

West Newbury Community Center Committee

Meeting Minutes

November 5, 2016

Meeting was called to order by Chairperson Vanessa Graham at 6:23 P.M. in the Senior Center.

Attendees: Vanessa Graham, Mary Harada, and Peggie Poore Administrative Assistant.

Packets were handed out that included the following:

Agenda, Minutes from September 25, 2018, and Financial Overview

Motion by Mary, seconded by Vanessa to accept the minutes of the September 25 meeting as amended. Passed.

Financial Report

Vanessa will be seeking out Architects to produce a feasibility plan for the annex. We have approximately \$7500 in the budget for the study. Vanessa will also draft a scope of work needed to present to those interested in submitting a bid for the plan. The proposed draft will be voted on next meeting.

Energy Advisor Committee.

Vanessa spoke with Rick Parker. He would like to have the community center available during emergencies for use as a shelter as needed.

Next meeting December 3, 2018 at 6:15 in the Senior Center.

Motion by Mary, seconded by Vanessa to adjourn at 6:40 P.M.