

West Newbury Community Center Committee

Meeting Minutes

March 12, 2018

Meeting was called to order by Chairperson Vanessa Graham at 6:15 P.M. in the Senior Center.

Attendees: Vanessa Graham, Mary Harada, Susan Babb, Dick Cushing, Theresa Woodbury, and Peggie Poore Administrative Assistant. Paul Sevigny and Gary Bill were also present.

Packet was handed out to all present that included the following:

Agenda, Minutes from February 12, 2018, Budget Submission FY19, Initial Needs Assessment for an Intergenerational Community Center, Strategic Plan Brainstorm, article published in Newburyport Daily News March 2, 2018.

Vanessa recognized Paul Sevigny and asked for his input on the Septic System with regards to the use of the Annex for the Intergenerational Community Center. Paul state that he had found 2 reports regarding the septic system, one from 1971 and the other from the mid 90's. They confirm that the current system is approximately 54 years old, the later report does list the gallons/day usage from the housing units, but no information about the usage from the town offices. It was pointed out that the system may be large enough to handle the gallons/day usage, but it is old and could possibly fail due to age. Paul will see if he can find any information that would list the gallons/day from the town offices and send to Vanessa.

Gary asked why the Annex was being considered. A quick report of the sites that had been visited and were ruled unacceptable was given. Gary added to the Septic discussion that the system is 75-80% the Housing Authority responsibility.

Discussion on why we wanted to hire a Structural and Acoustical Engineer now. Vanessa responded that we needed expert opinions to know if the vision of the committee would work in the Annex and is it feasible. Forward thinking is needed now. Mentioned that the Building Inspector would be the one to sign off on the structure of the building.

Vanessa will invite Glen Clohecy to meet with us. A list of questions will be provided to him so that we can obtain the information we need.

Minutes from the February 12, 2018 tabled until next meeting.

Vanessa reported on her meeting with the Finance Committee. The Finance Committee requested information which resulted in Vanessa compiling the Initial Needs Assessment.

Strategic Plan was discussed. Susan will facilitate the updating of the Strategic Plan. This will be done at the April meeting. Vanessa mentioned a few people who have offered to help, she will notify them of the date and time.

Meeting adjourned at 7:30 P.M.

Next monthly meeting is April 9, 2018 6:15 P.M.

