



## **Town of West Newbury Board of Selectmen**

Monday, April 9, 2018 @ 2pm  
381 Main Street, Town Office Building  
[www.wnewbury.org](http://www.wnewbury.org)

### **Open Session Minutes**

Chairman Archibald called the meeting to order at 2:03pm. Selectmen in attendance were David W. Archibald, Chairman, Joseph H. Anderson, Jr. and Glenn A. Kemper. Others in attendance were Police Chief Art Reed, Susan Yeames, Assistant Treasurer/Collector, Laurie Zywiak, Accountant, Annie Sterling, Residents Admin and Mary Winglass, Executive Administrator.

**Selectman Anderson moved to go into executive session under MGL Chapter 30A §21(a) 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and MGL Chapter 30A §21(a) 1: To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. Second by Selectman Kemper with a unanimous roll call vote: Archibald – aye, Kemper – aye, Anderson – aye.**

The Board called the open session back to order at 3:15pm. The open session was held in the Selectmen/Town Manager's office; in attendance were Susan Yeames, Asst Treasurer/Collector, Lori Zywiak, Accountant, Annie Sterling, Residents Admin and Mary Winglass, Executive Administrator.

#### **Regular Session:**

##### **A. Selectmen/Finance employee transition**

The Board explained their vision and timeline for the transition between offices. The employees responded with questions to better understand the transition and expectations of duties.

**Chairman Archibald motioned to adjourn the open session at 3:54pm. Second by Selectman Kemper, motion passed with a 3-0-0 vote.**

Respectfully Submitted,

Mary Winglass, Executive Administrator