

**TOWN OF WEST NEWBURY PLANNING BOARD
APPLICATION FOR SPECIAL PERMIT and/or SITE PLAN REVIEW**

Application for: ☐ Special Permit ☐ Site Plan Review ☐ Both

(Adopted December 21, 2011)

Please type or print clearly.

1.

Applicant: _____

Applicant's

Address: _____

Telephone Number: _____

2. **Owners of the**

Land: _____

Address: _____

Telephone Number: _____

Number of years of Ownership: _____

3. **Year Lot was Created:** _____

4. **Description of Proposed Project, including applicable section(s) of the Zoning**

Bylaw: _____

5. **Description of**

Premises: _____

6. **Address of Property Affected:** _____

Zoning District: _____

Assessors: _____ **Map:** _____ **Lot #:** _____

Registry of Deeds: _____ **Book:** _____ **Page:** _____

Plan Book and Plan Number _____

7. **Existing Lot:**

Lot Area (sq. ft.) _____

Building Height _____

Street Frontage _____

Side Setbacks _____

Front Setback _____

Rear Setback _____

Floor Area Ratio _____

Lot Coverage _____

8. Proposed Lot (if applicable):

Lot Area (sq. ft.) _____
Street Frontage _____
Front Setback _____
Floor Area Ratio _____

Building Height: _____
Side Setbacks _____
Rear Setback _____
Lot Coverage _____

9. Required Lot (as required by Zoning Bylaw):

Lot Area (sq. ft.) _____
Street Frontage _____
Front Setback _____
Floor Area Ratio _____

Building Height _____
Side Setbacks _____
Rear Setback _____
Lot Coverage _____

10. Existing Building (if applicable):

Ground Floor (sq.ft.) _____
Total sq. ft. _____
Use: _____

of Floors _____
Height _____
Type of Construction _____

11. Proposed Building:

Ground Floor (sq.ft.) _____
Total sq. ft. _____
Use: _____

of Floors _____
Height _____
Type of Construction _____

12. Has there been a previous application for a Special Permit or Site Plan Review from the Planning Board on these premises? _____ If so, when, what type of construction, and the action made?

13. Applicant and Landowner signature(s):

Every Application for a Special Permit/Site Plan Review shall be made on this form which is the official form of the Planning Board. Every Application shall be filed with the Town Clerk's Office. It shall be the responsibility of the Applicant to furnish all supporting documentation with this application. The dated copy of this Application received by the Town Clerk or Planning Office does not absolve the Applicant from this responsibility. The Applicant shall be responsible for all expenses for filing and legal notification. Failure to comply with application requirements, as cited herein and in the Planning Board Regulations, may result in a dismissal by the Planning Board of this Application as incomplete.

Applicant's Signature:

Print or type name here:

Date: _____

Owner's Signature:

Print or type name here:

Date: _____