

West Newbury Community Center Committee

Meeting Minutes

July 9, 2018

Meeting was called to order by Chairperson Vanessa Graham at 6:16 P.M. in the Senior Center.

Attendees: Vanessa Graham, Mary Harada, Joel Grossman, Marge Peterson, Theresa Woodbury, and Peggie Poore, Administrative Assistant. Guest Selectman Joe Anderson, Town Manager Angus Jennings and Rob Phillips. Packets included: Agenda, Minutes from May 9, 2018, FY19 Budget, Strategic Plan and Action Items worksheet.

Motion by Joel. Seconded by Marge to accept the minutes of the May 14, 2018 meeting. Passed.

Vanessa gave an overview of the CCC FY19 budget.

Annex Data – Vanessa is waiting for a few updates to complete the report of all data. There have been delays in gathering information from sources due to holiday and vacation schedules.

Appointments, Reappointments and Check-ins – Vanessa is working with the high school administration to find a student to fill the vacant youth committee seat. Theresa suggested that possibly someone from a local youth group might be interested in earning community service hours (church group or Eagle Scouts). Theresa also suggested contacting Tom Flaherty to see if he knew of any individuals who might be interested. Question was brought up if we should look for 2 or 1 student, possibly 2 with one appointed and the other alternate. Marge announced that as of now her intent is to resign from the committee at the end of the summer. (She will stay on through the summer to help with the transition.) Vanesa asked for recommendations for replacements. It was suggested to reach out to other groups that would be using the community center. Also we will post on Facebook, the town webpage, and explore other media sources.

Strategic Plan – Marge motioned to accept the Strategic Plan, seconded by Mary. Passed.

Summer Assignments – Vanessa reviewed the needs. Theresa and Vanessa will meet by August 31 to update the needs of the Senior Center.

Discussion on different ways we can keep residents updated on the progress of the committee. Joel suggested a monthly update of Facebook. Other ideas include an article in the Senior newsletter, information on the Town's Cable, reaching out to Jen Solis, PSA on WHAV.

Vanessa and Joel will work on developing and disseminating informational material about intergenerational community services and activities for the town. All committee members will be asked to review information and materials before they are disseminated.

Public Comment – Joe Anderson asked if we are looking for other sites besides the Annex. Vanessa explained that at this time the Annex seemed to be the best solution for the short term. Joe Anderson also asked if the CCC had run into any "roadblocks". Vanessa said not, just lots of hurdles.

Rob Phillips asked if we were going to expand the usage information to include time of day, number of people, frequency of use by group. Vanessa explained that the CCC is already collecting this information.

Motion by Joel to adjourn at 6:50 PM. Seconded by Mary. Passed.

Next meeting August 13, 6:15 PM in the Senior Center.