



**Town of West Newbury  
Board of Selectmen  
Monday, July 15, 2019 @ 7pm**  
381 Main Street, Town Office Building

[www.wnewbury.org](http://www.wnewbury.org)

**Minutes of Meeting**

QUALITY OF LIFE  
TOWN CLERK  
WEST NEWBURY, MA  
2020 JAN 22 PM 1:07

**Open Session:** 7pm in the First Floor Hearing Room

The Meeting was called to order at 7:15p.m. by Chairman David Archibald.

**Announcements:**

- This meeting is being broadcast on local cable TV and recorded for rebroadcast on the local cable channels and on the internet.
- Community Bandstand Summer Concert Series! Every Thursday through August 29<sup>th</sup>, 6:30-8pm, Rain or Shine! Performers listed on Town website (events calendar)
- FEMA letter: proposed updates to Flood Insurance Rate Maps; working mtg 7/16 1:30PM, Haverhill Public Library. There are also several meetings in Southern New Hampshire. Bert Comins, Conservation Agent will attend and report back.
- Tickets still available! West Newbury Day at Fenway Park, Red Sox v. Angels, Friday, August 9<sup>th</sup>
- Verizon notice re Regional Sports Network FiOS rate change
- Jennifer Solis spoke of the Tape Art Festival. This Festival ends August 3, 2019 at which time the exhibits will be taken down.

**Regular Business**

- A. Appointment of Royster "Jay" Johnson as Interim Police Sergeant - *requested by Chief Durand*

Police Chief Jeffrey Durand reported that his department has been down a Sergeant position for 6 months since his promotion to Chief. The test for a permanent Sergeant will need to be posted for 4 months with the test taking place sometime in June.

**Motion was made by Selectman Kemper, seconded by Selectman Richard Parker to promote Royster "Jay" Johnson for a term ending when a Full Time Sergeant is named.**

**Yes 3, No 0.**

- B. Appointment of Reserve Police Officers: Sarah Hinkle; and Paul DeCosta - *requested by Chief Durand*

Police Chief Jeffrey Durand reported that Sarah Hinkle and Paul DeCosta have completed rescue training, background checks and oral boards.

**Motion was made by Selectman Richard Parker., seconded by Selectman Glenn Kemper, with Selectman Kemper amending the motion with the approval of Selectman Parker to appoint Sarah Hinkle and Paul DeCosta as Reserve Police Officers with a term ending June 15, 2020.**

**Yes 3, No 0.**

- C. Confirmation of appointment of Anthony Pecci as Part-Time Dispatcher

**Motion was made by Selectman Glenn Kemper, seconded by Selectman Richard Parker to appoint Anthony Pecci as a Part-Time Dispatcher and to waive the 15 day waiting period with a term ending June 15, 2020.**

**Yes 3, No 0.**

- D. Report on recent damage to Rocks Village Bridge

Police Chief Jeffrey Durand reported that he spoke with Mass DOT. Repairs to the bridge have been made and the bridge is fully functional. There will be more repairs in the future which will be cosmetic in nature. The Board expressed their desire that the bridge be repaired in time for September when School buses will be using the bridge to bus students to Whittier Regional Vocational Technical High School.

- E. Request for Street Opening Permit: 7B Archelaus Hill Road. Tyler Nardone

**Motion was made by Selectman Glenn Kemper, seconded by Selectman Richard Parker to approve the Street Opening Permit with stipulations contained within the communication from DPW Director Wayne Amaral.**

**Yes 3, No 0.**

- F. Reflection on week of Bicentennial Events and thanks to Bicentennial Committee and volunteers!

Chairman David Archibald sent out thanks to everyone who put in a lot of hours and tremendous effort to make the week of events so successful and enjoyable for the community. Angus Jennings, Town Manager also gave credit to the Bicentennial Committee who planned the events as well as staff members who contributed support services. Angus also mentioned that the closing ceremony will be sometime in October.

- G. Review and endorsement of Carr Post building assessment proposal to Community Preservation Comm.

Discussion took place regarding the Carr Post building assessment and how the \$30,000.00 needed to fund this assessment might be raised. The Board discussed this project with Peter Ringenbach and Ann O'Sullivan. Both reported that there has been further deterioration to the building since the last assessment was completed. Angus Jennings, Town Manager suggested a mixture of Community

Preservation Funds in the amount of \$7,500.00 and Private Contributions and budgetary funds making up the balance of funds needed. Michael McCarron, Town Counsel suggested Free Cash Reserve or Interdepartmental transfer. Much discussion took place as to how the money necessary to do a thorough review might be raised. Chairman David Archibald stressed the need for good data for the restoration project. Peter Ringenbach outlined the processes necessary to construct a plan that details the work to be done and to get to the phase where a professional cost estimator and bidding and construction phases would be completed. This information would give the residents the information necessary to bring this project to a vote at Fall Town Meeting. After much discussion the Board agreed to use \$7,500.00 Community Preservation Committee funds with the balance of funds coming from Operating Budgets.

H. Carr Post Committee, composition and Committee charge

Related communication and Mission and Vision Statements are contained in the Agenda Packets.

I. FY20 Committee appointments

**Motion was made by Selectman Richard Parker, seconded by Selectman Glenn Kemper to Reappoint Dennis Lucey as an Alternate Member to the Zoning Board of Appeals to a term ending June 15, 2020.**

Yes 3, No 0.

**Motion was made by Selectman Richard Parker, seconded by Selectman Glenn Kemper to appoint Alyson Tedeschi to the Cultural Council with a term ending June 15, 2022.**

Yes 3, No 0.

**Motion was made by Selectman Richard Parker, seconded by Selectman Glenn Kemper to reappoint Phillips Robinson and appoint Elizabeth Hatch to the Energy Advisory Committee to a term ending June 15, 2020.**

Yes 3, No 0.

J. Approval of Finance Comm. member Nathan Kelly's disclosure of financial interest, Whittier Vo- Tech

**Motion was made by Selectman Glenn Kemper, seconded by Selectman Richard Parker to approve Finance Committee member Nathan Kelly's disclosure of Financial Interest in Whittier Regional Vocational Technical High School with**

**the provision that he not act on anything related to Whittier Regional Vocational Technical High School.**

**Yes 3, No 0.**

- K. Middle Street Bridge: draft MOU with Newburyport; authorize pursuing Mass Works grant application

Chairman David Archibald stated that the Town of West Newbury is preparing a Mass Works Grant application and also would like a Memorandum of Understanding with the City of Newburyport regarding the Middle Street Bridge. Angus Jennings, Town Manager also will need letters of support for the application. Selectman Glenn Kemper also stated that this bridge is a means of egress out of town. It also is an ambulance route to Anna Jaques Hospital in Newburyport in an emergency. Memorandum from Angus as well as photos of the bridge are contained in the Agenda Packets. Several Preliminary Design Alternatives are also contained in the Agenda Packets. Discussion took place regarding the width of the bridge for safety purposes.

**Motion was made by Chairman David Archibald, seconded by Selectman Glenn Kemper to authorize the Town Manager to pursue the grant.**

**Yes 3, No 0.**

- L. Middle/High School project, updates incl. from July 9<sup>th</sup> School Building Committee meeting

Town Manager Angus Jennings and Selectman Glenn Kemper discussed the Pentucket Regional School Building Project. Minutes of the June 20, 2019 are contained in the Agenda Packets.

- M. Proposal to establish Tree Committee and review of draft Charge - *Open Space Committee*

Item Tabled.

- N. Policy goals for FY20 and discussion of goal-setting process with Departments/Boards/Committees

Angus Jennings, Town Manager gave a summary of the Chairman's Roundtable Discussion. If these goals are created in a vacuum the Chairman is concerned that people might not be aware of what other departments and boards might be doing. Selectman Kemper expressed a desire to be sure the various board chairs are accurately reflecting their Board Committee Charge. The goals would need to be limited to 2 or 3 per Board Committee Charge. The Chairman wishes that all Boards be notified this week that the Board wishes to complete this task.

**Town Manager Updates**

- O. Submittal of MS4 Stormwater Management Plan to EPA, and Year 1 MS4 permit update

Angus reported that there is a lot of documentation to completing this report. Chairman David Archibald remarked that it appears the work on this project is going well. This item is Informational. Related Memorandum from Wayne Amaral, DPW Director contained in the Agenda Packets.

- P. Brake's Hill Water Tank updates

Informational. Letter to effected residents and Pre-Construction conference of June 19, 2019 are contained in the Agenda Packets.

- Q. Correspondence from Sen. Tarr's office; budget funds for Page School playground ADA improvements

Informational. Copies of communication via email are contained in the Agenda Packets.

- R. Plan to address resident concern regarding horse trailer and wood chip pile at Pipestave Hill

Discussion took place regarding the trailer located on Town property on Pipestave Hill. Related email and photos are contained in the Agenda Packets.

- S. Recent correspondence with Cannabis Control Commission

Informational. Copies are contained in the Agenda Packets.

- T. MVPC Regional Housing Plan

Informational. Angus stated that he would like to see housing policy on the table. The Board expressed a desire to determine the path to assist lifelong residents remain in the community and believe there is an absolute need for this type of housing.

- U. "Valuing Arts, Culture, and Creativity: Mapping our Assets in the Merrimack Valley" event Aug. 7<sup>th</sup>

Informational. Related materials are contained in the Agenda Packets.

- V. Follow up meeting assignments

W. Placing items for future agendas

Angus gave an overview of future agenda items.

- 1.) Brake's Hill Water Tank
- 2.) Bicentennial Committee Time Capsule
- 3.) Senior Tax Work Off Program – Retool Guidelines for Clarity
- 4.) Execution of Highway Union Contract
- 5.) Memo from Planning Board Chapter Land Policies and Procedures
- 6.) Historical Commission creating Historic District
- 7.) Disposing of ACO Van – Vote to Declare Surplus
- 8.) Fall Town Meeting/Budgeting Process in August
- 9.) List from DPW Director Wayne Amaral – Roads to be paved/guard rails to be repaired

**Motion was made by Selectman Glenn Kemper, seconded by Chairman David Archibald to adjourn the meeting at 9:20 p.m.**

**Yes 3, No 0.**

**Respectfully submitted, Mary DiPinto**

**Approved by Board of Selectmen 3-0 on January 21, 2020**