



COMMUNITY PRESERVATION COMMITTEE December 21, 2023 Meeting Minutes

Members Present: Wendy Reed, Graham Bacheller, Jack Haley, Tim Cronin, Bob Janes, Gary Bill

Others Present:

1. Potential upcoming projects

Reed described several projects which may be coming before the committee for consideration at the Annual Town Meeting. They included a Pickleball Court Site Feasibility Study, design and permitting of trails at the Sawmill Brook property and design and permitting of a boat launch at the River Road Conservation Property. She also noted that the DPW Program and Projects Manager would be taking an active role in managing CPA projects going forward. This will provide consistency, efficiency and adherence to Town and State requirements.

2. Discussion about project associated legal expenses

Reed noted that there have been sizable legal costs associated with land purchase and CR projects. The Committee discussed building this into future projects, so that Town general legal funds are not unduly impacted by CPA projects.

3. Annual public hearing

The Committee discussed the role of the CPC in reviewing and approving projects for consideration by Town Meeting. In order to take a more active role in identifying and recommending projects, CPC members will discuss with their respective Boards, Commissions and Committees (BCC) what their priorities are. These will be used to update the Community Preservation Plan in advance of the 2024 Public Hearing. The general plan will be to make revisions to the Plan at the next meeting and present them at the next meeting, posted as a public hearing.

4. Annual report

Last year's Annual Report was reviewed. It was agreed that a one-page summary would be preferable, and that background information on CPA could be condensed. Updated financial information will be provided by the Town Accountant and Reed will revise for review at the next meeting.

5. Review of minutes

Review of the September 21, 2023 meeting minutes was tabled until the next meeting

6. Review of financials

Financials were reviewed with no discussion

7. Assignments for next meeting – tentatively scheduled for January 18, 2024

- a. Members will talk to their BCC about goals and priorities
- b. Members will review the relevant sections of the CP Plan and identify areas for revision.
- c. Reed will update the Annual Report

Meeting was adjourned at 6:35 p.m. by unanimous vote.