**West Newbury Open Space Committee**

**Meeting Minutes**

**Wednesday, June 21, 2017**

*Attendees*: Patricia Reeser, Don Bourquard, Jean Lambert, Brad Buschur, Marlene Switzer, Wendy Reed, and Steve Greason, who recorded the minutes.

Meeting began at 8:00 p.m.

1. **Trail Management**: March 1, 2017 ECTA Trail Management Plan is now available. It was approved by the ConComm without notifying OSC.

Next ConComm meeting to discuss trails will be July 10th.

Steve will write a letter to Planning Board concerning Drake’s Landing trail signage.

1. **Committee Organization**: Patricia will continue as chair. Jen Germain will not renew her OSC membership. Brad will take her place and one Associate position will now be available.

Next OSC meeting is July 19th.

1. **61A Parcels - Cook/Huddock:** OSC should have been notified when this land did not renew 61A with the assessor in October.

Request the Board of Selectmen to get an appraisal for Cook.

1. **Mullen Property:** Since this property is now open to horses, have ConComm tell us it needs a Notice of Intent for a wet spot.
2. **Expense Form:** Brad needs to be sent an expense form template.

Respectfully submitted,

*Steve Greason*