Cable Advisory Committee Meeting Minutes

Wednesday July 26, 2023 – 7:15 pm

381 Main Street =Town Office Building

1st Floor Hearing Room

Present: Kelly Scott, Kevin Bowe, Adam Stone, Wendy Reed

|  |  |
| --- | --- |
| 1. Discussion of Meeting Minutes
 | Start time 7:24 pmMinutes for 4/6/23 and 6/29/23 voted on and approved. |
| 1. PEG Fund Request from Wild and Native – Open Space
 | Discussion about the programs from FY23. Question was raised about the number of West Newbury Residents participating. We would very much like for the content to be available |
| 1. Discussion of allocation of $1,000.00 for potential emergency equipment replacement
 | In the past it was informal -If chair is unavailable town admin can approve, then Adam will invoice for reimbursement. |
| 1. Peg Fund Request Form
 | Edited to ask for more pages attached if needed. EndWill work with town IT to make available as a google form. |
| 1. Draft Charge Language
 | Motion to send to Select Board |
| 1. 2nd Floor Meeting room Broadcasting
 | Success –no timeline for live broadcasting as it needs to be assembled and wired |
| 1. Server upgrade
 | Up to $15,000 to move forward with TellVue, as the server upgrade. Subject to Chair approval of itemized list of edits/additions to most recent Estimate. |
| 1. Field Kit and training
 | Once the Camera Kit is ready, citizens need to have 1 hr worth of training to be able to borrow the camera kit (or pass a checklist of skills) The borrowing of the equipment is contingent on creation of a show that can be aired on our WN Cable access channel.Field Kits will be made available to borrow through the G.A.R. Library.Editing details TBD |
| 1. Equipment replacement needs for 1st floor meeting room.
 | Plans to reconfigure the cable wiresCAC recommendation wires up off the floor as much as possible. |
| 1. Adjournment
 | 9:12 |