



Minutes of Town of West Newbury

Council on Aging

Thursday, April 7, 2022 at 10:00 am

Present: Laurie Spielvogel, Chair
Marjorie Peterson, Vice Chair
Jacqueline Johnston, Secretary
Dorothy Cavanaugh, Treasurer
Joseph Publicover
Gail DiNaro
Dianne Faulkner
Richard Preble (later in meeting)

Absent: Barbara Warne
Jessa Haynes

Staff: Christine Marshall, Director
Jennifer Vincent, Meal Site Manager (later in meeting)

Public: Ingrid Sanborn
Jackie Willis

Minutes

Minutes of March 3, 2022, read by Secretary Johnston.

Peterson moved to accept noting Barbara Warne's name misspelled. Seconded by Johnston.
Unanimously approved.

Treasurer's Report

Reviewed Financial Report (attached)

Director Marshall suggested the establishment of a Revolving Account for participant activity fees. This would provide a formalized structure. Participants would pay up-front for classes and the instructors would contract for a set fee. Currently participants pay as they go and instructors receive these payments. Recommended starting new procedure on July 1. Marshall will speak with instructors to establish a contract. This would resolve the issue of the high cost of yoga classes (\$2,160 for 9 months).

Marshall reported a touch screen computer program would cost \$5,000. Discussed possibility of sharing the cost with the Friends of the COA. It was suggested that a meeting with the Friends would be beneficial.

Peterson moved to accept the Treasurer's Report. Seconded by Johnston. Approved by unanimous vote.

Director's Report

Beginning in May the Sunray Cafe Wednesday Lunch Program will provide most lunches at the Senior Center. The current weekly delivery program will transition to once a month. This will bring folks into the Center where they can socialize with others as they enjoy Jen's lunches! There will also be a speakers' series. In May the Town Manager and Town Clerk will discuss the upcoming Annual Town Meeting and in June the Assessor will discuss cyber security.

Monthly Birthday Party to begin shortly.

It was suggested re-instituting the computer assistance program. Pre-covid technical assistance was provided monthly. Seniors could bring in their devices for help in resolving issues.

Marshall reported that Henry Cross has resigned as Van Driver. Position was advertised last week. NEET has been used for a few medical appointments. West Newbury may collaborate with Groveland.

Jackie Willis reported that the Food Pantry will be delivering Easter Baskets next week.

\$600 grant for Reiki and Meditation has been received and in person sessions are being planned.

Peterson reported that the Parks and Rec is seeking funding through the CPA for a study of siting pickleball courts. The application will be made to the CPC in time for the Fall Special Town Meeting.

New Business:

Discussed how folks can be attracted to programs at the Senior Center. Suggested working with Friends of Library.

Sanborn questioned if Center could provide shoveling and snow clean-up. Pentucket students required to do community service may be available for this as well as computer assistance.

Spielvogel will investigate the possibility of Graphic Arts students at Pentucket making large colorful posters promoting our programs and activities.

Marshall reported that a budget increase was approved for increasing the Meal Site Manager's hours. These additional hours will also benefit the Director as she can perform non-food duties.

Adjournment

Faulkner moved to adjourn.

Peterson seconded.

Voted unanimously to adjourn at 11:02