



**Town of West Newbury
Board of Selectmen
Monday July 13, 2020
381 Main Street, Town Office Building
www.wnewbury.org
Minutes of Meeting**

RECEIVED
TOWN CLERK
WEST NEWBURY, MA
2020 AUG -4 PM 12: 27

Open Session: 5:45pm by remote participation (see below)

Addendum to Meeting Notice regarding Remote Participation

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 23, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the West Newbury Board of Selectmen will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of West Newbury website, at www.wnewbury.org. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

GoToMeeting

Phone: (224) 501-3412

- One-touch: <tel:+12245013412,321485909#>

Access Code: 321-485-909

Or, from computer, tablet or smartphone: <https://global.gotomeeting.com/join/321485909>

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the West Newbury website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as practicable after the meeting.

The meeting was called to order at 5:45 p.m. by Chairman David Archibald.

Participation at the Meeting:

- ❖ Board of Selectmen: David Archibald, Richard Parker and Glenn Kemper
- ❖ Town Manager, Angus Jennings
- ❖ Town Clerk/Counsel & Procurement Officer, Michael McCarron
- ❖ Assistant to Town Manager and Finance Department, Jennifer Walsh
- ❖ DPW Director Wayne Amaral
- ❖ Town Accountant/Business Manager Stephanie Fronteira
- ❖ Adam Stone
- ❖ Jen Solis
- ❖ Rose Vetere
- ❖ Jean Lambert
- ❖ Kathy Feehery

Announcements:

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet. Meeting also accessible by remote participation; as above.
- Call for volunteers: seeking members for Finance Committee, Capital Improvements Committee, etc.
- Reminder to subscribe for emailed Town news/announcements at <https://www.wnewbury.org/subscribe>

Regular Business

- A. Discussion of timeline and process for review of new proposal from Cottage Advisors to MassHousing re proposed 40B on Coffin Street / Main Street

Chairman David Archibald reported that MassHousing provided a new deadline for comments of Friday, August 7th. The extension resulted from the Town's July 2nd response letter to MassHousing regarding the new proposal from Cottage Advisors which initially came with a deadline of July 22nd for comments. Chairman Archibald requested that all comments be submitted by August 3rd to allow time to review and incorporate into the Boards comments to MassHousing,

Town Manager Angus Jennings added that, although the Town benefits this time around from the assistance of KP Law and it being the same site, this is a very different development and should be reviewed as meticulously as the original request. The Developer had responded to the Town that he would not consent to an extension beyond what MassHousing has provided.

Discussion took place regarding whether there would be a site walk as was afforded with the original proposal. Town Manager Jennings stated that he will contact the Developer to schedule something. Additionally, it was asked by resident Kathy Feehery if the Board would like the opportunity to walk abutting properties. The Board felt it may be beneficial to view the development from their prospective and invited abutters to contact the Town to extend an offer.

- B. Review and approval of FY21 Wage Schedule

Pursuant to Sec. 4.2 of the Personnel Policy, the Board was requested to approve the fiscal year 2021 proposed wage schedule contained in the agenda packet.

Motion was made by Chairman David Archibald to approve the FY21 Wage Schedule as proposed, seconded by Selectman Richard Parker.

Yes 3, No 0

Town Manager Jennings added that this would be retroactive to July 1st.

- C. Review of proposed FY20 line item transfer requests

Chairman David Archibald asked for clarification on the short fall in town electricity (on page 19 of the agenda packet.) Selectman Richard Parker explained that the solar field production/usage numbers are variables due to weather variations. Chairman Archibald also questioned whether the additional Covid-related IT expenditures (on page 24 of the agenda packet) would be reimbursable from the Commonwealth and, subsequently, if that line item should be left as a deficit. Town Manager Jennings explained the tracking in place for all Covid-related expenses to be submitted to the Commonwealth for reimbursement through the Cares Act or from FEMA reimbursement. Town Accountant/Business Manager Stephanie Fronteira confirmed that a line item cannot remain in a deficit situation.

Motion was made by Selectman Richard Parker to approve the proposed FY20 line item transfer requests contained in the agenda packet, seconded by Selectman Glenn Kemper.

Yes 3, No 0

D. Proposed Plummer Spring/Middle Street Bridge Memorandum of Understanding

Chairman David Archibald gave a brief update of the July 8th Newburyport Neighborhood and City Services Committee (NCS) meeting attended remotely by the Board where updates made to the Plummer Spring/Middle Street Bridge MOU were reviewed. Chairman Archibald noted that the changes were not substantive and he had no issues with them. Selectmen Parker and Kemper agreed. Following tonight's Board of Selectmen meeting, the Board will participate as panelists in a joint meeting with the NCS where they intend to support the changes as proposed.

Motion was made by Chairman David Archibald to approve the Plummer Spring/Middle Street Bridge Memorandum of Understanding as proposed by the City of Newburyport and contained in the agenda packet, seconded by Selectman Glenn Kemper.

Yes 3, No 0

Town Manager Updates

E. Follow up meeting assignments; and placing items for future agendas

Motion was made by Selectman Glenn Kemper, seconded by Chairman David Archibald to adjourn the meeting at 6:29pm.

Yes 3, No 0

Respectfully submitted, Jennifer Walsh

Approved 3-0 by the Board of Selectmen on 8-3-2020