



**Town of West Newbury
Board of Selectmen
Monday, March 4, 2019 @ 7pm
381 Main Street, Town Office Building
www.wnewbury.org
Minutes of Meeting**

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WEST NEWBURY, MA

2020 APR 15 AM 10:32

Open Session: 7pm in the First Floor Hearing Room

The Meeting was called to order at 7:10 p.m. by Chairman Kemper.

Announcements:

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet.
- West Newbury Fire Company Pancake Breakfast, Sunday March 31st at the Central Fire Station. Cost is Free, donations welcome!
- West Newbury Gardening Club is sponsoring "Growing West Newbury" symposium on Sunday, March 31st at the Town Hall from 1pm to 5pm as part of the West Newbury Bicentennial celebration
- Spring Annual Town Meeting, Monday April 29th, 7pm at the Pentucket High School Auditorium
- Planning Board Public Hearing on Zoning Bylaw Amendments, Tuesday, March 5, 2019
- Pentucket School Building Project panel discussion on Monday, March 11th @ 9am at the Council on Aging. Please RSVP to 978-363-1104
- NEW Budget Information on the town's official website <https://www.wnewbury.org/budget-information>
- West Newbury has four graduates from the Call and Volunteer Fire Academy

Regular Business

- A. Appointment Requests: Tim Cronin as Associate Planning Board Member

Tim has lived in West Newbury for 3 ½ years and is in-house council for Ever Source.

Motion was made by Selectman Anderson, seconded by Selectman Archibald to approve the appointment of Tim Cronin as an Associate Member to the Planning Board with a term expiring June 30, 2019.

Yes 3, No 0.

- B. Correspondence from Council on Aging regarding Space Needs

Letter from Theresa Woodbury, Council on Aging Director along with photos contained in the Agenda Packets. Theresa discussed with the Board that she has had trouble scheduling activities due to the Senior Lunch and Meals on Wheels taking place from 10:00 am to 12:30 noon. There is a growing Population of seniors in West Newbury. The activities that are not being offered are a tile mosaic class and having the space to present documentaries during the day time. Town Building options were discussed with the Board such as the Library and the old town hall. The Board advised along with the Town Manager that with the support of the Finance Department and the DPW Director to create a Working group at a staff level. Angus Jennings, Town Manager with come back to the Board at a later date with proposals.

- C. Whittier Regional Vocational Technical High School Superintendent Maureen Lynch and Business Manager Kara Kosmes: Proposed FY20 Budget

Power Point Presentation contained in the Agenda Packets. Enrollment, graduation rate and upcoming Programs were discussed with the Board.

D. Special Event Permit Requests

- a. Alzheimer's Association Cycling Fundraiser, June 22, 2019

The individual applying for the permit is ill. This item was taken off the agenda until the next meeting.

- b. American Diabetes Association Tour de Cure, May 19, 2019

Motion was made by Selectman Anderson, seconded by Selectman Archibald to approve The Special Permit.

Yes 3, No 0.

- c. Walk for Williams, May 19, 2019

No action taken. The application was not received by the Agenda deadline.

- E. Review of dates and format for public informational forums regarding Middle/High School project

The Board will confirm the dates with the School District. Suggested dates set forth by the Superintendent are March 30, 2019 at 1:00 p.m. and April 9, 2019 at 6:00 p.m. The Board would like an informal format to answer resident's questions and to provide the impact on taxes and discuss the Stabilization Fund. The Board also requests an updated chart to show the impact. The Board also requests that the meetings be advertised on Social Media and the newspaper for involvement of the community. The date of the Massachusetts School Building Authority vote is April 10, 2019 and the Warrant has to be signed April 12, 2019.

- F. Request for auth. to pursue NERAC (Northeast Homeland Security Regional Advisory Council) grant

Motion was made by Selectman Anderson to approve authorization to submit application to the Northeast Homeland Security Regional Advisory Council Grant, seconded by Selectman Kemper.

Yes 3, No 0.

- G. Energy Advisory Committee: Request to participate in Municipal Vulnerability Preparedness Program

A copy of the grant application is contained in the Agenda Packets.

Liz Callahan, Elisa Grammer and Rick Parker were present to discuss the proposed work plan.

Volunteers will be taking part in this effort. It will also affect Town Employees and their input and support will be a necessity. This committee has sensitivity as to the town employee's workloads and the Board expressed concern regarding the same. Angus will appoint a staff member as the Town's point person with all data to be reviewed by him. The application is due May 3 and this Committee will need letters of support to accompany. Elisa Grammer will be the local project manager. A State Certified Provider will be engaged to take the Town through the workshop process. Angus agreed to assist with selecting a vendor. The main points will be Climate Change and increasing Stormwater Events. Rick

stated that there is a year's time to accomplish this task. Staff members that have expressed an interest are the DPW Director, Water Department, Council on Aging and Pentucket Regional School District.

Selectman Anderson made a motion which was seconded by Selectman Archibald to Approve the authority for the Energy Advisory Committee to apply to the Municipal Vulnerability Preparedness Application Grant.

Yes 3, No 0.

- H. West Newbury Youth League request for fee waiver for use of facilities more than 6 times this year

Motion was made to approve was made by Selectman Anderson to West Newbury Youth League To waive the fee in excess of 6 times for facilities use for the Annex Building, seconded by By Selectman Kemper.

Yes 3, No 0.

Motion was made by Selectman Anderson, seconded by Selectman Archibald to approve the use of facilities to the West Newbury Garden Club in excess of 6 times with the fee waived.

Yes 3, No 0.

- I. Review of draft Town Meeting warrant and continued review of draft warrant articles

Special Town Meeting Warrant

Draft copy of Warrant contained in Agenda Packets.

Article 4. School Resource Officer. The appropriate way to account for this item is that the Town pays the full amount and the Pentucket Regional School District reimburses the town for their share of the cost. At the present time it appears that the Town has expended more than the budgeted amount. The reimbursement would then appear as a Budget Revenue. The Board would like a Memorandum of Understanding with the Pentucket Regional School District in place regarding this position.

Annual Town Meeting Warrant

The Board requests that the Septic item be at the end of the Warrant. It was also noted that Citizens Petitions are usually placed at the end of the Warrant.

Articles 7 & 8 Water Department Water Tank and Chemical Building. The Board requests that these items be rebid for more favorable pricing.

Article 13 School Stabilization Fund. The Board discussed that if the School Building Project was voted down the money in the School Stabilization Fund would be placed in the General Stabilization Fund.

Article 16. Improvements and Repairs to Various Buildings, \$93,000.00. The Board requests that an application be made with the Community Preservation Committee if eligible.

- J. Board vote to re-open Town Meeting Warrant and to close Town Meeting Warrant

Motion was made by Selectman Anderson, seconded by Selectman Archibald to re-open the Special Town Meeting Warrant.

Yes 3, No 0.

The purpose is to add an Article for Conservation Restriction for the purchase of Brown Spring Farm. The available Information came in after the closing of the Warrant.

Motion was made by Selectman Anderson, seconded by Selectman Kemper to add an Article for a \$200,000.00 Conservation Restriction through the Community Preservation Committee, contingent upon their approval, for Brown Spring Farm.

Selectman Anderson made a motion, seconded by Selectman Archibald to close the Town Meeting.

Yes 3, No 0.

- K. Acceptance of minutes dated December 3, 2018

Motion was made by Selectman Anderson, seconded by Selectman Anderson to approve Minutes of Meeting dated December 3, 2018 with the following change:

Item C: Motion was made by Selectman Anderson, seconded by Selectman Archibald.

Yes 3, No 0.

Town Manager Updates

- L. Update on Finance Committee budget review process and upcoming meetings

The Finance Committee is meeting on the Budgets. This will be their focus over the next few weeks. The Board requests that the \$1.00 be removed from the Assessors Budget.

- M. Update on Capital Improvements Committee project review process and upcoming meeting

This Committee has a meeting scheduled. The Town Manager, DPW Director, Water Department, and Fire Chief will be in attendance. The Board asked questions regarding the purchase of new DPW trucks and disposal of the existing vehicle. The Boards policy is when a vehicle is purchased the old vehicle is disposed of. Angus will have the DPW Director at the next meeting to explain his planned use of these vehicles.

- N. Follow up meeting assignments
O. Placing items for future agendas

1. Updated Budgets
2. School Funding

Motion was made by Selectman Kemper, seconded by Selectman Anderson to adjourn at 9:50 p.m.

Yes 3, No 0.

Respectfully submitted, Mary DiPinto

Approved by Board of Selectmen on 4/13/2020 2-0-1 (Parker abstained)