

TOWN REPORT

JULY 1, 2015 – JUNE 30, 2016



TOWN OF WEST NEWBURY MASSACHUSETTS

381 Main Street, West Newbury, Massachusetts 01985

www.wnewbury.org

West Newbury was first settled in 1635 as part of neighboring Newbury. On February 18, 1819, the General Court of Massachusetts passed an act "to incorporate the town of Parsons." The initial proposals had been made in the late 18th century, but determined resistance from the town of Newbury, which had already lost Newburyport, blocked the measure for decades. On June 14, 1820, the legislature passed another act to change the name to West Newbury.

About the cover....

The Town Seal, at the top of the center of the seal is a small shield with the words "E Tribus Unum" meaning, 3 from 1, (Three towns: Newbury, Newburyport and West Newbury derived from one town, the Town of Newbury). Below are cattle horns representing the comb industry of the town. At the bottom of the center is a small plow with lines to simulate plowed ground, signifying the town's agricultural heritage.

**ANNUAL STATEMENT
OF THE RECEIPTS AND EXPENDITURES
FOR THE FISCAL YEAR ENDING
JUNE 30, 2016**

TOWN OF WEST NEWBURY

www.wnewbury.org

Together with the reports of the School Committee, Board of Fire Engineers, Board of Water Commissioners, Trustees of the Public Library, Assessors, Finance Director, Treasurer, Collector, Town Clerk, and various departments and committees.

**SELECTMEN
1900-2016**

Charles W. Ordway
Richard Newell
Sam Rogers
Daniel Cooney
Robert S. Brown
George E. Noyes
Parker H. Nason
Robert J. Forsyth
George C. Howard
Joseph Newell
Albert E. Elwell
Albert Beckford
Harold T. Daley
*Francis A. Bartlett
Ralph Woodworth
Fred Knapp
Leonard R. Burrill

Walter Swap
M. Paine Hoseason
*Howard Cox
*Norman L. Brown
Russell Zeaman
A. Neil Gadd
Elsie M. Spalding
Raymond H. Poore
James W. Bingham
Irving A. Burrill
William M. Rowe
Stephen F. Burke, Jr.
Ann S. Reilly
Frank E. Hobson
Merton E. Chute
Thomas E. Pulkkinen
Robinson M. Shively

Patricia W. Knowles
Steven Cashman
Sandra J. Raymond
David W. Cook
Charles A. Robinson
Richard Berkenbush
John S. McGrath
Patricia P. Reeser
Nelson A. Valverde
Albert H. Knowles, Jr.
Ann L. O'Sullivan
Richard J. Cushing
Sherrie H. Gadd
Glenn A. Kemper
Thomas M. Atwood
Joseph Anderson
David Archibald

*Died in office

TOWN OFFICIALS, BOARDS, AND COMMITTEES

(As of June 30, 2016)

FINANCE DIRECTOR/TAX COLLECTOR/TREASURER

Michael Bertino

EXECUTIVE ADMINISTRATOR TO BOARD OF SELECTMEN

Kristine A. Pyle

TOWN CLERK

Michael P. McCarron, Esq.

TOWN ACCOUNTANT

David Nalchajian

ASSESSOR'S OFFICE

Meredith Stone, Assessor

ASSTISTANT TAX COLLECTOR/TREASURER

Susan Yeames

DEPARTMENT OF PUBLIC WORKS

Gary Bill, Director

Brian Richard, Buildings and Grounds Foreman

Richard Hills, Highway Foreman

WATER DEPARTMENT SUPERINTENDENT

Michael Gootee

BOARD OF FIRE ENGINEERS

Mark Hemingway

Michael D. Dwyer, Fire Chief

Benjamin Jennell

HEALTH AGENT

Paul Sevigny

PLANNING ADMINISTRATOR

Leah J. Zambarnardi

POLICE DEPARTMENT

Sgt. Jeffrey Durand, 2018
Royster Johnson, IV, 2018
Danielle Burrill, 2019

Art Reed, Police Chief, 2019
Michael Dwyer, 2018

Sgt. Daniel Cena, 2017
Richard Parenteau, 2019
Eric Forni, 2017

RESERVE POLICE OFFICERS

Monica Carnes Fitzpatrick
Patrick Clay
Michael McGrath

Michael Silvestro
Felicia Moore
John Cammarata

Henry Olshefsky
Richard B. Merrill, Jr.
Brian Warne

ANIMAL CONTROL OFFICER

Scott Purdie

(Contract with Newburyport)

FIELD DRIVER AND FENCE VIEWER

David LaPierre

PUBLIC SAFETY DISPATCHERS and SPECIAL POLICE OFFICERS

Judith Romano♦ 2018 (F/T)
Lee Ann Delp♦ (P/T)
Robert Pierce 2019 (F/T)

John Cammarata, 2019 (Lead, F/T)
Robert Bruno (P/T)
Benjamin Jennell (P/T)

Matthew Walsh (P/T)
Joelle Mather♦ (P/T)
Kelsey Grenham, 2019 (F/T)
♦indicates Matron/prisoner watch

EMERGENCY MANAGEMENT AGENCY

Deputy Director & Fire Chief
Michael Dwyer*
Municipal Officer Joe Anderson*
DPW Director Gary Bill
Radiological Officers:
Carolyn Davies*
Richard Davies*
Communications:
Bruce Dean*
John Connolly*
Joseph Beaulieu*
Larry Caruso*
Fire Department Reps:
Dave Evans*

Director Lee Ann Delp**
Police Chief Art Reed
Municipal Officer, David Archibald
Health Agent Paul Sevigny
Transportation Officers:
R. Bruce Hamilton*
Richard Cushing*
Blake Seale*
Access & Functional Needs:
Theresa Woodbury*
Raymond S. Dower III*
Evan Cushing
Ronald Delp
*Auxiliary Police Officer
**Special Police Officer

Deputy Director & Admin
Assistant Benjamin Jennell*
Municipal Officer Glenn Kemper
Water Dept Superintendent,
Michael Gootee
Staging Officers:
George Evans*
Mark Marlow*
David Jennell*
Mark Hemingway*
Greg Jennell*
Police Department Reps:
Sgt. Daniel Cena
Danielle Connolly
Royster Johnson

TOWN COUNSEL and CHIEF PROCUREMENT OFFICER

Michael P. McCarron

FINANCE COMMITTEE

Peter Phillips, 2017
Nick DeLena, 2019
Tom Ellis, 2018

Kymberly Codair, Chair, 2017
Michael Bertino, Ex-Officio

Carroll Winch, 2019
Elisa Grammar, 2018

INSPECTOR OF ANIMALS

Scott Purdie

(Appointed by the Commonwealth)

VETERANS' GRAVES OFFICERS

Margaret Spalding, Walnut Hill Cemetery
Robert Janes, Bridge St., Rural &
Merrimack Cemeteries

Elise Henrichs, 2017

REGISTRARS OF VOTERS

Rosamond B. Veator, Chair, 2019
Michael P. McCarron, Ex Officio

Margaret Duchemin, 2018

INSPECTOR OF BUILDINGS

Glenn Clohec
Sam Joslin, Alternate

INSPECTOR OR WIRING

Larry S. Fisher
Thomas Tombarello

GAS & PLUMBING INSPECTOR

Stanley Kulacz, Inspector
Michael Magliaro, Alternate

ZONING BOARD OF APPEALS

William Bachrach, 2020
B. Dennis Lucey, III, Alternate

Paul O. Kelly, Chair, 2021
Richard Davies, 2017

Patrick Higgins, 2020

CONSERVATION COMMISSION

Wendy Reed, 2019
Richard J. Spieler, 2017

N. Dawne Fusco, 2018
Jay Smith, Conservation Agent
2017

Judy Mizner, 2019
Thomas M. Atwood, 2018

HARBOR COMMITTEE

Brad Dore, 2017

Thomas Goodwin, 2019

David Koopman, 2017
John Sarkis

COUNCIL ON AGING

Barbara Warne, 2017
Gene Tatro, 2017
Mary Harada, 2019

Gail Dinaro, 2018
Jacqueline Johnston, 2018
Joseph Publicover, 2018
Richard F. Preble, Alternate 2017

M. Dorothy Cavanaugh, 2018
George T. Allen, 2017
Marge Peterson, 2019

SENIOR CENTER DIRECTOR

Theresa Woodbury

HISTORICAL COMMISSION

Jeffrey Clewly, 2018

Robert Janes, Chairman, 2019
Amy Friend, 2017

M. Dorothy Cavanaugh, 2018

HISTORIC DISTRICT COMMISSION

John M. Alden, 2017
Judith Adolphson, 2017

Margaret I. Dunlap, Chair, 2018

Jeffrey Clewly, 2018
M. Dorothy Cavanaugh, Alternate
2017

Reinelle K. Verschoor, Alternate

MERRIMACK VALLEY PLANNING COMMISSION

Brian Murphey, Planning Board
Raymond Cook, Alternate

WHITTIER VOCATIONAL TECHNICAL HIGH SCHOOL COMMITTEE

Christopher Wile, 2019

PERSONNEL COMMITTEE

Catherine Conrad, 2017
Michael Bertino, Ex-officio

Judith H. Mizner, 2017

Glenn A. Kemper,
Selectmen's Representative

MILL POND COMMITTEE

Paul Delaney, 2017
Zip Corning, 2019

Matthew Shwom, 2019
Dena Trotta, 2019
Wendy Reed, 2019

Deborah R. Hamilton, 2017
Ryan Goodwin, 2019
Charles D. Reynolds, Assoc. 2017

CAPITAL IMPROVEMENTS COMMITTEE

Judith Mizner, 2018
Brad Beaudoin, 2019
Michael Bertino, Ex Officio

David Archibald, Selectmen Rep.

Richard Preble, 2017
Lenny Mirra, 2019
Nicholas DeLena, Finance
Committee Representative

CABLE ADVISORY COMMITTEE

Glenn A. Kemper

CULTURAL COUNCIL

Jocelyne Cosentino, 2019

Helena Dion, 2019
Rose Vetere, 2019

Beverly Mitchell, 2017
Susan Dougherty, 2017

AMERICANS WITH DISABILITIES ACT COORDINATOR

Glenn Clohecy, Coordinator
Gary Bill, Asst. Coordinator

OPEN SPACE COMMITTEE

Patricia Reeser, 2019
A. Don Bourquard, 2019
John Dodge, 2019

Stephen Greason, 2018
N. Dawne Fusco, 2017

Jean T. Lambert, 2018
Jennifer Germain, 2017
Brad Buschur, Associate, 2017

EMPLOYEE WELLNESS COMMITTEE

Kristine Pyle
Theresa Woodbury

SEXUAL HARASSMENT GRIEVANCE OFFICERS

Margaret Duchemin, 2017
Michael M. McCarron

VETERANS' SERVICE OFFICER, EASTERN DISTRICT

Karen Tyler (978-356-3915)

**WEST NEWBURY REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE
EASTERN DISTRICT OF THE DEPARTMENT OF VETERANS' SERVICES**

Robert P. Janes 978-363-1100, ext. 115

COMMUNITY PRESERVATION COMMITTEE

Ann Bardeen, 2019
Planning Board Rep.
Thomas Flaherty, 2017,
Parks and Recreation Rep.
Michael Bertino, Ex-Officio

Robert P. Janes, 2017,
Historical Comm. Rep.,
Sherry Pruyn, 2019, At-Large

Judy Mizner, 2019,
Conservation Comm. Rep.
Mary Harada, 2018,
Housing Authority Rep.
Joe Anderson, Selectmen Rep.

ENERGY ADVISORY COMMITTEE

Tom McCraine, 2017

Richard Parker, 2017
Elizabeth Callahan, 2017

Howard Bleichfeld, 2017

EMERGENCY RESPONSE COORDINATORS

Lee Ann Delp

Michael Dwyer

Paul Seigny, Alternate

INVESTMENT POLICY COMMITTEE

Finance Comm. Rep.,
Carroll Winch

Lark Madden, Chair 2019
Jean Trim, 2019

Michael Bertino, Ex-Officio
Joseph Anderson, Selectmen Rep.

INSURANCE ADVISORY COMMITTEE

Judy Romano, Dispatch 2017
Michael Bertino, Ex-Officio

Gary Bill, At-Large 2017
Tom Costa, DPW 2017
Kristine A. Pyle, At-Large 2017

Susan Yeames, At-Large 2017
Glenn Kemper, Selectmen Rep.

**STORM WATER
REGULATION COMMITTEE**

John Sarkis, Planning Board
Michael Bertino, Ex-Officio

Gary Bill, DPW Director
Glenn Kemper, Selectmen's Rep.

Wendy Reed
Robert Janes

CARR POST BUILDING COMMITTEE

Robert Janes
Amy Friend, 2017

Gary Bill
Bart Bauer

Richard Atwater, Jr.

**COMMUNITY CENTER
COMMITTEE**

Marge Peterson, 2019
Susan Babb, 2019
Vanessa Goldstein

Richard Cushing, 2019
Mary Harada, 2019
Theresa Woodbury, 2019

Tom Flaherty, 2019
Jill Eichhorst
Joel Grossman

SELECTMEN'S REPORT

July 1, 2015 – June 30, 2016

To the Residents of West Newbury:

Fiscal Year 2016 was a year of change for our Police Department. In August of 2015 Chief Lisa Holmes announced her intention to retire on December 31, 2015. Chief Holmes started her career in West Newbury in 1983. She was the first woman ever hired in West Newbury to serve as a full-time police officer. She achieved the rank of chief, one of only a few women in the state to do so. We wish Chief Holmes many years of a happy retirement.

This set in motion an exhaustive search to identify her replacement. The Selectmen evaluated 75 resumes and interviewed 9 applicants, asking them all 25 specific questions, scoring their answers based on a points system. Three finalists were interviewed at a public meeting. On November 23rd the Selectmen announced that Art Reed would be West Newbury's Police Chief. His first day was on January 25, 2016. Art came to West Newbury with over 30 years of progressive police experience. He had been Chief of the Newfields, NH Police Department for over 13 years. We are very pleased he is our new Chief.

- The Bicentennial for the Town of West Newbury will be four years and the Town would like to make this a major event. Contact the Selectmen's office if you're interested in volunteering.
- The summer began with West Newbury's first outdoor community movie nights series, held in back of the Annex in July and again in August. The free events were brainchild of Police Chief Lisa Holmes.
- West Newbury's 4th Annual National Night Out was held on August 4, 2015 at the Pentucket High School. The free, kids orientated, hands-on event included fire and police vehicles and equipment, the smoke trailer, the hand tub, ambulance, food, games, cotton candy, popcorn, photo booth, bouncy house, obstacle course and a K-9 demonstration from the sheriff's department.
- At the Fall Special Town Meeting voters approved articles for The Page School and the Town Annex HVAC, roof repairs to the Senior Housing complex, and to use Free Cash to reduce the tax rate.
- In January, Selectmen established the Community Center Committee to look into the creation of an inter-generational community center.
- At the May 2nd Town Election, Dena Trotta defeated incumbent Chris Wile for one of West Newbury's three seats on the Pentucket Regional School Committee.
- Joe Anderson was re-elected to the Board of Selectmen and is Chairperson for FY '17.
- At their initial meeting after the election the Pentucket Regional School Committee refused to appoint a Vice-Chairperson from West Newbury, as is prescribed in the regional agreement. It took many weeks to resolve, until West Newbury Representative Andy Murphy was appointed to the post.
- In June, Selectmen began a process to fairly and effectively regulate short term lodging houses.
- The Selectmen had a successful year with a large free cash surplus and was able to set aside money for future projects, such as a new High School, OPEB, and add to pensions.

Sincerely,

Joseph Anderson, Chairman

Glenn A. Kemper

David Archibald

October 24, 2016

To the Honorable Board of Selectmen
West Newbury, Massachusetts

The Annual Financial Report for the Town of West Newbury for the Fiscal Year ending June 30, 2016, in accordance with Massachusetts General Law, Chapter 41, Section 61, is submitted herewith.

The financial statements have been prepared from the records of the Finance Department. The town operates under accounting procedures established by the Commonwealth of Massachusetts, which agree in most respects with Generally Accepted Accounting Principles (GAAP) established by the Government Accounting Standards Board.

Citizens seeking additional financial information regarding the status of the town's resources should contact the Finance Department in the 1910 Town Office Building. Statements of financial position for all town funds, the town's annual Schedule A, departmental expense reports and other financial information on file will be made available upon request.

Sincerely,

David B. Nalchajian
Town Accountant

Town of West Newbury
Expenditure Report for All Activity
FY 2016

Section	Total Budget	Expended Year to Date
TOWN MODERATOR		
Moderator's Salary	200	200
Moderator's Expenses	60	45
Department Total	260	245
BOARD OF SELECTMEN		
Selectmen's Salaries	3	2
Selectmen's Appt'd Pers Salary	68,215	66,755
Professional & Tech Services	10,000	4,850
Selectmen's Operating Expenses	8,100	4,775
Department Total	86,318	76,383
FINANCE COMMITTEE EXPENSES		
Finance Committee Salaries	1,800	1,374
Finance Committee Expenses	2,000	320
Department Total	3,800	1,694
Reserve Fund	40,132	0
Department Total	40,132	0
BOARD OF ASSESSORS		
Assessors' Salaries	3,000	2,917
Assessors Appt'd Pers Salary & Wage	103,892	103,518
Assessors Expenses	40,400	40,291
Assessor Vehicle Allowance	1,500	1,027
Department Total	148,792	147,753

Town of West Newbury
Expenditure Report for All Activity
FY 2016

Section	Total Budget	Expended Year to Date
FINANCE DEPARTMENT		
Finance Dept Salaries & Wages	273,604	273,604
Annual Audit	20,000	18,500
Tax Title And Foreclosure	2,000	450
Technology Expense	39,944	39,265
Telephone Expense	8,000	5,743
Postage Expense	13,344	13,343
Finance Dept Expenses	31,702	23,747
*STM 10/26/15 A:4 Finance Software Upgrade	45,000	0
*STM 10/26/15 A:5 Police Chief Buyout	15,248	14,755
Department Total	448,842	389,408
TOWN COUNSEL/LEGAL		
Town Counsel Retainer & Fees	1	0
Department Total	1	0
TOWN CLERK		
Town Clerk Salary & Wages	102,786	102,487
Operation Of Fax/Photo Machine	4,750	4,574
Town Clerk`s Expenses	9,475	5,715
Department Total	117,011	112,776
BOARD OF REGISTRARS/ELECTIONS		
Town Clerk Compensation	150	150
Bd of Registrars Salary & Wages	4,845	3,233
Bd Of Registrars Expenses	6,100	2,866
Department Total	11,095	6,248

Town of West Newbury
Expenditure Report for All Activity
FY 2016

Section	Total Budget	Expended Year to Date
CONSERVATION COMMITTEE		
Conservation Com Salary & Wages	25,032	25,032
Conservation Com Vehicle Allowance	600	600
Conservation Com Expenses	3,066	2,941
Department Total	28,698	28,573
PLANNING BOARD		
Planning Bd Salary & Wages	40,423	40,423
Planning Board Expenses	2,398	1,450
MVPC Assessment	1,471	1,471
Department Total	44,291	43,343
ZONING BOARD OF APPEALS		
ZBA Salary & Wages	1,000	1,000
ZBA Expenses	500	302
Department Total	1,500	1,302
OPEN SPACE & RECREATION		
Open Space Expenses	1,500	1,057
Department Total	1,500	1,057
CABLE ADVISORY COMMITTEE		
*ATM 4/14 Art 18 Cable Advisory Expense	47,117	4,286
*ATM 4/15 Art 18 Cable Advisory Expense	30,000	29,947
Cable Advisory Committee Expenses	1	0
Department Total	77,118	34,233
TOTAL - GENERAL TOWN GOVERNMENT	1,009,358	843,014

Town of West Newbury
Expenditure Report for All Activity
FY 2016

Section	Total Budget	Expended Year to Date
POLICE DEPARTMENT		
Police Salaries & Wages	747,288	715,404
Police Overtime Wages	55,000	49,344
Police Expenses	92,000	88,799
*STM 04/15 Art. 6 Dispatch Console	90,800	84,809
*STM 04/15 Art. 9 Ford Interceptor	943	0
Department Total	986,031	938,356
FIRE DEPARTMENT		
Fire Alarm Wages	78,720	71,384
Fire Drills	24,648	17,239
Fire Other Wages	21,648	18,375
Fire Administration	24,127	18,741
Medical Exams	3,000	748
Hydrant Mapping, Maint/Repair	64,758	62,872
Fire Alarm & Communications	9,500	9,171
Ladder Truck Lease	44,782	44,782
Fire Expenses	39,600	37,070
*STM 04/15 Art. 7 Fire Breathing Apparatus	15,750	0
Department Total	326,533	280,381
INSPECTOR'S DEPARTMENT		
Inspectors Salaries & Wages	110,481	106,740
Inspectors Expenses	9,490	6,448
Inspectors Vehicle Allowance	4,980	4,790
Department Total	124,951	117,978
EMERGENCY MANAGEMENT		
Emergency Mgmt Salary & Wages	7,117	5,680
Emergency Mgmt Expenses	3,265	2,487
Department Total	10,382	8,167

Town of West Newbury
Expenditure Report for All Activity
FY 2016

Section	Total Budget	Expended Year to Date
ANIMAL CONTROL OFFICER		
Animal Control Expenses	21,500	20,000
Department Total	21,500	20,000
HARBORMASTER		
*STM 10/14 Art. 4 Transfer to Revolving	2,082	2,082
Harbormaster Salary	3,000	0
Harbormaster Expenses	3,000	0
Department Total	8,082	2,082
MUNICIPAL DISPATCH SERVICE		
Municipal Dispatch Salaries & Wages	199,097	190,936
Municipal Dispatch Overtime Wages	20,528	17,283
Municipal Dispatch Expenses	22,910	22,297
Department Total	242,535	230,516
TOTAL - PUBLIC SAFETY	1,720,014	1,597,480
ASSESSMENTS		
Pentucket Regional Assessment	6,958,088	6,958,088
Pentucket Capital assessment	139,140	139,140
*STM 4/13 Art 12 Page Phase II Addt'l Contingency	12,106	0
Whittier Assessments	261,733	261,733
Essex NS Technical Assessment	20,750	19,408
TOTAL - EDUCATION	7,391,817	7,378,369

Town of West Newbury
Expenditure Report for All Activity
FY 2016

Section	Total Budget	Expended Year to Date
PUBLIC WORKS		
DPW Salary & Wages	412,951	401,823
Overtime Wages	10,404	5,501
Snow & Ice Removal Wages	143,000	137,297
Town Bldgs Operating Expenses	172,400	166,774
Childrens Castle Utility Exp	16,000	10,766
Town Bldgs Improvements	55,500	54,754
*STM 11/13 Art#16 Page/Castle Maint	8,660	3,958
Street Paving/Repairs	70,000	70,000
*STM 4/16 Art#2 Prior Yr WN Housing	5,267	5,267
*STM 4/14 Art# 5 Rd Improvement	23,097	23,097
Highway, Sidewalk & Trees	146,000	144,958
DPW Vehicle Allowance	6,000	6,000
DPW Expenses	4,000	3,930
Parks Expenses	15,000	14,837
Road Machinery Op Expenses	44,000	41,811
*STM 4/13 Art#8 Bldg/Annex Carpeting	10,293	8,000
*STM 4/14 Art# 6 Dump Truck/Sander/Plow	6,784	0
*STM 10/15 Art# 6 Annex New HVAC	59,100	39,539
*STM 4/16 Art#7 F250 Pickup and Plow	39,950	37,951
*STM 4/16 Art#8 F350 Dump Truck+Plow	56,307	47,891
*STM 4/16 Art#9 Library Outside Trim	30,000	0
*STM 4/16 Art#10 Repairs+Renov+Maint	100,000	0
*STM 4/16 Art#10 Repair+Improve Roads	150,000	0
Public Street Lights	13,000	9,768
Department Total	1,597,713	1,233,922
TOTAL - PUBLIC WORKS	1,597,713	1,233,922

Town of West Newbury
Expenditure Report for All Activity
FY 2016

Section	Total Budget	Expended Year to Date
BOARD OF HEALTH		
Board of Health Salary & Wages	101,977	99,316
Public Health Nurse	5,500	0
Waste Collection	314,900	260,560
Hazardous Waste Expenses	2,500	1,542
Bd of Health Expenses	10,915	9,421
Department Total	435,792	370,839
COUNCIL ON AGING		
*STM 04/15 Art. 8 COA Van	60,000	47,153
Council On Aging Salary & Wages	54,051	53,938
Council On Aging Expenses	17,118	17,115
	131,169	118,207
VETERANS		
Rental C.L. Carr Post	300	0
Soldiers Grave Expenses	2,600	2,050
Veterans Assessment	19,030	14,995
Northern Essex Veterans Services	9,355	7,184
*ATM 4/14 Art#14 Veteran's Expenses	26,548	0
Department Total	57,833	24,229
TOTAL - HUMAN SERVICES	624,794	513,275
GAR MEMORIAL LIBRARY		
Library Salaries & Wages	234,737	232,662
Library Expenses	31,481	31,481
Library Books & Periodicals	62,000	62,000
Department Total	328,218	326,143

Town of West Newbury
Expenditure Report for All Activity
FY 2016

Section	Total Budget	Expended Year to Date
PARKS & RECREATION		
Recreation Expenses	5,700	3,750
Mill Pond Operating Expenses	4,450	3,960
Bandstand Expenses	6,000	4,000
Department Total	16,150	11,710
HISTORICAL COMMISSION		
Historical Commission Expenses	500	400
Department Total	500	400
TOWN CELEBRATIONS		
Town Celebration Expenses	600	0
Department Total	600	0
CULTURAL COUNCIL		
Cultural Council Expenses	100	66
Department Total	100	66
TOTAL - CULTURE & RECREATION	345,568	338,319
MATURING DEBT SERVICE		
*STM 04/16 Art# 6 Fire Truck Lease Buyout	173,366	0
Maturing Debt	724,450	724,450
Total	724,450	724,450
Interest on Debt	69,950	69,950
Total	69,950	69,950
TOTAL - DEBT SERVICE	967,766	794,400

Town of West Newbury
Expenditure Report for All Activity
FY 2016

Section	Total Budget	Expended Year to Date
STATE & COUNTY ASSESSMENTS		
Mosquito Control C.S.		40,344
Air Pollution Control District		1,586
M. V. Excise Tax Bills		2,040
Essex Aggie Tuition Assessment		0
Ma Bay Trnsprtn Auth Assessmt		28,936
C.S. Regional Transit Authority		155
Essex Regnl Retirement Assess	494,917	494,917
Department Total	494,917	567,978
TOTAL- STATE & COUNTY ASSESSMENTS	494,917	567,978
BENEFITS/INSURANCE		
OPEB Contribution	1	1
Unemployment Insurance	1	0
Group Insurance	316,652	289,773
F.I.C.A. Insurance	39,008	37,707
Insurance & Bonds	165,000	155,858
Department Total	520,662	483,338
TOTAL - BENEFITS/INSURANCE	520,662	483,338
TRANSFERS OUT		
Other Uses of Funds	204,200	204,200
Total	204,200	204,200
TOTAL - TRANSFERS OUT	204,200	204,200
TOTAL EXPENDITURES	14,876,809	13,954,296

Town of West Newbury
Revenue Report for All Activity
FY 2016

	Revenue Year to Date
PROPERTY TAXES	
Personal Property - 2015	197
Personal Property - 2016	225,569
Real Estate Taxes - 2014	137
Real Estate Taxes - 2015	49,067
Real Estate Taxes - 2016	12,096,365
Total	<u>12,371,335</u>
TAX LIENS REDEEMED	
Tax Liens Redeemed	22,685
Total	<u>22,685</u>
EXCISE TAXES	
Motor Vehicle 2009	69
Motor Vehicle 2010	208
Motor Vehicle 2011	109
Motor Vehicle 2013	127
Motor Vehicle 2014	2,401
Motor Vehicle 2015	93,179
Motor Vehicle 2016	595,815
Motor Boat Excise - 2013	(75)
Motor Boat Excise - 2015	(5)
Motor Boat Excise - 2016	1,909
Total	<u>693,736</u>
PENALTIES & INTEREST	
Penalties And Interest	42,297
Total	<u>42,297</u>
IN LIEU OF TAXES	
In Lieu Of Taxes	13,209
Total	<u>13,209</u>
Chapter 61A Rollback Taxes	17,782
Total	<u>17,782</u>

Town of West Newbury
Revenue Report for All Activity
FY 2016

	Revenue Year to Date
DEPARTMENTAL RECEIPTS	
Cable Surcharge Fee	-
Municipal Lien Certificates	4,575
Police Reports	327
Police Serv Chg O/S Detail	3,570
Police Cruiser Detail Fee	1,172
Misc Town Clerk Rev	2,186
Filing Fees	6,143
Other Departmental Revenue	973
Total	<u>18,946</u>

RENTAL FEES	
Rental - Town Other	138,666
Total	<u>138,666</u>

LICENSE & PERMITS	
Alcoholic Beverage Licenses	800
Other Licenses	90
Dog Licenses & Fees	6,781
Firearm & Related Permits	1,625
Fire Inspection/Permit Fees	9,225
Building And Occupancy	143,637
Wiring Permits	30,492
Plumbing & Gas Permits	20,734
Septic- Perc- Wells- Misc Bd	29,434
Other Misc Permits	510
Trench Excavation Permits	1,085
Total	<u>244,413</u>

CHERRY SHEET ITEMS	
C.S. Veteran's Benefits	2,297
C.S. State Owned Land	44,596
C.S. Chapter 70	13,005
C.S. Lottery- Beano- Charity	273,153
C.S. Abates to Elderly	14,301
C.S. Vets, Blind, Surviving Spouse	-
Total	<u>347,352</u>

Town of West Newbury
Revenue Report for All Activity
FY 2016

	Revenue Year to Date
FINES & FORFEITS	
Non-Criminal Disposition Fines	300
Court & Parking Fines	23,608
Total	<u>23,908</u>
EARNINGS ON INVESTMENTS	
Earnings On Investments	35,191
Total	<u>35,191</u>
MISCELLANEOUS REVENUES	
Other Misc Revenue	2,542
Non-Recurring Misc Revenue	13,433
FEMA reimbursement through State	47,919
Extended Polling Elections-State	261
Total	<u>64,155</u>
Transfers In	157,095
Total	<u>157,095</u>
TOTAL REVENUES	14,190,768



**TOWN OF WEST NEWBURY
DEBT SCHEDULE
FY2016**

	ISSUE DATE	ISSUE	BALANCE 7/1/2015	2016 PAYMENTS	BALANCE 6/30/2016
PRINCIPAL					
MWPAT	07/03/03	195,088.95	65,193.37	10,828.73	54,364.64
MWPAT	11/16/05	196,900.00	103,633.00	10,363.00	93,270.00
* LAND PRESERVATION/GROWTH MGMT	12/15/05	1,005,000.00	100,000.00	100,000.00	0.00
CIVIC CENTER COMPLEX	02/23/12	690,000.00	245,000.00	145,000.00	100,000.00
* MILL POND DREDGING	02/23/12	25,000.00	15,000.00	5,000.00	10,000.00
PUBLIC SAFETY COMPLEX	02/23/12	1,726,790.00	1,345,000.00	180,000.00	1,165,000.00
CRAVEN PROPERTY	02/23/12	243,500.00	180,000.00	30,000.00	150,000.00
* BALL FIELDS	02/23/12	172,850.00	95,000.00	35,000.00	60,000.00
* LAND PRESERVATION/GROWTH MGMT	02/23/12	1,358,800.00	1,110,000.00	125,000.00	985,000.00
* LAND PRESERVATION/GROWTH MGMT	02/23/12	697,900.00	495,000.00	100,000.00	395,000.00
Totals			<u>3,753,826.37</u>	<u>741,191.73</u>	<u>3,012,634.64</u>
INTEREST					
MWPAT	07/03/03		0.00	0.00	0.00
MWPAT	11/16/05		0.00	0.00	0.00
LAND PRESERVATION/GROWTH MGMT	12/15/05		2,000.00	2,000.00	0.00
CIVIC CENTER COMPLEX	02/23/12		6,675.00	5,175.00	1,500.00
MILL POND DREDGING	02/23/12		550.00	325.00	225.00
PUBLIC SAFETY COMPLEX	02/23/12		107,449.50	27,800.00	79,649.50
CRAVEN PROPERTY	02/23/12		11,400.00	3,750.00	7,650.00
BALLFIELDS	02/23/12		3,350.25	2,075.00	1,275.25
LAND PRESERVATION/GROWTH MGMT	02/23/12		94,175.00	22,875.00	71,300.00
LAND PRESERVATION/GROWTH MGMT	02/23/12		26550	10,400.00	16,150.00
Totals			<u>252,149.75</u>	<u>74,400.00</u>	<u>177,749.75</u>
TOTALS P + I			<u>4,005,976.12</u>	<u>815,591.73</u>	<u>3,190,384.39</u>
PRINCIPAL & INTEREST					
MWPAT	07/03/03		65,193.37	10,828.73	54,364.64
MWPAT	11/16/05		103,633.00	10,363.00	93,270.00
LAND PRESERVATION/GROWTH MGMT	12/15/05		102,000.00	102,000.00	0.00
CIVIC CENTER COMPLEX	02/23/12		251,675.00	150,175.00	101,500.00
MILL POND DREDGING	02/23/12		15,550.00	5,325.00	10,225.00
PUBLIC SAFETY COMPLEX	02/23/12		1,452,449.50	207,800.00	1,244,649.50
CRAVEN PROPERTY	02/23/12		191,400.00	33,750.00	157,650.00
BALLFIELDS	02/23/12		98,350.25	37,075.00	61,275.25
LAND PRESERVATION/GROWTH MGMT	02/23/12		1,204,175.00	147,875.00	1,056,300.00
LAND PRESERVATION/GROWTH MGMT	02/23/12		521,550.00	110,400.00	411,150.00
TOTALS			<u>4,005,976.12</u>	<u>815,591.73</u>	<u>3,190,384.39</u>

* Debt Exclusion Overrides

Annual Report of the Town Clerk
Elections and Town Meetings
(For Fiscal Year 2016; July 1, 2015 through June 30, 2016)

To the Honorable Board of Selectmen:

The following are the results of Town Meetings, Town Elections and State Elections held in the Town of West Newbury during Fiscal Year 2016.

SPECIAL TOWN MEETING—October 26, 2015

Pursuant to the Warrant issued by the Selectmen on October 9, 2015, which was posted on October 9, 2015 according to law by Constable Brian Richard, who made proper return of his doings thereon, the Special Town Meeting was held on October 26, 2015 at the Town Annex, 379 Main Street, West Newbury. The meeting was called to order at 7:05 PM by the Moderator, Kathleen C. Swallow, upon report by the Board of Registrars of a quorum of 40 or more registered voters (Ninety voters would be required for any motion having an appropriation in excess of \$20,000.00.) The Moderator declared a fifteen minute recess in order to secure the necessary ninety voters. At 7:24 PM, the Board of Registrars declared that ninety voters were present and the Moderator opened the Town Meeting. The Town Clerk read the return of service.

ARTICLE 1. To hear and act upon the reports of Town officers and committees. No reports were given to the Town pursuant to this article at this time.

ARTICLE 2. The Finance Committee recommended approval of this Article

CPC Chairman, Richard Bridges moved to appropriate from Community Preservation Act funds the sum of \$200,000.00, with \$35,687.00 from Historic Reserve and \$164,313.00 from the Unrestricted Fund Balance, for work to be performed at the Page School to repair and upgrade the Ventilation System.

The Moderator declared that the Motion passed by majority vote.

ARTICLE 3. The Finance Committee recommended approval of this Article.

CPC Chairman, Richard Bridges moved to appropriate from Community Preservation Act funds the sum of \$250,000.00 from the Community Housing Reserve for replacement of and related expenses to the roof at the Housing Authority's Elderly Housing Development at 379 Main St.

The Moderator declared that the Motion passed by majority vote.

ARTICLE 4. The Finance Committee recommended approval of this Article.

Selectman, David Archibald moved to appropriate \$45,000.00 from Free Cash to purchase new software for the Finance Department.

The Moderator declared that the motion passed by majority vote.

ARTICLE 5. The Finance Committee recommended approval of this Article.

Selectman Glenn A. Kemper moved to appropriate \$15,247.86 from Free Cash to fund Section 15-C of Police Chief Lisa Holmes' employment contract, which states that she is entitled to pay for unused vacation, sick, and personal leave upon her retirement, which is December 31, 2015. This would be the maximum payout under her contract. Any remaining funds will be closed-out to undesignated fund balance at the close of fiscal year 2016

The Moderator declared the Motion passed unanimously.

ARTICLE 6. The Finance Committee recommended approval.

DPW Director, Gary Bill moved to appropriate the sum of \$59,100.00 from Free Cash to pay for a new HVAC for the Annex.

The Moderator declared that the Motion passed unanimously.

ARTICLE 7. The Finance Committee recommended approval of this Article.

Selectman Joseph Anderson moved to appropriate the sum of \$100,000.00 from Free Cash to reduce the current year tax rate.

The Moderator declared the motion passed unanimously.

ARTICLE 8. The Finance Committee recommended approval of this Article.

Energy Advisory Chairman, Richard Parker moved to authorize the Board of Selectmen to grant an easement to National Grid or its nominee for the placement of electric lines and facilities to connect to the Town Large Scale Solar Facility at 694 Main Street to the National Grid transmission lines on Main Street

The Moderator declared the motion passed unanimously.

ARTICLE 9. The Finance Committee recommended approval of this Article

Planning Board Chairman, Raymond Cook moved to vote to amend Section 6.B.8 Open Space Preservation Development of the West Newbury Zoning Bylaw as follows:

1. Heading of Section 6.B.8: Delete the words, “of Lots or Dwelling Units” and replace them with “and”. Delete the sentence “The Basic Maximum Number shall be derived from and delineated on a Yield Plan.”
2. Section 6.B.8.i): Delete the words “lots or” in the first sentence and replace them with “single family”.
3. Section 6.B.8.ii): Delete part of the first sentence that reads “In its review of the Yield Plan, the Planning Board may request further” and replace it with “The applicant shall provide”. Delete part of the first sentence that reads “or soil testing reports, deep observation holes or percolation test reports” and replace it with “or soil testing reports and one (1) deep observation hole or one (1) percolation test report per single family dwelling unit in accordance with Title 5 requirements.”
4. Section 6.B.8.iii): Delete this section in its entirety and replace it with “The Planning Board will determine the Basic Maximum Number from the Yield Plan as specified herein.”

The Moderator declared a 2/3 majority was necessary to pass this Motion and that the motion passed unanimously.

At 7:46 P.M. on the motion of Selectman Glenn A. Kemper, it was unanimously voted to dissolve the Special Town Meeting.

Attest:

Michael P. McCarron
Town Clerk

MARCH 1, 2016 PRESIDENTIAL PRIMARY

Pursuant to the Warrant issued by the Board of Selectmen on February 17, 2016, which was posted according to law on February 17, 2016 by Constable Brian Richard who made proper return of his doings thereon, the March 1, 2016 Presidential Primary was held in the Town Annex, 379 Main Street, West Newbury on Tuesday, March 1, 2016. The polls were open from 7:00 A.M. to 8:00 P.M. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and the Constable on duty and a zero report was printed. The following persons served as election officials and were duly sworn to their duties: Warden Nancy Mitchell,; Clerk, M. Dorothy Cavanaugh; Assistant to Warden and Clerk Ginger Selman Inspectors, Leisa Mingo, Susan Dougherty, Marge Peterson and Jackie Johnson; Tellers, Fred Faulkner, Peggy Dunlap, Mary Kemper, and Pat Christofferson.

There were ballots cast as follows: Democratic 989; Republican 798; Green Rainbow 0; United Independent 4. The following results were announced:

Republican 798 votes

Presidential Preference

Jim Gilmore	0
Donald J. Trump	362
Ted Cruz	78
George Pataki	0
Ben Carson	18
Mike Huckabee	2
Rand Paul	1
Carly Fiorina	3
Rick Santorum	0
Chris Christie	2
Marco Rubio	149
Jeb Bush	6
John R. Kasich	172
No Preference	2
All others	3
Blanks	0

State Committee Man

Lucas Jon Noble	196
Lawrence Brennan	384
All others	3
Blanks	215

State Committee Woman

Angela Q. Hudak	429
Janet A. Vincze	172
All others	3
Blanks	194

Town Committee

Pamela A. Atwood	361
Thomas M. Atwood	371
Richard A. Baker	376

Jonathan L. Ellis	338
Scott Fallavollita	361
Leisa J. Mingo	340
Leonard Mirra	493
Joseph E. Publicover	351
Christine M. Cluney	355
All Others	6
Blanks	24,578

DEMOCRATS 989 votes cast

Presidential Preference

Bernie Sanders	508
Martin O'Malley	1
Hillary Clinton	467
Roque De La Fuente	1
No Preference	6
Blanks	1
All Others	5

State Committee Man

Thomas E. Lawnsby	27
All others	15
Blanks	947

State Committee Woman

Kathleen A. Pasquina	657
All Others	4
Blanks	328

Town Committee

Debra C. Green	424
Susan M. Dougherty	475
Phyllis A. Leonard	428
Margaret S. Mahoney	428
Barry P. Fogel	452
Dianna L. Fogel	443
James C. Dougherty	458
Kevin P. Bowe	414
Sonia F. Bicalho	413
M. Dorothy Cavanaugh	474
Margaret A. McClure	439
Rosamond A. Veator	428
James P. Sperelakis	431
Judith H. Mizner	458
Robert Phillips, Jr.	422
Linda A. Schaeffer	435
Richard J Cushing	505
P. Lang Skibbee	461
R. Michael Fosburg	416
Deborah B. Grinnell	440

V. Jones Selman	450
Barbara J. Haack	457
Ann E. Dooley	447
Joseph M. Heyman	440
Denise A. Tinguely	418
Anne B. Madden	482
Ingrid M. Sanborn	459
Mary A. Harada	452
Elizabeth P. Schofield	430
Catherine Garnache	420
Leigh A. Stoecker	438
Jeanne Marie Pucci	428
Kim M. Wegrzyn	432
Elizabeth P. Schofield	430
Kathleen A. Pasquina	501
Blanks	19,047

Green Rainbow Party no votes cast

United Independent Party 4 Votes Cast

Presidential Preference

No Preference	0
All others	3
Blanks	1

State Committee Man

All others	1
Blanks	3

State Committee Woman

All others	0
Blanks	4

Attest:

Michael P. McCarron

SPECIAL TOWN MEETING—April 25, 2016

Pursuant to the Warrant issued by the Selectmen on April 7, 2016, which was posted on April 8, 2016 according to law by Constable Richard K. Davies, who made proper return of his doings thereon, the Special Town Meeting was held on April 25, 2016 at the Town Annex, 379 Main Street, West Newbury. The meeting was called to order at 7:35 PM by the Moderator, Kathleen C. Swallow, upon report by the Board of Registrars of a quorum of 90 or more registered voters. The Town Clerk read the return of service.

ARTICLE 1. To hear and act upon the reports of Town officers and committees. No reports were given to the Town pursuant to this article at this time.

ARTICLE 2. The Finance Committee recommended approval of this Article

Selectman Joseph Anderson moved to transfer the sum of \$5,267.07 from Free Cash to pay outstanding bills for the Town's Fiscal Years owed for heat in the Annex and pumping the septic system.

The Moderator declared that the Motion passed unanimously.

ARTICLE 3. The Finance Committee recommended approval of this Article.

Water Commissioner Albert H. Knowles, Jr. moved to transfer the sum of \$30,000.00 from the Water Enterprise Fund Free Cash Account to purchase and/or repair valves, hydrants, water mains, meter pits, or any other devices that are associated with the water distribution system.

The Moderator declared that the Motion passed unanimously.

ARTICLE 4. The Finance Committee recommended approval of this Article.

Water Commissioner Albert H. Knowles, Jr. moved to transfer the sum of \$42,000.00 from the Water Enterprise Fund Stabilization Account to remove trees and stumps on the access road from Hilltop Circle to the Brake Hill Standpipe.

The Moderator declared that a 2/3 vote was necessary.

The Moderator declared that the Motion passed unanimously.

ARTICLE 5. The Finance Committee recommended approval of this Article.

Water Commissioner Albert H. Knowles, Jr. moved to transfer the sum of \$40,000.00 from the Water Enterprise Fund Free Cash Account to purchase water from the City of Newburyport. Any remaining funds in this account at the end of the Fiscal Year 2016 will close-out to the Water Enterprise Fund Free Cash Account

The Moderator declared the Motion passed unanimously.

ARTICLE 6. The Finance Committee recommended approval.

Selectman David Archibald moved to transfer from Free Cash the sum of \$173,365.98 to pay the outstanding remaining balance on the lease of the Fire Department's Tower Fire Truck

The Moderator declared that the motion passed unanimously.

ARTICLE 7. The Finance Committee recommended approval of this Article.

DPW Director Gary Bill moved to transfer from Free Cash the sum of \$39,950.00 to purchase a 4-Wheel Drive, F-250 Pickup Truck with Plow or comparable vehicle for the Department of Public Works, and to authorize the Board of Selectmen to dispose of the old vehicle in the best interest of the Town.

The Moderator declared the motion passed unanimously.

ARTICLE 8. The Finance Committee recommended approval of this Article.

DPW Director Gary Bill moved to transfer from Free Cash the sum of \$56,307.00 to purchase a 4-Wheel Drive, F350 Dump Truck with Plow or comparable vehicle for the Department of Public Works, and to authorize the Board of Selectmen to dispose of the old vehicle in the best interest of the Town.

The Moderator declared the motion passed unanimously.

ARTICLE 9. The Finance Committee recommended approval of this Article

DPW Director Gary Bill moved to transfer from Free Cash the sum of \$30,000.00 for repairs to the G.A.R Memorial Library Exterior Trim.

The Moderator declared that the motion passed unanimously.

ARTICLE 10. The Finance Committee recommended approval of this Article.

DPW Director Gary Bill moved to transfer from Free Cash the sum of \$100,000.00 for repairs, renovation, and maintenance of the Page School, the Children's Castle, and other Town Buildings.

The Moderator declared that the motion passed unanimously.

ARTICLE 11. The Finance Committee recommended approval of this Article.

DPW Director Gary Bill moved to transfer from Free Cash the sum of \$150,000.00 for the repair, improvement and maintenance of Town Roads.

The Moderator declared that the motion passed unanimously

ARTICLE 12. The Finance Committee recommended approval of this Article.

Selectman Glenn Kemper moved to transfer from Community Preservation Act funds the sum of \$11,000.00 for Digital Imaging of historical reports and records; said sum to be taken from the CPA Unrestricted Fund Balance Reserve.

The Moderator declared that the motion passed unanimously

ARTICLE 13. The Finance Committee recommended approval of this Article.

Library Trustee Amy Custance moved to transfer from Community Preservation Act funds, the sum of \$15,000.00 for Walkway Renovation, Site Restoration, and improvements to enhance ADA access at the G.A. R. Memorial Library; said sum to be taken from the CPA Unrestricted Fund Balance Reserve.

The Moderator declared that the motion passed unanimously

ARTICLE 14. The Finance Committee recommended approval of this Article.

Park and Recreation Commission Chairman Tom Flaherty moved to transfer from Community Preservation Act funds the sum of \$25,000.00 for Preservation and Rehabilitation of the Action Cove Playground Facility, said sum to be taken from the CPA Open Space and Recreation Reserve.

The Moderator declared that the motion passed unanimously.

ARTICLE 15. The Finance Committee issued no recommendation.

DPW Director Gary Bill moved NO ACTION.

The Moderator declared that the Motion passed unanimously

At 8:03 P.M. on the motion of Selectman Glenn A. Kemper, it was unanimously voted to dissolve the Special Town Meeting.

Attest:

Michael P. McCarron
Town Clerk

ANNUAL TOWN MEETING -- MONDAY, APRIL 25, 2016

Pursuant to the Warrant issued by the Selectmen on April 7, 2016, which was posted on April 8, 2016 according to law by Constable Richard K. Davies, who made proper return of his doings thereon, the Annual Town Meeting was held on April 25, 2016 at the Annex, 379 Main Street, West Newbury. The meeting was called to order at 7:15 P.M. by the Moderator Kathleen C. Swallow, upon report of the Board of Registrars of Voters of a quorum of 90 or more registered voters. The Town Clerk read the return of service. The Moderator introduced Town Officials and reviewed Town Meeting procedures. There were no objections to non-resident Town Officials who were in attendance addressing the meeting, if necessary. At 7:35 P.M., the Moderator recessed the Annual Town Meeting to open the Special Town Meeting. The Annual Town Meeting was re-opened at 8:04 P.M. following recess of the Special Town Meeting. The record of the Special Town Meeting follows the record of the Annual Town Meeting. The reconvened Annual Town Meeting continued with discussion under Article 3 of the Annual Town Meeting warrant.

ARTICLE 1. Calling for the election of Town officers was passed over for action at the Annual Town Election on May 2, 2016.

ARTICLE 2. To hear and act upon the reports of Town officers and committees.

Glenn A. Kemper, Chairman of the Board of Selectmen presented the Citizen of the Year Award to Richard G. Parker for his outstanding work in energy conservation.

Patricia Reeser, Chairperson of the Open Space Committee, gave a report on the actions of the Open Space Committee and on the intentions of the Committee to conduct a survey of Town residents..

Richard Parker, Chairman of the Energy Advisory Committee gave a report of the actions of the Committee including the construction of the Town solar field, the installation of new lighting for Town buildings and the Solarize West Newbury campaign.

Michael Gootee, the Water Superintendent, reported to the Town that the State has enacted new water restrictions impacting the Town.

Arthur Reed, the Chief of Police, introduced himself to the Town and thanked the Towns people for their warm reception.

Pursuant to custom, this Article was left open throughout the meeting.

At 7:35 PM, the Town voted to recess the Annual Town Meeting to take up the Special Town Meeting.

At 8:04 PM, upon the adjournment of the Special Town Meeting, the Annual Town Meeting resumed.

ARTICLE 3. (The Budget) The Finance Committee Booklet contained the Finance Committee’s Fiscal Year 2017 recommended budget and also a recommended budget from the Selectmen which varied from the Finance Committee’s recommended budget on a number of Line Items. The Moderator addressed the procedure for adoption of the Line Item Budget for Fiscal Year 2017. For purposes of this Article the recommendation of the Finance Committee is considered the main motion. Each Line Item is considered a separate appropriation and the main motion for each line item may be considered separately. Any Town Meeting member wishing to discuss a line item or move a different amount may call out “Hold” when the line item is read. Amending a line item requires two steps; first a motion to amend the main motion (the Finance Committee recommendation) and then a motion to approve the main motion, as amended. The Moderator read each Line Item.

A Hold was placed on:

Line 14 Police Salary and Wages-School Resource Officer;

Line 15 Fire Department Capital Outlay

Line 21 Public Safety Dispatch Salary and Wages

Line 23 DPW Highway, Sidewalk and Trees

Line 26 Council on Aging Salary and Wages

Line 14: The implementation of a School Resource Officer was discussed. No change was made to the Finance Committee motion of \$59,745.00. The Moderator declared that the Motion failed.

Line 15: Selectman Joseph Anderson moved that zero dollars be appropriated for this line item. The Moderator declared that this Motion passed.

Line 21. The increase in the Public Safety Dispatch was discussed. The Finance Committee motion of \$234,084.00 was voted on. The Moderator declared that this motion passed.

Line 23: the increase in the Highway, Sidewalk and Trees line item was discussed. The Finance Committee motion of \$140,000.00 was voted upon. The Moderator declared that this Motion passed

Line 25: The Council on Aging supported a greater appropriation in this Line item. A motion to amend the Finance Committee’s recommendation was made by Town Meeting Member, Jen Leonard Solis. The Moderator declared that the Motion to Amend passed. Town Meeting Member Jen Leonard Solis moved to appropriate the sum of \$62,621.00 for Council on Aging Salary and Wages. The Moderator declared that the amended Motion passed.

Selectmen Glenn A. Kemper moved to adopt the Line Item Budget as amended. The Moderator declared that the motion passed unanimously. It was voted to raise and appropriate the sum of \$13,834,730.00 for the Total Line Item Budget.

Town of West Newbury Line Item Appropriations FY 2017

1

***** TOWN MODERATOR *****

Salary & Wages		200.00
Expenses		60.00
	Department Total	260.00

2	***** BOARD OF SELECTMEN *****	
	Selectmen's Stipend	3.00
	Salary & Wages	68,123.00
	Temporary Pay	1.00
	Overtime	1,493.00
	Professional & Technical Services	10,000.00
	Expenses	9,500.00
	Department Total	89,120.00
3	***** FINANCE COMMITTEE*****	
	Expenses	1,800.00
	Salary	2,000.00
	Reserve Fund	60,000.00
	Department Total	63,800.00
4	***** BOARD OF ASSESSORS *****	
	Assessors' Salary	3.00
	Salary & Wages	112,389.00
	Expenses	38,458.00
	Vehicle Allowance	1,500.00
	Department Total	152,350.00
5	***** FINANCE DEPARTMENT *****	
	Salary & Wages	284,700.00
	Annual Audit	20,500.00
	Tax Title & Foreclosure	1,000.00
	Expenses	36,400.00
	1910 Building Technology Expense	35,744.00
	1910 Building Telephone Expense	8,000.00
	1910 Building Postage Expense	13,517.00
	Department Total	399,861.00
6	***** SPECIAL COUNSEL *****	
	Legal Fees	1.00
	Department Total	1.00
7	***** TOWN CLERK/TOWN COUNSEL *****	
	Salary & Wages	107,578.00
	Preservation of Town Records	-
	Operation of Facsimile Machine/Photocopiers	4,750.00
	Expenses	9,475.00
	Department Total	121,803.00
8	***** BOARD OF REGISTRARS/ELECTIONS *****	

Town Clerk Compensation	150.00
Salary & Wages	5,400.00
Expenses	7,625.00
Department Total	<u>13,175.00</u>

9 *** CONSERVATION COMMISSION *******

Salary & Wages	25,414.00
Expenses	2,320.00
Vehicle Allowance	600.00
Department Total	<u>28,334.00</u>

10 *** PLANNING BOARD *******

Salary & Wages	40,775.00
Expenses	4,500.00
MVPC Assessment	1,508.00
Department Total	<u>46,783.00</u>

11 *** BOARD OF APPEALS *******

Salary & Wages	1,000.00
Expenses	500.00
Department Total	<u>1,500.00</u>

12 *** OPEN SPACE & RECREATION COMMITTEE *******

35 Expenses	750.00
Department Total	<u>750.00</u>

13 *** CABLE ADVISORY COMMITTEE *******

Expenses	1.00
Department Total	<u>1.00</u>

TOTAL - GENERAL TOWN GOVERNMENT	917,738.00
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14 *** POLICE DEPARTMENT *******

Salary & Wages	746,600.00
Salary and Wages (School Resource Officer)	
Overtime	38,000.00
Expenses	95,810.00
Capital Outlay	-
Department Total	<u>880,410.00</u>

15 *** FIRE DEPARTMENT *******

Alarms	80,688.00
Drills	25,264.00
Miscellaneous Fire Department Wages	22,189.00

	Administration	24,730.00	
		-	
	Fire Protection Fees	67,008.00	
	Fire Alarm & Communications Expenses	9,500.00	
	Capital Outlay	41,600.00	
	Medical Exams	3,000.00	
	Department Total	273,979.00	
16	***** AMBULANCE SERVICE *****		
	Ambulance Retainer	1	
	Department Total	1	
17	***** INSPECTION DEPARTMENT *****		
	Salary & Wages	112,624.00	
	Expenses	9,490.00	
	Vehicle Allowance	4,980.00	
	Department Total	127,094.00	
18	***** EMERGENCY MANAGEMENT AGENCY *****		
	Salary & Wages	7,594.00	
	Expenses	3,265.00	
	Department Total	10,859.00	
19	***** ANIMAL CONTROL OFFICER *****		
	Salary & Expenses	21,500.00	
	Department Total	21,500.00	
20	***** HARBORMASTER *****		
	Salary & Wages	2,000.00	
	Expenses	2,000.00	
	Department Total	4,000.00	
21	***** PUBLIC SAFETY DISPATCH *****		
	Salary & Wages	234,684.00	
	Overtime	15,028.00	
	Expenses	21,315.00	
	Department Total	271,027.00	
TOTAL - PUBLIC SAFETY		1,588,870.00	

22	EDUCATION	
	***** ASSESSMENTS *****	
	Pentucket Minimum Contribution	6,607,435.00
	Pentucket Other Assessment	.00
	Pentucket Capital Assessment	55,585.00
	Page School Phase II	531,729.00
	Whittier Minimum Contribution	298,031.00
	Whittier Other Assessment	31,377.00
	Whittier Capital Assessment	13,250.00
	Essex North Shore Reg/Voc Tech/Essex Agr	
	Department Total	7,537,407.00

TOTAL - EDUCATION		7,537,407.00
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23	***** DEPARTMENT OF PUBLIC WORKS *****	
	Salary & Wages	426,744.00
	Overtime Wages	10,404.00
	Snow & Ice Removal	150,000.00
	Town Buildings Operating Expenses	185,400.00
	Town Buildings Improvements	51,000.00
	Children's Castle Operating Expense	16,000.00
	Road Improvement Program	70,000.00
	Highway, Sidewalk & Trees	140,000.00
	Vehicle Allowance	6,000.00
	Expenses	4,800.00
	Parks & Playground Expenses	15,000.00
	Road Machinery Expense	49,000.00
	Capital Outlay	-
	Street Lighting	13,000.00
	Department Total	1,137,348.00

TOTAL - DEPARTMENT OF PUBLIC WORKS		1,137,348.00
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24	***** HEALTH DEPARTMENT *****	
	Salary & Wages	113,657.00
	Newburyport Health Center	5,500.00
	Waste Collection	307,980.00
	Hazardous Waste Collection	2,500.00
	Expenses	11,415.00
	Department Total	441,052.00

25	***** COUNCIL ON AGING *****	
	Salary & Wages	62,621.00

	Expenses		17,000.00
		Department Total	79,621.00
26	***** VETERANS *****		
	Rental C.L. Carr Post		1.00
	Soldiers' Graves Expenses		2,600.00
	Assessment		18,149.00
	N. Essex Veterans Services Benefits		9,355.00
	Memorial Day Expenses		600.00
		Department Total	30,705.00
TOTAL - HUMAN SERVICES			551,378.00
27	***** GAR MEMORIAL LIBRARY *****		
	Salary & Wages		243,405.00
	Expenses		32,273.00
	Books & Periodicals		62,000.00
		Department Total	337,738.00
28	***** RECREATION *****		
	Parks & Recreation Expense		7,200.00
	Mill Pond Operating Expense		4,450.00
	Bandstand Operating Expense		6,000.00
		Department Total	17,650.00
29	***** CULTURAL COUNCIL *****		
	Expenses		100.00
		Department Total	100.00
30	***** HISTORICAL COMMISSION *****		
	Expenses		2,000.00
		Department Total	2,000.00
TOTAL - CULTURE & RECREATION			357,488.00
31	***** MATURING DEBT SERVICE *****		
	Maturing Debt		580,000.00
	Interest & Paydowns on Long/Short Term Debt		54,400.00
		Department Total	634,400.00
TOTAL - DEBT SERVICE			634,400.00
32	***** BENEFITS/INSURANCE *****		

Essex Regional Retirement	538,245.00
Unemployment Insurance	1.00
Group Health Insurance	364,938.00
F.I.C.A. Insurance	42,916.00
Insurance & Bonds	164,000.00
Other Post Employment Benefits	1.00

Department Total 1,110,101.00

TOTAL - BENEFITS/INSURANCE 1,110,101.00

TOTAL TOWN LINE ITEM BUDGET 13,834,730.00

ARTICLE 4. The Finance Committee recommended Will of the Town on this Article to see, in accordance with the provisions of Chapter 38 of the Acts of 1936, what instructions, rules and regulations the town may wish to impose on the Board of Water Commissioners.

Selectmen Glenn Kemper moved to instruct the Water Commissioners to use their best efforts to secure the provision of locally sourced water. The Moderator declared that Motion passed unanimously.

ARTICLE 5. The Finance Committee recommended approval.

Water Commissioner, Albert H. Knowles, Jr. moved to appropriate, in anticipation of Water Department revenue, the sum of \$684,379.00 of which \$181,601.00 for Salaries and Wages which include \$1,700.00 for Water Commissioners stipends, \$33,514.00 for Insurances, \$378,396.00 for Expenses, \$30,772.00 for Debt Service, \$12,000.00 for Extraordinary and Unforeseen expenses and \$48,096.00 for Indirect Cost and Unforeseen expenses.

The Moderator declared the motion passed unanimously.

ARTICLE 6. The Finance Committee recommended approval.

Water Commissioner, Albert H. Knowles, Jr. moved to transfer the sum of \$7,300.00 from the Water Enterprise Stabilization Account to purchase a Hydraulic Power Unit.

The Moderator declared that a 2/3's vote was necessary to pass this Article.

The Moderator declared that the motion passed unanimously.

ARTICLE 7. The Finance Committee recommended approval.

Water Commissioner, Albert H. Knowles, Jr. moved to transfer the sum of \$50,000.00 from the Water Enterprise Fund Stabilization Fund Account to purchase a ¾ ton, 4-wheel drive utility pickup truck with plow and to authorize the Water Commissioners and the Board of Selectmen to dispose of the existing pickup truck in the best interests of the Town..

The Moderator declared that a 2/3's vote was necessary to pass this Article.

The Moderator declared that the motion passed unanimously.

ARTICLE 8 . The Finance Committee recommended approval.

Water Commissioner, Albert H. Knowles, Jr. moved to transfer the sum of \$26,000.00 from the Water Enterprise Fund Free Cash Account to the Water Enterprise Stabilization Fund.

The Moderator declared that a 2/3's vote was necessary to pass this Article.

The Moderator declared that the motion passed unanimously.

ARTICLE 9. The Finance Committee recommended approval.

Selectman Joseph Anderson moved to accept the provisions of Massachusetts General Laws, Chapter 40 Section 5B to create a special purpose Municipal Stabilization Fund to be known as the Pension Liability Stabilization Fund in order to fund future pension liabilities.

The Moderator declared the motion passed unanimously.

ARTICLE 10. The Finance Committee recommended approval.

Selectman David Archibald moved to transfer from Free Cash the sum of \$50,000.00 to the Pension Liability stabilization fund.

The Moderator declared that a 2/3's vote was necessary to pass this Article.

The Moderator declared the Motion passed by a vote of 83 in favor and 10 opposed.

ARTICLE 11. The Finance Committee recommended approval.

Board of Health Member, Robert Janes moved to transfer from the from the Septic Loan Revolving Account the sum of \$9,422.00 for the repayment of septic loan debt service.

The Moderator declared that the Motion passed unanimously.

ARTICLE 12. The Finance Committee recommended approval.

Selectman Glenn Kemper moved to transfer from the Receipts Reserved for Dunn Debt Account, the sum of \$107,400.00 to pay the debt service associated with the Dunn Property Acquisition.

The Moderator declared that the Motion passed unanimously.

ARTICLE 13. The Finance Committee recommended approval.

Selectman Joseph Anderson moved to raise and appropriate the sum of \$107,216.00 to be placed in the special purpose municipal stabilization fund established pursuant to Massachusetts General Laws Chapter 40, Section 5B in order to fund future capital expenditures for school related building projects

The Moderator declared that the Motion passed unanimously.

ARTICLE 14. The Finance Committee recommended approval.

Selectman David Archibald moved to transfer from Free Cash the sum of \$5,000.00 to add to the special fund established in accordance with the provisions of MGL Chapter 44, Section 53 I for a celebration of West Newbury's Bicentennial in 2019.

The Moderator declared that the Motion passed unanimously.

ARTICLE 15. The Finance Committee recommended approval.

Library Director, Susan Babb moved to transfer from Free Cash the sum of \$30,401.00 to remodel the G.A.R. Library's Children's Room into a dynamic early learning space.

The Moderator declared that the Motion passed unanimously.

ARTICLE 16. The Finance Committee recommended that this Article not be approved.

Selectman Joseph Anderson moved to transfer from Free Cash the sum of \$41,023.00 to purchase of a new Police vehicle and to authorize the Board of Selectmen to dispose of the old vehicle in the best interest of the Town.

Considerable discussion ensued regarding the wisdom of an additional police vehicle

The Moderator declared that the Motion failed.

ARTICLE 17 The Finance Committee recommended approval.

Park and Recreation Commission Chairman Tom Flaherty moved to reauthorize the Summer Recreation Revolving Fund for the Park and Recreation Commission under Massachusetts General Law Chapter 44, Section 53E ½ for the Fiscal Year 2017. This revolving fund would be to accept receipts from fees charged to participants of the Summer Recreation Program. The receipts would be expended, not to exceed \$42,000.00 in FY 2017 by the Park and Recreation Commission for the payment of program related wages, expenses and field trips of the 2017 Summer Recreation Program.

The Moderator declared that this Motion passed unanimously.

ARTICLE 18. The Finance Committee recommended approval.

Selectman Glenn A. Kemper moved to re-authorize a Revolving Fund for FY 2016 for the Cable Advisory Committee as described in Chapter 44, Sections 53E½ and 53F ¾ of the Massachusetts General Laws. This revolving fund would be to accept funds received in connection with a franchise agreement between a cable operator and a municipality commonly referred to as PEG (Public Education and Government). The receipts would be expended, not to exceed \$56,000.00 in FY 2017 by the Cable Advisory Committee for the payment of program-related wages, expenses, and equipment or such other purposes as permitted by said Section 53F ¾ .

The Moderator declared that this Motion passed unanimously.

ARTICLE 19. The Finance Committee recommended approval.

Selectman David Archibald moved to transfer from Free Cash the sum of \$7,500.00 to procure services pertaining to aerial photography of the Town for the purpose of providing information to the Assessors' Office, the Building Inspector, Planning, Conservation, and others.

The Moderator declared that the Motion passed unanimously.

ARTICLE 20. the Finance Committee recommended approval.

Selectman Glenn Kemper moved to accept the provisions of Massachusetts General Laws, Chapter 40, Section 13 to permit the Town to establish a Municipal Buildings' Insurance Fund.

The Moderator declared that the Motion passed unanimously.

ARTICLE 21. The Finance Committee recommended approval.

Selectman Joseph Anderson moved to transfer from Free Cash the sum of \$25, 000 to be deposited into a Municipal Buildings' Insurance Fund.

The Moderator declared that the Motion passed unanimously.

ARTICLE 22. The Finance Committee recommended approval.

CPC Chairperson Richard Bridges moved to allocate and reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2017, with each item to be considered a separate appropriation:

Appropriations:

From FY 2017 estimated revenues for Committee Administrative Expenses	\$ 18,361.00
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Reserves:

From FY 2017 estimated revenues for Historic Resources Reserve	\$ 36,722.00
From FY 2016 estimated revenues for Community Housing Reserve	\$ 36,722.00
From FY 2016 estimated revenues for Open Space Reserve	\$ 36,722.00
From FY 2016 estimated revenues for Budgeted Reserve	\$238,692.00

The Moderator declared that the Motion passed unanimously.

ARTICLE 23. The Finance Committee did not recommend approval of this Article.

Town Meeting Member, Marge Peterson moved to transfer from Free Cash the sum of \$6,000.00 for administrative costs for the Community Center Committee.

The Moderator declared that the Motion passed by a majority vote.

Glenn Kemper of the Board of Selectmen gave a brief report on the changes to the Exemptions set forth in Articles 24 and 25.

ARTICLE 24. The Finance Committee recommended approval of this Article.

Selectman Glenn Kemper moved that the town accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 22, which section authorizes the town to grant the exemptions for real estate taxes available pursuant to MGL c. 59 Section 5, Clause 22 A-F to otherwise eligible persons who have resided in the Commonwealth for one year prior to the date of filing for exemptions pursuant to the applicable clause, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2016.

The Moderator declared that the Motion passed by majority vote.

ARTICLE 25. The Finance Committee recommended approval of this Article.

Selectman Joseph Anderson moved that the town accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 37 A, which section authorizes the town to grant an exemption for real

estate taxes in the amount of five hundred dollars to a blind person who is a legal resident, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2016.

The Moderator declared that the motion passed by a majority vote.

ARTICLE 26. The Finance Committee recommended approval of this Article.

Selectman David Archibald moved that the town vote to approve the Whittier Regional Vocational Technical District Committee's vote held on February 10, 2016 to establish a Stabilization Fund, pursuant to Section 16G ½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law and further set-up an operational line item to be created to transfer available monies into said Stabilization Fund.

The Moderator declared that the Motion passed unanimously.

Upon the motion of Selectman Glenn Kemper , it was voted to adjourn and dissolve the 2016 Annual Town Meeting at 10:00 P.M.

Attest:

Michael P. McCarron
Town Clerk

MAY 2, 2016 ANNUAL TOWN ELECTION RESULTS
WEST NEWBURY, MASSACHUSETTS

Pursuant to Article 1 of the Warrant issued by the Board of Selectmen on April 7, 2016, the Annual Town Election was held on Monday, May 2, 2016 in the Annex, 379 Main Street. The Constable, Richard K. Davies, Jr., duly posted the Warrant on April 8, 2016, according to applicable statutes and the Town Bylaws, and made proper return of his doings. The polls were opened at 7:00 A.M. and closed at 8:00 P.M. Prior to opening of the polls; the Clerk read the Warrant and Return of Service, swore in the Election Officers and turned over election materials to the Warden. The Warden, Clerk and Constable inspected the ballot box and a zero report was printed. The Election Officers sworn to the faithful performance of their duties were: Warden: Sharon Plumber, Clerk: M. Dorothy Cavanaugh and; Tellers: Nancy Mitchell, Gail Dinaro, Joan Tranfaglia, Virginia Selman, Susan Dougherty, Jackie Johnston, Dianne Faulkner, and Margaret Dunlap.

There were 811 ballots cast, representing a 24 % voter turnout. The Town Clerk announced the preliminary results at 8: 05 PM. There were zero (0) provisional ballots cast.

SELECTMAN (For Three Years)

Blank	108
Joseph H. Anderson, Jr.	589
Nathan Hey	109
Others	5

BOARD OF HEALTH (For Three Years)

Blank	188
Kimberley A. Cole	622
Others	1

PLANNING BOARD (For Five Years)

Blank	171
Raymond A. Cook	638
Others	2

HOUSING AUTHORITY (For Five Years)

Blank	190
Mary A. Harada	617
Others	4

TRUSTEES OF THE
PUBLIC LIBRARY (3 For Three Years)

Blank	753
Anne E. Dooley	589
Marcia F. Sello-Moura	568
Fredric Davis Chananania	522
Others	1

ASSESSOR (For Three Years)

Blank	261
Thomas M. Atwood	544
Others	6

SCHOOL COMMITTEE (For Three Years)

Blank	6
Christopher E. Wile	376
Dena P. Trotta	427
Others	2

WATER COMMISSIONER (For Three Years)

Blank	140
Richard J. Cushing	670
Others	1

PARK AND RECREATION
COMMISSIONER (For Three Years)

Blank	203
David G. Pope	607
Others	1

CONSTABLE (Three Year Term)

Blank	189
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Glenn Coffin	618
Others	4

CONSTABLE (Two Year Term)

Blank	189
Brian Richard	618
Others	4

Attest:

Michael P. McCarron

LICENSES AND PERMITS ISSUED BY THE TOWN CLERK
(For Fiscal Year 2016: July 1, 2015 through June 30, 2016)

To the Honorable Board of Selectmen,

The following licenses and permits were issued by the Town Clerk's Office during Fiscal Year 2016:

DOG LICENSES

Total Licenses Issued: 538

Total amount turned over to the Town Treasurer (including late fees): \$8,075.00

FISH AND WILDLIFE

(Note: As of January 1, 2012 all Licenses and Stamps are issued via the Division of
Game and Wildlife Website)

RAFFLE & BAZAAR PERMITS

Total Number Issued: 0

Total amount turned over to Town Treasurer: \$0.00

Respectfully Submitted,

Michael P. McCarron
Town Clerk

ANNUAL REPORT OF THE TOWN CLERK
VITAL RECORDS AND STATISTICS RECORDED IN WEST NEWBURY DURING FISCAL YEAR 2016
(July 1, 2015 through June 30, 2016)

To the Honorable Board of Selectmen,

The following vital records and statistics were recorded in the Town Clerk's Office during Fiscal Year 2016:

Births Recorded:	23
Marriages Recorded:	11
Deaths Recorded:	24

Note: In accordance with the intent of M.G.L. Chapter 51, Section 6, the recorded births are not listed.

MARRIAGES RECORDED DURING FISCAL YEAR 2016

RECORD DATE * (Date of Marriage)	NAMES	RESIDENCE	PLACE OF MARRIAGE	OFFICIANT
07/30/2015 July 25, 2015	Allison Ann Pearsall Matthew Thanh Le	Kennebunk, ME Kennebunk, ME	Beverly	Baldo Fabela Esquivel Notary Public
08/19/2015 Aug. 8, 2015	Lori Anjanette Beard Joseph A. Morasse	West Newbury Lawrence, MA	West Newbury	Kyle McManus Justice of the Peace
08/20/2015 Aug. 15, 2015	Carly Joan Seale Jesse A. Fowler	West Newbury West Newbury	West Newbury	Steven Aucella Member of the Clergy

09/03/2015 Aug. 29, 2015	India Ewence Beaufort-Lloyd Todd Grinnell	Los Angeles, CA Los Angeles, CA	West Newbury	Andre de Beaufort Solemnizer
10/13/2015 Oct. 02, 2015	Jocelyn Suzanne Fern Mark Robert O'Sullivan	Raleigh, NC Raleigh, NC	Boston, MA	Priscilla Geaney Justice of the Peace
10/15/2015 Oct. 09, 2015	Michaela Caroline DeRoche Patrick Ryan Troy	West Newbury West Newbury	Ipswich, MA	Richard E. Perry, Jr. Justice of the Peace
11/13/2015 Nov. 07, 2015	Amanda Elizabeth Poor Scott Alan Roberts	West Newbury West Newbury	Salem, MA	Jerrie K. Hildebrand Member of the Clergy
11/17/2015 Nov. 06, 2015	Gina Marie DeWart Robert Francis Power	West Newbury West Newbury	Newburyport, MA	Leslie A. Haley Justice of the Peace
04/19/2016 April 09, 2016	Jeanne Leigh Saunders Christopher Cordeiro	West Newbury West Newbury	Salisbury, MA	Linda Dale Brown Justice of the Peace
06/21/2016 June 19, 2016	Danielle Lyn Millard Devin Hume Brodie	Byfield, MA Byfield, MA	Haverhill, MA	Anna P. Bacall Member of the Clergy
06/23/2016 June 18, 2016	Jill Elizabeth Hammericksen Leif Stanton Young	Concord, CA West Newbury	West Newbury	Derrick Muwina Member of the Clergy

DEATHS RECORDED DURING FISCAL YEAR 2016

RECORDED NAME	AGE	RESIDENCE	PLACE OF DISPOSITION	DATE OF DEATH
July 07, 2015 Carter, Joseph Alton	76	54 Moody St West Newbury	Linwood Cemetery Haverhill, MA	July 03, 2015
July 09, 2015 Rogers-Hayden, Lois K.	98	51 Rogers St West Newbury	Rural Cemetery West Newbury	July 09, 2015
July 16, 2015 Fowler, Donald L.	71	2 Steed Ave West Newbury	Bridge St Cemetery West Newbury	July 11, 2015
Aug. 31, 2015 Costain, Dorothy M,	94	613 Main St West Newbury	Linwood Cemetery Haverhill, MA	Aug. 27, 2015
Sept. 16, 2015 Leary, John Mitchell	84	11 Albion Ln West Newbury	Bridge St Cemetery West Newbury	Sept. 11, 2015
Sept. 29, 2015 Noel, Barbara	67	69 Stewart St West Newbury	Walnut Grove Cemetery Danvers, MA	Sept. 25, 2015
Oct. 01, 2015 Mather, Francis B.	78	94 Stewart St West Newbury	Bridge St Cemetery West Newbury	Sept. 27, 2015
Nov. 17, 2015 Fillipone, Odette O.	93	13 Steed Ave West Newbury	Holy Cross Cemetery Malden, MA	Nov. 14, 2015

Dec. 07, 2015 Thumser, John H.	84	59 Indian Hill St West Newbury	Linwood Cemetery Haverhill, MA	Dec. 01, 2015
Dec. 16, 2015 Poore, Emily Noyes	96	14 Poores Lane West Newbury	Linwood Cemetery Haverhill, MA	Dec. 14, 2015
Jan. 20, 2016 Martello, Vito	66	49 Turkey Hill Rd West Newbury	Pine Grove Cemetery Lynn, MA	Jan. 18, 2016
Feb. 03, 2016 Niles, Dorothy Louise	91	16 Merrill St West Newbury	Linwood Cemetery Haverhill	Jan. 30, 2016
Feb. 10, 2016 Gammon, David Edward	55	66 Main St West Newbury	Blue Hill Cemetery Braintree, MA	Feb. 08, 2016
Feb. 17, 2016 Perkins, Judith Anne	78	4 Donovan Drive West Newbury	Walnut Grove Cemetery Danvers, MA	Feb. 12, 2016
Mar. 15, 2016 Thomas, John	82	33 Meeting House Hill Rd West Newbury	Linwood Crematory Haverhill, MA	Mar. 08, 2016
Mar. 15, 2016 Foley, Gail K.	75	16 Church St West Newbury	Linwood Cemetery Haverhill, MA	Mar. 11, 2016
Mar. 21, 2016 Thistle, Donna Jay	61	38 Indian Hill St West Newbury	Linwood Cemetery Haverhill	Mar. 21, 2016

Apr. 04, 2016 Elmi, Robbin	60	201 Main St West Newbury	Linwood Cemetery Haverhill, MA	Mar. 28, 2016
Apr. 25, 2016 Cogswell, Norma	92	102 Moulton St West Newbury	Linwood Cemetery Haverhill, MA	Apr. 17, 2016
May 18, 2016 O'Donnell, Francis Edward	87	19 LeBlanc Lane West Newbury	Riverside Cemetery Plymouth, NH	May 17, 2016
May 23, 2016 Guilford, Bernard Leroy, Jr.	83	21 Prospect St West Newbury	Linwood Cemetery Haverhill, MA	May 20, 2016
May 27, 2016 Follansbee, Gordon Gilman	81	423 Middle St West Newbury	Linwood Cemetery Haverhill, MA	May 25, 2016
May 31, 2016 Laing, Donald K.	92	356 Main St West Newbury	Linwood Cemetery Haverhill, MA	May 29, 2016
June 13, 2016 Robinson, Gene	73	26 Bachelor St West Newbury	Concord Crematory Concord, NH	June 8, 2016

REPORT OF THE BOARD OF ASSESSORS-FY16 TRIENNIAL CERTIFICATION YEAR

The Board of Assessors respectfully submits the following report. The Assessors' Office is the primary generator of West Newbury's revenue with approximately 90% of the town's budget funded by property taxes, automobile excise, and fees for licenses and permits. The office functions as part of the town government system but must comply with Massachusetts General Laws and is regulated by the Massachusetts Department of Revenue (DOR). The dependence on property taxes and new growth component of the tax levy reinforces the importance of the assessors' office and the need for administering Massachusetts property tax laws effectively and equitably to produce accurate and fair assessments of all taxable properties.

The job of the Board of Assessors is not to determine how much the town will spend of levy in taxes. The tax levy, approved at the annual town meeting, is allowed to increase annually by 2.5% plus allowance for new growth construction. Amount over the levy limit for debt exclusions or overrides is approved by a vote of town residents.

The Assessors primary responsibility is to find the "full and fair cash value" of all properties; independent of the tax levy. The Assessors use a computerized mass appraisal technique, along with data collections, new sales, and building permits to establish annually assessed values. The CAMA system allows the town to administer the property tax in a timely, cost effective and uniform manor.

The Bureau of Local Assessment Triennial Certification process for the Fiscal 2016 process consists of, but not limited to, a data quality review, a statistical ratio study review, and a valuation review to ensure proper appraisal methodology was utilized while uniformly and equitably applied to all properties.

Fiscal 2016 was a Triennial Certification year for West Newbury. The Department of Revenue was impressed with our completion of the cyclical valuation program. The Chairman of the Board was Richard Baker, Jr., the Vice Chairman was Thomas Atwood, and the Clerk was Jennifer Poliseno. As a requirement from the Department of Revenue, all Board members have to be certified to sign off on the valuations of properties in town. Also on our staff is Dot M. Cavanaugh who continues to keep the office current with filing, organizing, and office coverage as needed. The Assessors office is open to the public for abutters' lists, property record cards, mapping, occupancy permits, abatements and exemptions. The Assessors data base can be accessed on the town website along with downloadable forms and maps. We will continue to educate and assist in any way we can.

Sincerely,

Board of Assessors,

Meredith Stone, MAA, Assessor,

Maureen Curtin, Assessors Clerk

**ANNUAL REPORT OF THE BOARD OF ASSESSORS-FISCAL YEAR 2016
CERTIFICATION YEAR**

The Board of Assessors respectfully submits the following report to the Board of Selectman. In FY 2016 all values were updated based on Calendar year sales 2014, condition of property June 30, 2015, and Assessment date January 1, 2015. The values were approved by the Department of Revenue. The Average Assessed Value for FY 2016 was \$522,386 with an average tax bill of \$7,642.51. The tax rate was certified at \$14.63 per thousand. The Community Preservation Act remained three percent for FY 2016. The Assessor's office is the primary generator of West Newbury's revenues. The Assessor's office does a Mass Appraisal Approach to properties using a full and fair cash value.

VALUATION

Real Estate	\$835,613,644
Personal Property	15,434,960
Total Taxable Value for FY 2016	851,048,604
Total Exempt Property Value	67,929,200
<u>Motor Vehicle Excise Tax</u>	
Motor Vehicle Excise Tax 2015	66,689.65
Motor Vehicle Tax 2016	647,944.51
Boat Excise Tax 2016	<u>2,112.00</u>
Total Excise Tax for 2016	716,746.16

APPROPRIATIONS AND ASSESSMENTS

Town Appropriation	16,315,550.02
State and County Appropriations	73,061.00
Overlay	153,480.08
Other amounts to be Raised	<u>7,735.00</u>
Total Amounts to be Raised	

ESTIMATED RECEIPTS

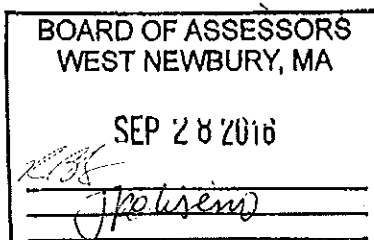
Cherry Sheet Estimated Receipts	357,488.00
Local Estimated Receipts	2,679,510.00
Free Cash	900,248.29
Other Available Funds	<u>161,591.73</u>
Total Estimated Receipts and Available Funds	4,098,838.02

TAXES FOR COUNTY, STATE, AND TOWN

On Real Property	12,225,027.62
On Personal Property	<u>225,813.46</u>
Total	\$12,450,841.08

Number of Parcels

On Taxable Real Property	1834
On Personal Property	22
On Exempt Property	156



ANNUAL REPORT OF THE BOARD OF REGISTRARS
(For Fiscal Year 2016: July 1, 2015 through June 30, 2016)

To The Honorable Board of Selectmen:

The following data was compiled from the VRIS resident census information as of July 1, 2016

:

Number of Registered Voters:

Democrats:	729
Republicans:	651
Unenrolled:	1882
Other:	17

TOTAL:

The following Town Meetings and Elections were held during Fiscal Year 2016. Unless otherwise indicated Town Meetings were concluded in one session. The Board of Registrars attended each Town Meeting session for voter check-in and conducted voter registration sessions prior to each Town Meeting and Election. The Registrars certified signatures on absentee ballot applications and nomination papers.

Fall Special Town Meeting	October 26, 2015
Presidential Primary Election	March 1, 2016
Special Town Meeting	April 25, 2016
Annual Town Meeting	April 25, 2016
Annual Town Election	May 2, 2016

Respectfully submitted,

Rosamond Veator, Chair
Elise Henrichs
Margaret J. Duchemin

Michael P. McCarron, Clerk

FY 2016 ANNUAL REPORT OF THE G.A.R. MEMORIAL LIBRARY

Visit the Library online at www.westnewburylibrary.org

Facebook: www.facebook.com/GARMemorialLibrary

Twitter: twitter.com/wnewburylibrary

Library Hours: Monday – Thursday 10:00-8:00, Friday 10:00-5:00, Saturday 9:00-1:00
(closed Saturdays during the summer)

To the Honorable Board of Selectmen:

We include reports from the Library Director, the Children's Librarian, the Teen Librarian, and the Board of Trustees.

From the Director

Fiscal Year 2016 was a year of continued growth for the G.A.R. Memorial Library. Thanks to Community Preservation Act funding, the windows in the older part of the Library were replaced with energy-efficient windows. Thanks to author Elizabeth Atkinson, the remodeling of the Children's Room received a visible kick-off with some new shelving for books on CD. Dottie Carr retired in October after more than 20 years. Please come in to see the special painting hanging near the Circulation Desk in honor of her years at the Library. Ginny Dalrymple, our Teen Librarian, was upgraded to Staff Librarian. Amanda Levy was hired as Senior Library Assistant in November, taking on many of Dottie's duties as well as new ones.

Serving Teens and Tweens Grant (Made possible by funds from a grant by the Institute of Museum and Library Services and administered by the Massachusetts Board of Library Commissioners): The first year of this grant was implemented, resulting in the creation of a real space in the library for teens and tweens. Ginny Dalrymple, the Teen Librarian, will report further on the details in her report.

Programs: 41 Programs were held for adults with a total attendance of 449. Some of the highlights were a genealogy class and cybercrime workshop (in collaboration with the Council on Aging), author talks, Haunted New England, a nonfiction book club, and the traditional seasonal Boxwood workshops.

Statistical Snapshot:

Library Collection: 53,222 (an additional 133,141 ebook titles are also available)

Total Circulation: 90,043 (Non-resident circulation was 23,801)

The State Incentive Grant: \$8,160.59

Number of Borrowers: 3,345

Visitors: 53,086 patrons visited the library

Acknowledgements:

I want to thank the following for all the support they continue to give in so many ways:

- The Friends of the West Newbury Library and the Board of Library Trustees
- Building and Grounds, especially Gary Bill and Brian Richard for all of their work
- The Community of West Newbury for their support, specifically at Town Meeting for the Special Article supporting the Children's Room remodeling
- The library staff: Kate, Dawn, Ginny, Liz, Jean, and Amanda – they are the best!

Respectfully submitted,
Susan C. Babb, Library Director

From the Children's Librarian

It was a wonderful year and it all started with a Super Summer. The theme was "Every Hero Has a Story" and 149 children read 1, 445 hours! The Children's Room hosted 29 programs during July and August with 841 attending. There were story times and programs for all ages.

The Children's Room saw 145 programs with an attendance of 3,823. Fall, winter, and spring Story times, Toddler times and Baby & Books sessions were well attended. Average attendance ranged from 38 to 16.

I continued to collaborate with Page School teachers and I thank them, Pam Atwood, school librarian and most of all principal, Dustin Gray for their essential cooperation.

The Children's Room was host to a very special Fall Program. It was a wonderful surprise when children's author, Elizabeth Atkinson decided to make our children's room the beneficiary of the launch of her new book, "The Sugar Mountain Snow Ball". The Friends, the Teachers of Page School and many others worked to raise money. Over 224 people attended the book signing and raffle. As a result we were able to purchase wall bookshelves to house our audiobook collection. Even the kids noticed how much neater it looks!

Thanks to our director, Susan Babb we forged ahead with the idea of making the Children's Room a more flexible space. We wrote an article that appeared in the April Annual Town Meeting. The funding for mobile bookcases was passed by all of you. Thank you to everyone who supported the Children's Room in every way. It's a true gift to be working here.

Respectfully Submitted,
Katharine (Kate) Gove, Children's Librarian

From the Teen Librarian

FY2016 saw a lot of changes and growth. Similar to previous summers, we participated in the summer reading program with the teen theme being "unmask!". Twenty-three teens participated in our reading program. Throughout the year, programming had a large increase with 133 teens attending 22 events. Summer 2015 saw a wide range of programs from author discussions to henna tattoos. To end the summer we held our first ever teen lock-in. This Harry Potter themed event was attended by fifteen teens/tweens and was such a success we hope to continue the tradition!

Fall of 2015 kicked off the beginning of a two year grant aimed at strengthening our teen programming, bolstering our collection, and making a more vibrant teen space. Led by strong advice from our TAB (Teen Advisory Board) the library dramatically changed the teen space with the purchase of six yogibos, engaging displays, and interactive materials. Also, a charging station was added which not only enables patrons to use more devices in the teen space but has allowed for programs such as 3D Pens and movie showings to take place. The first year of the grant saw a lot of positive changes in the teen room which we hope continue into the next year. For more information on the teen department please go to <http://www.westnewburylibrary.org/teens.asp>.

Respectfully Submitted,
Ginny Dalrymple, Teen Librarian

From the Board of Trustees

Financial Report:

Accounts:

Invested Funds	Balance July 1, 2015	953,610.43
Dividends and Interest		3,373.88
Net Change in Portfolio		<u>10,255.95</u>
	Balance June 30, 2016	967,240.26
Money Market Account	Balance July 1, 2015	14,879.28
Deposits		2,103.30
Withdrawals		3,735.56
Interest		<u>40.12</u>
	Balance June 30, 2016	13,287.14

Deposits: Gifts, Bequests, and Other

Dewey Family	150.00
Newburyport Five Cents Savings Bank	1,000.00
West Newbury Riding and Driving Club	125.00
Cheryl Lincoln	100.00
Francis Babineau	100.00
Karen Holmes	100.00
Class Action Suit Fax Settlement (Bais Yakov)	56.30
Beard Books Royalties	12.00
Laura Langworthy	35.00 (Mather Memorial)
Joseph and Maria Travaglini	100.00 (Costain Memorial)
Eileen and Michaels Coombs	100.00 (Costain Memorial)
Commonwealth Auto Reinsurers	50.00 (Costain Memorial)
Buonopane Family	50.00 (Costain Memorial)
Cynthia Healy	25.00 (Costain Memorial)
Debora Schnappauf	<u>100.00 (Costain Memorial)</u>
TOTAL	2,103.30

TOTAL

Respectfully submitted,
Marcia Sellos-Moura, Chair

ANNUAL REPORT
ZONING BOARD OF APPEALS
July 1, 2015 – June 30, 2016

To the Honorable Board of Selectman:

The ZBA held one hearing for an application for other relief by overturning a decision of the Building Inspector (Zoning Enforcement Officer) regarding use of property located at 12 Maple Street, West Newbury. The Board voted to uphold the decision of the Building Inspector

The summaries of results are:

Petitions granted	0
Petitions denied	0
Petitions withdrawn	0
Petitions dismissed	0
C.40B applications	0

Respectfully submitted,

Paul Kelly
Chair, ZBA

July 5, 2012

PLANNING BOARD

During Fiscal Year 2016, The Planning Board held 24 Regular Meetings and 2 Special Meetings to attend Board of Selectmen and Finance Committee Meetings. The Board also conducted the following activities:

Approval Not Required Plans (ANR): The Planning Board reviewed and endorsed 6 ANR's including: 720 Main Street (4 lots); 12 Steed Avenue & 42 Bridge Street (land transfer); Kimball Road (2 lots); 613 Main Street (2 lots); Turkey Hill Road (3 lots); and 28 Coffin Street (2 lots)

Pre-Application Conferences: The Planning Board conducted Pre-application conferences for potential developments on Archelaus Hill Road, 365 Main Street and 168 Garden Street.

Development of Daley Property at 365 Main Street: The Planning Board spent significant time reviewing development scenarios proposed by Cottage Advisors LLC for this property including: coordinated and participated in a Town Department Head meeting to provide feedback; Discussed developer improvements to the abutting Town-owned Legion Hall; acted upon a Preliminary Subdivision Plan and Definitive Subdivision Plan (3 lots) to effect a zoning freeze; held 2 pre-application conferences on an Open Space Preservation Development (OSPD); and began the review of a Special Permit Application for an OSPD creating 36 new single family homes.

Special Permit and Site Plan for 4 lots at 720 Main Street: The Planning Board concluded its public hearing and approved the application for three reduced frontage lots and one common driveway.

Modifications to Special Permit and Site Plan Approvals: The Planning Board reviewed and acted upon requests for minor modifications including:

- Follinsbee Lane, Cottages at River Hill: Approved 2 changes to Interceptor Trench #1, and changes to the roadway grade, D Cottage architectural elevation, grading and the trail layout. Denied request for use of open celled pavers to expand parking.
- Haverhill Bank, 279 Main Street: Approved modifications to the drainage system and sign.

Project Administration and Oversight: The Planning Board conducted activities related to recently approved projects including:

- Follinsbee Lane, Cottages at River Hill – Oversaw execution of performance bonds, unit releases and interim as-builts. Addressed neighbor complaints, issues with removal of vegetation in the buffer area and dust control.
- Ocean Meadow – Oversaw final completion of the project including release and sale of the last three units in the development.
- Sullivans Court Extension Definitive Subdivision Plan – Oversaw execution of restrictive covenants and release of 1 lot and approved minor field changes. Addressed neighbor complaints and issues with dust control.
- Responded to questions and issues pertaining to older projects.

General Administration: Administration of the Planning Board office included the following activities: continued to update the file organization system; report to the Board of Selectmen on goals and policies; budget preparation; meeting preparation and close-out; billing and payroll; oversight of admin support; oversight of Board hired engineering consultant; responding to public inquiries and Board correspondence.

Zoning Bylaw Amendments and Review of other Town Bylaws: The Planning Board submitted an amendment to the Open Space Preservation Development section of the Zoning Bylaw, which was approved at the October 26, 2015 Town Meeting. The Planning Board researched, discussed and provided feedback to various entities on amendments to the Zoning and General Bylaws including inclusionary housing, signs, Open Space Preservation Development, two family structures, short-term rentals and demolition delay.

Other Planning Board Initiatives: Other initiatives included: saw the Right of First Refusal Policy for Chapter Land through to adoption by the Board of Selectmen; continued discussion of Planning and Economic Development in the downtown business district via 2 public meetings, a grant application and assistance from the MA Office of Business Development; reviewed Right of First Refusals for Chapter Land at Turkey Hill Road and Kimball Road; clarified enforcement procedures; obtained admin assistance for Planning Administrator; obtained funding for Recording Secretary; established policy for approval of minor field changes; discussed CPC initiative of offering town-owned land for affordable housing; and offered Department Head meetings to developers seeking initial feedback on projects.

Membership: Raymond Cook was elected to a five year term. The Board reorganized in June and Richard Bridges was elected as Chair. John Todd Sarkis was elected to serve as Vice-Chair, and Raymond Cook was elected to serve as Clerk. The Board is very thankful to Raymond Cook for his dedication to the Board as Chair in FY2015. B. Dennis Lucey III was re-appointed by the Selectmen as Associate Member for a 1-year term.

Members of the Planning Board represent the Board on other town boards and committees: Ann Bardeen is the representative to the Community Preservation Committee, and Brian Murphey is the Town's Commissioner to the Merrimack Valley Planning Commission. Board members and staff also attended seminars and workshops for educational and training purposes on topics including the MS4 Permit, teardowns, Chapter Land, economic development and Complete Streets.

The Planning Board meets on the first and third Tuesday of each month on the second floor of the Town Office Building. The public is welcome to attend meetings.

Respectfully submitted,

West Newbury Planning Board Members

	<u>Position as of 6/30/16</u>	<u>Term Expiration</u>
Ann E. Bardeen	Member	2018
Richard Bridges	Chair	2017
Raymond A. Cook	Clerk	2021
Brian R. Murphey	Member	2019
John Todd Sarkis	Vice Chair	2020
B. Dennis Lucey, III	Associate Member	June, 2017 (appointed)
Leah Zambenardi	Planning Administrator	

FY16 ANNUAL REPORT OF THE BOARD OF HEALTH

To the Honorable Board of Selectmen:

The Board of Health and staff remains dedicated to enforcing State and local regulations regarding wells, septic systems, camps, food, trash and recycling. During the Fiscal Year 2016, the Board of Health approved applications for 56 septic systems. Inspections for the installation of systems are done by the Health Agent ensuring compliance with Title V and West Newbury's Local Regulations. Our office issued 2 camp licenses, 15 food permits, 1 milk permit, 4 permits for a well, 34 licenses for installers and 12 haulers.

Our annual Household Hazardous Waste Collection Event was held on September 10, 2015 in conjunction with the City of Newburyport and the Town of Merrimac. Approximately 185 households participated in our event, with 63 being West Newbury households.

FY16 was the eleventh year for West Newbury as a member of the Northeast Massachusetts Mosquito Control Program which is a part of the Massachusetts Department of Agriculture. Surveillance by trapping and testing mosquitoes is the primary function of Mosquito Control. By analyzing the data collected from the traps, the Town will be informed regarding possible EEE (Eastern Equine Encephalitis) and West Nile Virus, and therefore can act preemptively to protect the public health. There were zero human cases for either EEE or West Nile in FY16.

We are working in conjunction with the DPW to monitor and maintain the Town's closed landfill located at the corner of Middle Street & Georgetown Road. Wells are sampled yearly to provide data on early detection of any leachates that could impact the surrounding aquifer.

The Board of Health offers special recycling programs for compact fluorescent light (CFL) bulbs, button batteries, mercury thermometers, thermostats, cellular telephones, rechargeable batteries as well as "medical sharps", books and a newly implemented textiles recycling program. These items can be dropped off at the Health Department during office hours. Our medical sharps collection is a program with the purpose of collecting medical needles and lancets which provides safe storage containers for our residents. Sharps containers can be purchased for a fee at the Town Office Building either in the Health Department office or the Council on Aging office and the drop off disposal program is free.

RECEIPTS:

Licenses	\$7,305.00
Miscellaneous	\$350.00
Perc Test	\$11,075.00
Septic Plans Review	\$9,000.00
Recycling	\$2060.19
Wells	\$800.00
Total	\$30,590.19

Respectfully Submitted:

Robert Janes, Chairman

Blake Seale, Member

Kimberly Cole, Member

ANNUAL REPORT OF THE WATER DEPARTMENT

To the Honorable Board of Selectmen:

In accordance with the provisions of Chapter 14, Section 49, of the General Laws of the Commonwealth of Massachusetts, the Board of Water Commissioners herewith submits a report of activities of the Water Department for the Fiscal Year ending June 30, 2016.

Installations:	1023
Dwellings in Town: (per Assessors)	1,592
% on Town Water:	64%
Town Population: (per Town Clerk)	4,458
Gallons Billed:	53,938,756
Average residential daily gallons:	134
Hydrants/Valves:	203/199
Street Valves:	137
Feet of Main:	147,840

The Water Department received approval from the Massachusetts Department of Environmental Protection (MassDEP) to engineer and construct the buildings, pumps and necessary equipment to bring the new bedrock well on line at the existing Wellfield #1 located at 999 Main Street. That construction was temporarily put on hold to do testing at a potential well site located at 31 Dole Place in West Newbury. The Water Department's engineering firm is now moving forward with engineering plans to construct those upgrades at Wellfield #1.

The West Newbury Water Department in Fiscal Year 2016 spent \$166,350.00 to purchase water from the City of Newburyport at the Newburyport residential rate. This rate increased by 26% in the month of June, 2015 with no advanced warning of the 26% increase by the City of Newburyport. Previous yearly increases have averaged 4% a year.

During Fiscal Year 2015 the Department negotiated with the Society of Saint John's Evangelist (SSJE) to secure additional land for the well head protection zone for the new bedrock well located at the existing Wellfield #1. This resulted in an amendment to the 1985 easement agreement for the land at Wellfield #1 located at 999 Main Street which was given as a gift by the SSJE to the Town of West Newbury. In Fiscal year 2016 the Department pumped 38,576,000 gallons of water from Wellfield #1 at a value of \$286,619.68 in savings if purchased from the City of Newburyport.

The Water Department has identified one site located on the west side of town on the Merrimack River that was previously unavailable and appears to contain promising shallow unconsolidated aquifer well sites. In the spring of 2016 the water department was given permission by MassDEP to perform a 5-day pump test on that site. The water department and the town came up with over \$200,000.00 to perform the pump test. The pump test results indicated that the well could safely yield over 800,000 gallons per day and the water quality results were very good. This is a well that can yield more than four times what Wellfield No.1 can yield.

In July all of the required forms to permit the site as a municipal well have been sent to MassDEP for their approval. The water department expects to receive a decision from MassDEP by the end of November 2016. The water department has asked the towns Board of Selectmen to start negotiations with the land owner to purchase the property contingent on MassDEP decision to move forward with the well site.

COMMITMENTS TO WATER FUND (CHARGES TO USERS)
TWELVE-MONTH PERIOD JULY 1, 2015 TO JUNE 30, 2016

Water Usage (regular bills):

October 2015	\$ 334,923.22	
April 2016	<u>239,632.10</u>	<u>574,555.32</u>

Water Usage (special bills):

Addl. Water & Municipal Liens	5,876.64	
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Services:

Unscheduled Reading Fee	2,040.00	
Tapping Fee	0.00	

Materials:

New Meters	5,464.80	
Other	6,878.71	

<u>Fire Protection Charge</u>	<u>62,872.00</u>	<u>83,132.15</u>
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<u>TOTAL COMMITMENTS FISCAL YEAR 2016</u>		<u>657,687.47</u>
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Additional Revenue:

Misc. Revenue (backflow, red cards, etc.)	3,065.00	
Systems Development Charge	42,000.00	<u>45,065.00</u>

<u>TOTAL ESTIMATED REVENUE F/Y 2016</u>		<u>\$ 702,752.47</u>
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OPERATING ACCOUNT EXPENDITURES
TWELVE-MONTH PERIOD JULY 1, 2015 TO JUNE 30, 2016

Operating Expenses:

Facilities Cost	\$30,722.73	
Office Expense	4,329.38	
Retirement Expense		
(Includes: Essex County Retirement & Post Retirement Benefits)	37,055.00	
Outside Services/Training	12,673.72	
Computer Expense	2,351.99	
Vehicle/Equipment Expense	3,018.08	
Materials/Supplies/Outside Contractors	65,493.93	
Water Purchase-City of Newburyport	126,354.77	(plus a \$40,000 article for a total of \$166,354.77)
Safe Water Drinking Assessment	501.16	
Legal Expenses	0.00	
Dues & Membership	1,578.50	
Mileage Reimbursement	881.82	
		284,961.08

Salary/Wages: 174,185.30

Insurances: 21,421.74

Debt Service: 16,239.07

Indirect Costs: 46,695.00

TOTAL EXPENDITURES F/Y 2016 **\$553,502.19**

BOARD OF WATER COMMISSIONERS

Robert Janes, Chairman Larry Corcoran Richard Cushing

Michael E. Goot  , Manager/Superintendent
Jodi Bertrand, Administrative Assistant



WEST NEWBURY POLICE DEPARTMENT

401 Main Street, West Newbury, MA 01985

978-363-1213
978-363-1114 fax

Art Reed, Police Chief
areed@westnewburysafety.org
www.westnewburysafety.org

ANNUAL REPORT OF THE WEST NEWBURY POLICE DEPARTMENT

To the residents of West Newbury:

This past year has been a very busy year for your police department. Most notable is the recent retirement of Chief Holmes after spending her entire law enforcement career here in West Newbury. Her career, all 32 years of it, spanned almost all positions within the department. The last 8 years of her distinguished career was as the Town's Police Chief. If she was not busy enough with the police department she was also the Director of Communications which dispatches for the fire, police, highway and water department. Chief Holmes knew the Town and its residents because she grew up in Town, went to school in Town and dedicated her life to law enforcement all here in the Town of West Newbury. Kudos to her for such a lengthy career.

As of January 25, 2016, I was selected to become your new Police Chief. The Board of Selectmen, who hired me, wanted the police department brought to the next level of professionalism. My mission, as set forth by the Board, was to have the department become further involved with community policing activities, provide top training to the men and women of the department, develop and institute a plan to bring a school Resource Officer and additional midnight officer on board, develop a succession plan and most importantly, to lead and mentor the good officers of the department.

Your police department continues to work closely with all three schools in Town to provide a safe campus for students, staff and visiting family members. Throughout the school year we conduct a "walk through" in each of the schools as part of our community policing initiative and as a safety precaution.

Sergeant Jeff Durand was very successful in working with the high school art department this past school year by having art student Jennifer Nelson work on cleaning and painting the Town Seal which is located in the lobby of the Safety Complex. This was the first time the seal has been painted since the dedication of the complex over 10 years ago.

We continue to work with Assistant Principal Evans in his public safety class at the high school which discusses various aspects of law enforcement and other public safety careers. Other community policing initiatives in Town such as helmet safety, tours of the safety complex, emergency vehicle day at the library and the summer recreation program are still welcomed activities for the kids. Child car seat installations are free and still available to you. Please contact Officer Mike Dwyer or Eric Forni for an installation appointment.

Probably the most successful community policing program we did this year was the annual "National Night Out" held this year on August 2nd. The event was started six years ago, by Chief Holmes and we have just added to her success. This year my goal was to make the event a multi agency and tri-town event to include Merrimac and Groveland. We also included the State Police, US Coast Guard, area fire departments and others which I believe made the event even more popular, successful and best to date. With many thanks to my Administrative Assistant Sue Curry and Council on Aging Director Theresa Woodbury, it would not have been possible without them. I also want to thank the West Newbury Fire Chief Mike Dwyer and his members for their help. Kudos to the Pentucket Girls Track Team for coming out and helping with the younger kids. Many thanks to all the sponsors who helped us provide free food and activities for the children.

The police department has continued with its partnership working with the Council on Aging to address as many of the safety needs of our Town's aging population. We still participate in the TRIAD program which has it successes for the seniors. Since starting with the Town I have added a new policing initiative to help the seniors which is called "Good Morning West Newbury". Seniors have the ability to sign up with the police department free of charge so we can check on them at least once per day to make sure they are safe. The program has started out a little slow but we hope it will grow going forward.

This past summer we again teamed up with the Council on Aging and the Town's local cable TV station to provide movies for the kids at the bandstand. Because it has been such a hit with the kids and parents we have planned to add additional movies later in the fall and during Christmas vacation.

If you have ever been in the lobby of the Safety Complex you probably have seen our drug drop off box which is managed by Officer Jay Johnson. The box enables all residents to drop off unused pills that need to be destroyed in a proper manner. Because the program is such a great

success we are currently looking for a larger drop box, such as a mail box to replace the old smaller box.

Sergeant Dan Cena has been assigned to have your police department re-accredited this coming fall. The process was undertaken by Dan over three years ago, and at that time we were one of only a handful of departments who had taken this extra step to reduce risk and increase the professionalism of your department. This was a project he undertook on his own over three years ago. This time around Officer Johnson will assist in this very important process.

Officer Danielle Burrill over the years has been assigned as an investigator with sexual assault victims and most recently has been accepted to work with the Internet Crimes Against Children team. I appreciate the extra work and time she has been putting into these investigations. The experience and knowledge of working these types of investigations will pay dividends back to the department and to make her an even better officer.

I certainly want to thank Officer Rich Parenteau for his part in helping with the transition of the Dispatch Center. Having previously been the lead dispatcher for West Newbury, he has truly stepped up to help me and all the dispatchers, old and new. Without his help and experience the transition would not have been so easy.

Many thanks to Reserve Officers, John Cammarata, Pat Clay, Richard Merrill and Brain Warne who help out by filling in for some of the vacant shifts and special events that become available throughout the year. Special Thanks to Reserve Officer Pat Clay who came up with the idea of giving away free ice cream to those kids who were found wearing a safety helmet this past summer.

As your new Chief I encourage you to stop in and have a coffee with me. I would love you to share some great ideas on how we can work together to make West Newbury a safer community for you, your family and my officers. I want to thank those who have welcomed me into your great town as your new Police Chief.

Regards,

Chief Art Reed



West Newbury Public Safety Dispatch

401 Main Street, West Newbury, MA 01985

978-363-1213

Police Chief Art Reed /Director of Communications

areed@westnewburysafety.org

ANNUAL REPORT OF THE WEST NEWBURY PUBLIC SAFETY DISPATCH CENTER

To the residents of West Newbury:

The West Newbury Dispatch Center is a 24/7 operation staffed by four full time dispatchers and a number of part-time staff. Like most years the Center is a very busy place and it has been no different this fiscal year. With the retirement of Chief Holmes, the Center is also in transition like the police department. The Center is truly the life blood for the entire Town. The Center is staffed by some of the most dedicated professionals who have been trained to answer and handle virtually any type of call, from heart attacks, auto accidents, fires to helping deliver a baby.

During the course of their shift the dispatchers handle a variety of calls for fire, police, highway and the water department. The Center works very closely with all of these departments as well as many of the other Town departments.

In the last few months of this fiscal year we saw many new faces added to the Center. We first saw the hiring of Kelsey Grenham as a full time dispatcher. Kelsey originally got her start here at West Newbury as a part-time dispatcher. During this past January she was hired full time to fill a vacant spot and she is a welcomed addition to our team.

Bob Pierce was also hired as a full time dispatcher. He also came from the ranks of the part-time staff. Bob has been with the Town as a fire fighter and dispatchers for over 11 years and brings a wealth of knowledge of the Town and its residents to the Center. We are very lucky to have him with us.

The true core of your Center is Judy Romano. She has worked here in West Newbury for over 19 years and brings a wealth of knowledge and professionalism second to none. It's a pleasure to work with Judy who always comes to work with a smile on her face and ready to go the extra mile.

At the tail end of the year the Center was looking to replace our Lead Dispatcher. The position had become vacant for some time when Rich Parenteau decided to leave that position to become our mid-night police officer. After about a month's search we were very fortunate to hire from within. We hired John Cammarata who was working as a Reserve Officer with our police department. Even though he technically started the following fiscal year I wanted to include him in this report. John will be a great leader and a team player and I very much look forward to working with him as one of my supervisors.

I also want to thank all of the part-time dispatchers who help fill in when they can. It's difficult to give more time when they already have full time jobs and families. But they still manage to give a little more at the end of the day to your Town. Thanks to Bob Bruno, Lee Delp, Ben Jennell, Joelle Mather and Matt

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I also want to thank all the part-time dispatchers who help fill in when they can. Its difficult to give more time when they already have full time jobs and families. But they still manage to give a little more at the end of the day to your Town. Thanks to Bob Bruno, Lee Delp, Ben Jennell, Joelle Mather and Matt Walsh for helping when you can. I look forward to working with all of you as well as the many new part timers about to be hired.

Regards,

Art Reed

Police Chief / Communications Director



WEST NEWBURY EMERGENCY MANAGEMENT AGENCY

401 Main Street
West Newbury, MA 01985
Telephone: 978-363-1103
ema@westnewburysafety.org

To The Honorable Board of Selectmen:

The West Newbury Emergency Management Agency is comprised of volunteers. Many of the volunteers have committed more than two decades to serving the Town of West Newbury. I want to take this opportunity to publicly thank each volunteer for his or her continued support and dedication to the Town of West Newbury and the Emergency Management Agency. All volunteers are acknowledged and appreciated. I want to draw special attention to the following volunteers who have been volunteering for 15+ years. These are some of the most dedicated unsung heroes that can be counted on whenever needed:

Richard Cushing
Carol Davies
Michael Dwyer
Mark Hemingway
Gregory Jennell

Joseph "Fred" Beaulieu
Richard Davies
David Evans
Benjamin Jennell

John "Jack" Connolly
Raymond "Rock" Dower, III
R. Bruce Hamilton
David Jennell

West Newbury Emergency Management Agency Members continues to support the community through volunteering and the loaning of equipment. The agency has donated use of equipment, services, and volunteers to the National Night Out, Lt. Kenneth Fowler Car Show, the West Newbury Riding & Driving Club, and West Newbury PTO events.

The Town received \$47,919.14 in FY16 for the reimbursement costs from the FY15 January blizzard. FY16 did not have any declared emergencies. EMA continues to build redundancy in training positional tasks for emergency operations. Goals and objectives for the Seabrook Station practice and graded nuclear preparedness exercises were exceeded in 2016. FEMA acknowledge the Town successfully demonstrate the capability to implement off-site radiological emergency response plans and procedures based on the evaluation of the exercise by a team of Federal evaluators with the final determinations made by the Regional Assistance Committee (RAC) Chairperson.

All residents are encouraged to have a Disaster Response Plan for their family and pets. Helpful information handouts and suggestion lists can be found at www.wnema.org , www.mass.gov/mema and www.fema.gov .

A reminder to all residents:

The annual Seabrook Station Emergency Information Calendar is delivered through the United States Postal Service each year in mid December. It is a resource in disaster planning and evacuation. The back page of the calendar is an information card to fill out each year if you need assistance during an emergency. It is important to make any access and functional need (communication, medical, supervision, transportation, etc.) known. If you have a need that may cause you to require additional assistance in an emergency, please fill out and return the card. If you know of someone - a family member, friend, or neighbor that may require additional assistance in an emergency - please urge him or her to complete and return the card on the back of the calendar. The card should be completed each year.

EMA could not accomplish its goals and objectives without volunteerism, thank you to all that have served past and present.

Respectfully submitted,

Lee Ann Delp
Director

Fire Department

Board of Fire Engineers Annual Report

Fiscal Year 2016

The West Newbury Fire Department responded to 489 calls for service during fiscal year 2016. We are proud to report that we continue to see a growing trend in the use of early warning technologies such as fire alarms and emergency medical alert systems within the town. We continue to remind our residents **“Don’t Wait - Check the Date. Replace all Smoke Detectors every Ten Years.”** These systems provide early warning to the residents, immediate notification to emergency services and can save lives.

We have completed another successful year with our fire prevention and public education programs. Thanks to the tireless hard work and volunteer hours that many of our members commit to, we continue to provide training, guidance and mentorship to future public safety candidates. On September 29, 2015 the *2015 Fire & Life Safety Educator of the Year Award* was presented to David Evans, who is both an assistant principal at Pentucket Regional High School and is currently a Deputy Chief on the West Newbury Fire Department.

In January 2016, through a partnership with the Department of Fire Services, West Newbury FD was selected to house a state-funded mobile rehab unit. Our unit, rehab number 4, is one of four rehab units in the state and is responsible for supporting our area of Massachusetts. This a fully state-funded asset. They have trained eight members of our department and we have been deployed to multiple incidents.

We are proud to report that on March 7, 2016, firefighters Michael Fitzgerald, Joshua Kemper and Daniel Stiles graduated from the Massachusetts Fire Academy Class 062, Firefighter I/II. Additionally, firefighter Cooper Carifio completed his EMT Basic certification during this fiscal year.

On May 31, 2016, Assistant Chief Mark Hemingway retired after 20 years of dedicated service to the department. Mark has been responsible for overseeing our fleet of vehicles and breathing systems. Mark assures us that he will continue to provide support and guidance.

The second half of the fiscal year was a very trying one for the members of the department. We along with our public safety partners experienced three calls within a month that resulted in tragic losses of life. Although we acknowledge we are in the business of facing dangerous conditions to save lives, it can be difficult when a loss of life occurs. We would like to thank the members of the department for coming together as a team and persevering.

We extend a special thank you to the members of the West Newbury Emergency Management Agency, who provided rehabilitation and scene assistance throughout the year; Director Lee Delp, Retired Chief Raymond “Rock” Dower, Retired Lieutenant David Jennell, Former Firefighter Greg Jennell, Retired Newburyport Lieutenant Fred Beaulieu.

Lastly we want to thank the Honorable Board of Selectmen and town boards and committees for their continued support. Our mission to provide the Town of West Newbury with the very best service would not happen without the help from the West Newbury Police Department, Public Safety Dispatchers, Emergency Management Agency, Department of Public Works, Building Department, Water Department, Atlantic Ambulance Service, and the community we proudly serve.

Department Members

Fire Chief

Michael Dwyer, EMT

Assistant Fire Chief

Mark Hemingway

Scott Berkenbush, FF/EMTP

Cooper Carifio, FF/EMT

Stephen Cutter, LT/EMTP

William Donahue, FF

George Evans, Capt.

Mary Fowler, FF

Andrew Greenbaum, FF

Joshua Kemper, FF

Victoria Manning, FF/EMT

William Roche, FF

Daniel Briscoe, FF/EMT

Brendon Corcoran, FF

Matthew Daggett, FF

Lisa Duxbury, LT EMT

Lisa Evans, FF

Jason Goldweber, FF

Taylor Herbert, FF

Jay Lemieux, FF/EMT

Mark Marlowe, LT

Kevin Samson, FF

Colin Bryant, FF/EMT

Kyle Cutcliffe, FF

Julia Delotto, FF

David Evans, LT

Michael Fitzgerald, FF

Tenley Goodwin, FF

Benjamin Jennell, Capt. EMT

Keenan Leonard-Solis, FF EMT

Percival, Kara, FF/EMT

Daniel Stiles, FF



West Newbury Fire Department
Incident Analysis
From 07/01/2015 Thru 06/30/2016

<u>Incident Type</u>	<u>Occurrences</u>	<u>Percentage</u>
Building fire	16	3 . 3
Cooking fire, confined to container	1	0 . 2
Chimney or flue fire, confined to chimney or flue	2	0 . 4
Fuel burner/ boiler malfunction, fire confined	2	0 . 4
Off—road vehicle or heavy equipment fire	1	0 . 2
Brush or brush—and—grass mixture fire	3	0 . 6
Medical assist, assist EMS crew	47	9 . 6
EMS call, excluding vehicle accident with injury	152	31 . 1
Motor vehicle accident with injuries	8	1 . 6
Motor vehicle accident with no injuries.	18	3.7
Swimming/ recreational water areas rescue	1	0 . 2
Watercraft Rescue	2	0 . 4
Gas leak (natural gas or LPG)	2	0 . 4
Chemical hazard (no spill or leak)	1	0 . 2
Chemical spill or leak	1	0 . 2
Carbon monoxide incident	2	0 . 4
Electrical wiring/ equipment problem, other	2	0 . 4
Heat from short circuit (wiring), defective/ worn	1	0 . 2
Power line down	4	0 . 8
Service Call, other	14	2 . 9
Lock—out	6	1 . 2
Water evacuation	2	0 . 4
Water or steam leak	4	0 . 8
Smoke or odor removal	2	0 . 4
Animal rescue	1	0 . 2
Assist police or other governmental agency	9	1 . 8
Public service	10	2 . 0
Unauthorized burning	9	1 . 8
Assist invalid	46	9.4
Cover assignment, standby, move up	9	1 . 8
Good intent call, other	14	2 . 9
Dispatched & canceled enroute	17	3 . 5
Wrong location	1	0 . 2
Smoke scare, odor of smoke	3	0 . 6
Smoke detector activation due to malfunction	2	0 . 4
Smoke detector activation, no fire unintentional	34	7 . 0
Alarm system activation, no fire unintentional	25	5 . 1
Carbon monoxide detector activation, no CO	9	1 . 8
Severe weather or natural disaster standby	6	1 . 2
TOTAL	489	100 . 0
<u>Aid Given or Recieved</u>	<u>Occurrences</u>	<u>Percentage</u>
Mutual aid received	9	1 . 8
Automatic aid received	4	0 . 8
Mutual aid given	23	4 . 7
Automatic aid given	4	0 . 8

TOWN OF WEST NEWBURY

ANIMAL CARE AND CONTROL OFFICER

FISCAL YEAR 2016 REPORT SUMMARY

The services provided by Animal Control Officer Scott Purdie is a regional partnership between the Town of West Newbury and the City of Newburyport. The partnership with Newburyport is now in the second of a three year contract. The joint position has worked well for both West Newbury and Newburyport by sharing the cost of the position. The agreement between the two Towns provides us with coverage 24 hours a day, 7 days a week and has proven very beneficial. Our Animal Control Officer can always be reached by calling your dispatch center who will then place a call to Scott to respond.

Below you will find some of the types of calls the Animal Control Officer has responded to during the last fiscal year.

Calls received	184
Complaints received	101
ACO Responses	156
Written Warnings	12
Follow-ups	95
Education of Owners	107
Rabies Quarantined Animals	16
Rabies Quarantined Animals Released	16
Motor Vehicle Strikes	12
Monetary Citations issued	2
Loose dogs reported	52
Unlicensed Dog Citations Issued	0
Dog Licenses Checked	66
Dogs picked up	5
Cats picked up	0
Domestic Animals biting humans	7
Miscellaneous Animals picked up	13
Barn Inspections	71
Dead Animals picked up	22
Animals Sent for Rabies Testing	1
Miscellaneous wildlife calls	48
Sick wildlife reported	32

Respectfully Submitted,

Scott Purdie

FY- 2016
INSPECTION DEPARTMENT ANNUAL REPORT

To The Honorable Board of Selectmen:

Permits were issued for the following building activities during the 2016 Fiscal Year.

BUILDING PERMITS

22	New Single Family Homes
23	Foundations for SFD/additions
13	Decks & Porches
7	Other Additions
4	Outbuildings, garages, barns & sheds
70	Alterations & Renovations
5	Pools
88	Reroof, Siding or Windows
8	Demolition
10	Wood Stoves/Chimneys
2	Misc.
0	Waived Fee Permits
4	Trench Permits
15	Sheetmetal/Mechanical
75	Solar
1	Commercial bank

TOTAL NUMBER OF PERMITS ISSUED	347
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Reported Value of New Homes	\$ 5,694,295.00
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Reported Value of Other Construction	\$ 4,641,402.00
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Reported Value of Fees Waived Permits	0
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Total Reported Value of Construction	\$10,335,697.00
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TOTAL BUILDING PERMIT FEES COLLECTED	\$145,407.00
---	---------------------

TOTAL TRENCH PERMIT FEES COLLECTED	\$ 200.00
---	------------------

TOTAL MECHANICAL/SHEETMETAL FEES	\$ 1,300.00
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ELECTRICAL PERMITS

21	New Homes	\$11,398.00
184	All Other	\$22,506.00
1	Commercial Bank	\$ 2,691.00

TOTAL NUMBER OF ELECTRICAL PERMITS ISSUED 206

TOTAL ELECTRICAL PERMIT FEES COLLECTED \$36,595.00

PLUMBING AND GAS PERMITS

22	New Homes	\$5,513.00
76	Remodel & Additions	\$7,211.00
91	Gas Permits	\$3,893.00

TOTAL NUMBER OF PLUMBING/GAS PERMITS ISSUED 189

TOTAL PLUMBING/GAS PERMIT FEES COLLECTED \$16,617.00

Respectfully submitted,

Glenn Clohecy
Inspector of Buildings



TOWN OF WEST NEWBURY

CONSERVATION COMMISSION

381 Main Street, West Newbury, Mass. 01985

TEL: 978-363-1100 x126 FAX: 978-363-1119

Annual Report of the Conservation Commission

To the Honorable Board of Selectmen

Over the past year the commission has continued its effort to protect the wetlands under the Mass Wetland Protection & Rivers Protection Acts. The Commission is charged with regulating any activities within 100 feet of a wetland or a wetland resource area. This is done not only to protect these fragile and often irreplaceable resources, but also to keep them as working filter systems for our water supply.

We continue to have hearings every 1st and 3rd Monday of each month. Site walks are done in connection with most filings. Our agent has office hours and often views sites before meetings and will help landowners fill out applications. Anyone considering a project is asked to contact the office to determine how to proceed..

The Commission works with other town boards to help ensure that the growth and development of the town is done in ways that are consistent with the preservation of open space. We work with Greenbelt as well as ECTA and now have over 30 miles of trails in place and students from the Page school are using Riverbend as part of their science class.

Respectfully submitted

N Dawne Fusco, chair 2018

Rick Spieler	2017
Judith H. Mizner	2019
Wendy Reed	2019
Thomas Atwood	2018

ANNUAL REPORT OF **THE DEPARTMENT OF PUBLIC WORKS**

To the Board of Selectmen:

For the Fiscal Year ending June 30, 2016, the following work was completed by the Highway and Building and Grounds Divisions.

Brush cutting, roadside mowing, catch basin cleaning, street sweeping, pruning trees, cutting dead and hazardous trees, drainage repairs and upgrades, patching pot holes, sign repair and placement, picking up rubbish and debris from roadsides, and crack sealing. The Highway Department also mowed the grass, composted, fertilized, limed and seeded the playing fields. The department plowed and sanded town roads, maintained the sidewalks and all other town property.

The Highway department paved Moulton Street, Rogers Street, Rivercrest Drive, Meadow Sweet and Chestnut Street with Chapter 90 State and Town Funds. The department also did extensive crack sealing with town funds.

The Building and Grounds Department completed these projects in addition to the routine maintenance and repairs to the Town Buildings and grounds:

- *New HVAC System at the Annex with town funds
- *New carpet at the 1910 Building
- *New windows at G.A.R. Memorial Library with CPA funds

The Department of Public works will strive to keep the roadways, Town Buildings and grounds maintained, safe and in presentable appearance in the upcoming 2017 fiscal year.

Respectfully submitted,

Gary J. Bill
D.P.W. Director

Annual Report of the Council on Aging

To The Honorable Board of Selectmen:

The Senior Center is continuing to grow with new programs and new members. This past year a Friends of the COA was founded and continues to offer support to our seniors in need.

Our 10th annual Spring Fling was well attended with over 100 people coming to enjoy the music and home made food. This we invited Newburyport Choral Society to perform for our seniors. Everyone enjoyed the new addition to the programming. We also recognize the hard working Volunteers that make the Senior Center run smoothly.

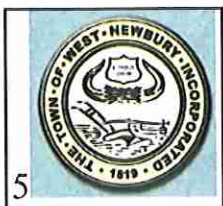
Our home cooked meals continue to be a success at the Senior Center. Our Birthday lunches (we offer a free birthday lunch to anyone celebrating a birthday that month) continue to be well attended. This year we had talks from the Assessors office, Medicare Open Enrollment, TRIAD programing, Atria Place in Newburyport, Massachusetts Lawyers and many others that were able to educate our seniors on different programs available to them in the community.

We continue to work with other departments in collaboration to expand our programing. This past year we worked with the Library to offer a Genealogy Program, we have partnered with the Board of Health on many projects as well as the Garden Club to offer a wreath making class.

These programs as well as our programs that have been going on for years have been favorites. Our trip to Foxwoods continues to be full month after month. Zumba and yoga class continues to be a hit with everyone.

All of our senior citizens are welcome to drop in at the Senior Center or to call our director, Theresa Woodbury, to learn what services are available to them. Stop by or call us if there is an activity that you are interested in having at the center. We will do our best to make sure that it happens. The number to call is 978-363-1104.

Respectfully Submitted,
Theresa Woodbury,
Director



**Mill Pond Committee
West Newbury, Massachusetts 01985**

**Report of the Mill Pond Committee
July 1, 2015 through June 30, 2016**

To the Honorable Board of Selectmen:

The Mill Pond Committee is charged with managing the varied recreational activities that take place in the Mill Pond Recreation Area while maintaining its natural, aesthetic beauty. The Mill Pond Committee is also responsible for implementing the Management Plan according to the Essex County Greenbelt Association Conservation Restriction. The Mill Pond Committee wishes to thank the many individuals and town officials who contribute to the success of maintaining the Mill Pond Recreation Area for the enjoyment of all. The Committee wishes to specifically thank:

- The West Newbury Riding and Club for the scores of pruners, weed whackers, and mowers that beat back the poison ivy, build and maintain equestrian jumps and improve the trails; and volunteers who mow the area around the riding rings and on the cross country course weekly during the summer. The WNRDC has been continually active in developing and maintaining the equine infrastructure and entire Mill Pond Recreation trail network.

The Mill Pond Area continues to be enjoyed by the general public for a variety of activities. Fishing, boating, hiking, dog walking and equestrian activities continue to enjoy strong support. Significant events that occurred during the past fiscal year were:

- A Thanksgiving Day charity foot race having approximately 200 participants was successfully held.
- A number of Equestrian events were sponsored by the West Newbury Riding and Driving Club.
- Several high schools' cross country track events were held.

- A successful 2 Day Boy Scout Camporee was held last winter for approximately 100 Scouts.
- The West Newbury Fire Department used the area for 2 days to conduct various drills and training.
- The annual Winter Carnival was unfortunately cancelled at Mill Pond due to uncooperative winter conditions.
- Thomas Goodwin's company was helpful in repairing our dock which was enjoyed by many families this past year for fishing.

Respectfully Submitted,

Ryan Goodwin

Ryan Goodwin, Chairman

WEST NEWBURY OPEN SPACE COMMITTEE

West Newbury, Massachusetts 01985

To the Honorable Board of Selectmen:

The Open Space Committee (OSC) met regularly during FY 2015. This report summarizes our key accomplishments from July 1, 2015 to June 30, 2016:

- **Open Space and Recreation Plan (OSRP) Update:** The OSC began the state-mandated process of updating the OSRP in May. The committee developed and then conducted a town-wide survey in June to gather community input on open space and recreation priorities. Surveys were mailed to all households in West Newbury and available online. A total of 323 residents completed surveys. The revised OSRP can be a planning tool for town departments and is a requirement for certain grants the Town may seek.

- **Collaboration on Open Space Issues:** The OSC functioned as a resource for and consulted with various town boards, committees and diverse other groups on a broad range of topics related to open space and trails. These groups included the Board of Selectmen, Conservation Commission, Town Counsel, Community Preservation Committee, Page School, the state Department of Conservation and Recreation, Essex County Greenbelt Association (Greenbelt), Essex County Trail Association (ECTA) and the Merrimack Valley Planning Commission (MVPC).

- **Chapter 61 Lands:** The OSC focused on Chapter 61 (a state program to facilitate land preservation by taxing land at its current use - forest, agriculture or open space/recreation - rather than on its potential highest use). The OSC recommended to Selectmen a protocol to use when they are notified that town Chapter 61 land is being withdrawn from the program or about to be sold for non-Chapter 61 purposes. Several Chapter 61 parcels came before the committee this past year including property on Kimball Road and several parcels on Turkey Hill Road. In these cases, the OSC recommended that the Town not exercise its right of first refusal. In December, OSC members also attended a workshop on Chapter 61 offered by Greenbelt.

- **Priority Parcel Management:** OSC members toured several large parcels on the Priority Parcels List that were listed or going to be on the market. The committee conferred with Greenbelt on strategies for protecting these parcels. Members also worked with MVPC to create a map of Chapter 61 land in West Newbury.

- **Trail Management:** The OSC continued its work on trails in various locations, including coordinating permitting for new trails at River Hill and finalizing trail layout at Ocean Meadows. It worked with ECTA on a plan for Riverbend, where Page School students integrate studies with the outdoors as part of their STEAM program.

- **Trail Hikes:** The OSC, assisted by Greenbelt and ECTA, held its 6th annual fall trail hike in October 2015 in the South Street Woodlots, a Greenbelt property. A group of 38 enjoyed the hike, including a number of first-timers on our trails. The OSC and Greenbelt also co-sponsored and co-led a well-received hike at Riverbend in late June.

- **Open Space Library Exhibits:** As part of its community outreach efforts, the OSC continued exhibits centered on open space and land usage in West Newbury as well as the Town's growing trail system. Notable were exhibits on Chapter 61 land programs and easements plus the "Take a Walk in Our Town" series. Special thanks to the G.A.R. Library for hosting our exhibits.

- **Website Enhancements:** The OSC website was updated throughout the year to remain current. It offers extensive information and resources such as trail maps and descriptions, photographs and the Town's OSRP.

Visit: westnewburyopenspace.net



Respectfully submitted on behalf of the Committee,

Patricia Reeser and Jean Lambert, Co-Chairs, October 23, 2016

ANNUAL REPORT 2016



Riverbend and its trails support the Page School STEAM curriculum and help students learn.

COMMUNITY PRESERVATION COMMITTEE

Fiscal Year 2016

BACKGROUND

The Community Preservation Act (CPA), M.G.L. Chapter 44B, was signed into law on September 14, 2000. The Act provides for communities to create a local Community Preservation Fund with a surcharge on real estate taxes for Open Space Protection and Recreation, Historic Preservation, and Community Housing. The Town of West Newbury voted to approve the provisions of the Community Preservation Act on October 17 2005, and approved a Ballot Question to approve the Act on May 1, 2006, with a 3% surcharge of the tax levy of real estate taxes.

In addition, CPA created a Community Preservation Trust Fund, administered by the Department of Revenue (DOR), which provides distributions each year to communities that have adopted CPA. The funds are raised by increased charges at the Registries of Deeds for recording of documents and plans. There is a formula for disbursement of the match to participating cities and towns each year, with those committed to the maximum of 3% receiving bonus rounds of funding, if available. Funds are distributed in November of each year as a match for the prior fiscal year.

Each year, on the local level, voters are required to set aside at least 10% of funds for each of the three CPA categories—Open Space and Recreation, Community Housing, and Historic Preservation. Five percent of the annual receipts may be expended on Administrative Costs, including staff wages, supplies, and general expenses. The balance of funds become unreserved may be appropriated for any of the three categories.

The legislation also calls for the establishment of a Community Preservation Committee, charged with making recommendations on CPA projects to Town Meeting voters.

General Bylaw XXXVI was approved at the Annual Town Meeting (Article 14) on April 30, 2007. The Bylaw established the Community Preservation Committee (CPC), which consists of seven members. A member of each of the following entities is appointed to the CPC by their fellow members: Conservation Commission, Historical Commission, Housing Authority, Parks and Recreation Commission, Planning Board, and Board of Selectmen. An At-Large member is appointed by the Board of Selectmen. The Finance Director or designee is to serve as an ex-officio member. Members serve staggered terms in order to keep continuity on the Committee.

The CPC studies the needs of the Town in the areas of Open Space and Recreation, Affordable Housing, and Historic Preservation, and evaluates projects proposed and resources available to meet the Town's concerns in those areas. After reviewing and evaluating proposals for funding, the Committee makes recommendations to Town Meeting for the appropriation of funds.

Section 5.B.1. of the Act requires that the CPC hold a Public Hearing each year regarding the needs, possibilities and resources of the Town relative to the Act. The Public Hearing was held on October 27, 2015. The public is urged to attend the Public Hearing.

SUMMARY OF FUNDS

New Revenues collected for Fiscal Year 2016 are as follows:

Receipts from Surcharge: \$288,117.00

Tax Liens Redeemed,

Interest & Penalties: 13105.00
Earnings on Investments: 4241.00

SUBTOTAL \$303,903.00

State Match: \$118,749.00 (Based on FY 2016 CPA Revenues, but
Received in FY 2017)

TOTAL \$422,652.00

The Balance in the CPC Account as of June 30, 2016 is:

Fund Balance Reserved for Expenditures: \$1,046,215.00
(Funds Committed for Projects)
Appropriated Administrative Expenses: 15,240.00
TOTAL Reserved for Expenditures \$1,061,455.00

Fund Balance Reserved for Community Housing: \$ 112,454.00
Fund Balance Reserved for Historic Resources: 0.00
Fund Balance Reserved for Open Space and Recreation: 274,954.00
Fund Balance Reserved as Undesignated: 1,267,715.00

TOTAL Fund Balances \$1,655,123.00

CPA PROJECTS

During Fiscal Year 2016, the CPC approved and recommended to Town Meeting the following projects:

PROJECT	CPA CATEGORY	TOWN MEETING	
Stabilization of the Charles L. Carr Post	Historic Preservation	STM 4/2015 #17	\$99,905
Page School HVAC (additional)	Historic Preservation	STM 10/2015 #2	\$200,000
Housing Authority Roof, 379 Main Street	Community Housing	STM 10/2015 #3	\$250,000
Digital Imaging of Historical Reports and Records	Historic Preservation	STM 4/2016 #12	\$11,000
G.A.R. Memorial Library, Sidewalk Renovation/Restoration	Historic Preservation	STM 4/2016 #13	\$15,000
Action Cove Rehabilitation/	Historic Preservation	STM 4/2016 #14	\$25,000

Restoration			
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A total of twenty-one projects totaling \$2,405,768 have been approved by voters to date. The category breakdown of appropriations is: \$2,043,668 for Historic Preservation, \$265,000 for Community Housing, and \$97,100 for Open Space and Recreation. Some projects have been completed under budget. A list of projects approved is found in the Community Preservation Plan on the CPC web page at www.wnewbury.org.

ADMINISTRATION

The Annual Public Hearing regarding the needs, possibilities and resources of the Town relative to the Act was held on October 27, 2015.

The Community Preservation Plan has been updated as of May, 2016, and is posted on the Town website. The plan contains information on all aspects of the CPA in West Newbury. Procedures for recipients of CPA funds have been drafted and implemented, and have been found to be helpful to recipients.

In January, 2016, Shelly Goehring, Program Manager for Massachusetts Affordable Housing Alliance (MAHA) and Community Preservation Circuit Rider for Affordable Housing, attended a meeting and made a presentation to the CPC. Several public officials attended. Ms. Goehring discussed methods in which CPA funds have been used in other communities, the Affordable Housing Trust, and projects undertaken in other towns.

As a result of this meeting, the CPC asked Jean Nelson, CPC Administrative Assistant, to review town-owned parcels for a potential lot for a house to be built by a non-profit for affordable housing. She performed the review, which has been submitted to the Board of Selectmen.

Glenn Kemper, Selectman and Richard Bridges, Planning Board, stepped down from their positions as members. The CPC is grateful to them for their time served as representatives to the CPC. Joseph Anderson, Selectman, and Ann Bardeen, Planning Board Member, were elected by their respective committees to represent them on the CPC.

At Large Member Sandra Capo chose not to be appointed for another term. The CPC is thankful to Sandra for her time and dedication as At Large Member. As of the end of the Fiscal Year, that position was still vacant.

The CPC meets on the third Thursday of each month. The public is welcome to attend the meetings. The Committee urges interested people or groups to attend a meeting to discuss a potential project. Please contact Jean Nelson, Administrative Assistant, if you have questions, projects to discuss, or wish to be scheduled on the Agenda.

Members as of June 30, 2016:

Joseph Anderson, Board of Selectmen

Ann Bardeen, Planning Board

Thomas Flaherty, Park and Recreation Commission

Mary Harada, Housing Authority

Robert Janes, Historical Commission

Judith Mizner, Conservation Commission

ANNUAL REPORT OF THE **BOARD OF PARKS AND RECREATION** **COMMISSIONERS**

The major effort last budget (FY 2015-2016) was planning for the repair/restore/replace/retain of our town playground at Action Cove, which is 25 years old.

Otherwise, we continued to support the West Newbury Youth League (WNYL) in their sports for the youth of our town; led by Jason Cacciapuoti the WNYL does a wonderful job of involving our children in the many seasonal sport activities.

Both Parks and Recreation and the WYNL are supported by our Department of Public Works; our fields are safe and healthy as well as being busy in all three seasons; we really need another field (or two) and Parks and Recreation is working on this long-term project.

Finally, in the spring of FY 2016, we collected estimation money figures for the playground project; the 'ball park' amount was approximately \$75,000. We decided to divide the project into a three year effort and asked Town Meeting for \$25,000 for the first year. The vote was positive and work was to begin in the fall.

In our research for the playground project we have two major observations;

- 1 - our repair project is in hopes of gaining 5-10 to 15-20 years more while we plan for a new, modern facility; and
- 2 - the new playground will cost in the range of \$250,000-350,000.

“Thank you!” to all of the adult participation and coaching during the year for our youth.

Allison Hammett
Greg Pope
Tom Flaherty, Chairman

FY 2016 West Newbury Energy Advisory Committee Annual Report

- The West Newbury Energy Advisory Committee, after selecting solar PV installer Solar Flair, supported the implementation of Solarize West Newbury, a program for the bulk purchase of solar PV by town residents. The Committee coordinated public forums for residents to meet the installers, as well as other events and efforts to promote the program. The program resulted in 46 households signing contracts for the installation of solar PV at their properties for a total of approximately 380 kW.
- The Town implemented lighting retrofits at the 1910 Building, Public Safety Complex, GAR Library and Page School using grant money from the Massachusetts Green Communities grant program, leveraged with energy conservation incentive funds administered by our public utility, National Grid. The Energy Advisory Committee worked with an energy conservation project expeditor firm to prepare the grant application on the Town's behalf, and the Town's DPW / Buildings and Ground Department helped to facilitate the project expeditor's work.
- Construction was completed on the Main Street municipal solar system, owned and operated by Ameresco, on Town property west of the John C. Page School. The system, which began operating in late November 2015, will now supply the majority of West Newbury's municipal electrical energy needs, offering long term energy cost savings with reduced carbon footprint.

Elizabeth Callahan
Richard Parker
Tom McCraine
Howard Bleichfeld

Town Report of the Community Center Committee Fiscal Year 2016



To the Honorable Board of Selectmen,

The first meeting of the West Newbury Community Center Committee (CCC) took place in January, and the Committee met regularly for the duration of the fiscal year. At the 2016 annual town meeting, attendees voted to allocate \$6,000 to the CCC, allowing the CCC to continue its planning process, and in particular a needs assessment, conducted by an outside and impartial party, to ensure the intergenerational community center will reflect the needs and culture of the town. In June, the CCC hired an experienced consultant to conduct the town needs assessment to begin in FY17 when funds are available.

The public is welcome to attend the CCC's monthly meetings, posted in the Town Calendar.

**District Administrative Offices
22 Main Street
West Newbury, MA 01985
Telephone (978) 363-2280
Fax (978) 363-1165**

Dr. Jeffrey J. Mulqueen
Superintendent of Schools

Greg Labrecque
Business Manager

The West Newbury Annual Report of the School Department activities for FY16 has been developed by the Principals of the Dr. John C. Page School, Pentucket Regional Middle School and Pentucket Regional High School on behalf of the Superintendent of Schools and the Pentucket Regional School Committee.

Joanna Blanchard, Chairwoman
Lisa O'Connor, Vice Chairman
Wayne Adams, Assistant Treasurer
Christine Reading, Secretary
John Willett
Douglas Gelina
Brian Page
Andy Murphy
Christopher Wile

**Dr. John C. Page Elementary School
Annual Report Fiscal Year 2015-2016**

Demographic Information

The Dr. John C Page Elementary School is located in the town of West Newbury, Massachusetts, and serves the students from Pre-Kindergarten to Grade 6. The Page School provides local educational services to the residents of West Newbury. The current enrollment is 345 children. The enrollment for the 2014- 2015 school year was 365 students.

School Highlights

- Page School has recently been reauthorized to continue as a Design and Engineering Academy. A school in which science, technology, engineering, the arts and math (STEAM) are fully integrated into the daily curriculum. The school is now offering a variety of technical and arts applications for students with increased instrumental offerings, courses in coding/robotics, with a new coordinator for the STEAM school.

Curriculum

- The Innovation School for Engineering and Design has led to a thoughtful look at how students access and engage in meaningful project-based learning opportunities.
- Kindergarten students wondered about forces and momentum as they studied and constructed roller coasters.
- First Grade students re-engineered solutions to traditional fairy tales by redesigning the homes of the three little pigs.
- Second Grade students created book review videos to help their peers choose just right books.
- Third Grade students studied Civil Engineering. As a culminating activity, the class visited the Whittier Bridge Project and then each student designed a bridge to solve the muddy entrance to the Page School Garden. The students then assembled the bridge.
- Fourth grade students designed, built, and wired a model home with working lights and fans.
- Fifth Grade students explored how we are affected by our surroundings and our subsequent influence on our environment.
- Sixth Grade students studied their immediate impact on the global community by exploring fragile ecosystems and environmental sustainability.

Instruction

- The continual building of engineering curriculum that focuses on the Engineering and Design Process and Scientific Method.
- Increased focus on increasing students' adaptive leadership, personal meaning, and technical knowledge skills.
- Additional resources have helped expand the delivery of the Massachusetts Frameworks in Math.
- The new Next Generation Science Standards, as they relate to Technology and Engineering were incorporated into the daily lesson development.

Assessment

- Students have finished taking the PARCC tests which were piloted for the last 3 years and will now begin the new series of Massachusetts state tests, MCAS 2.0
- All teachers have a series of District Determined Measures (DDMs) to align with their High Powered Units of Inquiry (HPUI).
- 5th Grade Students continue to take the MCAS test for Science and Engineering.

Community Collaboration

- The work within our community became more relevant and embedded through some of the highlighted units from above. We continue to work with the Laurel Grange and our school garden initiatives by hosting our first annual harvest dinner.
- The West Newbury Parent Teacher Organization gave Page School over \$32,000 to assist in additional technology and applications for the students.

Kindest Regards,

Dustin R. Gray
Principal, Dr. John C. Page Elementary School

Pentucket Regional Middle School Annual Report Fiscal Year 2015-2016 Demographic Information

The Pentucket Regional Middle School is located in the town of West Newbury, Massachusetts, and serves the students in grades 7 (223 students) and 8 (239 students) from West Newbury (107), Merrimac (150), and Groveland (172). The Middle School is located on the regional secondary campus and is the first regional experience students have outside their home community.

School Highlights from 2015-2016

- Early High School credit classes offered in ELA, Mathematics, Science and Innovation Schools
- Academic Schedule designed around student choice and elective courses
- Students benefit from music ensembles built into the school day
- Professional Walkthroughs continue to guide instructional design
- Grade 8 holds entire grade level completion ceremony to celebrate as one group
- PRMS using Twitter to communicate school information @PentucketMS
- Below is a summary of activities at PRMS that took place in the areas of curriculum instruction, assessment, and community service.

Curriculum

- Teachers use Pentucket Curriculum of technical knowledge, adaptive leadership skills, and personal meaning to accelerated student learning
- Accelerated Science, ELA, and Algebra offered to grade 8 students as elective classes for early high school credit
- Schedule designed with student elective and choice of courses as the priority
- Transition educator collaboration time aligned with the high school for grades 8+9
- All professional staff implement District Determined Measures (DDMs).
- Enriching extracurricular activities support student choice and ideas

Instruction

- Innovation School expansion includes the middle school with 6 academies scheduled for 2015-2016 school year
- High School Department Chairs meet with middle school department teachers to align a curriculum for a grade 7-12 system of instruction
- Business Seminar, Sports Medicine I and Healthy Athlete offered as Innovation School pathway courses

Assessment

- Professional staff implemented District Determined Measures (DDMs) using PRSD model of essential question, skills, and outcomes.
- Elective math assessment provided for grade 6 and grade 7 students to help families with accelerated math elective decision.
- PRMS administered the PARCC (PBT) test for ELA and Math (STE MCAS was administered to grade 8).

Community Service

- Organized food and clothing drives for local community organizations
 - Organized blanket and cleaning supplies drive for local animal shelters
 - Supported after school activities at district elementary schools
 - Organized toy drive for Holiday season
 - Organized supply drive for U.S. soldiers serving overseas
- Respectfully submitted,

Kenneth Kelley
Principal
PRMS

**Pentucket Regional School District
Pentucket Regional High School
Annual Report
Fiscal Year 2015-16**

The 2015-2016 school year was productive at Pentucket Regional High School. Student enrollment was 718 and comprised of 147 from West Newbury, 274 from Groveland, 261 from Merrimac, and 36 school choice students.

Below is a summary of activities that took place in the areas of curriculum, instruction, assessment and other areas of interest.

Teachers continued to develop their course curriculum and worked to incorporate District Determined Measures of progress in the areas of Technical Academic Knowledge, Personal Meaning and Adaptive leadership skills in all of their classes. These elements come together into high powered units of instruction where students are required to apply what they have learned.

In addition to the 3 existing Innovation Academies, Safety/Public Service, Movement Science/Athletics, Arts Academy, we worked to develop and implement 3 new Innovation Academies. The new Academies include Business/Finance/Entrepreneurship, STEM and Music. Each Academy has a unique, integrated curriculum that allows students to individualize their education and study in greater depth. Significant work was invested to plan for expanded programming in each academy as evidenced by the choices and opportunities available in the 2016-17 student schedules.

Pentucket High School students continue to excel on state assessments with 97% of students scoring Advanced or Proficient in MCAS ELA, 94% of students scoring Advanced or Proficient in Biology and 88% of students scoring Advanced and Proficient in Math.

Expanded programming in the Summer Semester created opportunities for students to get caught up, study in greater depth or get ahead. More than nearly 200 students were enrolled in Visual Art, Social Studies, English and Public Safety courses.

Numerous students received awards for their sportsmanship, talent and hard work through musical and artistic competitions as well as athletics.

After submitting a successful Statement of Interest (SOI) the school district received an invitation by the Massachusetts School Building Authority (MSBA) into the Eligibility Phase. This is the preliminary phase of a potential future building project. The Eligibility Phase began in the spring and will span no longer than 270 days. We are making significant progress and look forward to the Feasibility Study which follows the Eligibility Phase.

Respectfully submitted,
Jonathan P. Seymour

West Newbury Graduates

Arsenault, Aaron D.
Beard, William B.
Beninati, Samantha A.
Bounsy, Travis L.
Brackbill, Benjamin J.
Bridgewater, Ethan P.
Campanella, Chiara N.
Cavanaugh, Gillian K.
Chory, Lucas D.
Delotto, Julia M.
Dore, Grace A.
Evans, Tyler D.
Hamilton, Olivia J.

Hebert, Taylor M.
Hey, Nathan T.
Huberdeau, Cheyenne N.
Jackson, Beebe Z.
Kemper, Olivia L.
Kutcher, Jacqueline J.
McCarron, Benjamin R.
McGuirk, Brennan M.
Moore, Taylor F.
O'Brien, Madeleine R.
Omasta, Coltin J.
Penney, Carolyn M.
Romano, Samantha N.
Sands, Ian K.
Sedler, Kyle R.
Thibeau, Rachel E.
Torrise, Rebecca E.
Vlass, Hailey J.
Warne, Erika J.
Wesley, Shannon M.
Wood, Ulyana N.

TELEPHONE NUMBERS and OFFICE HOURS

PUBLIC SAFETY

Emergency:Dial 911

Police Department _____ (978) 363-1213
 Fax for Police Dept. _____ 363-1114
Fire Department _____ 363-1111
Emergency Management Agency _____ 363-1103
Animal Control Officer (dial Dispatch) _____ 363-1213
 Animal emergencies _____ 363-1213 (Dispatch)
Public Safety Dispatch _____ 363-1213

TOWN OFFICES

Board of Selectmen's Office _____ (978) 363-1100, Ext. 115
 (Monday – Thursday, 8:00 a.m. - 4:30 p.m.; Fri. 8:00 a.m. – noon)
Town Clerk/Town Counsel _____ 363-1100, Ext. 110
 (Monday - Thursday: 8:00 a.m. - 4:30 p.m.; Fri. 8:00 a.m. – noon)
 Fax for Selectmen, Town Clerk/Counsel, Assessor _____ 363-1117
Finance Office: *(Monday - Thursday. 8:00 a.m.-4:30 p.m.; Fri. 8:00 a.m. - noon)*
 Finance Director _____ 363-1100, Ext. 113
 Finance Director's Administrative Assistant _____ 363-1100, Ext. 113
 Assistant Treasurer-Collector _____ 363-1100, Ext. 114
 Town Accountant _____ 363-1100, Ext. 112
 Fax for Finance Dept., Tax Collector, Accountant _____ 363-1826
Chief Assessor _____ 363-1100, Ext. 116
 Assessors Office, Clerk _____ 363-1100, Ext. 117
 (Monday – Thursday: (8:00 a.m.-4:30 p.m.; Friday. 8:00 a.m. - noon)
Board of Health Agent _____ 363-1100, Ext. 119
 Board of Health, Administrative Assistant _____ 363-1100, Ext. 118
 (Monday – Wednesday: 8:00 a.m. – 1:00 p.m.; Thursday 8 a.m. to 11:30 a.m.)
DPW Director _____ 363-1100, Ext. 120
Buildings and Grounds Foreman _____ 363-1000, Ext. 129
Water Dept. Superintendent _____ 363-1100, Ext. 128
 Water Dept. Administrative Assistant _____ 363-1100, Ext. 127
 (Monday – Thurs., 8:00 a.m. – 2:00 p.m.)
Building Inspector _____ 363-1100, Ext. 122
 Building Inspector's Administrative Assistant _____ 363-1100, Ext. 122
 (Monday – Thurs., 7:00 a.m. – noon)
Planning Board/Planning Board Administrator _____ 363-1100, Ext. 125
Conservation Commission Agent _____ 363-1100, Ext. 126
 (Monday and Wednesday, 8:30 a.m. – 10:30 a.m.)
 Fax for Health, Water, Building Inspectors, DPW, Bldgs. & Grounds,
 Planning Board, and Conservation Commission ____ 978-363-1119

G.A.R. Memorial Library _____ 363-1105 (Fax) 363-1116
Council on Aging, **Senior Drop-in Center** __ Office 363-1104 or Meal site: 363-5413
(Mon., Wed., Thur., 8:30 a.m. – 4:30 p.m.; Tues., 8:30 a.m. -6:30 p.m.; Fri., 8:00 a.m. - noon)

PENTUCKET REGIONAL SCHOOL DEPARTMENT

Superintendent's Office (Superintendent Jeffrey Mulqueen)____(978) 363-2280
Business Manager's Office __ (Michael Bergeron) _____ 363-5104
Dr. John C. Page School (Principal Dustin Gray) _____ 363-2672
Pentucket Regional Middle School (Principal Debra Lay) _____ 363-2957
Pentucket Regional High School (Principal Jonathon Seymour)____ 363-5507

WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

Superintendent's Office _____ (978) 373-4101

COMMUNITY SERVICES

Veterans' Service Officer _____ (978) 367-8155
Housing Authority Office _____ (978) 363-2723
West Newbury Riding President Kathy Feehery (978) 367-8155 home
& Driving Club Vice President Amy Bresky
Secretary Deborah Hamilton

Town Office e-mail addresses

Board of Selectmen	selectmen@wnewbury.org
Selectmen's Executive Admin.	mwinglass@wnewbury.org
Town Clerk/Town Counsel	mmccarron@wnewbury.org
Finance Director	agould@wnewbury.org
Finance Dept., Admin. Assist.	finance.admin@wnewbury.org
Assist. Treasurer-Collector	syames@wnewbury.org
Town Accountant	dnalchajian@wnewbury.org
Chief Assessor	chief.assessor@wnewbury.org
Assessors' Office, Clerk	asst.assessor@wnewbury.org
Board of Health Agent	psevigny@wnewbury.org
Board of Health, Admin. Assist.	jkrafton@wnewbury.org
DPW Director	gbill@wnewbury.org
Buildings and Grounds Foreman	brichard@wnewbury.org
Building Inspector	gclohecy@wnewbury.org
Bldg. Inspectors' Admin Assist.	jvigneault@wnewbury.org
Water Dept. Superintendent	mgootee@wnewbury.org
Water Dept., Admin. Assist.	wnwater@wnewbury.org
Conservation Commission Agent	jsmith@wnewbury.org
Planning Administrator	lzambernardi@wnewbury.org
Community Preservation Comm.	cpc@wnewbury.org
GAR Memorial Library, Director	sbabb@mlvc.org
Council on Aging	coa@wnewbury.org

Official Town Website, for information on line: www.wnewbury.org

Visit the G.A.R. Memorial Library on line at: <http://www.westnewburylibrary.org>

West Newbury Cemetery Information*

Rural Cemetery (Chase St.)	Jim Cunningham _____ (508) 662-2072
Walnut Hill (Bachelor St.)	Rick Thurlow _____ (978) 363-2009
Bridge Street Cemetery	Rick Marchand _____ (978) 363-5784
Merrimack Cemetery (Pleasant St.)	Rick Davies _____ (978) 462-4879

*** All Cemeteries in West Newbury are privately owned and maintained.**

WEST NEWBURY COMMITTEE MEETINGS

The meeting times below are subject to change. For an up-to-date idea of when a committee or board will next meet, please check the schedule on the Town website or on the meeting board located between the main entry door and the inside door to the foyer.

Board of Selectmen	Mondays (every other wk. unless otherwise scheduled)	7:00 p.m.	Town Office Bldg. First Floor Hearing Room
Board of Assessors	As Posted		Town Office Bldg.
Board of Health	2 nd & 4 th Tuesday	4:30 p.m.	Town Office Bldg.
Planning Board	1 st and 3 rd Tuesday	7:00 p.m.	Planning Bd. Office
Housing Authority	As Posted		Community Room 379 Main Street
Board of Water Commissioners	2nd Tuesday	9:00 a.m.	Town Office Bldg.
Park & Recreation Commissioners	As Posted		
Pentucket School Committee	1 st & 3 rd Tuesday	7:30 p.m.	Middle School
Zoning Board of Appeals	As Posted		Town Office Bldg.
Emergency Management Agency	As Posted		Public Safety Bldg.
Finance Committee	As Posted		Town Office Bldg.
Council on Aging	1 st Thursday	10:00 a.m.	Senior Center
Conservation Commission	1 st & 3 rd Monday	7:30 p.m.	Town Office Bldg.
Board of Fire Engineers	As posted		Fire Station: Public Safety Building
Board of Library Trustees	2 nd Wednesday	8:00 p.m.	GAR Library
Friends of the Library	2 nd Wednesday	7:00 p.m.	GAR Library
Mill Pond Committee	As posted		Town Office Bldg. or Mill Pond Bldg.
Open Space Committee	3rd Wednesday or as posted	7:30 p.m.	Town Office Bldg. 2nd Fl Hearing Rm.
Energy Advisory Committee	As posted		Town Office Bldg.
Capital Improvement Committee	As Posted		Town Office Bldg.
Community Center Committee	2 nd Monday	6 p.m.	Town Office Bldg.

NOTE: The 1910 Town Office Building is located at 381 Main Street. The Town Hall is at 491 Main Street and is used for special functions. **No Town Offices are in Town Hall.**

In accordance with the Open Meeting Law, Acts of 1975, Chapter 303, as amended, a notice of every meeting of any governmental body shall be filed with the Town Clerk and the notice publicly posted on the official board at least forty-eight hours prior to such meeting.

Annual Town Meeting, Last Monday in April	Town Annex, 381 Main St., rear bldg.
Annual Town Election, First Monday in May	Town Annex, 381 Main St., rear bldg.



BASEBALL, LACROSSE & SOCCER FIELDS
West Newbury supports multiple youth sports activities providing a number of soccer, baseball and lacrosse fields in several locations. Tennis courts are also available at Pentucket High School.



FREE SUMMER CONCERT SERIES
Throughout the summer free concerts by local musicians are available weekly in a wonderful family setting at the town's gazebo located adjacent to the baseball fields on Bachelor Street.

HIKING, SKIING & RIDING TRAILS

The scenic hiking, cross country skiing and riding trails in West Newbury are almost too numerous to mention. Trails pass by the Mill Pond recreation area and one leads down to and along the Merrimack River.



- A** Bridge Street Cemetery
- B** Quaker Cemetery
- C** Walnut Hill Cemetery
- D** Rural Cemetery
- E** Merrimac Cemetery



CRANE POND WILDLIFE MANAGEMENT AREA
West Newbury shares the state-owned Crane Pond Wildlife Management Area with neighboring Newbury, Groveland and Georgetown. Approximately 350 acres of the WMA lie within West Newbury. This land is comprised of wooded uplands, wetlands, and grasslands and provides an excellent mix of wildlife habitats. It is used by hunters during the fall hunting season and by hikers, wildlife observers, horseback riders, mountain bikers, cross country skiers, and snowmobilers.

Town of West Newbury MASSACHUSETTS



1910 TOWN OFFICE BUILDING
381 MAIN ST.
WEST NEWBURY
MA 01985

Monday, Tuesday, Wednesday and Thursday
8:00 am to 4:30 pm
Friday 8:00 am to 12:00 noon

West Newbury with a population of over 4,200 residents is located approximately 40 miles north of Boston, in Essex County. West Newbury is a delightful community characterized by rolling hills with broad valleys, open fields and an unspoiled rural charm. The Merrimack River, which flows along the northern border, provides scenic beauty and recreational boating.

The town is 14.7 miles and is near interstate highways I-95 and I-495 providing easy access for commuting and a jumping off point for travel to other places of interest throughout New England both north and south.

There are many hiking, horseback riding and cross-country skiing trails woven throughout the community.

In addition there are many organized youth programs which include baseball, lacrosse and soccer. Other members of the community use the tennis courts and basketball courts at Pentucket High School for which there is a special demand in the summer months. Some casual adult soccer teams are able to play on the many fields at Pipestave Hill.

West Newbury Riding & Driving Club maintains and uses the two horse rings and cross-country jump course at Pipestave and run regular events there each year.

We are a community proud of its past and energized by the prospect of a bright future.



design by Susan & Jim Dougherty