500,000	500,000	0	0.0%
1000 Total General Fund	**14,742,532**	**15,167,848**	**16,552,681**	**16,317,921**	**14,102,018**	**86.4%**	**16,849,676**	**16,853,350**	**16,847,474**	529,553	**3.2%**

TOWN OF WEST NEWBURY
COMMONWEALTH OF MASSACHUSETTS
WARRANT – SPECIAL TOWN MEETING
SATURDAY, MAY 22, 2021 @ __am

Essex, ss.

To any of the Constables of the Town of West Newbury:

In the name of the Commonwealth, you are hereby required to notify and warn all the inhabitants of the Town of West Newbury, who are qualified to vote in the elections and Town affairs, to meet outdoors at the Bandstand located behind the Town Annex, 379 Main Street, at __:00 a.m. on Saturday, May 22, 2021 to act upon or take any other action relative to all of the following articles.

ARTICLE 1. To hear and act upon the reports of Town officers and committees.

ARTICLE 2. To see if the Town will vote to transfer from available funds the sum of $33,000 for all costs and expenses pertaining to the repair and replacement of the fire alarm system at the John C. Page School building, or take any other action relative thereto. *By request of the DPW Director.* Select Board 3-0 4/12/21

Article 2 recommended by FinCom 4-0 on 3/24/21. Sunset 6/30/2022.

ARTICLE 3. To see if the Town will vote to transfer from Community Preservation Act funds the sum of $104,850 for all costs and expenses pertaining to the repair, restoration and preservation of the West Newbury Town Hall, or take any other action relative thereto. *By request of the Community Preservation Committee and the DPW Director.* Select Board 3-0 4/12/21

Article 3 recommended by FinCom 4-0 on 3/24/21. Sunset 6/30/2023.

ARTICLE 4. To see if the Town will vote to transfer from Community Preservation Act funds the sum of $30,000 for costs and expenses pertaining to the design and construction of an all-access trail, commonly referred to as the "Whetstone Greenway" proposed to be located between River Meadow Drive and Sullivans Court Extension, or take any other action related thereto. *By request of the Community Preservation Committee and the Open Space Committee.* Select Board 3-0 4/12/21

Article 4 recommended by FinCom 5-0 on 4/13/21. Sunset 6/30/2024.

ARTICLE 5. To see if the Town will vote to transfer from available funds the sum of $74,022 to fund the fiscal year 2021 snow and ice deficit. [NOTE: Balance as of 4/14/21 – subject to change.] *By request of the DPW Director.* Select Board 3-0 4/12/21

Article 5 recommended by FinCom 3-1 on 3/24/21 (NK opposed). Sunset date N/A.

ARTICLE 6. To see if the Town will vote to transfer from available funds the sum of $3,137 to fund the Essex Agricultural and Technical High School fiscal year 2021 budget deficit. *By request of the Town Manager*. Select Board 3-0 4/12/21

Article 6 recommended by FinCom 4-0 on 3/24/21. Sunset date N/A.

ARTICLE 7. To see if the Town will vote to transfer from available funds the sum of $287.57 to resolve a deficit resulting from the over-expenditure of funds from the World War II Gym Stabilization Fund that occurred in fiscal year 2016. *By request of the Town Accountant/Business Manager.* Select Board 3-0 4/12/21

Article 7 recommended by FinCom 4-0 on 3/24/21. Sunset date N/A.

ARTICLE 8. To see if the Town will vote to transfer from available funds the sum of $3,948.03 to resolve deficits for expired grants that did not close out properly in fiscal year 2018 and fiscal year 2019. *By request of the Town Accountant/Business Manager.*

Select Board 3-0 4/12/21

Article 8 recommended by FinCom 4-0 on 3/24/21. Sunset date N/A.

Select Board 4/26/21

ARTICLE 9. To see if the Town will vote to transfer from available funds the sum of $100,000 to fund unbudgeted costs associated with the operation and administration of public health clinics to administer the COVID-19 vaccine, or take any other action related thereto. *By request of the Board of Health.*

Article 9 recommended by FinCom 5-0 on 4/13/21. Sunset 6/30/2022.

Select Board 4/26/21

FinCom 4/27/21

ARTICLE 10. To see if the Town will vote to transfer from available funds the sum of $____ to fund unbudgeted personnel costs, or take any other action related thereto. *By request of the Board of Selectmen.*

ARTICLE 11. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of $18,000 for all costs and expenses pertaining to the replacement of the public safety network server. *By request of the Police Chief.*

Select Board 3-0 4/12/21

Article 11 recommended by FinCom 5-0 on 4/1/21. Sunset date 6/30/2022.

ARTICLE 12. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of $15,000 to fund consulting support toward compliance with the stormwater management permit issued to the Town of West Newbury by the U.S. Environmental Protection Agency, or take any other action related thereto. *By request of the DPW Director.*

Select Board 3-0 4/12/21

Article 12 recommended by FinCom 4-0 on 3/24/21. Sunset date 6/30/2022.

ARTICLE 13. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of $9,050 to fund costs related to the Assessing Department network server. *By request of the Board of Assessors.*

Select Board 3-0 4/12/21

Article 13 recommended by FinCom 5-0 on 4/13/21. Sunset 6/30/2022.

ARTICLE 14. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of $8,500 to fund the costs to conduct a utility property revaluation analysis and report in accordance with updated MassDOR methodology for the valuation of utilities. *By request of the Board of Assessors.*

Select Board 3-0 4/12/21

Article 14 recommended by FinCom 5-0 on 4/13/21. Sunset 6/30/2022.

ARTICLE 15. To see if the Town will vote to transfer from available funds the sum of $7,000 for all costs and expenses pertaining to identifying, mapping and remediating invasive species on public lands in the Town of West Newbury, or take any other action relative thereto. *By request of the Climate Change Resiliency Committee.*

Select Board 3-0 4/12/21

Article 15 NOT RECOMMENDED by FinCom 2-2 (JH, JS for; GR, NK against) on 4/5/21.

You are hereby directed to serve this warrant by posting attested copies thereof at least 14 days before the date of the Special Town Meeting, as provided within the Town Bylaws.

LOCATIONS TO POST WARRANT:
Town Hall
1910 Town Office Building
G.A.R. Memorial Library

TOWN OF WEST NEWBURY
COMMONWEALTH OF MASSACHUSETTS
WARRANT -- ANNUAL TOWN MEETING
SATURDAY, MAY 22, 2021 @ __am

Essex, ss.

To any of the Constables of the Town of West Newbury:

In the name of the Commonwealth, you are hereby required to notify and warn all the inhabitants of the Town of West Newbury, who are qualified to vote in the elections and Town affairs, to meet outdoors at the Bandstand located behind the Town Annex, 379 Main Street, at __:00 a.m. on Saturday, May 22, 2021 to act upon or take any other action relative to all of the following articles.

GENERAL GOVERNMENT MATTERS

ARTICLE 1. To hear and act upon the reports of Town officers and committees.

ARTICLE 2. To see if the Town will vote to transfer the sum of $397,325 from the School Stabilization Fund to pay a portion of the Town share of debt service associated with the building of the new Middle/High School. *By request of the Board of Selectmen.*

Article 2 recommended by FinCom 4-0 on 3/24/21. Sunset 6/30/2022.

Select Board 4/26/21

ARTICLE 3. To determine what sums of money the Town will raise and appropriate for defraying the expenses of the Town for the ensuing fiscal year and for the payment of Town debt. *By request of the Board of Selectmen.*

WATER ENTERPRISE FUND

Select Board 4/26/21

ARTICLE 4. In accordance with the provisions of Chapter 38 of the Acts of 1936, to see what instructions, rules and regulations the Town may wish to impose on the Board of Water Commissioners. *By request of the Board of Water Commissioners*.

Select Board 4/26/21

ARTICLE 5. To see if the Town will vote to appropriate, in anticipation of Water Department revenue, the sum of $863,649 of which $280,038 for salaries and wages which include $1,700 for Water Commissioners' stipends; $47,248 for insurances; $339,399 for expenses; $124,068 for debt service; $20,000 for extraordinary and unforeseen expenses; and $52,896 for indirect costs, or take any other action related thereto. *By request of the Board of Water Commissioners*.

ARTICLE 6. To see if the Town will vote to transfer from available funds the sum of $500,000 to be placed in the water stabilization fund in order to fund capital expenditures for water related projects, or take any other action related thereto. *By request of the Board of Water Commissioners.*

Article 6 recommended by FinCom 3-2 on 4/13/21 (JS, ?? opposed).

ARTICLE 7. To see if the Town will vote to transfer from available funds the sum of $270,000.00 for all costs and expenses pertaining to improvements to the Pipestave Hill Water Tank. *By request of the Board of Water Commissioners.*

Article 7 recommended by FinCom 5-0 on 4/13/21. Sunset 6/30/2024.

APPROPRIATIONS

ARTICLE 8. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of $76,261 for the Pension Liability Stabilization Fund, or take any other action related thereto. *By request of the Board of Selectmen*.

Select Board 3-0 4/12/21

Article 8 recommended by FinCom 4-0 on 3/24/21. Sunset 6/30/2022.

ARTICLE 9. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of $15,000 for the Other Post-Employment Benefits (OPEB) Stabilization Fund, or take any other action related thereto. *By request of the Board of Selectmen*.

Select Board 3-0 4/12/21

Article 9 recommended by FinCom 5-0 on 4/13/21.

ARTICLE 10. To see if the Town will vote to transfer the sum of $10,363.00 from the Septic Loan Revolving Account for the repayment of debt service. *By request of the Board of Health.*

Select Board 3-0 4/12/21

Article 10 recommended by FinCom 5-0 on 4/13/21.

ARTICLE 11. To see if the Town will vote to allocate and/or reserve from the Community Preservation Fund annual revenues, the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2022, with each item to be considered a separate appropriation, or take any other action related thereto. *By request of the Community Preservation Committee.*

Select Board 3-0 4/12/21

- Appropriate $28,704 from FY 2022 estimated revenues for Committee Administrative Expenses.
- Reserve $57,408 from FY 2022 estimated revenues for Community Housing Reserve.
- Reserve $57,408 from FY 2022 estimated revenues for Historic Resources Reserve.
- Reserve $57,408 from FY 2022 estimated revenues for Open Space & Recreation Reserve.
- Reserve $373,160 from FY 2022 estimated revenues for Budgeted Reserve.

Article 11 recommended by FinCom 5-0 on 4/13/21.

ARTICLE 12. To see if the Town will vote to transfer from Community Preservation Act funds the sum of $25,000 to conduct an historic sites survey, or take any other action related thereto. *By request of the Community Preservation Committee and the Historical Commission.*

Select Board 3-0 4/12/21

Article 12 recommended by FinCom 5-0 on 4/13/21.

ARTICLE 13. To see if the Town will vote to transfer from Community Preservation Act funds, Open Space and Recreation Reserve, the sum of $30,000 for costs and expenses

pertaining to the design of an all access trail and associated features at the Mill Pond, or take any other action related thereto. *By request of the Community Preservation Committee and the Open Space Committee.* Select Board 3-0 4/12/21

Article 13 recommended by FinCom 5-0 on 4/13/21. Sunset 6/30/2023.

Select Board 4/26/21

FinCom 4/27/21

ARTICLE 14. *CPC article. $175,000 for fee simple acquisition of 30± acres and acquisition of Conservation Restrictions on 21± acres of land off Coffin Street. CPC will continue its review at their next meeting on March 18th. CPC will review proposal at their next meeting on April 15th. Placeholder language, to be finalized with Town Counsel.* ***Article would only remain on warrant if recommended by CPC.***

ARTICLE 15. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of $700,000 into the Capital Stabilization Fund, or take any other action related thereto. *By request of the Board of Selectmen.* Select Board 3-0 4/12/21

ARTICLE 16. To see if the Town will vote to transfer from available funds the sum of $600,000 for costs and expenses pertaining to the Town's share for the reconstruction of the Middle Street Bridge, or take any other action related thereto. *By request of the Board of Selectmen.* Select Board 3-0 4/12/21

Article 16 recommended by FinCom 4-0 on 3/24/21. Sunset 6/30/2024.

ARTICLE 17. To see if the Town will vote to transfer from available funds the sum of $95,000 for all costs and expenses pertaining to roof repairs to Town buildings, or take any other action related thereto. *By request of the DPW Director.* Select Board 3-0 4/12/21

Article 17 recommended by FinCom 4-0 on 3/24/21. Sunset 6/30/2023.

ARTICLE 18. To see if the Town will vote to transfer from available funds, the sum of $35,000 for the purchase of a Jaws of Life or similar equipment, or take any other action related thereto. *By request of the Board of Fire Engineers.* Select Board 3-0 4/12/21

Article 18 recommended by FinCom 5-0 on 4/1/21. Sunset 6/30/2022.

BY-LAWS – OTHERS

ARTICLE 19. To see if the Town will vote to accept as a public way the layout of Cortland Lane, as heretofore laid out by the Board of Selectmen and shown more particularly on a plan entitled "Street Acceptance Plan for Cortland Lane," dated October 4, 2004, prepared by Apple Associates, Inc., a copy of which is on file with the Town Clerk's Office, and to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, the fee simple title to or a permanent easement in said roadway for all purposes for which public ways are used in the Town of West Newbury, including utility purposes, and any drainage, access, utility and other easements related thereto. *By request of the Board of Selectmen.* Select Board 3-0 4/12/21

Non-financial Article. No FinCom recommendation.

ARTICLE 20. To see if the Town will vote to amend Section VI of the Town Bylaws, Animal By-Law in order to establish a new Disposal of Waste section, to establish requirements related

to the disposal and removal of dog waste, including the establishment and enforcement of fines for violations, and other related amendments. *By request of the Board of Selectmen.*

Select Board 3-0 4/12/21

Non-financial Article. No FinCom recommendation.

ARTICLE 21. To see if the Town will vote to amend Section XL of the Town Bylaws by adding sections 5.5.1 thru 5.5.5 in order to establish a revolving fund for revenues and expenses associated with electric vehicle (EV) charging stations located on Town-owned property including existing stations at 381 Main Street and at 694 Main Street, West Newbury, and including any stations as may be installed on Town-owned property in the future:

Select Board 3-0 4/12/21

5.5.1 Electric Vehicle Charging Stations Revolving Fund.

5.5.2 Department. There shall be a separate fund called the Electric Vehicle Charging Stations Revolving Fund.

5.5.3 Revenues. The town accountant shall establish the Electric Vehicle Charging Stations Revolving Fund as a separate account and credit to the fund all the monies received in connection with use of EV charging stations located on Town-owned property, donations, and any other source.

5.5.4 Purposes and Expenditures. During each fiscal year, the Town may incur liabilities against and spend monies from the Electric Vehicle Charging Stations Revolving Fund for the operations and maintenance of electric vehicle (EV) charging stations located on Town-owned property in West Newbury.

5.5.5 Fiscal Years. The Electric Vehicle Charging Stations Revolving Fund shall operate for fiscal years that begin on or after July 1, 2021 and shall continue until such time as Town Meeting votes to eliminate the fund.

By request of the Board of Selectmen.

Non-financial Article. No FinCom recommendation.

ARTICLE 22. To see if the Town will vote to amend Section XL of the Town Bylaws by adding sections 5.6.1 thru 5.6.5 in order to establish a revolving fund for revenues and expenses associated with curbside collection of trash, recycling and food waste:

Select Board 3-0 4/12/21

5.6.1 Curbside Collection of Trash, Recycling and Food Waste Revolving Fund.

5.6.2 Department. There shall be a separate fund called the Curbside Collection of Trash, Recycling and Food Waste Revolving Fund.

5.6.3 Revenues. The town accountant shall establish the Curbside Collection of Trash, Recycling and Food Waste Revolving Fund as a separate account and credit to the fund all the monies received in connection with fees charged for trash or recycling carts, trash stickers and bulk item stickers, donations, and any other source.

5.6.4 Purposes and Expenditures. During each fiscal year, the Town may incur liabilities against and spend monies from the Curbside Collection of Trash, Recycling and Food Waste Revolving Fund for the payment of expenses for trash or recycling carts and stickers and related expenses.

5.6.5 Fiscal Years. The Curbside Collection of Trash, Recycling and Food Waste Revolving Fund shall operate for fiscal years that begin on or after July 1, 2021 and shall continue until such time as Town Meeting votes to eliminate the fund.

By request of the Board of Health.

Non-financial Article. No FinCom recommendation.

ARTICLE 23. To see if the Town will vote to limit the total amount that may be expended from each revolving fund established pursuant to Section XL of the Bylaws of the Town of West Newbury, to wit:

Select Board 3-0 4/12/21

▪ Section 5.1 Summer Recreation Revolving Fund	$ 44,350
▪ Section 5.2 GAR Library Fines and Penalties Revolving Fund	$ 10,000
▪ Section 5.3 Police Vehicle Revolving Fund	$ 20,000
▪ Section 5.4 Pipestave/Mill Pond Care and Maintenance Revolving Fund	$ 5,000
▪ Section 5.5 Electric Vehicle Charging Stations Revolving Fund	$ 10,000
▪ Section 5.6 Curbside Collection of Trash, Recycling and Food Waste Revolving Fund	$150,000

By request of the Board of Selectmen.

Non-financial Article. No FinCom recommendation.

ARTICLE 24. To see if the Town will vote to delay any additional expenditure on the Soldiers and Sailors Memorial Building (Carr Post). project until a defined productive use for this building is identified and approved. *By citizen petition.*

Select Board 0-3 4/12/21

Article 24 NOT RECOMMENDED 0-5 by FinCom 4/5/21.

		Estimated						Unreserved: Available for Appropriation			
Balances Report		Town Capital Stabilization	Pension Stabilization	School Stabilization	Town Free Cash	Water Stabilization	Water Free Cash	CPC Comm Housing	CPC Historical	CPC Open Space	CPC Undesig
1/1/2021		1,499,407	236,992	1,658,024	1,954,878	16,983	1,037,726	324,219	104,267	43,240	1,045,663
5/2021 STM	**Art #**										
Page School fire alarm system	2	(33,000)									
CPA painting Town Hall	3								(104,850)		
CPA Whetstone Greenway	4										(30,000)
Snow & Ice deficit (amt 4/14/21)	5				(74,022)						
Essex Ag FY21 costs	6				(3,137)						
WW 2 gym acct closeout	7				(287.57)						
Grant acct closeouts	8				(3,948.03)						
COVID-19 unbudgeted costs	9				(100,000)						
Unbudgeted personnel costs	10				(1)						
Public safety network server	11				(18,000)						
Stormwater consultant	12				(15,000)						
Assessing Dept network server	13				(9,050)						
Assessing study utility valuation	14				(8,500)						
Internships, invasive species	15				(7,000)						
Balances after STM		1,466,407	236,992	1,658,024	1,715,932	16,983	1,037,726	324,219	(583)	43,240	1,015,663
5/2021 ATM	**Art #**										
From School Stab. Fund	2			(397,325)							
Omnibus Budget	3	500,000									
Water Stabilization	6					500,000	(500,000)				
Water Pipestave Tank repairs	7						(270,000)				
Pension Liability Stab. Fund	8		76,261		(76,261)						
OPEB Stab. Fund	9				(15,000)						
Septic Loan Revolving Fund	10										
CPA FY22 Estimated Receipts	11							57,408	57,408	57,408	(28,704)
CPA Historic Property Survey	12								(25,000)		
CPA Mill Pond All Persons Trail	13										(30,000)
CPA Coffin Street land acqu.	14									(100,000)	(75,000)
Capital Stabilization	15	700,000			(700,000)						
Middle Street Bridge	16	(600,000)									
Re-coating building roofs	17	(95,000)									
Fire Dept Jaws of Life	18	(35,000)									
Balances after ATM		1,936,407	313,253	1,260,699	924,671	516,983	267,726	381,627	31,825	648	881,959

Source: Angus Jennings, Town Manager, 4/20/21

Note: Amounts in cells shaded in light pink may change.