

# Town of West Newbury

**\* = Required Approvals (prior to submission to Building Inspector)**

Owners Name \_\_\_\_\_

Location \_\_\_\_\_

Contractor \_\_\_\_\_

Project Description \_\_\_\_\_

<b>Planning Board</b> 978-363-1100 x 125	ANR Plan _____ Lot Release _____ Special Permit _____ Site Plan Review _____	Date: _____ Date: _____ Date: _____ Date: _____
<b>Board of Health</b> 978-363-1100 x 119	Approved Septic Plan _____ Well _____ Approved Foundation _____ Approved Septic as-built _____	Date: _____ Date: _____ Date: _____ Date: _____
<b>Conservation Commission</b> 978-363-1100 x 126	Determination of Applicability _____ Order of Conditions _____ Approved Foundation _____ Siltation Fence _____ Misc Approval _____	Date: _____ Date: _____ Date: _____ Date: _____ Date: _____
<b>Board of Selectman Highway Department</b> 978-363-1100 x 120	Water Service _____ Driveway Approval _____ Curb Cut _____	Date: _____ Date: _____ Date: _____
<b>Water Department</b> 978-363-1100 x 127	Water Service _____	Date: _____
<b>Finance Department</b> 978-363-1100 x 114	Taxes paid to date _____ Other fees _____	Date: _____ Date: _____
<b>Historic District</b> 978-363-1100	Approval _____	Date: _____ Decision: _____

Upon Completion, application must be submitted with plans, fees and any other necessary information to the Building Inspector for review. **This process may take up to 30 days.**