

**West Newbury Finance Committee  
Minutes of the Meeting  
Monday, August 29, 2016**

***Board of Selectmen (BOS) and Finance Committee (FinCom) Meeting with Historic Commission in Discussion of the Demolition Delay Age-Based Bylaw***

Members from the three groups discussed the demolition delay bylaw. Also in attendance was the Building Inspector, Mr. Glenn Clohecy.

***FinCom Meeting***

Chairman Codair called the Finance Committee to order at 8:46 p.m. in the first floor hearing room of the 1910 Building with Mr. Ellis, Ms. Grammer, Mr. DeLena, Mr. Phillips, and Mr. Winch present. Mr. Bertino was also present.

There being no public comment, the Committee considered its agenda.

***Appointment of a New FinCom Member***

Associate FinCom member Mr. Ellis is expected to be sworn in by the BOS this week as a FinCom member. This appointment will enable Mr. Ellis to vote in any future FinCom decisions.

***Attendance of Members for Future Meetings***

In order to assure a quorum at future meetings, members discussed possible conflicts for any meetings prior to the Special Town Meeting

***FinCom Meeting with Capital Improvement Committee (CIC)***

Ms. Grammer reported the CIC has not had a meeting to date and therefore has not elected a Chairman. Realistically, a CIC report will not be available for the Special Town Meeting in October.

***FinCom Page on the Town Web Site***

FinCom discussed the contents of the FinCom page on the Town Web Site. The page displays links to both a glossary of terms and any bylaws related to FinCom.

*FinCom voted to recognize the prior approval (June, 2016) of the FinCom Page with the two links, 5-0-0.*

***Minutes — July 25, 2016***

*FinCom voted to approve the minutes with the addition of the phrase “standard policy”, 5-0-0.*

***Minutes — August 22, 2016***

The upcoming meeting date of September 6, 2016 will be added to the minutes which will be resubmitted to members for a vote.

***Rationale regarding the Amount of \$100,000.00 for the Tax Rate Buy Down***

Mr. Bertino was asked about the rationale of selecting \$100,000.00 tax rate buy down. He reported the BOS decided a slow and steady increase (not to exceed 2.5%) in taxes over the next few years would be in the best interest of the town.

***FinCom Business***

***Turn Backs at the end of FY2016***

Mr. Bertino will forward the final report of department turn backs. He stated some include turn backs, such as articles reaching sunset, in addition to operational expenses.

***Upcoming FinCom Meeting***

The next meeting of the Finance Committee is scheduled for Tuesday, September 6, 2016 at 7:00 p.m.

The Committee meeting adjourned at 9:04 p.m.

Respectfully submitted,

Elisa J. Grammer  
Secretary