



## COMMUNITY PRESERVATION COMMITTEE February 22, 2024 Meeting Minutes

**Members Present:** Wendy Reed, Graham Bacheller, Doug Mead, Tim Cronin, Bob Janes, Gary Bill, Angus Jennings (ex officio)

**Others Present:**

### **1. Funding Applications for Cemetery Clean up**

The revised applications were reviewed. Cronin moved to approve both applications and Bill seconded. The motion passed (6, 0).

### **2. Funding Application for Pickleball Feasibility Study and Design**

The funding application for this project was reviewed. The change from the previously approved eligibility application to include design and procurement support was discussed. It was agreed that this change would not impact the eligibility vote for this project. Possible locations were discussed and it was agreed that the Town should provide a list of potential locations to the consultant to evaluate. The DPW Program and Projects Manager will take the lead on the project for the Town. The schedule is aggressive but if successful would allow a construction application to be submitted for consideration in the fall. The application was approved with a motion from Mead, second from Cronin and (6, 0) vote.

### **3. Eligibility and Funding Applications for Sawmill Brook Trail**

The eligibility application for the proposed trail project was reviewed. A motion to approve the project as eligible for funding as a recreation project was made by Cronin and seconded by Bill. The vote passed (6, 0). The scope of work for the funding application was discussed briefly, then tabled for consideration until the next meeting pending Select Board review and revision.

### **4. Eligibility Application for Affordable Housing Trust Transfer**

The application for the annual transfer of CPA Community Housing funds to the Affordable Housing Trust was approved by a (6, 0) vote – Bill made the motion and Janes seconded. The amount approved was the FY23 total of \$ 60, 904.

### **5. Review of AHT-CPC Grant Agreement**

The terms of the Agreement were reviewed. It was noted that there had been no expenditures of the transferred CPA funds to date, but that a formal report from the AHT should be submitted stating that. If funds are used, the quarterly reporting called for in the Agreement should be followed.

### **6. Draft Public Hearing Presentation**

The presentation drafted by Reed was reviewed and revisions made to the Resources, Needs and Goals for each of the funding categories. The Town Manager's office will set up the two legal notices for the hearing. It was agreed that a hybrid meeting would have the best chance of getting input from residents.



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### **7. Revision of Community Preservation Plan**

The CPC will discuss input from the Public Hearing and determine whether to amend the Plan at the March meeting. A final Plan will be voted on at the April meeting.

### **8. Review of January 24, 2024 minutes**

The minutes from the January 24, 2024 were reviewed and amended. Cronin moved to accept as amended and Janes seconded the motion. Motion passed (6, 0).

### **9. Review of financial report**

The report was reviewed – no expenditures had been made during the prior month.

### **10. Follow Up Items**

- a. Ability of residents to apply for CPA funding projects
- b. Use of CPA funds for private cemeteries (use of easement for historic preservation?)
- c. Revise AHT-CPC Grant Agreement to reflect reporting requirements
- d. Use of Recreation funds for trail work
- e. Determine amounts for CPA fund transfer warrant article

Meeting was adjourned at 6:55 p.m. by unanimous vote.