

COMMUNITY PRESERVATION COMMITTEE

MINUTES OF MEETING

October 26, 2017

A meeting of the West Newbury Community Preservation Committee (CPC) was held on October 26, 2017 in the First Floor Hearing Room. Members Joseph Anderson, Chair, Bill Bachrach, Ann Bardeen, Mary Harada, and Bob Janes were present. Judy Mizner and Sherry Pruyn were absent. Administrator Jean Nelson was also present.

The meeting was called to order at 7:30 by Anderson.

Annual Report

The Annual Report was reviewed and a typo was noted. Nelson stated that she has revised the reporting of the State Match to reflect Revenue Statements issued by the Town Accountant each year. In the past, she has reported it differently, but feels it is confusing to have two different sets of figures reported.

She had discovered an error in the Revenue Statement for Fiscal Year 2017, and has been reviewing past reports with the Accountant to correct it. The Table of Receipts, contained in the Community Preservation Plan, will be revised to reflect this and other changes. Bachrach asked if the numbers from the Department of Revenue are double checked.

Motion made by Anderson, seconded by Bardeen, to approve the Annual Report for Fiscal Year 2017 as edited. The vote in favor was 5-0.

Minutes, September 21, 2017

Motion made by Anderson, seconded by Harada, to approve the Minutes. The vote in favor was 4-0-1 (Bardeen abstained.)

CP Coalition: Highlighting CPA Projects with the Coalition

Nelson had distributed a message from Kaitlin Butler of the CP Coalition, requesting a brief write up and photos of projects for the Coalition's social media pages. Nelson suggested several projects which may be suitable. It was decided that the Indian River Bridge Project would be a good candidate for submitting to the Coalition. There was agreement, and Nelson will proceed with the project.

Report of Vouchers Signed under Municipal Modernization Bill, 57-58

There were none.

Update on revisions to CP Plan

Nelson said that she has received an updated section from Parks and Recreation, and thanked Bachrach for his work on that. She suggested that since the Open Space and Recreation Plan and the Regional Housing Production Plan are being worked on, the update should be held off until these plans are completed. There was general agreement. The Table of Projects approved and Table of Receipts will be updated separately.

Administrative Details

Anderson will be the contact person while Nelson is away.

Motion to adjourn, 7:55 PM.

Submitted by,

Jean Nelson
Administrator

List of Documents Reviewed at the Meeting:

Draft Annual Report
Draft Minutes of September 21, 2017
Message from Kaitlin Butler of the CP Coalition

These Minutes were approved by the CPC on November 30, 2017.