Cable Advisory Committee Meeting

381 Main Street- Town Offices Building

2nd Floor Hearing Room/Zoom

Minutes 1-18-2023

Called to order 7:51 pm

Present Via Zoom: Glen Kemper -Chair, Kevin Bowe -Member, Adam Stone, Kelly Scott -Member, Angus Jennings

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| 1. Discussion on broadcasting from 2nd floor hearing room: | * Request from Angus * List of needs? * $3,000 - $5000 to make this possible * How often will it be used? * If we got the equipment and a concerted effort to get stuff going –terrific * If it’s just twice per year? Or just for overlapping public meetings…. Is the cost justified? * More information is needed on price, return on investment, number of meetings broadcast on an annual basis?   Motion by Glen to ask Select Board and Town Manager for time to do a deeper dive into exactly what equipment is needed to bring the 2nd Floor Hearing Room to meet the same capabilities of the 1st floor hearing room. We are requesting more information about estimated cost, estimated usage, and our desire to make more Public content.  Seconded by Kevin; Vote 3-0 for the motion |
| 2. Discussion about Adam Stone and his role | Stone is our interface with the technology portion, he facilitates content on our channel. He works per diem for the Town of West Newbury for technical support. |
| 3. Server room upgrades –Adam’s proposal | See attached document   * Lengthy discussion resulting in motion to table because of the need for more information. * Adam said he could keep the channel up and running as he has been, indefinitely. |
| 4. Motion by Glen to make Kelly Secretary | * Responsible for Meeting Minutes, updating Town Website for Mission Statement, Goals, Current Contracts, etc. * Seconded by Kevin |
| 5. Procedure on requesting PEG funds | * Discussion tabled until next meeting * Draft was shared and Kelly will share her questions/comments on this at the next meeting |
| 6. Discussion of Minutes | Not addressed |
| 7. Next Meeting | 1/26/23 6pm in 2nd floor Meeting Room/Zoom |
| 8. Motion to adjourn meeting at 9:58 pm | Seconded and passed 3-0 vote |