

West Newbury Community Center Committee

Meeting Minutes

August 13, 2018

Meeting was called to order by Chairperson Vanessa Graham at 6:16 P.M. in the Senior Center.

Attendees: Vanessa Graham, Mary Harada, Marge Peterson, Theresa Woodbury, and Peggie Poore Administrative Assistant. Packets were handed out that included the following:

Agenda, Minutes from July 9, 2018, Annex Usage Document, Strategic Plan and Action items worksheet, Financial Projection for FinCom.

There was no Public Comment

Motion by Marge. Seconded by Mary to accept the minutes of the July 9th meeting. Passed.

Vanessa announced that Dick Cushing has resigned from the Committee. Matt Walsh is interested in becoming a member of the Committee. Vanessa spoke with Tom Flaherty regarding a youth member. He will help in the recruiting once the school year starts.

Vanessa announced that this would be Marge's last meeting.

Annex Data – Vanessa thanks those that worked to gather the data on the annex use. It has been compiled into the spreadsheet.

Strategic Plan – Focus should be on Community Center at this time. We need to meet our current needs. As those needs are met, expansion can be planned and carried out to meet the future needs. An Addendum to the Strategic Plan to include the Financial and Planning stages.

Fall Assignments – These will be reviewed at the next meeting.

FinCom Projections – We will be requesting \$4000 at Fall Town meeting. This will be used to hire an Architect to prepare designs and feasibility of the vision that the Committee has for the space.

Meeting adjourned to the Annex to discuss the utilization of the space. Question was raised as to what the occupancy limit is for the Annex.

Motion by Marge to adjourn at 7:10 PM. Seconded by Mary. Passed.

Next meeting September 10, 6:15 PM in the Senior Center.