

Draft Minutes – West Newbury Energy Advisory Committee Meeting 10/14/20

Attendees: Chip Wallace, Rick Parker, Elisa Grammer, Tom Craig, Liz Callahan

Status of EV charging stations

- Information sent off to the vendor last Friday. Now have a completion date of November 30, 2020.
- Site plan review process on the EV charging stations was successfully completed with the Planning Board, no special accommodations were sought by the Planning Board.
- The location of the EV charging stations at the 1910 Building was moved to the middle spaces on the east side of the parking lot, due to installer's constraints.
- Article 3 on the Special Town Meeting Warrant for this weekend (10/17/20) will include an item in the DPW section of \$9,000 for a 5 year maintenance plan for the EV charging stations. Town will need to vote on a minor amendment to approve the 5 year commitment (Town meeting vote is needed for commitments beyond 3 years).

Green Communities Grant for the EMS in the 1910 Building. We are targeting the installation for the spring. Town is spending \$10,000 to add to the grant and National Grid incentives. Rick met with Neal Duffy (Commonwealth's Green Communities program), Lori Timmerman (National Grid) and DPW Director Wayne Amaral last week to plan for the implementation. The work is to be done by B2Q, the firm that scoped the project for the grant application.

Green Communities Grant for the Hybrid Police Vehicle – the plan is to use the grant funds for a new hybrid Ford Explorer. (The vehicle targeted by the grant proposal is no longer being manufactured. Neal Duffy indicated it is acceptable to use the funds for a different make/model hybrid.) Additional funds for the purchase of the vehicle will be requested at Town Meeting.

Green Community Annual Report – Rick has been working with to get data entered, with the help of Annie Sterling. The report is due in three weeks. Anyone who has ideas of what to include in the report, send them to Rick. The report covers the period from July 1, 2019 through June 30, 2020.

Energy Fair Idea - Rick suggested we consider holding an energy fair that would bring together different vendors. Committee liked the suggestion and want to pursue it, although the timing of when we could hold the event will be subject to COVID restrictions/scheduling considerations. Liz suggested that we could maybe join it with another group (e.g., MVP) to have more of an "Energy and Environment" fair. Rick suggested we could consider having speakers/presentations (e.g., on invasive species) during the day.

Some discussion of next steps – Chip suggested we start by making a list of the vendors we'd like to include. Rick will send out an email of suggested ~~vendors~~energy fair topics that he's started to think about. We also need to check with Town Counsel as to whether there are any legal concerns with inviting vendors.

Next meeting is scheduled for 11/10/20 at 7:00 pm. Proposed recurring meeting date after November will be the second Wednesday of the month at 7:00 pm.