

# **COMMUNITY PRESERVATION COMMITTEE**

## **MINUTES OF MEETING**

### **July 20, 2017**

A meeting of the West Newbury Community Preservation Committee (CPC) was held on July 20, 2017 in the First Floor Hearing Room. Members Joseph Anderson, Bill Bachrach, Ann Bardeen, Bob Janes, Judy Mizner, Chair, and Sherry Pruyn were present.

The meeting was called to order at 7:43 PM by Vice Chair Anderson (Mizner arrived at 7:55).

#### **Welcome new member**

Bill Bachrach is the new representative from the Park and Recreation Commission.

#### **Committee reorganization**

The committee reorganized as follows:

Motion by Janes, seconded by Bachrach, to elect Joseph Anderson as Chairman. The vote in favor was 5-0-1 (Anderson abstained.)

Motion by Bardeen, seconded by Anderson, to elect Sherry Pruyn as Vice-Chairman. The vote in favor was 5-0-1 (Pruyn abstained.)

Motion by Anderson, seconded by Janes, to elect Mary Harada as Secretary. The vote in favor was unanimous.

#### **Discussion of use of CPA Funds for Wellfield Purchase**

Previously the CPC had discussed allowable uses of CPC Open Space funds, as it relates to the purchase of land for wellfield development. Anderson had sought the opinion of Town Counsel Michael McCarron, who concluded that such a use of funds is allowed by the statute.

#### **Vote to close out the Housing Authority Roof Account**

The CPC received a letter from the Housing Authority stating that they had voted to close out the Roof Project at 379 Main St.

Motion by Anderson, seconded by Pruyn, to close the Housing Authority Roof Account and to return the unused funds in the amount of \$12,215.95 to the Community Housing Account. The vote in favor was unanimous.

#### **Status of CP Committee Bylaw Amendment**

Michael McCarron hopes to hear from the AG Office by the end of August. The AG Office has had questions regarding other bylaws submitted, and each time they ask and receive a response, they begin the 90 day clock again.

#### **Ethics Test Reminder**

Members were reminded that they need to take the test and submit the certification to Mary Winglass. Those present stated that they had taken the test in a timely manner.

### **Minutes of May 18, 2017**

Motion made by Anderson, seconded by Janes, to approve the minutes of May 18, 2017. The vote in favor was unanimous.

### **Vouchers and Purchase Orders**

A voucher from Port Paint was signed. However, there is uncertainty as to whether or not it has recently been paid, and several people have been working to straighten this out. Jean will not submit the voucher for payment until the matter is resolved.

### **Report of Vouchers Signed under Municipal Modernization Bill, 57-58**

Vouchers signed since the last meeting include:

Jean Nelson	Office supplies, printer	\$218.44
ATCO, Inc.	Final Page School Invoice	\$15233.78
CKGV Architects	Page HVAC Services	\$1125.00
Brian Conn	Action Cove Carpentry, repairs	\$9750.00
Phil Desilets	Action Cove Staining	\$7735.00
Port Paint N Wallpaper	Action Cove Stain	\$107.97, 35.99

### **Discussion of potential Open Space, Recreation, Historic Preservation, and Community Housing projects for future discussions**

Members recalled that Nelson is planning to notify all departments in September that they should submit applications to the CPC with plenty of time to work through the process, if they want to be ready for Spring Town Meeting. This will allow time for the CPC to complete its work and to submit articles for the warrant before the deadline in early 2018. Discussion ensued about asking that projects be submitted for the CPC's November meeting, but no specific action was taken.

### **Correspondence**

Nelson had forwarded two items to members prior to the meeting, one from the CP Coalition regarding CPA matching rates, and one from the West Newbury Bicentennial Committee.

### **Administrative Details**

The next meeting is scheduled for August 17, 2017. Members present thought they would be available on that date. However, it was agreed that the committee need not meet if there was no business to be taken care of. A decision will be made as the date approaches.

Motion to adjourn, 8:14 p.m.

Submitted by

Ann Bardeen

Clerk pro tem

These Minutes were approved by the CPC on September 21, 2017

Community Preservation Committee, Town of West Newbury, Minutes of Meeting, July 20, 2017

