

TOWN REPORT

JULY 1, 2011 - JUNE 30, 2012



TOWN OF WEST NEWBURY
MASSACHUSETTS

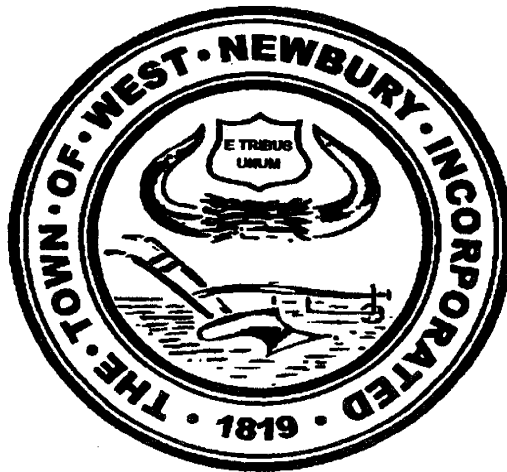
381 Main Street, West Newbury, MA 01985

This year we want to thank three people for contributing to our cover. Chief Assessor Karen Rassias and Conservation Commission Agent Jay Smith provided the pictures that we used for the collage. (If they look familiar, it's because they are also on the website, courtesy of Karen and Jay.) Sonomi Lezon used her considerable publishing expertise to put the pictures together. We are very fortunate to have such talented people on our staff!

Thank you!

**ANNUAL STATEMENT
OF THE RECEIPTS AND EXPENDITURES
FOR THE FISCAL YEAR ENDING
JUNE 30, 2012**

TOWN OF WEST NEWBURY



Together with the reports of the School Committee, Board of Fire Engineers, Board of Water Commissioners, Trustees of the Public Library, Assessors, Finance Director, Treasurer, Collector, Town Clerk, and various departments and committees.

**SELECTMEN
1900-2012**

Charles W. Ordway
Richard Newell
Sam Rogers
Daniel Cooney
Robert S. Brown
George E. Noyes
Parker H. Nason
Robert J. Forsyth
George C. Howard
Joseph Newell
Albert E. Elwell
Albert Beckford
Harold T. Daley
*Francis A. Bartlett
Ralph Woodworth
Fred Knapp
Leonard R. Burrill

Walter Swap
M. Paine Hoseason
*Howard Cox
*Norman L. Brown
Russell Zeaman
A. Neil Gadd
Elsie M. Spalding
Raymond H. Poore
James W. Bingham
Irving A. Burrill
William M. Rowe
Stephen F. Burke, Jr.
Ann S. Reilly
Frank E. Hobson
Merton E. Chute
Thomas E. Pulkkinen
Robinson M. Shively

Patricia W. Knowles
Steven Cashman
Sandra J. Raymond
David W. Cook
Charles A. Robinson
Richard Berkenbush
John S. McGrath
Patricia P. Reeser
Nelson A. Valverde
Albert H. Knowles, Jr.
Ann L. O'Sullivan
Richard J. Cushing
Sherrie H. Gadd
Glenn A. Kemper
Thomas M. Atwood

*Died in office

DIRECTORY OF TOWN OFFICIALS AND COMMITTEES

FINANCE DIRECTOR/TAX COLLECTOR/TREASURER

Warren G. Sproul

EXECUTIVE ADMINISTRATOR TO BOARD OF SELECTMEN

Kristine A. Pyle

TOWN CLERK

Michael P. McCarron, Esq.

TOWN ACCOUNTANT

Eileen DeVeau

CHIEF ASSESSOR

Karen Rassias

ASSTISTANT TAX COLLECTOR/TREASURER

Susan Yeames

DEPARTMENT OF PUBLIC WORKS

Gary Bill, Director

Brian Richard, Buildings and Grounds Foreman

Richard Hills, Highway Foreman

WATER DEPARTMENT SUPERINTENDENT

Michael Gootee

BOARD OF FIRE ENGINEERS

Mark Hemingway

Scott Berkenbush, Fire Chief

Michael D. Dwyer

POLICE DEPARTMENT

Jeffrey Durand, Sgt., 2015
Royster Johnson, IV, 2015

Lisa Holmes, Police Chief, 2014
Michael Dwyer, 2015
Eric Forni, 2014

Daniel Cena, Sgt., 2014
Barry Coker, 2013

RESERVE POLICE OFFICERS

Richard Parenteau
Monica Carnes Fitzpatrick
Patrick Clay

Narciso Garcia, Jr.
Robert Mercurio
Sean O'Keefe
Danielle Burrill

Henry Olshefsky
Timothy Rivet
Brian Warne

SPECIAL POLICE OFFICERS

Lee Ann Delp, E.M.A.

Madelyn L. Cirinna, A.C.O.

AUXILIARY POLICE OFFICERS

Richard J. Cushing, E.M.A.
Carolyn Davies, E.M.A.
Richard Davies, E.M.A.
Joseph Beaulieu, E.M.A.
Benjamin Jennell, E.M.A.
Mark Marlow, E.M.A.
Theresa Poore, E.M.A.

R. Bruce Hamilton, E.M.A.
Blake Seale, E.M.A.
George Evans, E.M.A.
David Evans, E.M.A.
David D. Jennell, E.M.A.
Greg Jennell, E.M.A., E.M.A.

Chief Scott Berkenbush, E.M.A.
Raymond S. Dower III, E.M.A.
Mark Hemingway, E.M.A.
John Connolly, E.M.A.
Brandon Lamson, E.M.A.
Evan Cushing, E.M.A.
Melissa Bessom, E.M.A.

FIELD DRIVER AND FENCE VIEWER

Stephen C. Alvino

ANIMAL CONTROL OFFICER

Madelyn Cirinna

Kim York, Emergency Animal
Control Officer

PUBLIC SAFETY DISPATCHERS and SPECIAL POLICE OFFICERS

Judith Romano♦ (Full-time)	Lee Ann Delp, Lead Dispatcher♦	Danielle Burrill♦ (Full-time)
Richard Parenteau (Full-time)	(Full-time)	Keenan Leonard-Solis (Part-time)
Robert Pierce (Part-time)	Benjamin Jennell (Part-time)	Alexander McKeon (Part-time)
John Wood (Part-time)	Blake Miller (Part-time)	Douglas Crapo (Part-time)
Lisa Duxbury♦ (Part-time)	♦indicates Matrons	Carolyn Davies,
<i>3-month appointment only</i>		<i>Part-time Matron only</i>

EMERGENCY MANAGEMENT AGENCY

Michael Dwyer, Deputy Director	Lee Ann Delp, Director	Benjamin Jennell, Deputy Director and Administrative Asst.
	Chief Scott Berkenbush, Fire Dept. Rep.	
Carolyn Davies, Radiological Officer	Chief Lisa Holmes, Police Dept. Rep.	Richard Cushing, Municipal Officer
Richard Davies, Radiological Officer	Albert H. Knowles, Jr., Municipal Officer	Glenn Kemper, Municipal Officer
Mark Hemingway, Communications	Sgt. Daniel Cena, Police Dept. Rep.	Dave Evans, Staging Officer
John Connolly, Communications	Royster Johnson, Police Dept. Rep.	George Evans, Staging Officer
Joseph Beaulies, Communications	Danielle Connolly, Police Dept. Rep.	Greg Jennell, Staging Officer
R. Bruce Hamilton, Transportation	Gary Bill, DPW Rep.	David D. Jennell, Staging Officer
Blake Seale, Transportation	Theresa Poore, COA/Senior Center Rep., Special Needs	Mark Marlow, Staging Officer
Melissa Bessom, Special Needs		Brandon Lamson, Staging Officer
Evan Cushing, Special Needs		Raymond S. Dower, III, Staging Officer
Mike Gootee, Water Dept. Rep.		Paul Sevigny, Brd. of Health Rep.

TOWN COUNSEL and CHIEF PROCUREMENT OFFICER

Michael P. McCarron

FINANCE COMMITTEE

Sherrie Gadd, 2015
Anna Marie Dalesandro-Beech,
2013

David Archibald, Chair, 2014
Warren G. Sproul, Ex Officio

Joseph Uniejewski, 2013
Joseph Anderson, 2013
William E. Bachrach, 2014

INSPECTOR OF ANIMALS

Madelyn L. Cirinna
(Appointed by the Commonwealth)

VETERANS' GRAVES OFFICERS

Margaret Spalding,
Walnut Hill Cemetery

Albert H. Knowles, Jr.,
Rural Cemetery
Robert Janes, Merrimack Cemetery

Robert Janes,
Bridge St. Cemetery

Elise Henrichs, 2014

REGISTRARS OF VOTERS

Rosamond B. Veator, Chair, 2013
Michael P. McCarron, Ex Officio

Gail Majauckas, 2015

Sam Joslin, Alternate

INSPECTOR OF BUILDINGS

Glenn Clohecy

Denis Nadeau, Alternate

David Levesque

INSPECTOR OF WIRING

Larry S. Fisher, Alternate

Mike Magliaro, Alternate

GAS & PLUMBING INSPECTOR

Stanley Kulacz, Inspector

Richard Danforth, Alternate

Sandra Barnes, 2014
Peter Phillips, 2013

ZONING BOARD OF APPEALS

Paul O. Kelly, Chair, 2013
Richard Davies, Alternate

William Studzinski, 2013
Patrick Higgins, 2015

Wendy Reed, 2013
Richard J. Spieler, 2014

CONSERVATION COMMISSION

N. Dawne Fusco, 2015
Jay Smith, Conservation Agent

John R. Dimitry, 2013
Judy Mizner, 2013

Thomas Goodwin, 2013

HARBOR COMMITTEE

Brad Dore, 2015
James Riley, Ex Officio

Charles Littlefield, 2014

HARBOR MASTER

James Riley

Deputy Harbormaster,
Thomas M. Goodwin

Allan P. Jarvis, 2013,
Vice Chairman
Barbara Warne, Secretary, 2014
Gene Tatro, 2014
Audrey Dimitry, 2015
Gail Dinaro, 2015

COUNCIL ON AGING

Chester T. LeBlanc,
Chairman, 2013
Mary Ellen Hubley, 2014
Audrey Dimitry, Alternate
Richard F. Preble, Alternate
Joseph Publicover, Alternate

M. Dorothy Cavanaugh,
Treasurer, 2015
George T. Allen, 2014
Luella E. LeBlanc, 2013
Zella Haskell, 2014
Jacqueline Johnston, 2015

SENIOR CENTER DIRECTOR

Theresa Poore

Richard C. Thurlow, 2014
John D. Thurlow, 2015

HISTORICAL COMMISSION

Jane W. Wild, 2014
Susan P. Follansbee, 2013
M. Dorothy Cavanaugh, 2015

Peter R. Haack, 2015
Wendy West, 2014

Reinelle K. Verschoor, 2014
Judith Adolphson, 2014
John M. Alden, 2014

HISTORIC DISTRICT COMMISSION

Margaret I. Dunlap, Chair, 2015
Suzanne Wolke, 2014

M. Clifton Robinson, 2015
Jeffrey L. Hogan, 2013
M. Dorothy Cavanaugh, Alternate

MERRIMACK VALLEY PLANNING COMMISSION

Brian Murphey, Planning Brd.

Raymond Cook, Alternate

WHITTIER VOCATIONAL TECHNICAL HIGH SCHOOL COMMITTEE

David Mansfield

PERSONNEL COMMITTEE

Judith H. Mizner
Warren G. Sproul, Ex-officio

Richard J. Cushing,
Selectmen's Representative

MILL POND COMMITTEE

Paul Delaney, 2014
Amy Bresky, 2015
Thomas Craig, Associate
Barbara L. Raiche, Associate
Susan M. Delaney, Associate

Charles D. Reynolds,
Chair, 2014
Cindy Bourquard, Associate
Joan M. Reynolds, Associate
Polly McDowell, Associate

Deborah R. Hamilton, 2014
Ryan Goodwin, 2013
Edmund Markewicz, Associate
Deborah Schnappauf, Associate
Nathaniel Peirce, Associate

CAPITAL IMPROVEMENTS COMMITTEE

Judith Mizner, 2015
Dennis Unger, 2013
Warren G. Sproul, Ex Officio

Richard J. Cushing,
Selectmen's Rep.
William Bachrach, FinCom Rep.

Richard Preble, 2014
Gail Majauckas, 2014
Lenny Mirra, 2013

CABLE ADVISORY COMMITTEE

Glenn Kemper

CULTURAL COUNCIL

M. Dorothy Cavanaugh, 2014
Judith Adolphson, 2014

Catherine DeWitt, 2013
Rose Veator, 2013

Margo Pullman, 2014

AMERICANS WITH DISABILITIES ACT COORDINATOR

Glenn Clohecy, Coordinator
Elizabeth Croft

Gary Bill, Asst. Coordinator
Doris Bailey-Jones

INSURANCE ADVISORY COMMITTEE

Kristine A. Pyle
Scott Berkenbush

Albert H. Knowles, Jr.,
Selectmen's & Retirees' Rep.
Lee Ann Delp

Gary Bill
Judy Romano

OPEN SPACE COMMITTEE

Barry LaCroix, 2013
A. Don Bourquard, 2013
N. Dawne Fusco, Associate

Stephen Greason, 2015, Chairman
Jason Spaulding, 2013
Felicity Beech, 2014

Jean T. Lambert, 2015
Jennifer Germain, 2014
Patricia Reeser, Associate

EMPLOYEE WELLNESS COMMITTEE

Kristine Pyle

Theresa Poore

SEXUAL HARASSMENT GRIEVANCE OFFICERS

Margaret Duchemin

Michael M. McCarron

Linda Schaeffer, Alternate

VETERANS' SERVICE OFFICER, EASTERN DISTRICT

Terry Hart
(978-356-3915)

**WEST NEWBURY REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE
EASTERN DISTRICT OF THE DEPARTMENT OF VETERANS' SERVICES**

Albert H. Knowles, Jr.
978-363-1100, ext. 115

COMMUNITY PRESERVATION COMMITTEE

Ann Bardeen, 2015,
Planning Board Rep.
Thomas Flaherty, 2014,
Parks and Recreation Rep.

Jane Wild
Historical Comm. Rep., 2014
Sandra Capo, 2013, At-Large
Warren G. Sproul, Ex-Officio
Glenn A. Kemper, Selectmen's Rep.

Wendy Reed, 2013,
Conservation Comm. Rep.
Marjorie Peterson, 2015,
Housing Authority Rep.

ENERGY ADVISORY COMMITTEE

Arthur Wallace

Richard Parker
Elizabeth Callahan

Ann Craig

PAGE SCHOOL BUILDING COMMITTEE

William Cole
Donald Holmes

Bradley Dore, Chairman
Richard Deveau

Christine Reading
John O'Mara, Alternate

EMERGENCY RESPONSE COORDINATORS

Lee Ann Delp

Chief Scott Berkenbush

Paul Sevigny, Alternate

ANNUAL REPORT OF THE BOARD OF SELECTMEN

July 1, 2011 through June 30, 2012

To the Citizens of the Town of West Newbury:

The past year has been a busy one with lots of changes and adjustments. A Search Committee was organized and the process was started for experienced candidates for a new Finance Director. The Finance Director Search Committee presented three candidates for consideration by the Board of Selectmen. The Board chose Warren Sproul, formerly of the City of Quincy, to fill the position. Soon after, Jennifer Yaskell, Assistant Treasurer-Collector, got “an offer she could not refuse” and left her position to become Treasurer-Collector in the Town of Manchester By-the-Sea. Jennifer loved working in West Newbury and misses the friends she made of residents and fellow employees. We wish her the best in her career. In September Susan Yeames was hired to fill the Assistant Treasurer-Collector position. She and Mr. Sproul were welcomed by employees and residents.

A Page School Building Committee (PSBC) was established to develop and monitor the Phase 1 renovations for a new HVAC system and replacement windows, a 50% grant from Massachusetts School Building Association (MSBA) along with \$10 million dollars that had been approved by the residents. The project is underway under the direction of the PSBC.

Land issues kept the Board busy throughout the year. They considered the purchase of a piece of property on Whetstone Street, because of its proximity to the commercial district. The Board initiated a study to determine the possibilities, but later in the year the Selectmen turned down the purchase of the property after a third appraisal was produced in the process. The Board had determined that it did not have the value originally thought.

The Open Space Committee celebrated the first Trail Day at Brake Hill. Numerous people attended to explore the newly opened trails; it was a big success. We hope to see more Trail Days in the future. In July of 2011 Ann Bardeen and Mickey Culver of Indian Hill Street donated a portion of their land to Essex County Greenbelt. Donated land like this helps to connect our already substantial open space, and the Town is grateful for Ms. Bardeen’s and Mr. Culver’s thoughtful planning.

There has been a marked increase in the use of our facilities, including events in the Annex, meeting rooms, and the Town Hall. The Page School PTO has held numerous fund-raising events for Page School, including the annual Apple Harvest Road Race Pasta Dinner, gift wrapping sales, auctions, and meetings. The Board of Health’s Health Fair was a very popular event held in the Annex, with many informational booths and the distribution of flu shots to residents. We hope it will be an annual event. The monthly “Early Bird” dinners, put-on by the Senior Center, are also held in the Annex and are enjoyed by many of our seniors. We are pleased to see the facilities used and enjoyed.

We have also noticed an increase in construction of homes this year. The economy seems to be picking up, and houses are going up with it! We welcome our new residents and the solid number for new growth.

Senator Tarr once again requested that the Town submit its priority projects, and the Selectmen again requested help with the installation and repair of our sidewalks. The Board also requested that State aid be increased and that no further cuts be made.

In April the Selectmen re-appointed the previous Board of Fire Engineers, including Mike Dwyer, Mark Hemingway, and Scott Berkenbush. The Fire Engineers re-elected Scott Berkenbush to the position of Fire Chief.

At the Annual Town Meeting the Board of Selectmen gave the "Citizen of the Year" award to Charlie Reynolds, a very deserving resident for his stewardship of the Mill Pond area and serving many years as the Chairman of the Mill Pond Committee. The "Employee of the Year" award was presented to Jean Nelson, Administrator of the Planning Board, for her expertise and dedication to the town. In addition to her own responsibilities, Ms. Nelson worked to get the Pipestave Hill Apartments accepted by the State as four additional Affordable Housing units.

At the May Town election Glenn Kemper was elected to the Board after a year off. Mr. Atwood chose not to run again at this time.

The closing of the Rocks Village Bridge for renovation will begin in mid-August of 2012 and it will be re-opened in September of 2013. Getting used to not having this access to Merrimac and points west will be difficult for residents, but the safety of the bridge will be such an improvement that the inconvenience will be worth the trouble.

We are proud of our Police Department, especially so on the evening that two officers delivered a new baby on Garden Street! We thank them for serving on the front line, along with the Fire Fighters, the EMA members, and Dispatchers.

Last, but not least, we recognize the elders of our town. They have been the backbone of the community long before the town began to grow. As our oldest resident, Alice Thorne held the Town's Boston Post Cane until her passing in December. We honor those who passed this year; they will be missed.

We also thank all of our town employees, volunteers, and residents for their help during the past year. We look forward to facing the challenges in the year ahead.

BOARD OF SELECTMEN

Albert H. Knowles, Jr.
Chairman

Richard J. Cushing

Glenn A. Kemper

Respectfully submitted, Kristine A. Pyle

October 31, 2012

To the Honorable Board of Selectmen
West Newbury, Massachusetts

The Annual Financial Report for the Town of West Newbury for the Fiscal Year ending June 30, 2012, in accordance with Massachusetts General Law, Chapter 41, Section 61, is submitted herewith.

The financial statements have been prepared from the records of the Finance Department. The town operates under accounting procedures established by the Commonwealth of Massachusetts, which agree in most respects with Generally Accepted Accounting Principles (GAAP) established by the Government Accounting Standards Board.

Citizens seeking additional financial information regarding the status of the town's resources should contact the Finance Department in the 1910 Town Office Building. Statements of financial position for all town funds, the town's annual Schedule A, departmental expense reports and other financial information on file will be made available upon request.

Sincerely,

Eileen DeVeau
Town Accountant

Town of West Newbury
Revenue Report for All Activity
FY 2012

	Revenue Year to Date
PERSONAL PROPERTY	
Personal Property - 2011	336
Personal Property - 2012	185,150
Real Estate Taxes - 2011	113,792
Real Estate Taxes - 2012	10,359,992
Total	<u>10,659,270</u>
TAX LIENS REDEEMED	
Tax Liens Redeemed	40,621
Total	<u>40,621</u>
EXCISE TAXES	
Motor Vehicle 2005	48
Motor Vehicle 2007	38
Motor Vehicle 2008	132
Motor Vehicle 2009	225
Motor Vehicle 2010	1,756
Motor Vehicle 2011	70,183
Motor Vehicle 2012	522,041
Motor Boat Excise - 2010	45
Motor Boat Excise - 2012	1,326
Total	<u>595,794</u>
PENALTIES & INTEREST	
Penalties And Interest	77,562
Total	<u>77,562</u>
IN LIEU OF TAXES	
In Lieu Of Taxes	10,041
Total	<u>10,041</u>
Chapter 41A Deferred Taxes	26,876
Total	<u>26,876</u>
Chapter 61A Rollback Taxes	27,294
Total	<u>27,294</u>
DEPARTMENTAL RECEIPTS	
Cable Surcharge Fee	723
Municipal Lien Certificates	5,750
Police Reports	364
Police Serv Chg O/S Detail	5,029
Misc Town Clerk Rev	2,981
Filing Fees	4,802
Other Departmental Revenue	1,955
Total	<u>21,604</u>

Town of West Newbury
Revenue Report for All Activity
FY 2012

RENTAL FEES

Rental - Town Other	14,715
Total	<u>14,715</u>

LICENSE & PERMITS

Alcoholic Beverage Licenses	850
Other Licenses	120
Dog Licenses & Fees	10,650
Firearm & Related Permits	1,750
Fire Inspection/Permit Fees	8,180
Building And Occupancy	88,035
Wiring Permits	21,223
Plumbing & Gas Permits	17,130
Septic- Perc- Wells- Misc Bd	25,322
Other Misc Permits	405
Trench Excavation Permits	1,655
Total	<u>175,320</u>

CHERRY SHEET ITEMS

C.S.Veteran's Benefits	7,122
C.S. State Owned Land	48,256
C.S. Lottery- Beano- Charity	232,501
C.S. Vets, Blind, Surviving Spouse	14,269
Total	<u>302,148</u>

FINES & FORFEITS

Non-Criminal Disposition Fines	910
Court & Parking Fines	18,878
Total	<u>19,788</u>

EARNINGS ON INVESTMENTS

Earnings On Investments	18,211
Total	<u>18,211</u>

MISCELLANEOUS REVENUES

Other Misc Revenue	696
Non-Recurring Misc Revenue	41,692
Unanticipated Grant Proceeds	20,903
Total	<u>63,291</u>

Transfers In	185,774
Total	<u>185,774</u>

TOTAL REVENUES **12,238,309**

Town of West Newbury
Expenditure Report for All Activity
FY 2012

	Total Budget	Expended Year to Date
TOWN MODERATOR		
Moderator's Salary	200	200
Moderator's Expenses	60	20
Department Total	260	220

BOARD OF SELECTMEN		
Selectmen's Salaries	3	2
Selectmen's Appt'd Pers Salary	61,408	61,408
Professional & Tech Services	30,427	9,197
Selectmen's Operating Expenses	8,093	5,121
Unpaid Bills Prior Years	0	0
Department Total	99,931	75,728

FINANCE COMMITTEE EXPENSES		
Finance Committee Expenses	2,500	1,195
Department Total	2,500	1,195

Reserve Fund	32,167	0
Department Total	32,167	0

BOARD OF ASSESSORS		
Assessors' Salaries	3	3
Assessors Appt'd Pers Salary & Wage	110,067	108,902
Assessors Expenses	22,450	22,071
Assessor Vehicle Allowance	1,800	1,800
Department Total	134,320	132,776

FINANCE DEPARTMENT		
Finance Dept Salaries & Wages	266,660	228,395
Annual Audit	21,725	21,725
Tax Title And Foreclosure	5,000	2,910
Technology Expense	28,936	28,894
Telephone Expense	8,319	8,464
Postage Expense	12,800	10,648
Finance Dept Expenses	34,495	30,886
Department Total	377,935	331,922

TOWN COUNSEL/LEGAL		
Town Counsel Retainer & Fees	5,000	0
Department Total	5,000	0

TOWN CLERK		
Town Clerk Salary & Wages	93,257	93,136
Operation Of Fax/Photo Machine	5,802	5,643
STM 10/11 Art#2 Prior year bills	249	249
Town Clerk's Expenses	9,801	9,624
Department Total	109,109	108,652

Town of West Newbury
Expenditure Report for All Activity
FY 2012

	Total Budget	Expended Year to Date
BOARD OF REGISTRARS/ELECTIONS		
Town Clerk Compensation	150	150
Bd of Registrars Salary & Wages	5,870	5,816
Bd Of Registrars Expenses	5,940	4,333
Department Total	11,960	10,299
CONSERVATION COMMITTEE		
Conservation Com Salary & Wages	11,496	11,450
Conservation Com Expenses	1,921	1,880
Department Total	13,417	13,330
PLANNING BOARD		
Planning Bd Salary & Wages	26,286	26,283
Planning Board Expenses	10,139	4,622
MVPC Assessment	1,369	1,368
Department Total	37,794	32,273
ZONING BOARD OF APPEALS		
ZBA Salary & Wages	1,000	1,000
ZBA Expenses	500	293
Department Total	1,500	1,293
OPEN SPACE & RECREATION		
Open Space Expenses	500	187
Department Total	500	187
CABLE ADVISORY COMMITTEE		
Cable Advisory Committee	750	750
Department Total	750	750
<hr/> TOTAL - GENERAL TOWN GOVERNMENT		
	827,143	708,625
POLICE DEPARTMENT		
Police Salaries & Wages	716,438	706,734
STM 10/11 Art#10 new Cruiser	27,500	27,500
Police Expenses	95,852	82,225
Department Total	839,790	816,459
FIRE DEPARTMENT		
Fire Alarm Wages	85,844	59,565
Fire Drills	20,400	17,826
Fire Stipends	20,400	17,206
Fire Administration	22,736	22,527
STM 10/98 - Medical Exams	3,812	1,128
Hydrant Mapping, Maint/Repair	62,872	62,872
Fire Alarm & Communications	9,500	9,375
ATM 04/09 - Fire Truck Lease	46,567	46,567
Fire Expenses	39,600	39,275
ATM 04/08 - New Fire Truck	581	581
STM 10/11 SCBA Equipment	10,687	0
Department Total	322,999	276,922

Town of West Newbury
Expenditure Report for All Activity
FY 2012

	Total Budget	Expended Year to Date
INSPECTOR'S DEPARTMENT		
Inspectors Salaries & Wages	90,866	88,837
Stm 10/07 - Oblique Angle Photograph	4,848	0
Inspectors Expenses	8,685	7,344
Inspectors Vehicle Allowance	4,980	4,980
STM 4/11 Art#9 Scanner/Software	5,795	5,795
Department Total	115,174	106,956
EMERGENCY MANAGEMENT		
Emergency Mgmt Salary & Wages	6,413	5,976
STM 4/11 Art#10 Reverse 911 Seed Money	4,800	4,760
Emergency Mgmt Expenses	3,000	2,812
Department Total	14,213	13,548
ANIMAL CONTROL OFFICER		
Animal Control Salary & Wages	21,636	20,323
Animal Control Expenses	2,500	769
Department Total	24,136	21,092
HARBORMASTER		
Harbormaster Salary & Wages	5,000	2,763
Stm - Harbormaster Exp	6,954	1,181
Department Total	11,954	3,944
MUNICIPAL DISPATCH SERVICE		
Municipal Dispatch Salaries & Wages	239,900	221,712
Municipal Dispatch Expenses	31,490	19,314
Department Total	271,390	241,026
TOTAL - PUBLIC SAFETY	1,599,656	1,479,947
ASSESSMENTS		
Pentucket Regional Assessment	5,359,227	5,359,227
*STM 10/09 Art13 Tech Equipment	821	0
Whittier Assessments	150,822	150,822
TOTAL - EDUCATION	5,510,870	5,510,049

Town of West Newbury
Expenditure Report for All Activity
FY 2012

	Total Budget	Expended Year to Date
PUBLIC WORKS		
DPW Salary & Wages	371,966	367,919
Overtime Wages	10,200	7,250
Snow & Ice Removal	118,922	83,342
Town Bldgs Operating Expenses	186,670	185,965
Town Bldgs Improvements	41,000	40,758
Street Paving/Repairs	95,000	95,000
ATM 4/11 Art#17 Rd Improvement	150,000	150,000
STM 4/12 Art#3 Rd Improvement	150,000	142,533
Highway, Sidewalk & Trees	145,578	145,578
DPW Vehicle Allowance	3,600	3,600
DPW Expenses	4,000	3,714
Parks Expenses	10,000	10,000
Road Machinery Op Expenses	49,000	47,394
STM 4/11 Art#4 Sidewalk Plow	60,000	59,500
ATM 4/10 Art#16 Sander/Plow	6,779	0
ATM 4/10 Art#17 Loader Backhoe	2,195	0
Public Street Lights	15,000	12,662
Department Total	1,419,910	1,355,215
BOARD OF HEALTH		
Board of Health Salary & Wages	91,052	88,995
Newburyport Health Center	5,500	3,658
Waste Collection	292,250	276,988
Hazardous Waste Expenses	2,500	1,055
Bd of Health Expenses	6,500	5,625
Department Total	397,802	376,321
COUNCIL ON AGING		
Council On Aging Salary & Wages	41,799	40,390
Council On Aging Expenses	14,568	13,572
	56,367	53,962
VETERANS		
Rental C.L. Carr Post	300	300
Soldiers Grave Expenses	1,200	1,200
Veterans Assessment	15,855	15,855
Northern Essex Veterans Services	20,590	19,785
Department Total	37,945	37,140
TOTAL - HUMAN SERVICES	1,912,024	1,822,638
GAR MEMORIAL LIBRARY		
Library Salaries & Wages	199,416	198,881
Library Expenses	28,500	28,365
Library Books & Periodicals	56,980	54,835
Department Total	284,896	282,081
PARKS & RECREATION		
Recreation Expenses	5,435	4,715
ATM 4/10 Art#22 New Basketball Court	46,000	1,536
Mill Pond Operating Expenses	4,450	4,346
Bandstand Expenses	3,000	2,800
Department Total	58,885	13,397

Town of West Newbury
Expenditure Report for All Activity
FY 2012

	Total Budget	Expended Year to Date
Historical Commission		
Historical Commission Expenses	500	495
Department Total	500	495
CULTURAL COUNCIL		
Cultural Council Expenses	100	0
Department Total	100	0
TOTAL - CULTURE & RECREATION	344,381	295,973
MATURING DEBT SERVICE		
Maturing Debt	695,000	695,000
Total	695,000	695,000
Interest on Debt	257,018	199,810
Total	257,018	199,810
TOTAL - DEBT SERVICE	952,018	894,810
STATE & COUNTY ASSESSMENTS		
Mosquito Control C.S.	37,805	37,805
Air Pollution Control District	1,440	1,440
M. V. Excise Tax Bills	1,680	1,820
Essex Aggie Tuition Assessment	85,903	85,903
Ma Bay Trnsprtn Auth Assessmt	26,023	26,023
C.S. Regional Transit Authority	1,365	1,365
Essex Regnl Retirement Assess	387,798	382,448
Department Total	542,014	536,804
TOTAL- STATE & COUNTY ASSESSMENTS	542,014	536,804
BENEFITS/INSURANCE		
OPEB Contribution	103,000	103,000
ATM 4/11 Art #11 OPEB full funding	144,969	144,969
Unemployment Insurance	8,000	0
Group Insurance	221,076	187,858
F.I.C.A. Insurance	38,000	31,801
Insurance & Bonds	143,325	121,789
Department Total	658,370	589,417
TOTAL - BENEFITS/INSURANCE	658,370	589,417
TRANSFERS OUT		
Other Uses of Funds	200,000	200,000
Total	200,000	200,000
TOTAL - TRANSFERS OUT	200,000	200,000
TOTAL EXPENDITURES	12,546,476	12,038,263



**TOWN OF WEST NEWBURY
DEBT SCHEDULE
FY 2012**

	ISSUE DATE	ISSUE	BALANCE 7/1/2011	2012 PAYMENTS	REFUNDED AMOUNT	BALANCE 6/30/2012
PRINCIPAL						
CIVIC CENTER COMPLEX	10/15/98	2,450,000.00	830,000.00	135,000.00	(695,000.00)	0.00
MINGO PROPERTY	10/15/98	205,000.00	25,000.00	15,000.00	(10,000.00)	0.00
* MILL POND DREDGING	09/01/02	85,000.00	35,000.00	5,000.00	(25,000.00)	5,000.00
PUBLIC SAFETY COMPLEX	09/01/02	3,400,000.00	2,030,000.00	170,000.00	(1,690,000.00)	170,000.00
CRAVEN PROPERTY	09/01/02	575,000.00	300,000.00	30,000.00	(240,000.00)	30,000.00
* BALL FIELDS	09/01/02	600,000.00	255,000.00	40,000.00	(175,000.00)	40,000.00
* LAND PRESERVATION/GROWTH MGMT	09/01/02	2,245,000.00	1,560,000.00	100,000.00	(1,355,000.00)	105,000.00
* LAND PRESERVATION/GROWTH MGMT	05/01/03	1,750,000.00	900,000.00	100,000.00	(700,000.00)	100,000.00
MWPAT	07/03/03	195,088.95	108,508.29	10,828.73		97,679.56
MWPAT	11/16/05	196,900.00	145,085.00	10,363.00		134,722.00
* LAND PRESERVATION/GROWTH MGMT	12/15/05	1,005,000.00	500,000.00	100,000.00		400,000.00
CIVIC CENTER COMPLEX	02/23/12	690,000.00		0.00	690,000.00	690,000.00
MINGO PROPERTY	02/23/12	10,160.00		0.00	10,160.00	10,160.00
* MILL POND DREDGING	02/23/12	25,000.00		0.00	25,000.00	25,000.00
PUBLIC SAFETY COMPLEX	02/23/12	1,726,790.00		0.00	1,726,790.00	1,726,790.00
CRAVEN PROPERTY	02/23/12	243,500.00		0.00	243,500.00	243,500.00
* BALL FIELDS	02/23/12	172,850.00		0.00	172,850.00	172,850.00
* LAND PRESERVATION/GROWTH MGMT	02/23/12	1,358,800.00		0.00	1,358,800.00	1,358,800.00
* LAND PRESERVATION/GROWTH MGMT	02/23/12	697,900.00		0.00	697,900.00	697,900.00
Totals			6,688,593.29	716,191.73	35,000.00	6,007,401.56
INTEREST						
CIVIC CENTER COMPLEX	10/15/98		107,336.25	18,141.25	(89,195.00)	0.00
MINGO PROPERTY	10/15/98		963.75	533.75	(430.00)	0.00
MILL POND DREDGING	09/01/02		5,121.25	1,325.00	(3,701.25)	95.00
PUBLIC SAFETY COMPLEX	09/01/02		533,792.50	46,217.50	(484,345.00)	3,230.00
CRAVEN PROPERTY	09/01/02		64,447.50	6,802.50	(57,075.00)	570.00
BALLFIELDS	09/01/02		34,566.25	9,517.50	(24,288.75)	760.00
LAND PRESERVATION/GROWTH MGMT	09/01/02		451,566.25	64,947.50	(384,623.75)	1,995.00
LAND PRESERVATION/GROWTH MGMT	05/01/03		173,775.00	34,325.00	(135,600.00)	3,850.00
MWPAT	07/03/03		0.00	0.00		0.00
MWPAT	11/16/05		1,748.81	0.00		1,748.81
LAND PRESERVATION/GROWTH MGMT	12/15/05		50,000.00	18,000.00		32,000.00
CIVIC CENTER COMPLEX	02/23/12			0.00	46,319.44	46,319.44
MINGO PROPERTY	02/23/12			0.00	106.12	106.12
MILL POND DREDGING	02/23/12			0.00	2,289.44	2,289.44
PUBLIC SAFETY COMPLEX	02/23/12			0.00	219,345.60	219,345.60
CRAVEN PROPERTY	02/23/12			0.00	27,313.22	27,313.22
BALLFIELDS	02/23/12			0.00	15,185.53	15,185.53
LAND PRESERVATION/GROWTH MGMT	02/23/12			0.00	181,796.24	181,796.24
LAND PRESERVATION/GROWTH MGMT	02/23/12			0.00	73,213.84	73,213.84
Totals			1,423,317.56	199,810.00	-613,689.32	609,818.24
TOTALS			8,111,910.85	916,001.73	(578,689.32)	6,617,219.80
PRINCIPAL & INTEREST						
CIVIC CENTER COMPLEX	10/15/98		937,336.25	153,141.25	(784,195.00)	0.00
MINGO PROPERTY	10/15/98		25,963.75	15,533.75	(10,430.00)	0.00
MILL POND DREDGING	09/01/02		40,121.25	6,325.00	(28,701.25)	5,095.00
PUBLIC SAFETY COMPLEX	09/01/02		2,563,792.50	216,217.50	(2,174,345.00)	173,230.00
CRAVEN PROPERTY	09/01/02		364,447.50	36,802.50	(297,075.00)	30,570.00
BALLFIELDS	09/01/02		289,566.25	49,517.50	(199,288.75)	40,760.00
LAND PRESERVATION/GROWTH MGMT	09/01/02		2,011,566.25	164,947.50	(1,739,623.75)	106,995.00
LAND PRESERVATION/GROWTH MGMT	05/01/03		1,073,775.00	134,325.00	(835,600.00)	103,850.00
MWPAT	07/03/03		108,508.29	10,828.73	0.00	97,679.56
MWPAT	11/16/05		146,833.81	10,363.00	0.00	136,470.81
LAND PRESERVATION/GROWTH MGMT	12/15/05		550,000.00	118,000.00	0.00	432,000.00
CIVIC CENTER COMPLEX	02/23/12		0.00	0.00	736,319.44	736,319.44
MINGO PROPERTY	02/23/12		0.00	0.00	10,266.12	10,266.12
MILL POND DREDGING	02/23/12		0.00	0.00	27,289.44	27,289.44
PUBLIC SAFETY COMPLEX	02/23/12		0.00	0.00	1,946,135.60	1,946,135.60
CRAVEN PROPERTY	02/23/12		0.00	0.00	270,813.22	270,813.22
BALLFIELDS	02/23/12		0.00	0.00	188,035.53	188,035.53
LAND PRESERVATION/GROWTH MGMT	02/23/12		0.00	0.00	1,540,596.24	1,540,596.24
LAND PRESERVATION/GROWTH MGMT	02/23/12		0.00	0.00	771,113.84	771,113.84
Totals			8,111,910.85	916,001.73	(578,689.32)	6,617,219.80

* Debt Exclusion Overrides

**Annual Report of the Town Clerk
Elections and Town Meetings**
(For Fiscal Year 2012; July 1, 2011 through June 30, 2012)

To the Honorable Board of Selectmen:

The following are the results of Town Meetings, Town Elections and State Elections held in the Town of West Newbury during Fiscal Year 2012.

SPECIAL TOWN MEETING—OCTOBER 24, 2011

Pursuant to the Warrant issued by the Selectmen on October 5, 2011, which was posted on October 7, 2011 according to law by Constable Brian J. Richard, who made proper return of his doings thereon, the Special Town Meeting was held on October 24, 2011 at the Town Annex, 379 Main Street, West Newbury. The meeting was called to order at 7:20 PM by the Moderator, Kathleen C. Swallow, upon report by the Board of Registrars of a quorum of 90 or more registered voters. The Town Clerk read the return of service. The Moderator introduced town officials and reviewed Town Meeting Procedures. There were no objections to non-resident town officials who were in attendance addressing the meeting, if necessary.

ARTICLE 1. To hear and act upon the reports of Town officers and committees. Pursuant to West Newbury custom, Town Moderator Kathleen C. Swallow announced that this Article would be kept open for the duration of the session.

ARTICLE 2. The Finance Committee recommended approval.

Selectman Richard J. Cushing moved to transfer \$249.47 from Free Cash to the Town Clerk's Fiscal Year 2012 Expenses line item budget to pay a Fiscal Year 2011 bill.

The Moderator declared that the motion passed unanimously.

ARTICLE 3. Water Commissioner R. Scott Wolke moved that No Action be taken on this Article.

The Moderator declared that the motion passed unanimously.

ARTICLE 4. The Finance Committee recommended approval.

Water Commissioner R. Scott Wolke moved to transfer from the Water Enterprise Fund Free Cash the sum of \$24,000.00 to the Fiscal Year 2012 Water Enterprise Stabilization Fund Account for capital item purchases.

The Moderator declared that since this was a transfer into a stabilization account, it required a 2/3's vote of Town Meeting. The Moderator declared that the motion passed unanimously.

ARTICLE 5. The Finance Committee recommended approval of this Article.

Water Commissioner R. Scott Wolke moved to transfer the sum of \$42,000.00 from the Water Enterprise Free Cash Account to make upgrades to the Pipestave Hill Booster Station. Said sum will be closed out if the amount remains unexpended after a period of three years.

The Moderator declared that the Motion passed by majority vote.

ARTICLE 6. Water Commissioner R. Scott Wolke moved that No Action be taken on this Article.

The Moderator declared that the motion passed unanimously.

ARTICLE 7. The Finance Committee recommended approval of this Article.

Selectman Thomas M. Atwood moved to raise and appropriate the sum of \$3,095.00 to the Town Clerk/Town Counsel's Fiscal Year 2012 Salaries line item budget.

The Moderator declared the motion passed unanimously.

ARTICLE 8. The Finance Committee recommended approval of this Article.

Selectman Albert H. Knowles, Jr. moved to transfer the sum of \$610.00 from Free Cash to the Board of Registrars' Fiscal Year 2012 Expenses line item budget.

The Moderator declared the motion passed unanimously.

ARTICLE 9. The Finance Committee recommended approval of this Article.

Selectman Richard J. Cushing moved to transfer from Free Cash the sum of \$10,687.00 to pay the Town's 5% portion of a matching grant for self-contained breathing apparatus, a cascade replacement system, thermal imaging devices, and other related equipment for the Fire Department. Said sum will be closed out if the amount remains unexpended after a period of three years.

The Moderator declared the motion passed unanimously.

ARTICLE 10. The Finance Committee recommended approval of this Article.

Selectman Thomas M. Atwood moved to transfer the sum of \$27,500.00 from Free Cash to purchase and equip a police cruiser, and to authorize the Chief of Police and the Board of Selectmen to dispose of the old vehicle in the best interest of the Town. The sum will be closed out if the amount remains unexpended after a period of three years.

The Moderator declared the motion passed by majority vote.

Prior to Article 11, Community Preservation Committee Members, Anne Bardeen and Jane Wild gave a report to Town Meeting concerning the Community Preservation Act and the financial impact of the Community Preservation Act on the Town of West Newbury, the matching funds that the Town has received and the projects that were to be presented to Town Meeting.

Article 11. The Finance Committee recommended approval of this Article.

Selectman Albert H. Knowles, Jr. moved to transfer for the Community Preservation Act Unreserved Fund Balance: \$7,274.00 to the Historic Preservation Reserved Account: \$7,274.00 to the Community Housing Reserved Account: and \$7,274.00 to the Open Space Reserved Account.

The Moderator declared the motion passed by majority vote.

Article 12. The Finance Committee recommended approval.

The Superintendent of the Department of Public Works, Gary Bill, moved to transfer the sum of \$18,500 from the Community Preservation Act Historic Preservation Reserve Account to purchase a new high efficiency gas boiler for the Town Office Building, and to convert an old boiler to gas, and other related work. Said sum to be closed out if the amount remains unexpended after a period of three years.

The Moderator declared that the Motion passed unanimously.

Article 13. The Finance Committee recommended approval.

The Superintendent of the Department of Public Works, Gary Bill, moved to transfer the sum of \$16,320.00 from the Community Preservation Act Historic Preservation Reserve Account to preserve the Pipestave Hill Apartment House with a new roof, and other related work. Said sum to be closed out if the amount remains unexpended after a period of three years.

The Moderator declared that the Motion passed by majority vote.

Article 14. The Finance Committee recommended approval.

Library Trustee Theresa Bisenius moved to appropriate the sum of \$163,000.00 by transfer of \$60,099.00 from the Community Preservation Act Historic Reserve Account and \$102,901.00 from the Community Preservation Act Unreserved Account to preserve the GAR Library roof, replace the HVAC system, repair the bulkhead, and perform other related work. Said sum will be closed out if the amount remained unexpended after a period of three years.

The Moderator declared that the Motion passed by majority vote.

Article 15. The Finance Committee recommended disapproval of the Article.

Town Meeting Member William Simmons moved to transfer \$200,000.00 from the Community Preservation Act Unreserved Account for the partial preservation of the All Saints Episcopal Church and Saint John's Hall located at 893 Main Street, West Newbury, MA, said funds to be distributed in accordance with guidelines to be promulgated by the Finance Department of the Town of West Newbury.

Considerable discussion concerning the Article proceeded. Town Meeting Member Barry Fogel moved to amend the Main Motion, to wit to see in the Town will vote to appropriate from the Community Preservation Act Funds the sum of \$50,000.00 for the Unreserved Fund Account balance for the partial restoration of St. John's Hall located at 893 Main Street, West Newbury, MA subject to the requirement that the CPC confirms that additional funding is available from other sources for the necessary projects and written verification of the public access rights.

The Motion to Amend failed.

The Moderator declared that the Main Motion failed.

Prior to Article 17, Parks and Recreation gave a short presentation on the desirability of obtaining the Daley Project and the plans for development of future recreational resources for the Town

Article 16. . The Finance Committee recommended disapproval.

Parks and Recreation Chairman Thomas Flaherty moved to appropriate the sum of \$1,100,000.00 by transfer of \$100,000.00 for the Community Preservation Act Open Space Reserve Account and \$1,000,000.00 from the Community Preservation Act Unreserved Account, and to authorize the Board of Selectmen to acquire by purchase, the property shown on West Newbury Assessors Map R-10 as Lots 33 and 42A, being a 22.1 acre parcel of land, more or less, commonly known as the Daley property for recreational and open space use, subject to the provisions of M.G.L. chapter 44B as amended and to authorize the Board of Selectmen to take any other action necessary to carry out this project.

The Moderator declared that passage required a two thirds majority.

The Moderator declared that the Motion failed.

Article 17.

Parks and Recreation Chairman Thomas Flaherty moved that No Action be taken on this Article.

The Moderator declared that the motion for No Action passed unanimously.

Article 18. The Finance Committee recommended approval.

Town Meeting Member Rene Guilmet moved that the amount of the surcharge of the annual real estate tax levy against real property assessed pursuant to Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, be changed from three (3.00%) percent to one half (0.5%) percent. Said change to be implemented in Fiscal Year 2013 or as soon as possible thereafter.

Considerable discussion ensued. Finance Committee Member William Bachrach moved that the vote be taken by paper ballot, upon a showing of hands, the Moderator declared that the Motion for Paper Ballot failed.

The Moderator declared that the vote would be taken by a hand count. The Board of Registrars conducted a hand count and the Moderator declared that the tally was 113 in the affirmative and 89 in the negative. The Moderator declared that the Motion passed.

At 10:14, on the motion of Town Meeting Member Glenn A. Kemper. It was unanimously voted to dissolve the Special Town Meeting.

These are the minutes of the Special Town Meeting of October 24, 2011.

Attest:

Michael P. McCarron
Town Clerk

MARCH 6, 2012 PRESIDENTIAL PRIMARY

Pursuant to the Warrant issued by the Board of Selectmen on February 14, 2012, which was posted according to law on February 27, 2012 by Constable Brian Richard who made proper return of his doings thereon, the March 6, 2012 Presidential Primary was held in the Town Annex, 379 Main Street, West Newbury on Tuesday March 6, 2012. The polls were open from 7:00 A.M. to 8:00 P.M. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and the Constable on duty and a zero report was printed. The following persons served as election officials and were duly sworn to their duties: Warden, M. Dorothy Cavanaugh; Clerk, Nancy Mitchell; Inspectors, Leisa Mingo, Lorraine Kelly, Susan Dougherty and Ann Dooley; Tellers, Fred Faulkner, Joan Tranfaglia, Sandy Capo, Maureen Curtin, Peggy Dunlap, Mary Kemper, and Virginia Selman. There were 562 ballots cast as follows: 105 Democratic, 457 Republican, 0 Green Rainbow. The following results were announced:

Republican 457 votes

Presidential Preference

Ron Paul	42
Mitt Romney	364
Rick Perry	0
Rick Santorum	36
Jon Huntsman	1
Michele Bachmann	2
Newt Gingrich	10
No Preference	2

Blanks	0
State Committee Man	
Lucas Jon Noble	257
Blanks	200
State Committee Woman	
Christina A. Bain	121
Kimberly Ann Incampo	195
Blanks	141
Town Committee	
Pamela A. Atwood	264
Thomas M. Atwood	269
Richard A. Baker	290
Jonathan L. Ellis	265
Scott Fallavollita	282
Glenn A. Kemper	289
Leisa J. Mingo	271
Leonard Mirra	311
Kathleen Brown	265
Robert Brown	264
Joseph E. Publicover	281
All Others	1
Blanks	12,943
DEMOCRATS 105 votes cast	
Presidential Preference	
Barack Obama	94
No Preference	5
Blanks	4
All Others	2
State Committee Man	
Daniel J. Lauzon	76
Blanks	29
State Committee Woman	
Kathleen A. Pasquina	88
Blanks	17
Town Committee	
Debra C. Green	79
Susan M. Dougherty	81
Phyllis A. Leonard	79
Margaret S. Mahoney	76
Barry P. Fogel	82
Gregory C. Garnache	79
James C. Dougherty	80

Kevin P. Bowe	79
Deborah Niman	78
M. Dorothy Cavanaugh	86
Margaret A. McClure	81
Rosamond A. Veator	78
James P. Sperelakis	78
Judith H. Mizner	80
Robert Phillips, Jr.	78
Linda A. Schaeffer	78
Richard J Cushing	87
P. Lang Skibbee	82
R. Michael Fosburg	79
Deborah B. Grinnell	78
V. Jones Selman	80
Barbara J. Haack	82
Ann E. Dooley	78
Francis M Dorsey	79
Denise A. Tinguely	76
Maria H. Thomas	77
Ingrid M. Sanborn	80
Mary A. Harada	83
Peter Leonard-Solis	79
Catherine Garnache	79
Leigh A. Stoecker	79
Jeanne Marie Pucci	80
Kim M. Wegrzyn	78
Catherine Crawford	79
Kathleen A. Pasquina	88
Blanks	880

Green Rainbow Party No votes cast

Attest:

Michael P. McCarron, Town Clerk

SPECIAL TOWN MEETING—APRIL 30, 2012

Pursuant to the Warrant issued by the Selectmen on April 12, 2012, which was posted on April 13, 201 according to law by Constable Brian Richard, who made proper return of his doings thereon, the Special Town Meeting was held on April 30, 2012 at the Town Annex, 379 Main Street, West Newbury, MA. The meeting was called to order at 7:50 PM by the Moderator, Kathleen C. Swallow, upon report by the Board of Registrars of a quorum of 90 or more registered voters. The Town Clerk read the return of service.

ARTICLE 1. To hear and act upon the reports of Town officers and committees. Pursuant to West Newbury custom, Town Moderator Kathleen C. Swallow announced that this Article would be kept open for the duration of the session.

ARTICLE 2. The Finance Committee recommended approval of this Article

DPW Director Gary Bill moved to appropriate from available funds subject to the provisions of M.G.L. Chapter 90, Section 34, Clause (2)(a), the sum of \$219,543.00.

The Moderator ruled that this motion passed unanimously.

ARTICLE 3. The Finance Committee recommended approval of this Article

DPW Director Gary Bill moved to transfer from Free Cash the sum of \$150,000.00 to the Roads Improvement Program account.

The Moderator ruled that this motion passed unanimously.

ARTICLE 4. The Finance Committee recommended approval of this Article

Selectman Albert H. Knowles, Jr. moved to transfer \$1,153.50 from the Waterways Maintenance and Improvement Fund to the Harbormaster's Expense Account.

The Moderator declared the motion passed unanimously.

ARTICLE 5. The Finance Committee recommended approval of this Article

Water Commissioner R. Scott Wolke moved to transfer from the Water Enterprise Fund Free Cash Account the sum of \$20,000.00 to purchase new radio read meters, said sum will be closed out if the amount remains unexpended after a period of three years.

The Moderator declared the motion passed unanimously.

ARTICLE 6. The Finance Committee recommended approval of this Article

Water Commissioner R. Scott Wolke moved to transfer from the Water Enterprise Fund Free Cash Account the sum of \$25,000.00 to purchase water from the City of Newburyport for FY 2012. Any remaining balance will be returned to the Water Enterprise Fund Free Cash Account.

The Moderator declared this motion passed with a majority vote

ARTICLE 7. The Finance Committee recommended disapproval of this Article

DPW Director Gary Bill moved to transfer \$20,554.20 for the Community Preservation Act Historical reserved fund and \$78,945.80 from the Community Preservation Act Unrestricted fund balance to purchase a new Generator and related work for the 1910 office complex, said funds to be expended by the DPW Director and to be closed out if the amount remains unexpended after a period of three years.

The Moderator declared the motion did not receive a majority of votes cast and failed.

ARTICLE 8. The Finance Committee recommended approval of this Article

Selectman Thomas Atwood moved to transfer \$745,000.00 from the Community Preservation Act Unrestricted fund balance to purchase a heating distribution system for portions of Page School and all of the Children's Castle, and other related work. Said sum to be closed out if the amount remains unexpended after a period of three years.

The Moderator declared the motion passed by unanimously.

ARTICLE 9. The Finance Committee recommended approval of this Article

Selectman Richard H. Cushing moved no action.

The Moderator ruled that this motion passed unanimously.

ARTICLE 10. The Finance Committee recommended approval of this Article

Selectman Albert H. Knowles, Jr. moved no action.

The Moderator ruled that this motion passed unanimously.

At 8:13 P.M. on motion of Selectman Thomas M. Atwood, it was unanimously voted to dissolve the Special Town Meeting.

Attest:

Michael P. McCarron
Town Clerk

ANNUAL TOWN MEETING -- MONDAY, APRIL 30, 2012

Pursuant to the Warrant issued by the Selectmen on April 12, 2012, which was posted on April 13, 2012 according to law by Constable Brian Richard, who made proper return of his doings thereon, the Annual Town Meeting was held on April 30, 2012 at the Annex, 379 Main Street, West Newbury. The meeting was called to order at 7:11 P.M. by the Moderator Kathleen C. Swallow, upon report of the Board of Registrars of Voters of a quorum of 90 or more registered voters. The Town Clerk read the return of service. The Moderator introduced Town Officials and reviewed Town Meeting procedures. There were no objections to non-resident Town Officials who were in attendance addressing the meeting, if necessary. At 7:50 P.M. after presentation of the Citizen of the Year Award and the Employee of the Year Award, the Moderator recessed the Annual Town Meeting to open the Special Town Meeting. The Annual Town Meeting was re-opened at 8:13 P.M. following dissolution of the Special Town Meeting. The record of the Special Town Meeting follows the record of the Annual Town Meeting. The reconvened Annual Town Meeting continued with the reports of Town officers and committees under Article 3 of the Annual Town Meeting warrant.

ARTICLE 1. Calling for the election of Town officers was passed over for action at the Annual Town Election on May 7, 2012.

ARTICLE 2. A ballot question on a proposed reduction of the CPA tax levy from 3% to 0.5% was passed over for action at the Annual Town Election on May 7, 2012

ARTICLE 3. To hear and act upon the reports of Town officers and committees.

Pursuant to custom, this Article was left open throughout the meeting.

Selectman Thomas M. Atwood presented the Citizen of the Year Award to Thomas J. Flaherty of 460 Main Street.

Selectman Richard J. Cushing and Planning Board Chairman John T. Sarkis presented the Employee of the Year Award to Jean Nelson, Planning Director.

ARTICLE 4. (The Budget) The Finance Committee Booklet contained the Finance Committee's Fiscal Year 2013 recommended budget and also a recommended budget from the Selectmen which varied from the Finance Committee's recommended budget on a number of Line Items. The Moderator addressed the procedure for adoption of the Line Item Budget for Fiscal Year 2013. For purposes of this Article the recommendation of the Finance Committee is considered the main motion. Each Line Item is considered a separate appropriation and the main motion for each line item may be considered separately. Any Town Meeting member wishing to discuss a line item or move a different amount may call out "Hold" when the

line item is read. Amending a line item requires two steps; first a motion to amend the main motion (the Finance Committee recommendation) and then a motion to approve the main motion, as amended. The Moderator read each Line Item. Holds were placed on Lines . After the Moderator finished reading the Line Item Budget each "Hold" was considered in turn.

Finance Committee Reserve Fund: Town Meeting Member Glenn A Kemper requested an explanation of the increase in this line item. Finance Committee Chairman, David Archibald explained that other line items were reduced and those funds placed in the Reserve Fund in order to provide the Town with greater flexibility in the future. No motion to amend the line item was made, line item passed as recommended.

Finance Department Annual Audit: Town Meeting Member Glenn A. Kemper requested an explanation of the projected costs associated with this line item. Finance Director Warren G. Sproul explained that the intention of the Finance Department was to expand the scope of the audit to include a review of internal controls which would result in additional work.

No motion to amend the line item was made, the line item passed as recommended.

Department of Public Work- Street Lighting: Town Meeting Member Glenn A. Kemper requested an explanation for the decrease in this line item. DPW Director Gary Bill explained that the service has remained constant, but there has been a reduction in electrical cost.

No motion to amend the line item was made, the line item passed as recommended.

Selectmen Thomas M. Atwood moved to adopt the Line Item Budget as amended. The Moderator declared that the motion passed unanimously. It was voted to raise and appropriate the sum of \$12,399,881.82 for the Total Line Item Budget.

Town of West Newbury Line Item Appropriations FY 2013

1 ***** TOWN MODERATOR *****		
Salary & Wages		200.00
Expenses		60.00
	Department Total	260.00
2 ***** BOARD OF SELECTMEN *****		
Selectmen's Stipend		3.00
Salary & Wages		62,396.00
Professional & Technical Services		23,900.00
Expenses		7,650.00
	Department Total	93,949.00
3 ***** FINANCE COMMITTEE*****		
Expenses		2,500.00
Reserve Fund		66,500.00
	Department Total	69,000.00
4 ***** BOARD OF ASSESSORS *****		
Assessors' Stipends		3.00
Salary & Wages		111,901.92
Expenses		22,500.00
Vehicle Allowance		1,800.00
	Department Total	136,204.92

5	***** FINANCE DEPARTMENT *****	
	Salary & Wages	245,741.09
	Annual Audit	31,000.00
	Tax Title & Foreclosure Expenses	2,000.00
	1910 Building Technology Expense	37,006.00
	1910 Building Telephone Expense	33,006.00
	1910 Building Postage Expense	8,000.00
		12,800.00
	Department Total	369,547.09
6	***** SPECIAL COUNSEL *****	
	Legal Fees	2,500.00
	Department Total	2,500.00
7	***** TOWN CLERK/TOWN COUNSEL *****	
	Salary & Wages	96,363.07
	Preservation of Town Records	-
	Operation of Facsimile Machine/Photocopiers	6,060.00
	Expenses	9,400.00
	Department Total	111,823.07
8	***** BOARD OF REGISTRARS/ELECTIONS *****	
	Town Clerk Compensation	150.00
	Salary & Wages	5,400.00
	Expenses	7,800.00
	Department Total	13,350.00
9	***** CONSERVATION COMMISSION *****	
	Salary & Wages	11,726.00
	Expenses	1,950.00
	Department Total	13,676.00
10	***** PLANNING BOARD *****	
	Salary & Wages	26,709.88
	Expenses	8,225.00
	MVPC Assessment	1,366.20
	Department Total	36,301.08
11	***** BOARD OF APPEALS *****	
	Salary & Wages	1,000.00
	Expenses	500.00
	Department Total	1,500.00
12	***** OPEN SPACE & RECREATION COMMITTEE *****	

35	Expenses		500.00
		Department Total	500.00

13	**** CABLE ADVISORY COMMITTEE ****		
	Expenses		750.00
		Department Total	750.00

TOTAL - GENERAL TOWN GOVERNMENT			849,361.16
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14	**** POLICE DEPARTMENT ****		
	Salary & Wages		684,630.76
	Overtime		64,462.40
	Expenses		94,545.00
	Capital Outlay		-
		Department Total	833,638.16

15	**** FIRE DEPARTMENT ****		
	Alarms		85,425.00
	Drills		20,400.00
	Miscellaneous Fire Department Wages		20,400.00
	Administration		22,736.00
			-
	Fire Protection Fees		62,872.00
	Fire Alarm & Communications		9,500.00
	Expenses		39,600.00
	Capital Outlay		44,844.05-
		Department Total	305,777.05

16	**** AMBULANCE SERVICE ****		
	Ambulance Retainer		-
		Department Total	-

17	**** INSPECTION DEPARTMENT ****		
	Salary & Wages		92,360.94
	Expenses		8,420.00
	Vehicle Allowance		4,980.00
		Department Total	105,760.94

18	**** EMERGENCY MANAGEMENT AGENCY ****		
	Salary & Wages		6,801.00
	Expenses		3,000.00
		Department Total	9,801.00

19	**** ANIMAL CONTROL OFFICER ****		
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Salary & Wages	21,540.00
Expenses	2,040.00
Department Total	23,580.00

20 *** HARBORMASTER *******

Wages and Expenses	10,800.00
Department Total	10,800.00

21 *** PUBLIC SAFETY DISPATCH *******

Salary & Wages	226,991.28
Overtime	18,098.72
Expenses	31,910.00
Department Total	277,000.00

TOTAL - PUBLIC SAFETY	1,566,357.15
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22 *** EDUCATION ***** ASSESSMENTS *******

Pentucket Minimum Contribution	4,612,097.00
Pentucket Other Assessment	1,107,165.00
Pentucket Capital Assessment	95,516.00
Page School Phase II	466,000.00
Whittier Minimum Contribution	121,260.00
Whittier Other Assessment	26,012.00
Whittier Capital Assessment	-
Department Total	6,428,050.00

TOTAL - EDUCATION	6,428,050.00
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23 *** DEPARTMENT OF PUBLIC WORKS *******

Salary & Wages	386,838.45.00
Overtime Wages	10,404.00
Snow & Ice Removal	150,000.00
Town Buildings Operating Expenses	185,400.00
Town Buildings Improvements	41,000.00
Road Improvement Program	95,000.00
Highway, Sidewalk & Trees	105,000.00
Vehicle Allowance	4,800.00
Expenses	4,000.00
Parks & Playground Expenses	15,000.00
Road Machinery Expense	49,000.00
Capital Outlay	-
Street Lighting	12,000.00

Department Total	1,058,442.45
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TOTAL - DEPARTMENT OF PUBLIC WORKS	1,058,442.45
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24 *** HEALTH DEPARTMENT *******

80	Salary & Wages	92,516.00
81	Newburyport Health Center	5,500.00
82	Waste Collection	302,788.00
83	Hazardous Waste Collection	2,500.00
84	Expenses	6,500.00
	Department Total	409,804.00

25 *** COUNCIL ON AGING *******

85	Salary & Wages	47,281.70
86	Expenses	14,568.00
	Department Total	61,849.70

26 *** VETERANS *******

87	Rental C.L. Carr Post	300.00
88	Soldiers' Graves Expenses	1,200.00
89	Assessment	17,300.00
90	N. Essex Veterans Services Benefits	8,045.00
	Department Total	26,845.00

TOTAL - HUMAN SERVICES	498,498.70
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27 *** GAR MEMORIAL LIBRARY *******

	Salary & Wages	202,624.28
	Expenses	30,751.00.00
	Books & Periodicals	58,183.00
	Department Total	291,558.28

28 *** RECREATION *******

	Parks & Recreation Expense	5,435.00
	Mill Pond Operating Expense	4,450.00
	Bandstand Operating Expense	3,000.00
	Department Total	12,885.00

29 *** CULTURAL COUNCIL *******

	Expenses	100.00
	Department Total	100.00

30 *** HISTORICAL COMMISSION *******

Expenses		500.00
	Department Total	500.00
TOTAL - CULTURE & RECREATION		305,043.28
31	***** MATURING DEBT SERVICE *****	
Maturing Debt		630,000.00
Interest & Paydowns on Long/Short Term Debt		120,859.59
	Department Total	750,859.59
TOTAL - DEBT SERVICE		750,859.59
32	***** BENEFITS/INSURANCE *****	
Essex Regional Retirement		416,929.49
Unemployment Insurance		1,000.00
Group Health Insurance		238,822.00
F.I.C.A. Insurance		38,760.00
Insurance & Bonds		144,758.00
Other Post Employment Benefits		103,000.00
	Department Total	943,269.49
TOTAL - BENEFITS/INSURANCE		943,269.49
TOTAL TOWN LINE ITEM BUDGET		12,399,881.82

ARTICLE 6. The Finance Committee recommended Will of the Town on this Article to see, in accordance with the provisions of Chapter 38 of the Acts of 1936, what instructions, rules and regulations the town may wish to impose on the Board of Water Commissioners. No motions were brought under this Article.

ARTICLE 7. The Finance Committee recommended approval.

Water Commissioner, Albert H. Knowles, Jr. moved to appropriate, in anticipation of Water Department revenues, the sum of \$614,081.00 of which \$171,651.00 is for Salaries and Wages, \$24,859.00 for Insurances, \$374,800.00 for Expenses, \$30,772.00 for Debt Service, and \$12,000.00 for Extraordinary and Unforeseen expenses.

The Moderator declared the motion passed unanimously.

ARTICLE 8. The Finance Committee recommended approval..

Water Commissioner, Albert H. Knowles, Jr. moved to transfer the sum of \$54,000.00 from Water Enterprise Free Cash to the Water Enterprise Stabilization Fund. The Moderator declared that a 2/3 vote was required for passage.

The Moderator declared the motion passed unanimously.

ARTICLE 9. The Finance Committee recommended approval.

Water Commissioner, Albert H. Knowles, Jr.. moved to transfer the sum of \$10,731.00 from the Water Enterprise Fund Free Cash Account to pay Fiscal Year 2012 Post Retirement Benefits.

The Moderator declared the motion passed unanimously

ARTICLE 10. The Finance Committee recommended approval.

Selectman, Thomas M. Atwood, moved to raise and appropriate the sum of \$170,000.00 and transfer \$30,000.00 from Free Cash to be added to the Stabilization Fund. The Moderator declared that a 2/3 vote was required for passage.

The Moderator declared the motion passed unanimously.

ARTICLE 11. The Finance Committee recommended approval.

Selectman, Richard J. Cushing, moved to transfer from Free Cash the sum of \$144,969.00 into the Other Post Employment Benefits Trust Fund.

The Moderator declared the motion passed unanimously.

ARTICLE 12. The Finance Committee recommended approval.

Board of Health Member, Robert P. Janes, moved to appropriate the sum of \$21,402.00 from the Septic Loan Revolving Account for the repayment of septic loan debt service.

The Moderator declared the motion passed unanimously.

ARTICLE 13. The Finance Committee recommended approval, contingent upon the failure of Question 1 as it appears on the ballot of May 7, 2012.

Selectman, Thomas M. Atwood, moved that the Town vote to appropriate and reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2013, with each item to be considered a separate appropriation:

Appropriations:

From FY 2013 estimated revenues for Committee Administrative Expenses	\$ 12,216.00
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Reserves:

From FY 2013 estimated revenues for Historic Reserve	\$ 24,431.00
From FY 2013 estimated revenue for Community Housing Reserve	\$ 24,431.00
From FY 2013 estimated revenue for Open Space Reserve	\$ 24,431.00
From FY 2013 estimated revenues for Budgeted Reserve	\$158,802.00

Said appropriations to be contingent upon failure of Question 1 as it appears on the ballot of May 7, 2012.

The Moderator explained that this was a mirror of Article 14 and that this appropriation would only take effect upon the failure of Question 1 as set forth in Article 2 of the Town Warrant which was to be decided on the Town Election on May 7, 2012.

The Moderator declared that this Motion passed unanimously.

ARTICLE 14. The Finance Committee recommended approval, contingent upon the approval of Question 1 as it appears on the ballot of May 7, 2012.

Selectman, Richard J. Cushing, moved that the Town vote to appropriate and reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2013, with each item to be considered a separate appropriation:

Appropriations:

From FY 2013 estimated revenues for Committee Administrative Expenses	\$ 2,036.00
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Reserves:

From FY 2013 estimated revenues for Historic Reserve	\$ 4,072.00
From FY 2013 estimated revenue for Community Housing Reserve	\$ 4,072.00
From FY 2013 estimated revenue for Open Space Reserve	\$ 4,072.00
From FY 2013 estimated revenues for Budgeted Reserve	\$26,467.00

As in the case with Article 13 hereof, the Moderator explained that this would only take effect upon the approval of Question 1 as set forth in Article 2 hereof.

The Moderator declared that the Motion passed unanimously.

ARTICLE 15. The Finance Committee recommended approval.

Selectman Albert H. Knowles, Jr. moved to approve the \$800,000.00 borrowing authorized by vote of the Pentucket Regional School District, for paying costs or repairs, including the payment of all costs incidental or related thereto, as follows:

Repair or replace the Middle School Track (not to exceed \$500,00),
Repair or replace the High School Tennis Courts (not to exceed \$100,00),
Repair or replace the High School Exterior Bleachers (not to exceed \$100,000), and
Upgrade or replace High School Theatre rigging, lighting, choral risers and platforms,
instrument storage, and any other safety related items (not to exceed \$100,000).

Doctor Paul Livingstone spoke in favor of the Article stating that the repairs are necessary for the full utilization of these facilities and that with the retirement of other debt of the District, there would be no net increase in the amount of the Regional School District's indebtedness.

The Moderator called for a showing of hands and it being clear that the majority voted in the affirmative, the Moderator declared the Motion passed.

ARTICLE 16. The Finance Committee declined to give a recommendation and left the determination to the will of the Town.

Town Meeting Member Phyllis Leonard moved that the Town support an Amendment to the United States Constitution to reverse the Citizens United v. The Federal Election Commission Decision in which the Supreme Court upheld the right of nonprofit corporations, corporations and unions to contribute unlimited amounts of money to election campaigns.

The Moderator ruled that this Motion constituted a non binding sense of the Town.

Ms. Leonard spoke at considerable length on the dangers of unlimited and unrestricted campaign contributions and urged the Town to support a Constitutional Amendment to reverse the Supreme Court decision. Discussion ensued both in support and in opposition to the Motion.

Upon a showing of hands, the Moderator declared that the majority was in support of the Motion and declared the Motion passed.

At 9:45 PM, Town Meeting Member, Glenn A. Kemper moved for a quorum count. Such a motion being non debatable, the Moderator requested that the Board of Registrars conduct a count of those Town Meeting Members still in attendance. The Board of Registrars declared that there was eighty five Town Meeting Members present. Lacking the quorum requirement of ninety, the Moderator stated that the Annual Town Meeting of 2012 would be adjourned to Thursday, May 3, 2012 at 7:00 PM at the same location, that being the Town Annex.

May 3, 2012

Town Annex

The meeting was called to order at 7:39 P.M. by the Moderator Kathleen C. Swallow, upon report of the Board of Registrars of Voters of a quorum of 90 or more registered voters. The Moderator announced that the meeting would commence with Article 17 of the Warrant.

Article 17. The Finance Committee recommended approval.

Planning Board Chairman John Todd Sarkis moved that the Town amend the Section 5.D of the Zoning Bylaw by deleting the existing Bylaw and replacing it with a new Floodplain Overlay District which includes references to new Federal Insurance Rate Maps as printed in the Finance Committee Booklet Appendix C for Article 17, pages 39 through 43 which reads as follows:

SECTION 5.D. FLOODPLAIN OVERLAY DISTRICT

5.D.1. Purpose and Intent

The purposes of the Floodplain Overlay District are to:

- a. Ensure public safety through reducing the threats to life and personal injury;
- b. Eliminate new hazards to emergency response officials;
- c. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
- d. Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding;
- e. Eliminate costs associated with the response and cleanup of flooding conditions;
- f. Reduce damage to public and private property resulting from flooding waters.

5.D.2. Applicability

Any Development (See Definitions) proposed in the Floodplain shall require a Special Permit from the Planning Board.

5.D.3. Application Procedure

See Section 8.A.2. of the Zoning Bylaw and Planning Board Regulations for Special Permits for filing and other requirements. When feasible, the Planning Board and Conservation Commission may schedule a joint Public Hearing for Applications submitted. Applications are exempt from the requirement of Site Plan Review, Section 8.B.

5.D.4. Definitions

Area of Special Flood Hazard is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A or AE.

Base Flood means the flood having a one percent chance of being equaled or exceeded in any given year.

Development means any manmade change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

District means Floodplain Overlay District.

Federal Emergency Management Agency (FEMA) administers the National Flood Insurance Program. FEMA provides a nationwide flood hazard area mapping study program for communities as well as regulatory standards for development in the flood hazard areas.

Flood Insurance Rate Map (FIRM) means an official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

Flood Insurance Study means an examination, evaluation, and determination of flood hazards, and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

Floodway means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation.

Lowest Floor means the lowest floor of the lowest enclosed area (including basement or cellar). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor, PROVIDED that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of NFIP Regulations 60.3.

New Construction means, for floodplain management purposes, structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community. For the purpose of determining insurance rates, NEW CONSTRUCTION means structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later.

One-Hundred-Year Flood - see Base Flood.

Regulatory Floodway - see Floodway

Special Flood Hazard Area means an area having special flood and/or flood-related erosion hazards, and shown on an FHBM or FIRM as Zone A and Zone AE.

Structure means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. STRUCTURE, for insurance coverage purposes, means a walled and roofed building, other than a gas or liquid storage tank that is principally above ground and affixed to a permanent site, as well as a manufactured home on foundation. For the latter purpose, the term includes a building while in the course of construction, alteration, or repair, but does not include building materials or supplies intended for use in such construction, alteration, or repair, unless such materials or supplies are within an enclosed building on the premises.

Substantial Damage means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial Improvement means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either (a) before the improvement or repair is started, or (b) if the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

Zone A means the 100-year floodplain area where the base flood elevation (BFE) has not been determined. To determine the BFE, use the best available federal, state, local, or other data.

Zone AE (for new and revised maps) means the 100-year floodplain where the base flood elevation has been determined.

Zone X are areas identified in the community Flood Insurance Study as areas of moderate or minimal flood hazard. Zone X replaces Zones B and C on new and revised maps.

5.D.5. Floodplain Overlay District Boundaries

The Floodplain Overlay District is herein established as an Overlay District. The District includes all special flood hazard areas within West Newbury designated as Zones A and AE, on the Essex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Essex County FIRM that are wholly or partially within the Town of West Newbury are panel numbers 25009C0084F, 25009C0092F, 25009C0094F, 25009C0103F, 25009C0104F, 25009C0108F, 25009C0111F, 25009C0112F, 25009C0113F, 25009C0114F, 25009C0116F, and 25009C0118F dated July 3, 2012. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Essex County Flood Insurance Study (FIS) report dated July 3, 2012. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, and the Building Inspector.

5.D.6. Base flood Elevation and Floodway Data

- a. Floodway Data. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- b. Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or on 5 acres, whichever is the lesser, within unnumbered A zones.

5.D.7. Notification of Watercourse Alteration

In a riverine situation, the Building Inspector/Zoning Enforcement Officer shall notify the following of any alteration or relocation of a watercourse:

- Adjacent Communities
- NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
251 Causeway Street, Suite 600-700

Boston, MA 02114-2104

- NFIP Program Specialist
Federal Emergency Management Agency, Region I
99 High Street, 6th Floor
Boston, MA 02110

5.D.8. Use Regulations

a. Reference to Existing Regulations

All development in the Floodplain Overlay District, including structural and non-structural activities, whether permitted by right or by Special Permit must be in compliance with M.G.L. Chapter 131, § 40 and with the following:

- Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR)
- Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

b. Other Use Regulations

- 1) In Zone AE, along watercourses that have a regulatory floodway designated on the __Essex County FIRM, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- 2) Existing contour intervals of site and elevations of existing structures must be included on plan proposal.

5.D.9 Permitted Uses

The following uses of low flood damage potential and which will not cause obstructions to flood flows are encouraged provided they are permitted in the underlying district and they do not require structures, fill, or storage of materials or equipment:

- a. Agricultural uses such as farming, grazing, truck farming, horticulture, etc.
- b. Forestry and nursery uses.
- c. Outdoor recreational uses, including fishing, boating, play areas, etc.
- d. Conservation of water, plants, wildlife.
- e. Wildlife management areas, foot, bicycle, and/or horse paths.
- f. Temporary non-residential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on the premises.
- g. Buildings lawfully existing prior to the adoption of these provisions.

5.D.10. Planning Board Findings

The Planning Board shall make the following Findings relative to Special Permit approval in the Floodplain:

- a. Such proposals shall minimize flood damage;
- b. All public utilities and facilities shall be located and constructed to minimize or eliminate flood damage, and
- c. Adequate drainage shall be provided to reduce exposure to flood hazards.
- d. There is no volumetric loss of flood storage within the designated floodplain.

Mr. Sarkis spoke in favor the Motion indicating that adoption of the new Floodplain maps was essential for maintaining Federal Flood Insurance for affected landowners.

The Moderator explained that since this was an amendment to the Zoning Bylaw, it required a two thirds vote. The Moderator declared that the Motion passed unanimously.

Article 18. The Finance Committee recommended approval.

Planning Board Member Arthur Wallace moved that the Town amend the Zoning Bylaw by adopting a Large-Scale Ground-Mounted Solar Photovoltaic Installations (LGSPI) Overlay District Bylaw, Section 5.G as printed in the Finance Committee Booklet Appendix D for Article 18, pages 43 through 46 which reads as follows:

Section 5.G. LARGE-SCALE GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS OVERLAY DISTRICT

5.G.1. Purpose

The purpose of this Bylaw is to regulate Large-Scale Ground-Mounted Solar Photovoltaic Installations (LGSPI) in an established district(s) where they are allowed. The Bylaw provides standards for the placement, design, and construction of such installations. The standards aim to address public safety, and minimize impacts on scenic, natural, and historic resources.

5.G.2. Definitions

Large-Scale Ground-Mounted Solar Photovoltaic Installation (LGSPI): A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, and has a minimum nameplate capacity of 250 kW DC.

Large-Scale Ground-Mounted Solar Photovoltaic Installation (LGSPI) Overlay District: The location[s] designated by a Town Meeting vote in accordance with Massachusetts General Laws Chapter 40A, §5., where LGSPI are a permitted use. Any designated location[s] [is/are] shown on the Town of West Newbury Zoning Map pursuant to Massachusetts General Laws Chapter 40A §4. A plan of an approved Overlay District delineated by metes and bounds shall be recorded at the Southern Essex Registry of Deeds. These plans shall also be filed in the Office of the Town Clerk.

On-Site Solar Photovoltaic Installation: A solar photovoltaic installation that is constructed at a location where other uses of the underlying property occur.

Rated Nameplate Capacity: The nominal rated output of electric power production of the Photovoltaic system in Direct Current (DC).

Solar Photovoltaic Array: an arrangement of solar photovoltaic panels.

5.G.3. Applicability

This Section applies to LGSPI proposed to be constructed after the effective date of this Section. This Section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment. The provisions set forth in this Section shall apply to the construction, operation, and/or repair LGSPI.

5.G.4. General Requirements for all Large Scale Ground-Mounted Solar Photovoltaic Installations

The following requirements are common to all LGSPI to be sited in designated locations:

- a. **Compliance with Laws, Ordinances and Regulations.** The construction and operation of all LGSPI shall be consistent with all applicable local, state and federal requirements, including all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code.
- b. **Building Permit and Building Inspection.** A Building Permit is required for construction, installation, or modification of LGSPI as provided in this Section. An Application for a Building Permit for LGSPI must be submitted with all documents required by the Building Inspector's Office and the requirements of the Site Plan Review Decision.
- c. **Site Plan Review.** LGSPI are subject to Site Plan Review, Zoning Bylaw Section 8.B., by the Planning Board prior to construction, installation or modification as provided in this Section. In addition to the requirements of Section 8.B., Site Plan Review, and Planning Board Regulations, the Applicant shall submit the following:
 - i. Name, address, phone number and signature of the project proponent, as well as all co-proponents or property Owners, if any
 - ii. The name, address, contact information and signature of any agents representing the project proponent, and
 - iii. Documentation of actual or prospective access and control of the project site. The project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation
 - iv. Zoning district designation for the parcel(s) of land comprising the project site, Street Address, Assessors' Map and Lot Number, North Arrow, and Locus Map
 - v. An aerial photograph showing the existing property and structures, abutting properties, structures and streets. The proposed LGSPI, appurtenant structures, driveways and other proposed improvements shall be superimposed upon the aerial photograph.
 - vi. Blueprints or drawings of the solar photovoltaic installation signed by a Registered Professional Engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures.
 - vii. A description of the type of mounting system.

Waiver Authority. The Planning Board may waive documentary requirements of Site Plan Review as it deems appropriate.

5.G.5. Dimensional Requirements.

- a. All LGSPI and Appurtenant Structures shall conform with the Table of Dimensional Control below.

Table of Dimensional Control for Large- Scale Ground-Mounted Solar Photovoltaic Installations Overlay District

Structures	Minimum Lot Area In feet	Lot Frontage In feet	Percent of Required Lot area as Contiguous and Buildable (6.A.2)	Distance from Overlay District Boundary In feet	Maximum Lot Coverage %	Maximum Building Coverage %	Maximum Height in feet (6.A.3.)
PV Array	n/a	n/a	n/a	50	n/a	n/a	15
Appurtenant Structures	n/a	n/a	n/a	40	n/a	n/a	35

- b. Appurtenant Structures. All appurtenant structures, including equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, structures should be screened from view by vegetation and/or fencing, and/or joined or clustered to avoid adverse visual impacts.

5.G.6. Design Standards

- a. Lighting. Lighting of solar photovoltaic installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting of the solar photovoltaic installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.

- b. Signage. Signs on LGSPI shall comply with Section 7.C. of the Zoning Bylaw. A sign consistent with the Zoning Bylaw shall be required to identify the Owner and provide a 24-hour emergency contact phone number. Reasonable identification of the manufacturer or Operator of the solar photovoltaic installation may be provided.

Solar photovoltaic installations shall not be used for displaying any advertising.

- c. Utility Connections. Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

- d. Safety and Security. Appropriate measures shall be proposed to secure the facility from unauthorized entry.

5.G.7. Environmental Standards

- a. Wetlands. LSGPI shall comply with the requirements of M.G.L. Chapter 130, as amended.

b. Stormwater Management. Stormwater Management shall comply with Department of Environmental Protection Stormwater Management Policy, as amended.

c. Noise. LSGPI and equipment shall comply with Section 7.A.4. of the Zoning Bylaw, and the provisions of the Department of Environmental Protection's Division of Air Quality Noise Regulations, (310 CMR 7.10., as amended).

d. Land Clearing, Soil Erosion and Habitat Impacts. Clearing of natural vegetation shall be limited to that which is necessary for the construction, operation and maintenance of the facility or otherwise prescribed by applicable laws, regulations, and bylaws.

5.G.8. Monitoring and Maintenance.

The Large-Scale Ground-Mounted Solar Photovoltaic Installation Owner or Operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures.

5.G.9. Modifications

The Building Inspector shall determine if a proposed Modification to an LGSPI made after issuance of the required Building Permit shall require the filing and approval of a new Site Plan and Application with the Planning Board .

Mr. Wallace spoke in favor the Motion indicating that this new Overlay District would permit the construction on solar facilities on those areas designated by the Town and this would fulfill a requirement for the Town to be considered a Green Community by the Commonwealth of Massachusetts.

The Moderator declared since this was a vote to amend the zoning bylaw a two-thirds majority was necessary for passage. Since there was not unanimous approval, the Moderator declared that a count was necessary and that by a count of 85 voting in the affirmative and 5 voting in the negative, the Moderator declared that the Article passed.

Article 19. The Finance Committee recommended approval.

Planning Board Member Arthur Wallace moved that the Town amend the Zoning Map by designating a portion of 694 Main Street, Assessors' Map R-23 Parcel 23, as a Large-Scale Ground-Mounted Solar Photovoltaic Installations (LGSPI) Overlay District, as shown on a plan entitled "Plan Showing Proposed LGSPI Overlay District located at 694 Main St., West Newbury, MA, prepared for the Town of West Newbury, dated: March 28, 2012, scale: 1"= 80', prepared and donated by Patrick G. Higgins, PLS" which Plan is attached to the Finance Committee Booklet Appendix B, page 38.

Mr. Parker spoke in favor the Motion indicating that this site provided the best Town owned site for the placement of such a facility. Numerous Town Meeting members spoke in favor and in opposition to the Motion.

The Moderator declared since this was a vote to amend the zoning bylaw a two-thirds majority was necessary for passage. Since there was not unanimous approval, the Moderator declared that a count was necessary and that by a count of 78 voting in the affirmative and 12 voting in the negative, the Moderator declared that the Article passed.

Article 20. The Finance Committee recommended approval.

Planning Board Chairman John Todd Sarkis moved that the Town amend Section 6.A.1 of the Zoning Bylaw by deleting the existing Section and replacing it with a new Reduced Frontage Lot Special

Permit Zoning Bylaw which new section is attached to the Finance Committee Booklet Appendix E, page 47 and reads as follows:

6.A.1. REDUCED FRONTAGE LOT SPECIAL PERMIT. The Planning Board may authorize a Reduced Frontage Lot in the Residential A, B, and C Districts pursuant to the grant of a Special Permit subject to the following criteria:

a. Table of Dimensional Control for Reduced Frontage Lots

District	Min. Lot Area In feet	Lot Frontage In feet (6.A.9.)	Percent of Required Lot area as Contiguous and Buildable (6.A.2.)	Min. Front Yard In feet (6.A.4.)	Min. Side Yards In feet (6.A.4.)	Min. Rear Yard In feet (6.A.4.)	Max. Lot Cover-age %	Max. Bldg. Cover-age %	Max. Height in feet (6.A.3.)	Diameter of Circle In feet (6.A.1.c.)
Res. A	160,000	100	75	40	40	40	30	20	35	200
Res. B	80,000	100	75	40	40	40	30	25	35	200
Res. C	40,000	100	75	40	20	20	35	30	35	150

- b. Frontage must be continuous on a public or approved way.
- c. The lot shall have at least one area that can accommodate a circle with a diameter as indicated in Table 6.A.1.a.
- d. Not more than two Reduced Frontage Lots shall have abutting frontage.
- e. Reduced Frontage Lots shall not block future extensions or connections of a dead-end street.
- f. A Reduced Frontage Lot created by Special Permit shall not be further subdivided, reduced in area, and/or changed in size or shape. The Planning Board shall require a recorded Deed Restriction setting forth this restriction in perpetuity.
- g. Applications for Reduced Frontage Lot Special Permit are exempt from the requirement of Section 8.B., Site Plan Review.
- h. A Reduced Frontage Lot shall not interfere with the use and enjoyment of an abutting lot, and shall not adversely affect the neighborhood.

The Moderator declared since this was a vote to amend the zoning bylaw a two-thirds majority was necessary for passage. Since there was not unanimous approval, the Moderator declared that a count was necessary and that by a count of 88 voting in the affirmative and 2 voting in the negative, the Moderator declared that the Article passed.

Article 21. The Finance Committee recommended approval.

Planning Board Chairman John Todd Sarkis moved that the Town amend Section 1 of the Zoning Bylaw, Purpose and Authority to read as follows:

1.B. This Bylaw is adopted under the authority provided by and in accordance with the provisions of Chapter 40A of the General Laws of the Commonwealth of Massachusetts, and Article 89 of the Massachusetts Constitution, the Home Rule Amendment.

1.C. All references to the Zoning bylaw, state statutes, and other references shall be considered “as amended.”

The Moderator declared since this was a vote to amend the zoning bylaw a two-thirds majority was necessary for passage. The Moderator declared that the vote was unanimous and the Article passed.

Article 22. The Finance Committee recommended approval.

Planning Board Chairman John Todd Sarkis moved that the Town amend Section 3.A.1 of the Zoning Bylaw, Zoning Districts to read as follows:

Residence A
Residence B
Residence C
Business
Industrial
Overlay Districts:
Flood Plain
Floodplain Overlay District
Groundwater Protection Overlay District
Large-Scale Ground-Mounted Photovoltaic Installations Overlay District

The Moderator declared since this was a vote to amend the zoning bylaw a two-thirds majority was necessary for passage. The Moderator declared that the vote was unanimous and the Article passed.

Article 23. The Finance Committee recommended approval.

Planning Board Chairman John Todd Sarkis moved that the Town amend SubSection 6.A Intensity of Use, Table of Dimensional Control as printed in the Finance Committee Booklet Appendix F for Article 23, page 47 which reads as follows:

SECTION 6.A. TABLE OF DIMENSIONAL CONTROL

District	Min. Lot Area In feet	Lot Frontage In feet (6.A.1.) (6.A.9.)	Percent of Required Lot area as Contiguous and Buildable (6.A.2.)	Min. Front Yard. In feet (6.A.4.)	Min. Side Yards In feet (6.A.4.)	Min. Rear Yard In feet (6.A.4.)	Max. Lot Cov. %	Max. Bldg Cov. %	Max. Height in feet (6.A.3.)
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The Moderator declared since this was a vote to amend the zoning bylaw a two-thirds majority was necessary for passage. The Moderator declared that the vote was unanimous and the Article passed.

Article 24. The Finance Committee recommended approval.

Selectman, Richard J. Cushing moved that the Town amend the Regional Agreement of the Pentucket Regional School District to replace the Regional Agreement as most recently amended on July1, 2009 and replace it with the document entitled "Pentucket Regional School District Regional Agreement, PK-12 Regional Agreement of April 30, 2012". As attached to the document entitled "Final Draft Pentucket Regional School District Regional Agreement PK-12 Regional Agreement of April 30, 2012, West Newbury Town Meeting, April 30, 2012."

Selectman Cushing, a member of the Regional Agreement Task Force, explained the updates and changes to the Regional Agreement including the provision that only two schools would now be required to vote

to separate themselves from the region and there was a more detailed explanation of what constituted a capital expense regarding relative to the towns elementary schools.

The Moderator declared that the Motion passed unanimously.

Upon the motion of Town Meeting Member Deborah Hamilton, it was voted to dissolve the 2012 Annual Town Meeting at 8:39 P.M.

Attest:

Michael P. McCarron
Town Clerk

MAY 7, 2012 ANNUAL TOWN ELECTION RESULTS
WEST NEWBURY, MASSACHUSETTS

Pursuant to Articles 1 and 2 of the Warrant issued by the Board of Selectmen on April 12, 2011, the Annual Town Election was held on Monday, May 7, 2012 in the Annex, 379 Main Street. The Constable, Brian Richard, duly posted the Warrant on April 13, 2012, according to applicable statutes and the Town Bylaws, and made proper return of his doings. The polls were opened at 7:00 A.M. and closed at 8:00 P.M. Prior to opening of the polls, the Clerk read the Warrant and Return of Service, swore in the Election Officers and turned over election materials to the Warden. The Warden, Clerk and Constable inspected the ballot box and a zero report was printed. The Election Officers sworn to the faithful performance of their duties were: Warden, M. Dorothy Cavanaugh, Clerk Nancy Mitchell; Tellers Liesa Mingo, Sharon Plummer, Maureen Curtin, Elizabeth Samson, Dianne Faulkner, Susan Prokop, Margaret Dunlap, and Joan Tranfaglia.

There were 673 ballots cast, representing a 21% voter turnout. The Town Clerk announced the preliminary results at 8:05 PM. There were no provisional ballots cast.

SELECTMAN (For Three Years)

Votes Received

Blank	150
Glenn A. Kemper	483
Jane Wild	13
Others	27

BOARD OF HEALTH (For Three Years)

Blank	153
Robert P. Janes	519
Others	1

PLANNING BOARD (For Five Years)

Blank	592
Robert Bridges	23
Thomas Atwood	22
Others	36

HOUSING AUTHORITY (For Five Years)

Blank	157
Marjorie A. Peterson	514
Others	2

TRUSTEES OF THE
PUBLIC LIBRARY (3 For Three Years)

Blank	617
Scott P. Berkenbush	452
Virginia Jones Selman	458
Elizabeth Stevens Torrisi	491
Others	1

ASSESSOR (For Three Years)

Blank	204
William J. Krajeski	468
Others	1

SCHOOL COMMITTEE (For Three Years)

Blank	196
Jill C. Eichhorst	470
Others	7

WATER COMMISSIONER (For Three Years)

Blank	171
W. Lawrence Corcoran, III	500
Others	2

PARK AND RECREATION
COMMISSIONER (For Three Years)

Blank	131
Thomas J. Flaherty	541
Others	1

TOWN MODERATOR
(For Three Years)

Blank	90
Kathleen C. Swallow	570
Others	13

BALLOT QUESTION

Question 1.

Shall the Town of West Newbury amend the amount of the surcharge of the annual real estate tax levy against real property assessed pursuant to Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, from three (3.0%) percent to one half (0.5%) percent. Said change to be implemented in Fiscal Year 2013?

Blank	33
YES	314
NO	326

Attest:

Michael P. McCarron
Town Clerk

ANNUAL REPORT OF THE TOWN CLERK
VITAL RECORDS AND STATISTICS RECORDED IN WEST NEWBURY DURING FISCAL YEAR 2010
(July 1, 2011 through June 30, 2012)

To the Honorable Board of Selectmen,

The following vital records and statistics were recorded in the Town Clerk's Office during Fiscal Year 2012:

Births Recorded:	22
Marriages Recorded:	9
Deaths Recorded:	15

Note: In accordance with the intent of M.G.L. Chapter 51, Section 6, the recorded births are not listed.

MARRIAGES RECORDED DURING FISCAL YEAR 2012

RECORD DATE* (<i>Date of Marriage</i>)	NAMES	RESIDENCE	PLACE OF MARRIAGE	OFFICIANT
July 14, 2011 (7/12/2011)	Erina Moet White Zachary W. Thompson	West Newbury West Newbury	Beverly, MA	Frances A. MacDonald Justice of the Peace
Aug 01, 2011 (07/30/2011)	Sioban Mary Maio Roy Elbridge Mabrey, III	San Francisco, CA San Francisco, CA	Cambridge, MA	Ariana LeBlanc Solemnizer

Aug. 02, 2011 (07/30/2011)	Jennifer Bomfim Camatta Jeremy Richard Fish	West Newbury West Newbury	West Newbury	Kevin Leach Member of the Clergy
Aug. 30, 2011 (08/26/2011)	Jennifer Kristen Harris Daniel Duffy Dore	West Newbury Haverhill	Haverhill	Martha Leahy UCC Clergy
Sept. 19, 2011 (09/17/2011)	Lauria Sue Bjornholm Kevin Elmo Paluch	Amesbury Amesbury	Amesbury	Charlotte McElroy Justice of the Peace
Sept. 26, 2011 (09/17/2011)	Pauline J. Hinton Jonathan J. Steer	West Newbury Plaistow, NH	West Newbury	Linda Dale Brown Justice of the Peace
Oct. 3, 2011 (09/24/2011)	Eric Richard Newell Timothy Joseph Bowden	New Haven, CT New Haven, CT	West Newbury	Victoria A. Pretti Episcopal Priest
Oct. 16, 2011 (09/05/2010)	Jeannette Nicole King Michael Lee Geiger	West Newbury West Newbury	Lynn, MA	Cornelius J. Mullaney Priest
Nov. 08, 2011 (09/17/2010)	Elizabeth Ann Farmosa Jeremy Sean Wegrzyn	Spencer, MA West Newbury	East Brookfield, MA	Frank Reardon Member of the Clergy

* The Record Date is the date the Marriage was recorded in the Town Records
(The Date of Marriage is the date of the Marriage Ceremony)

DEATHS RECORDED DURING FISCAL YEAR 2012

RECORDED	NAME	AGE	RESIDENCE	PLACE OF DISPOSITION	DATE OF DEATH
August 11, 2011	Russell Warburton Joy, Jr	90	111 Moulton St West Newbury	Linwood Crematory Haverhill, MA	August 08, 2011
August 17, 2011	Brody Daniel Miller	5 Mos-18 Days	118 Crane Neck St West Newbury	St. Joseph Cemetery. Haverhill, MA	August 11, 2011
August 26, 2011	Ruth Marie Ridley	73	22 Bailey's Lane West Newbury	Linwood Crematory , Haverhill, MA	August 24, 2011
Sept. 07, 2011	Patricia D. Byrne	65	33 Way to the River West Newbury	Linwood Crematory Haverhill, MA	Sept. 02, 2011
Sept. 11, 2011	Henry Sandbank	79	27 Dole Place West Newbury	Riversville Cemetery Glenville, CT	Sept. 09, 2011
Oct. 24, 2011	Heidi Jeanne Brower	45	192 Main St West Newbury	Linwood Crematory Haverhill, MA	Oct. 21, 2011
Nov. 23, 2011	Diana M. Siudut	63	12 Merrill St West Newbury	Linwood Crematory Haverhill, MA	Nov. 21, 2011
Nov. 25, 2011	Jean Wild	94	260 Main St West Newbury	Linwood Crematory Haverhill, MA	Nov. 21, 2011

Dec. 22, 2011	Thomas William Neff, Jr	59	19 Albion Ln West Newbury	Bridge St. Cemetery West Newbury, MA	Dec. 19, 2011
Dec. 23, 2011	Alice Geneva Thorn	96	12 Coffin Street West Newbury	Linwood Crematory Haverhill, MA	Dec. 20, 2011
Feb. 1, 2012	Stephen L. Stevens	88	28 Brown Lane West Newbury	Dell Park Cemetery Natick, MA	Jan. 30, 2012
Mar. 13, 2012	Laura Banks Bruck	56	236 Main St West Newbury	Duxbury Crematory Duxbury, MA	Mar. 10, 2012
Mar. 27, 2012	Rita Claire Maglione	69	569 Main St West Newbury	Rural Cemetery West Newbury, MA	Mar. 23, 2012
Apr. 18, 2012	John Michael May	63	196 Crane Neck St West Newbury	Linwood Crematory Haverhill, MA	Apr. 13, 2012
June 12, 2012	Thelma Louise Stewart	85	Maple St West Newbury	Corea Cemetery Corea, Maine	June 09, 2012

Respectfully submitted,

Michael P. McCarron
Town Clerk

LICENSES AND PERMITS ISSUED BY THE TOWN CLERK
(For Fiscal Year 2012: July 1, 2011 through June 30, 2012)

To the Honorable Board of Selectmen,

The following licenses and permits were issued by the Town Clerk's Office during Fiscal Year 2012:

DOG LICENSES

Total Licenses Issued: 772

Total amount turned over to the Town Treasurer (including late fees): \$ 12,580.00

FISH AND WILDLIFE

Fishing, Trapping, Hunting & Sporting Licenses Issued: 13

Primitive Firearms, Waterfowl & Archery Stamps Issued:
(Including Resident and Non Resident Wildlife Conservation) 23

Total amount paid to Division of Fisheries & Wildlife: \$ 613.00

(Note: As of January 1, 2012 all Licenses and Stamps are issued via the Division of
Game and Wildlife Website)

RAFFLE & BAZAAR PERMITS

Total Number Issued: 0

Total amount turned over to Town Treasurer: \$0.00

Respectfully Submitted,

Michael P. McCarron
Town Clerk

ANNUAL REPORT OF THE BOARD OF ASSESSORS - FISCAL YEAR 2012

The Board of Assessors respectfully submits the following report to the Board of Selectmen. In FY 2012 all values were updated to reflect market value based upon calendar year 2010 sales data for the Town of West Newbury. The values were approved by the Massachusetts Department of Revenue. The Average Assessed Value for FY12 was \$454,591, with an average tax bill of \$6,741.58. The tax rate was certified at \$14.83 per thousand. The Community Preservation Act, that was passed effective FY 2007, remained at three percent for FY 2012.

VALUATION

Real Estate	709,535,482
Personal Property	12,582,820
Total Taxable Value FY 2012	722,118,302
Total Exempt Property value	60,694,400

MOTOR VEHICLE EXCISE TAX

Motor Vehicle Tax 2010	375.63
Motor Vehicle Tax 2011	59,380.15
Motor Vehicle Tax 2012	548,428.32
Boat Excise Tax 2012	3,137.00
Total Excise in FY 2012	611,321.10

APPROPRIATIONS AND ASSESSMENTS

Town Appropriation	14,061,676.29
State and County Appropriations	154,216.00
Overlay	135,888.42
Other Amounts to be Raised	72,449.00
TOTAL AMOUNT TO BE RAISED	14,424,229.71

ESTIMATED RECEIPTS

Cherry Sheet Estimated Receipts	309,653.00
Local Estimated Receipts	2,175,204.00
Free Cash	795,088.29
Other Available Funds	435,270.00
TOTAL ESTIMATED RECEIPTS & AVAILABLE FUNDS	3,715,215.29

TAXES FOR COUNTY, STATE AND TOWN

On Real Property	10,522,411.20
On Personal Property	186,603.22
TOTAL	10,709,014.42


NUMBER OF PARCELS

On Taxable Real Property	1,783
On Personal Property	29
On Exempt Property	153


NUMBER OF ACRES

7,532

Respectfully submitted,


Cheryl Hoenemeyer, Chairman


John Cena, CMA, RMA, MMA, Member


Willian Krajewski, Member

ANNUAL REPORT OF THE BOARD OF REGISTRARS
(For Fiscal Year 2012: July 1, 2011 through June 30, 2012)

To The Honorable Board of Selectmen:

The following data was compiled from the VRIS resident census information as of July 1, 2012:

Number of Residents by Age:		Number of Registered Voters:	
65 and Older:	626	Democrats:	704
50 To 64:	1226	Republicans:	622
35 To 49:	814	Unenrolled:	1744
17 To 34:	801	Other:	20
5 To 16:	686		
Under 5:	116		
TOTAL:	4269	TOTAL:	3090

The following Town Meetings and Elections were held during Fiscal Year 2012. Unless otherwise indicated Town Meetings were concluded in one session. The Board of Registrars attended each Town Meeting session for voter check-in and conducted voter registration sessions prior to each Town Meeting and Election. The Registrars certified signatures on absentee ballot applications and nomination papers.

Special Town Meeting	October 24, 2011
Presidential Primary Election	March 6, 2012
Special Town Meeting	April 30, 2012
Annual Town Meeting (First Session)	April 30, 2012
Annual Town Meeting (Second Session)	May 3, 2012
Annual Town Election	May 7, 2012

Respectfully submitted,

Rosamond Veator, Chair
Elise Henrichs
Gail Majaukas

Michael P. McCarron, Clerk

West Newbury Housing Authority
Profit & Loss
October 2011 through September 2012

To the Honorable Board of Selectmen:

The West Newbury Housing Authority respectfully submits our FY 12 Annual Report.

	<u>Oct '11 - Sep 12</u>
Ordinary Income/Expense	
Income	
3110-10 · Shelter Rents 667-1	71,311.00
3110-20 · Shelter Rents 705-1	67,353.00
3610-00 · Interest Income	20.63
3690-00 · Other Income	
3690-12 · Other Income - Laundry 667	966.25
3690-00 · Other Income - Other	472.04
Total 3690-00 · Other Income	<u>1,438.29</u>
 3690-02 · Other Income - Late fee 705	 150.00
Total Income	<u>140,272.92</u>
 Expense	
4110-00 · Administrative Salaries	16,138.69
4120 · Compensated Absences	883.24
4150-00 · Travel	344.79
4170-00 · Accounting Services	4,631.00
4190-00 · Administrative Other	6,466.33
4310-10 · Water 667	4,011.20
4310-20 · Water 705	7,368.55
4320-10 · Electricity 667	12,307.76
4320-20 · Electricity 705	1,522.60
4330-2 · Gas - 705	17.95
4340-00 · Heating 667	11,920.19
4390-10 · Septic Pumping 667	1,223.20
4390-20 · Septic Pumping 705	2,047.00
4410-00 · Maintenance Labor	20,987.84
4420-00 · Materials & Supplies	1,434.07
4420-10 · Materials & Supplies 667	3,120.73
4420-20 · Materials & Supplies 705	5,224.13
4430-00 · Contract Costs	2,109.00
4430-10 · Contract Costs 667	5,590.55
4430-20 · Contract Costs 705	2,386.15
4510-00 · Insurance	4,778.89
4520-00 · Payment in Lieu of Taxes	3,652.11
4540-00 · Employee Benefits	19,277.14
4610-00 · Extraordinary Maintenance - Bot	
4610-10 · Extraordinary Maintenance - 667	1,516.00
4610-20 · Extraordinary Maintenance - 705	1,000.00

West Newbury Housing Authority
Profit & Loss

October 2011 through September 2012
Oct 11 - Sep 12

4610-00 · Extraordinary Maintenance - Bot - Other	-500.00
Total 4610-00 · Extraordinary Maintenance - Bot	2,016.00
4611-00 · Non Capitalized Equipment	
4611-10 · Non-Capitalized Equipment - 667	1,317.90
4611-20 · Non-capitalized Equipment - 705	349.95
Total 4611-00 · Non Capitalized Equipment	1,667.85
Total Expense	141,126.96
Net Ordinary Income	-854.04
Net Income	-854.04

Thank you to the Town for its continued assistance and support in all of our endeavors.

Respectfully submitted,

Larry Corcoran, Chairperson

David Houlden

Mary Harada

Marjorie Peterson

Joan Whitney

Paula Mountain, Executive Director

Annual Report of the Library Trustees for FY12

To The Honorable Board of Selectmen:

In fiscal year 2012 we were pleased to receive \$163,000 from the CPC to reroof the building, renovation of our antiquated HVAC system and construct a new entry way into the cellar. With the help of Gary Bill we began the process of drawing up specifications to go out for bids on the first two items.

We were delighted once again to accept support from the Moseley Fund with their grant of \$2,500 for our well used museum passes. Our very popular Children's programming including special summer activities continues under Kate Gove's able leadership, and we continued to offering a variety of adult programs.

The Massachusetts Board of Library Commissioners approved our application to waive strict adherence to their required budging guidelines and renewed our certification.

In June we were sorry to have to accept the resignation from the board of our Chairman Theresa Bisenius who was honored with an appointment to the Massachusetts State Probate Court.

The Board elected new officers as follows:

Chairman	Alexandra Guralnick
Vice-Chairman	Scott Berkenbush
Treasurer	Lucille W. Waehling
Recording Secretary	Liz Torrisi
Corresponding Secretary	Dorothy Cavanaugh

As all departments continue to face serious budget issues we and the library staff continue to spend time addressing ways in which to maximize our effectiveness in the face of the continuing demand for services. Our daily traffic, our circulation and the popularity of our Children's and Adult Programming remain high while our staffing stands at the same level it has for the past decade. The stable and exemplary staff works well beyond the demands put on it, and we are pleased that in June Katharine Gove extended her contract as Library Director for another year. Under her able and visionary leadership the library continues to grow and prosper in the face of pressures of funding and of a changing world of books, other media and technology.

As always the Trustees are appreciative of the ongoing support of the West Newbury community and the generous gifts of the Library's patrons.

Respectfully submitted,
Alexandra Guralnick
Recording Secretary

ANNUAL REPORT OF THE LIBRARY DIRECTOR

To the Honorable Board of Selectmen:

Circulation for FY 2012 was 111,368. Traffic for the year was 46,198. Non-resident circulation totaled 32,790.

The State Incentive Grant was \$7,117.48, which included a non-resident offset of \$4,021.62.

FINANCIAL REPORT

Money Market Account	Balance 6/30/2011	20,612.86
	Gifts & Grant	5,280.00
	Interest	<u>60.18</u>
	Total	25,953.04
Expenses	Programs (Moseley Grant)	3,310.00
	Building repairs	5,634.99
	Museum passes	3,075.00
	Supplies	<u>47.65</u>
		12,067.64
	Balance June 30, 2012	13,885.40
Invested Funds	Balance June 30, 2011	706,631.63
	Dividends and Interest	<u>12,467.43</u>
		719,099.06
No expenses		
	Capital loss	41,808.40
	Balance June 30, 20112	677,290.66

IN MEMORIAM

Hazel Hammond Albertson	Marjorie I. Bardsley	Dorothy M. Johnson
Lawrence & Alice Dodge	Eleanor J. Cook	Albert E. Elwell
Christopher Blunt	James Durgin	James H. Durgin
Barbara F. Carbone	Jennie M. Foss	Thomas Kennett
Georgiana Emery	Bessie Sawyer Koebele	Sylvia McGrath
J. Winston Popplewell	Norman Hobson	Esther Thurlow
Valerie Leary Berkenbush	Margaret M. Nichols	Frank Hobson
The Laing Family	Margaret Coit Elwell	Leah M. Mingo
Barbara C. Ayres	Pauline M. Marston	

Respectfully submitted,
Katharine M. Gove

ANNUAL REPORT OF THE CHILDREN'S LIBRARIAN 2012

To the Honorable Board of Selectmen:

"One World, Many Stories " was the Summer Reading theme. 152 children of all ages read 2,569 hours. This earned a donation by the Friends of the Library to Heifer International. The summer was filled with kids learning how to knit, how to do cartooning, how to sit still for puppet shows, animal shows, music shows and how to share Legos.

Story hours were again popular with 38 signing up for the Summer session, 55 for the Fall, 56 for the Winter and 44 for the Spring. The Toddler Times were busy with 32 registering for the Summer session, 32 for the Fall, 42 for the Winter and 31 for the Spring. I am beginning to see the result of full day kindergarten and as a result I eliminated one of my story hour sessions. Babies and Books with Sharon C. Grimes was a great way to introduce the library to our littlest residents.

The Children's Room hosted 188 programs with 4,022 attendees. We have attempted to lure kids, parents and caretakers with diverse offerings. This year we have added many online programs such as Consumer Reports, Mango (a language program), or freegal(music downloads). Please go on our website westnewburylibrary.org and try them out.

Thank you again to our great staff: Dorothy Carr, Amy Custance, Elizabeth Torrisi, and Dawn Watson. I don't know what I'd do without you all. The Library runs on the generosity of many people especially the Friends of the Library and the Edward and Winifred Moseley Foundation so a special thank you to those organizations. A final thank you to our many volunteers both young and old, I appreciate all that you do.

Respectfully submitted,
Katharine (Kate) Gove
Children's Librarian

ANNUAL REPORT
ZONING BOARD OF APPEALS
July 1, 2011 – June 30, 2012

To the Honorable Board of Selectman:

The ZBA held three hearings on a petition resulting in the granting of two of the three petitions

The summaries of results are:

Petitions granted	2
Petitions denied	1
Petitions withdrawn	0
Petitions dismissed	0
C.40B applications	0

Respectfully submitted,

Paul Kelly
Chair, ZBA

A handwritten signature in black ink, reading "Paul O. Kelly", with a long, sweeping horizontal stroke extending to the right.

July 5, 2012

Planning Board

During Fiscal Year 2012, The Planning Board conducted the following activities:

Approval Not Required Plans:

- ..15/21 Montclair Road, reconfiguration of lot lines. No new lots were created.
- ..184/186 Bachelor St, reconfiguration of lot lines. No new lots were created.
- ..47 Coffin Street, resulting in a lot with an existing dwelling unit and two additional new lots created. Two of the lots were created under a Special Permit for Reduced Frontage.
- ..419 Main Street, one lot with an existing dwelling and an additional new lot created.
- ..9 River Road, reconfiguration of lot lines. No new lots were created.
- ..902 Main Street, plan filed to extinguish street and lot lines which had been approved as a Definitive Subdivision Plan known as Lowell Lane, resulting in one lot.

- ..24 Way to the River/4 Old Parish Way, reconfiguration of lot lines. No new lots were created.
- ..89 River Road/14 Worth's Lane, reconfiguration of lot lines. No new lots created.

Planning Board endorsement of an Approval Not Required Plan indicates that a lot has the required frontage on an existing or an approved way and adequate access. A lot must meet zoning and other requirements of Town departments necessary to deem it buildable.

Definitive Subdivision Plans:

There were no Definitive Subdivision Plans filed in Fiscal Year 2012.

Special Permit Applications or Pre-Application Conferences:

- ..308 Main Street, First Congregational Church, Application by New Cingular Wireless for Modification of a Special Permit for additional antennas, Section 9. of the Zoning Bylaw, approved by the Planning Board with conditions.

- ..164 Indian Hill Street, Pre-Application Conference for a Special Permit for a Dog Daycare Facility, Section 5.A.3.b. of the Zoning Bylaw.

Scenic Roads Bylaw, Section XXXII of the General Bylaw:

There were no Scenic Roads Bylaw Applications filed in Fiscal Year 2012.

Requests to Extend Expiring Approvals:

There were no requests to extend Expiring Approvals in Fiscal Year 2012. The Commonwealth's Permit Extension Act, created by Section 173 of Chapter 240 of the Acts of 2010, rendered most requests to extend unnecessary.

Site Plan Review:

..694 Main Street, Page School Renovations. Recommendations were made to the Building Inspector.

Zoning Bylaw Amendments:

During the course of the year, the Planning Board held a Public Hearing in compliance with the requirements of M.G.L. Chapter 40A §5 for each Zoning Bylaw Amendment proposed. At the Annual Town Meeting held in May, 2012, the following Zoning Bylaw Amendments were approved:

- .. Section 5.D. Floodplain Overlay District Zoning Bylaw. The existing Bylaw was replaced with a new Bylaw.

- ..Section 5.G., Large-Scale Ground-Mounted Solar Photovoltaic Installations (LGSPI) Overlay District Zoning Bylaw.

- ..Amendment to the Zoning Map: LGSPI Overlay District at 694 Main Street, the site of the Page School.

- ..Section 6.A.1., Reduced Frontage Lot Special Permit Zoning Bylaw.

- ..Section 1., Purpose and Authority.

- ..Section 3.A.1., Establishment of Districts.

- ..Section 6.A., Intensity of Use, Table of Dimensional Control.

The final four amendments consisted of revisions to existing text.

Attorney General approval of the Zoning Bylaw Amendments is pending.

Attorney General approval of Section 9. Personal Wireless Service Facilities, approved by Town Meeting in April of 2011, was received on August 17, 2011.

Planning Board Rules and Regulations Governing the Subdivision of Land:

There were no amendments to Subdivision Regulations approved in Fiscal Year 2012.

Planning Board Regulations:

Regulations were amended in May, 2011, to add a section for Personal Wireless Service Facilities (PWSF), reflecting adoption the new PWSF Zoning Bylaw.

General Administration:

Applications filed with the Planning Board over the past several years have been minimal due to the decline in the economy. The Board has taken the opportunity to work on Zoning Bylaw and Regulation amendments. One of the functions of a Planning Board is to research and propose Zoning Bylaw Amendments to Town Meeting. Public Hearings are conducted to gather input, and to make the residents aware of amendments to the Zoning Bylaw under consideration.

The Board had contracted with Community Opportunities Group, Inc., for a review of the Zoning Bylaw, and the Board made several Zoning Bylaw Amendment proposals to Town Meeting based on that review.

In other business during the year, the Board:

- ..Has continued working on new (replacement) Site Plan Review, Inclusionary Housing, and Signs Zoning Bylaws, which will be submitted for Town Meeting approval when completed.

- ..Received, researched and held a Public Hearing for a request to amend the Groundwater Protection Overlay District map from the Byfield Water District. The request may be submitted to the Board of Selectmen for a future Town Meeting vote.

..Made recommendations to the Board of Selectmen for parcels which have been subject to release from M.G.L. Chapter 61.

..Guided through the process the final Conservation Restriction for 29 acres of permanently protected Open Space at Ocean Meadow, which has been recorded in Book 30621, Page 431.

At the time of the Fiscal Year 2011 Annual Report, the Planning Board had submitted four town-owned affordable housing units to the Department of Housing and Community Development (DHCD) for inclusion on the Commonwealth's Subsidized Housing Inventory of affordable housing. The Town has received approval from DHCD, and the Subsidized Housing Inventory is now 2.1%.

The Board continued review of current projects such as Ocean Meadow and 21 Mechanic Street as they progress.

Membership and Personnel:

	<u>Position</u>	<u>Term Expiration</u>
Ann E. Bardeen	Member	2013
Raymond A. Cook	Chairman	2016
Brian R. Murphey	Member	2014
John Todd Sarkis	Member	2015
Arthur T. Wallace	Member	2012

Patricia P. Reeser (appointed)	Associate Member	June, 2012
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Jean Nelson	Planning Board Administrator
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Arthur (Chip) Wallace did not seek another term at the Annual Town Election. The Planning Board is extremely thankful to Chip for his many years of service to the Board and to the Town, both as a Planning Board member and in several other volunteer positions.

At the Annual Town Election, Richard Bridges was elected to a five year term. John Sarkis continued as Chairman and Ann Bardeen as Vice-Chairman. Patricia Reeser fulfilled her appointment as Associate Member, and chose not to be appointed for another year. The Board of Selectmen, following the recommendation of the Planning Board, appointed B. Dennis Lucey III as Associate Member.

Members of the Planning Board represent the Board on other town boards and committees: Ann Bardeen is the representative to the Community Preservation Committee, John Sarkis is Chairman of the Town Land Working Group, Arthur Wallace serves on the Energy Advisory Committee, and Brian Murphey is the Town's Commissioner to the Merrimack Valley Planning Commission. Board members and staff also attend seminars and workshops for educational and training purposes.

The Planning Board meets on the first and third Tuesday of each month on the second floor of the Town Office Building. The public is welcome to attend meetings.

Respectfully submitted, West Newbury Planning Board Members

FY12 ANNUAL REPORT OF THE BOARD OF HEALTH

To the Honorable Board of Selectmen:

The Board of Health and staff remains dedicated to enforcing State and local regulations regarding wells, septic systems, camps, food, trash and recycling. During the Fiscal Year 2012, the Board of Health approved applications for 15 new construction septic systems, 18 repair systems and 8 component repair systems. Inspections for the installation of systems are done by the Health Agent ensuring compliance with Title V and West Newbury's Local Regulations. Our office issued 2 camp licenses, 13 food permits, 1 milk permit, 9 permits for a well this year, and 32 licenses for installers and haulers.

Our annual Household Hazardous Waste Collection Event was held on September 10, 2011 in conjunction with the City of Newburyport and the Town of Merrimac. Approximately, 219 households participated in our event, with 76 being West Newbury households.

FY12 was the sixth year for West Newbury as a member of the Northeast Massachusetts Mosquito Control Program which is a part of the Massachusetts Department of Agriculture. Surveillance by trapping and testing mosquitoes is the primary function of Mosquito Control. By analyzing the data collected from the traps, the Town will be informed regarding possible EEE (Eastern Equine Encephalitis) and West Nile Virus, and therefore can act preemptively to protect the public health. There were no human cases for either EEE or West Nile.

On October 12, 2011 we sponsored Augusta Williams, a breast cancer survivor, national speaker, and author of the book "Older Than My Mother" to speak to residents on empowerment of self advocacy.

We are working in conjunction with the DPW to monitor and maintain the Town's closed landfill located at the corner of Middle Street & Georgetown Road. Wells are sampled yearly to provide data on early detection of any leachates that could impact the surrounding aquifer.

On November 15, 2011 we held our first Health Fair in conjunction with the Council on Aging. There were 15 booths offering services such as blood pressure, eye exams, and hearing exams and other health exams as well as informational booths. We also offered the seasonal flu and pneumonia vaccines.

The Board of Health offers special recycling programs for compact fluorescent light (CFL) bulbs, button batteries, mercury thermometers, thermostats, cellular telephones, rechargeable batteries as well as "medical sharps" and books. These items can also be dropped off at the Health Department during office hours. Our medical sharps collection is a program with the purpose of collecting medical needles and lancets which provides safe storage containers for our residents. Sharps containers can be purchased for a fee at the Town Office Building either in the Health Department office or the Council on Aging office and the drop off disposal program is free.

Our book recycling program is an effort to reduce the Town's trash tonnage by encouraging residents to drop off unwanted books at a collection box located in the back parking lot at Town Office Building. Removing books from the waste stream lowers the cost of trash and contributes monies for the Town's General Fund. We recycled 15,580 pounds of books, generating \$779.86 for the Town's General Fund.

Our curbside "Waste Reduction Program" continues to be a success. During this past fiscal year 616.34 tons of recyclables were removed from the waste stream. This could have cost the town \$43,143.80 for waste removal. The Board of Health members and staff continue to be devoted to finding all possible ways to cut costs and recycle more. We thank the residents for their support.

RECEIPTS:

Camps	\$ 100.00
Component Repair	450.00
Flu Shot Reimbursements	700.00
Food Permits	175.00
Got Books	779.86
Hauler Permits	1,050.00
Installer Permits	4,950.00
Miscellaneous	30.00
Perc Test (new)	4,800.00
Perc Test (repair)	2,550.00
Septic Plans Review (new)	4,800.00
Septic Plans Review (repair)	3,600.00
Recycling Bins	170.00
Recycling Stickers	54.00
Revision Plan Review	3,600.00
Sharps Containers	85.00
Wells	<u>1,800.00</u>
Total	\$ 29,693.86

Respectfully Submitted:

Robert Janes, Chairman

Blake Seale, Member

Kimberly Cole, Member

ANNUAL REPORT OF THE WATER DEPARTMENT

To the Honorable Board of Selectmen:

In accordance with the provisions of Chapter 14, Section 49, of the General Laws of the Commonwealth of Massachusetts, the Board of Water Commissioners herewith submits a report of activities of the Water Department for the Fiscal Year ending Jun 30, 2012.

Installations:	975
Dwellings in Town: (per Assessors)	1537
% on Town Water:	63%
Town Population: (per Town Clerk)	4418
Gallons Billed:	55,244,620
Average residential daily gallons:	158
Hydrants/Valves:	192/190
Street Valves:	137
Feet of Main:	146,006

At long last, the project to upgrade the Pipestave Booster Station (PSBS) has essentially been completed. The purpose of the project was to replace the old, outmoded pumps with smaller, less expensive and more easily maintained pumps driven by VFDs. The old pumps were below-grade in a space that was difficult to access; the new pumps are at street level. Finally, the project included system-wide replacement of major components of the SCADA computerized control system. The work was done by Weston & Sampson in the period May through July 2012.

The completion of the PSBS project was a vital first step for a planned major rehab of the Brake Hill Tank (BHT). This 1936 steel tank near the Groveland line serves the majority of water customers in town, because though smaller than the Pipestave Tank next to the Page School, it is at a higher elevation. To paint or perform major service on it, the tank must be emptied and put out of service for some weeks; if that is done, pressure in the distribution system must be maintained by the PSBS pumps. Without the VFDs this was a major problem in the past, leading to numerous waterline breaks, but the ability of the VFDs to ramp up slowly alleviates this risk.

The Water Dept has had a plan to maintain the BHT for many years to come and to build a second similarly sized tank next to the BHT to provide the additional storage capacity that our Water Master Plan has called for. However, the most recent inspection report for the BHT has suggested that the rehab costs will be so high that the Water Dept must consider building one new, larger tank, and decommissioning the BHT. The Dept will be analyzing this problem in the months to come with the help of our consulting engineers.

Over the past year, the Water Dept has investigated the possibility of installing a passive energy system on its wellfield land, in partnership with the Society of St. John the Evangelist (SSJE), the owners of the land where the town has its Wellfield #1. The Brothers are interested in the possibility of "green initiatives" for their properties in town. The Dept worked with SSJE's advisor Jamie Coats and consultants from Boreal Renewable Energy Development on the project. Wind turbines were deemed not feasible because of insufficient wind at that location, but use of a photovoltaic array (solar panels) seemed promising. Unfortunately, the conclusion of the report was that the larger the arrays the greater the problems with the site, but without the larger configuration, there is currently little financial incentive to proceed. However, research did show that such an installation would be allowed

in the Zone 1 area of the wellfield under DEP regulations, as long as the installation benefits the water district and does not have an impact on water quality. Should this project revive, the goal is for the Water Dept to consume much of the generated electricity, and the excess to be sold back to the utility, financially benefitting the SSJE.

In conclusion, we note that the initial deployment of our radio-read water meters is nearing completion. We hope to complete this phase in the next year or so, but that will not be the end of meter swap outs. Our goal is to set up a stable, consistent schedule of annual meter replacements so that we will never again face the prospect of replacing any 70 year old meters, as we did at the beginning of this project!

COMMITMENTS TO WATER FUND (CHARGES TO USERS)
TWELVE-MONTH PERIOD JULY 1, 2011 TO JUNE 30, 2012

Water Usage (regular bills):

October 2011	\$ 297,171.96	
April 2012	<u>267,998.75</u>	<u>565,170.71</u>

Water Usage (special bills):

Addl. Water & Municipal Liens	-836.20	
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Services:

Unscheduled Reading Fee	1,260.00	
Tapping Fee	0.00	

Materials:

New Meters	1,050.60	
Other	631.38	

<u>Fire Protection Charge</u>	<u>62,872.00</u>	<u>64,977.78</u>
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<u>TOTAL COMMITMENTS FISCAL YEAR 2012</u>		630,148.49
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Additional Revenue:

Misc. Revenue (backflow, red cards, etc)	2,689.65	
Systems Development Charge	9,000.00	<u>11,689.65</u>

<u>TOTAL ESTIMATED REVENUE F/Y 2012</u>		<u>641,838.14</u>
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OPERATING ACCOUNT EXPENDITURES
TWELVE-MONTH PERIOD JULY 1, 2011 TO JUNE 30, 2012

Operating Expenses:

Facilities Cost	\$26,467.45	
Office Expense	3,805.15	
Professional Assoc. (Includes: Essex County Retirement & Post Retirement Benefits)	66,875.50	
Outside Services/Training	17,048.26	
Computer Expense	2,901.83	
Vehicle/Equipment Expense	6,526.23	
Materials/Supplies/Outside Contractors	54,546.65	
Water Purchase-Newburyport	54,757.16	
Safe Water Drinking Assessment	564.50	
		<u>233,492.73</u>

Salary/Wages: 160,877.40

Insurances: 19,829.48

Debt Service: 18,644.85

Indirect Costs: 46,434.00

TOTAL EXPENDITURES F/Y 2012 **\$479,278.46**

BOARD OF WATER COMMISSIONERS

Albert Knowles

R.Scott Wolke, Chairman

Larry Corcoran

Michael E. Gootée, Manager/Superintendent

Jodi Bertrand, Administrative Assistant



WEST NEWBURY POLICE DEPARTMENT

401 Main Street, West Newbury, MA 01985

978-363-1213

978-363-1114 fax

Lisa A. Holmes, Police Chief
chief@westnewburysafety.org

Annual Report of the West Newbury Police Department

To the Honorable Board of Selectmen:

In fiscal year 2012, the police department and public safety dispatch logged 23,611 calls for service and activity. Of those calls we responded to 52 motor vehicle crashes, the greatest number occurring on Main Street. The department's traffic enforcement resulted in 321 civil citations, 318 written warnings, 1,436 verbal warnings, and 195 criminal complaints. The department issued 160 summonses, 24 persons were taken into protective custody, and 100 arrests were processed.

The police department maintained its community programs at the Pentucket Regional Schools with the hosting of the Halloween dance at the middle school an event which the department has sponsored for many years. We provide refreshments as well as prizes for the best over-all costume, scariest, and most original costumes. This year officers were at the Dr. Page School where they distributed trick or treat bags and spoke about Halloween safety tips. Officers participated in Career day at the high school, conducted the annual seat belt pledge drive, as well as providing an informational seminar to students at the middle school on bullying prevention and computer crimes working in conjunction with the Essex County District Attorney's office.

In the spring, we received funding for Child Passenger Safety Seats (CPS) through a grant award by the Executive Office of Public Safety and Security. This grant provided funding to purchase child passenger seats and other supplies needed by the CPS technician to inspect and install child seats. The police department has an officer on staff that is certified as a child passenger safety technician. Officer Eric Forni is available when needed to provide instruction on the proper installation of child passenger safety seats and to assist those who want their child seat inspected or properly installed in their vehicle. We also hold several Child Seat Inspection Clinics each year for anyone in the area who is in need of this service.

The police department participated in the two Drug Take Back Programs sponsored by the Drug Enforcement Agency that were held this past fiscal year. The program provides a means for residents to dispose of all expired, unused and unwanted prescription drugs which helps serve to keep our community safe. We also have a box in the lobby of the public safety building where expired and/or unused prescriptions can be disposed of at your convenience.

This spring the police department was recognized for our traffic enforcement efforts through the Executive Office of Public Safety and Security – Highway Safety Division, with our application to the *Massachusetts Law Enforcement Challenge*. This year we received recognition with an Award of Excellence in the Silver category. This is a tribute to our department and its officers in acknowledgement of their constant efforts to keep the roads safe in our community.

Dispatcher Judith Romano and Officer Barry Coker were selected to receive the 9-1-1 Medal of Honor award from the Commonwealth of Massachusetts 9-1-1 Heroes Awards for their role in assisting a family with the imminent birth of their child. On March 8th, they received their awards at a ceremony held in Boston. This was the second time that both of them were involved in a child birth on their shifts.

In May, Officer Barry Coker was honored by MADD for his commitment to enforcing the drunk driving laws and keeping the roads safe at their annual **Drive for Life** law enforcement recognition ceremony. Twenty- nine local police departments were honored on this date and it was a privilege for our small department to be among those receiving this distinguished recognition.

Code Red, an emergency notification service was put into place this year. This service was an endeavor of the public safety departments to enable us to better serve the community and to notify them of emergency events. Residents can register their cell phone or email address by going on line at www.wnewbury.org or by contacting the dispatch department in order to receive notifications when they are away from home.

In closing, I want to thank the residents of the Town of West Newbury for their continued support of the public safety departments. I also want to convey my sincere appreciation to the members of the police and dispatch departments for their dedication and service to the Town of West Newbury.



Lisa A. Holmes
Chief of Police



West Newbury Emergency Management Agency

401 Main Street
West Newbury, MA 01985
Telephone: 978-363-1103 FAX 978-363-2409

To The Honorable Board of Selectmen:

The West Newbury Emergency Management Agency successfully participated in an exercise of emergency plans to test our ability to protect the public health and safety in the event of an incident at a Seabrook Nuclear Power Station. The exercise was run in conjunction with local, state and federal governments and NextEra Energy Seabrook Station. Each year residents receive the Seabrook Station Emergency Information calendar through the mail, the calendar includes information on preparing for nuclear power plant events but also offers a planning section that families can use to help create an emergency plan for all types of emergencies.

All residents are encouraged to have a Disaster Response Plan for their family and pets. It is recommended that a person be prepared to be on their own for 3 days before emergency help can reach them. Helpful information handouts and suggestion lists can be found at www.wnema.org , www.mass.gov/mema and www.fema.gov .

West Newbury Emergency Management Agency Members continues to support the community as much as possible. Over the last year the agency has donated use of equipment, services, and volunteers to the National Night Out, Kenneth Fowler Car Show, Community Emergency Response Team (CERT) Training, the West Newbury Riding and Driving Club, and the West Newbury PTO events including the Apple Harvest Road Race.

The Agency has a great core group of volunteers that has been further enhanced with the Northern Essex Regional Emergency Planning Committee CERT program. In June, with the retirement of Amesbury Emergency Management Director the West Newbury Emergency Management Agency took over as program manager for the Northern Essex CERT program. Anyone interested in volunteering with EMA or the Northern Essex CERT is encouraged to contact Director Lee Ann Delp.

The Emergency Management Agency strives to be ready to respond in the event of a natural or man made emergency. I am honored to work with such dedicated individuals and serving the Town of West Newbury.

Respectfully submitted,

Lee Ann Delp
EMA, Director

Annual Report of the Fire Chief and Fire Engineers

To the Honorable Board of Selectmen;

During fiscal year 2012 the West Newbury Fire Department responded to a total of 372 calls. The majority of the calls were for medical emergencies. Motor vehicle crashes and alarm activations were the next most frequent calls. With the expansion of the walking and equestrian trails throughout the town the department has seen an increase in calls to remote areas. To better respond to these calls the all terrain police/fire vehicle (Gator) has been modified to facilitate extrication of an injured person in areas not accessible by larger vehicles. This vehicle is also on standby at events such as: The Kenneth Fowler Car Show, road races, and some civic and school events.

The department also responded to four structure fires. Three were in residences and one was at the Pentucket Regional High School.

The West Newbury Fire Department is fortunate to welcome four new firefighters this year: Colin Bryant, Michael Geiger, Jason Goldweber, and Tenley Goodwin. However, we are still faced the increasing problem of too few people available on weekdays to respond to calls. Most firefighters work outside of town. As a call department, the number of firefighters available during weekday hours continues to be problematic. To meet the needs of the day-to-day business and the emergency calls, we will need to continue to address staffing needs.

It is my honor to report that three firefighters have completed their Firefighter I & II training offered this year in Hamilton and sponsored by the Massachusetts Fire Academy. They are: FF Lisa Evans, FF Mark Marlowe and FF Brendon Corcoran. This training takes about six months to complete, requiring dedication and sacrifice from our firefighters and time away from their families. Although this course is very time-consuming and not everyone is able to participate in it, I'm proud to say that half of the members of West Newbury Fire Department have achieved this level of training and certification.

Preparation for the Rocks Village bridge closure was extensive in FY 2012. Mutual aid protocols needed to be revamped and the changes coordinated with the surrounding communities. One major change is that Amesbury Fire precedes Merrimac Fire as a responder for mutual aid due to the bridge being closed. West Newbury Fire Department also worked very closely with Haverhill Fire in preparing and training for any potential event that might occur on the bridge to assure access from both sides of the bridge.

This year, Lt. George Evans and Lt. Ben Jennell handled the organizing and coordinating of the firefighter training. They both did a great job. This year was the first year that our first responder training was conducted exclusively by West Newbury fire instructors/EMTs.

Due to the generosity of a West Newbury property owner we were able to use a building slated for demolition for firefighter training. Interior fire attack, roof ventilation, and ladder work were some of the skills our firefighters were able to experience. We are grateful to the homeowners for allowing us this opportunity. Other training drills completed were: pump training, vehicle extrication and SCBA (self-contained breathing apparatus) training. Thanks again to the instructors, who planned, coordinated and conducted the drills.

West Newbury firefighters provided round-the-clock coverage and support for the storm in October that knocked out power lines and brought down trees throughout the town. Some townspeople were without power for up to five days. I would like to thank not only the firefighters for their dedication and hard work during these times, but their families as well, who are often left to deal with storm issues at home on their own.

I would like to take this opportunity to thank the Selectmen, the Police Department, Emergency Management Agency, Public Safety Dispatch, Department of Public Works, American Medical Response ambulance and the townspeople for their continuing support and cooperation.

Respectfully,

Scott Berkenbush, Fire Chief
Michael Dwyer, Deputy Chief
Mark Hemingway, Deputy Chief

West Newbury fire department
Total calls for fiscal year 2011 (July 1, 2010-June 30, 2011)

Assist to the public/PD/others	17	Animal rescue	2
Chimney/stove fires	3	CO activation	11
Electrical problems	3	fire alarms	38
Fuel/Gas/Propane	7	illegal burning	8
Investigation smoke/others	15	lightning strikes	1
Lock-outs	1	motor vehicle crash	38
mutual aid	13	outside fires/brush	11
pedestrian/bicycle accidents	2	medical aid	173
station standby	5	structure fires	4
water problem/pump out	1	wires/trees down	19

Total calls for service 372

Organization of West Newbury Fire Department fiscal year 2011 - 2012

Fire Chief

Scott Berkenbush

Deputy Chiefs

Michael Dwyer Mark Hemingway

Lieutenants

David Jennell George Evans Brandon Lamson Benjamin Jennell Richard Hills

Firefighters

Colin Bryant	Brett Burkinshaw	Scott Cimino	Brendan Corcoran
John Dodge	Bill Donahue	Lisa Duxbury	David Evans
Lisa Evans	Mary Ann Fowler	Junior Garcia	Michael Geiger
Jason Goldweber	Tenley Goodwin	Geoff Hills	Joshua Hills
Gregory Jennell	Keenan Leonard-Solis	Mark Marlowe	Doug Mead
Kara Percival	Bob Pierce	Mark Richardson	Jim Riley
Kevin Sampson	David West		

Annual Report of the Animal Care and Control Officer
Activities of Animal Care and Control from July 1, 2011 to June 30, 2012

The total number of dogs licensed for 2011 was 746. Dogs licensed for 2012 is 755. The license year is March 31 to April 1st. The Annual Rabies Clinic was held April 4, 2012. Fifty-two animals were vaccinated.

Two skunks in November, three raccoons one each in Jan., March, & June were destroyed under suspicion of rabies. None were tested as there was no human or pet contact. One mink was tested for rabies because it bit a resident after fighting with dogs' & a cat, and it tested negative. There were five calls reporting sick foxes and they all appeared to have mange. A common disease for foxes.

There were four reported dog bites to humans (by a poodle, golden, German shorthaired pointer, Fox terrier) There were six incidents of dogs fighting. There were 15 ten day; 1 forty-five day; and 2 six month (both unvaccinated cats) quarantines issued. Many bites remain unreported.

Nineteen dogs were picked up running at large. There were twenty-eight nuisance complaints and nineteen barking complaints. There were thirty-one dogs reported lost and sixty-eight reported sightings of dogs loose or found dogs. Seventeen cats were reported lost and ten were reported found. Two had owners, two were adopted, and the others went off again. Licenses, ID tags, and micro-chips (if registered) all help your pet be identified.. There were seven loose horses and 1 loose when the rider fell. Alpacas, sheep, chickens, a turkey, and a pig were all loose. Chickens are the new "in" back yard animal and may be kept in most areas of West Newbury. Keeping them in your own yard is part of being a responsible owner, as they do damage vegetable and flower gardens.

Injured were deer, cats, & dogs hit by cars; a Canada goose wrapped up in fishing line; dogs attacked a cat; a dog having a seizure; sick crow. Dead animals: 4 cats, 1 hawk, 1 owl, 2 racoons, 2 woodchucks, 5 deer, 5 Can geese, 1 rat, 2 skunks, 1 fox, 3 opossum, 1 weasel, and other smaller or unidentifiable creatures.

Wildlife questions and concerns out number calls for domestic animals. Milk snakes are common in West Newbury and are often reported as copperheads, rattlers, or pythons but really are non-poisonous. Raccoons were behind glass doors of fireplaces, in dumpsters, in attics and on roofs. Coyotes are very numerous and living in all areas of West Newbury.

Mill Pond or Riverbend Incidents and complaints numbered twenty-five.

There were several investigations involving abuse or neglect of dogs.

Modern technology has changed the ACO job with more accurate and immediate information sharing possible. People often take pictures with their cell phones and email them to my office computer. I may then view what they saw, lost, or found. Respectfully submitted, Madelyn Cirinna

FY- 2012
INSPECTION DEPARTMENT ANNUAL REPORT

To The Honorable Board of Selectmen:

Permits were issued for the following building activities during the 2012 Fiscal Year.

BUILDING PERMITS

12	New Single Family Homes
20	Foundations for New Single Family Houses/foundations
13	Decks & Porches
7	Other Additions
11	Outbuildings, garages, barns & sheds
58	Alterations & Renovations
4	Pools
56	Reroof, Siding or Windows
6	Demolition
12	Wood Stoves/Chimneys
3	Misc.
3	Waived Fee Permits
43	Trench Permits/mechanical/sheetmetal

TOTAL NUMBER OF PERMITS ISSUED	248
Reported Value of New Homes	\$4,626,410.00
Reported Value of Other Construction	3,486,878.00
Reported Value of Fees Waived Permits	1,163,000.00
Total Reported Value of Construction	\$9,276,288.00

TOTAL BUILDING PERMIT FEES COLLECTED \$86,924.00

TOTAL TRENCH PERMIT FEES COLLECTED \$ 2,650.00

ELECTRICAL PERMITS

11	New Homes	\$ 8,435.00
130	All Other	\$11,161.00

TOTAL NUMBER OF ELECTRICAL PERMITS ISSUED 141

TOTAL ELECTRICAL PERMIT FEES COLLECTED \$19,596.00

PLUMBING AND GAS PERMITS

16	New Homes	\$4,265.00
35	Remodel & Additions	3,815.00
10	Water Heater Systems	771.00
80	Gas permits	6,775.00

TOTAL NUMBER OF PLUMBING/GAS PERMITS ISSUED 141

TOTAL PLUMBING/GAS PERMIT FEES COLLECTED \$15,626.00

Respectfully submitted,

Glenn Clohec
Inspector of Buildings

West Newbury Conservation Commission Annual Report

To the Honorable Board of Selectmen

The job of the Conservation Commission is to regulate activities in or within 100 feet of a resource area. These areas act as filters for our water, provide flood storage, and provide habitat for many animals. They are fragile areas that are hard to replicate and are often irreplaceable.

This board meets to hold its hearings on the 1st and 3rd Mondays of every month. We also conduct site walks connected with filings of Notices of Intent, Requests for Determination of Applicability and requests for resource areas that need to be delineated. All our hearings are open to the public and we invite any impute. Our Conservation officer, Jay Smith, has office hours Monday through Thursday mornings and will help with any filings. We will also discuss projects on an informal basis with land owners and reply in a timely fashion to all issues brought to our attention.

This board works with all other town boards to help in managing growth in the town. At present Judith Mizner is a member of the CPA and I sit on the OSC. Both these boards require a member of this commission.

N Dawne Fusco chair

Wendy Reed
Richard Spieler
John Dimitry
Judith H Mizner

ANNUAL REPORT OF **THE DEPARTMENT OF PUBLIC WORKS**

To the Honorable Board of Selectmen:

For the Fiscal Year ending June 30, 2012, the following work was completed by the Highway and Building and Grounds Divisions.

Brush cutting, roadside mowing, catch basin cleaning, street sweeping, pruning trees, cutting dead and hazardous trees, drainage repairs and upgrades, patching pot holes, sign repair and placement, picking up rubbish and debris from roadsides, and crack sealing. The Highway Department also mowed the grass, composted, fertilized, limed and seeded the playing fields. The department plowed and sanded town roads, maintained the sidewalks and all other town property.

The Highway Department repaved Archelaus Place, a portion of Stewart Street, Sawmill Brook Road, a portion of Indian Hill Street, Indian Ridge Road, Parsons Woods, Upland Drive, Felton Lane and Browns Lane with Chapter 90 and Town funds.

The Building and Grounds Department completed these projects in addition to the routine maintenance and repairs to the Town Buildings and grounds:

Installed new heating system in 1910 Building with CPA Funds. Constructed a new stairway at Page School going to the attic also insulated the attic at Page School with grant money. The DPW Garage had solar panels installed using grant and town funds. The road to the Senior Housing was repaved.

The Department of Public works will strive to keep the roadways, Town Buildings and grounds maintained, safe and in presentable appearance in the upcoming 2013 fiscal year.

Respectfully submitted,

Gary J. Bill
D.P.W. Director

Annual Report of the Council on Aging

To The Honorable Board of Selectmen:

Our Board is continuing to grow with new ideas. This past year we debuted many new things but also kept some of our original long standing ideas.

Our 6th annual Spring Fling was well attended with over 90 people coming to enjoy the music and home made food. Our main focus of the Spring Fling was to recognize the hard work of our volunteers that keeps the senior center running on a day to day basis but also to reintroduce the programs of the TRIAD Program. As always we offer the File of Life, Yellow Dot (both offer important medical history in case of emergency), Grab n' Go Bag in case of emergency, Doctors Office Notepads.

Henry, our Van Driver, continues to have a full schedule every week. Our main priority is to focus on doctor's appointments. Once a month our van does run a grocery shopping trip, a lunch out special as well as other misc. trips. Our van continues to grow in popularity as more learn about it.

Our Early Bird Dinner continues to be a huge success. Our Site Manager, Jen has done a great job coming up with meal pleasers for everyone. We continue to get about 50 people in on the Second Tuesday of the Month for this program. Our volunteers Josie Dow who makes desert every month is also a crowd pleaser. Peggie Poore comes out every month to help with serving.

Our Lunch Series continues to run every month, although not as popular as the Early Bird. This month we had 10 speakers come out to talk about different programs that they offer. From transportation with MVRTA to Health Insurance Needs to Rehabs and Home health Care we have had a wide variety of speakers and topics. This takes place on the last Friday of every month. Jen also makes the meals for this.

This year we introduced a Quilting Class on Tuesdays nights from 5:00pm- 7:00pm. This class is open to all residents. We also introduced a portrait class. It will be offered again throughout the year.

All of our senior citizens are welcome to drop in at the Senior Center or to call our director, Theresa Poore, to learn what services are available to them. Stop by or call us if there is an activity that you are interested in having at the center. We will do our best to make sure that it happens. The number to call is 978-363-1104.

Respectfully Submitted,
Theresa Poore,
Director

Historical Commission Annual Report 2011-2012

To the Honorable Board of Selectmen:

With the Page School designation resolved, the Page School Building Committee obtained a "Green Grant" which required removal of the "historic" red terra cotta roof and replacement of the windows and doors. In their application to the Massachusetts Historical Commission, the PSBC stated, "there was no historical consideration involved in this project". The new roof is gray.

With a \$500 line item in the annual budget, we continue to assess aging Historical signs as reported by member Peter Haack, with the Felton Street the worse for wear. We received a gift of a \$200 check from John McGrath who requested it be spent for the betterment of the Town. It will be applied to other monies for the replacement of the aforementioned signs.

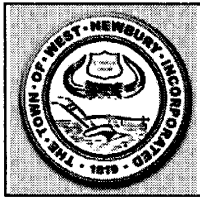
The Quaker cemetery is now in fine shape due to the continuing efforts and diligence of member Susan Follansbee.

Susan Follansbee continues a dialogue with the Massachusetts Historical Commission. She has sent corrections and information regarding inventory sheets they did not have. She reports they have not done much with her information. We now have an inventory sheet for the Rocks Village Bridge, which closed in June 2012 for an 18 month renovation. We continue our efforts to update our inventory sheets to reflect changes, which have been made to properties, including new photos.

Conversations continued regarding the "Town Pound" on South Street. The pound sits on privately owned land over which we have no control.

Respectfully submitted by West Newbury Historical Commission

Jane W. Wild
M. Dorothy Cavanaugh
Susan Poore Follansbee
Peter Haack
John D. Thurlow
Richard C. Thurlow
Wendy West



**Mill Pond Committee
West Newbury, Massachusetts 01985**

**Report of the Mill Pond Committee
July 1, 2011 through June 30, 2012**

To the Honorable Board of Selectmen:

The Mill Pond Committee is charged with managing the varied recreational activities that take place in the Mill Pond Recreation Area while maintaining its natural, aesthetic beauty. The Mill Pond Committee is also responsible for implementing the Management Plan according to the Essex County Greenbelt Association Conservation Restriction. The Committee wishes to thank the many individuals and town officials who contribute to the success of our activities.

The Mill Pond Area continues to be enjoyed by the general public. Fishing, boating, hiking, dog walking and equestrian activities continue to enjoy strong support. Individuals using the area were respectful to each other and the Mill Pond Recreation Area as a whole was well maintained.

Significant events that occurred during the past fiscal year were:

- A Thanksgiving Day charity foot race having approximately 200 participants was successfully held.
- Five Equestrian events were sponsored by the West Newbury Riding and Driving Club.
- Several high school cross country track events were held.
- The Mill Pond building was used for four Boy Scout and one Cub Scout outing, a church service, two school outings, three private functions, and an event hosted by the Republican Town Committee.
- The annual Winter Carnival held at Mill Pond was canceled due to mild winter weather.

Respectfully Submitted,

Charles Reynolds

Charles Reynolds, Chairman

WEST NEWBURY OPEN SPACE COMMITTEE
West Newbury, Massachusetts 01985

The Open Space Committee (OSC) met regularly during Fiscal Year 2012. This report summarizes our accomplishments from July 1, 2011 to June 30, 2012:

Improvements include newly constructed trails, installation of posts, trail markers and maps to promote and improve public access to town-owned land for passive recreational use. High profile sites include new trails in Riverbend West, connecting Coffin Street to the Indian River and Brake Hill, where over 50 people attended the 2nd Annual OSC-sponsored Trail Hike in October 2011.

• **CPA Handout:** The OSC developed and distributed a flyer to educate the Town about the benefits of keeping the CPA tax rate at 3%. The Town voted in favor of this by a narrow margin. No town funds contributed to this effort. Special thanks to local residents who volunteered their time and resources.

The OSC website includes extensive information and resources, meeting minutes, town inventory maps, trail maps, photographs and the Town's Open Space and Recreation Plan – a comprehensive analysis, review and action plan.

- **Priority Parcels:** The OSC continued to maintain a Priority Parcel List and evaluate land for open space potential.

The Open Space Committee meets on the third Wednesday of the month at 7:30 PM in the 1910 Building. We welcome the participation of anyone interested in open space activities.

Steve Greason, Chair, November 10, 2012

Hikers attend the Open Space Committee's 2nd Annual Trail Hike on October 15th, 2011, featuring a new trail network located at Brake Hill.

[illegible]

In May 2012, the Open Space Committee distributed a flyer and spearheaded a successful grassroots educational effort to keep the CPA tax rate at 3%.



85

ANNUAL REPORT OF THE CAPITAL IMPROVEMENT COMMITTEE

To the Honorable Board of Selectmen:

During 2011, the Capital Improvement Committee reviewed and coordinated the planning and proposed financing of West Newbury capital improvements (items over \$10,000) and updated the twenty year plan for the Stabilization Fund.

Meetings were conducted with each Town Department that was requesting funds for items with a life expectancy over five years and a value over the amount of \$10,000. Four items were reviewed with all of them requesting funds for Fiscal Year 2012. After review each of the items was prioritized using the litmus test. The order of prioritization is shown below.

Below is a summary of Fiscal 2012 items and Exhibit A is an updated Stabilization fund overview.

Fiscal 2012 Budget Items

FUNDING RECOMMENDATIONS							
		2012	Stabilization	Free	Water	Approved	
	Priority	Requested	Fund	Cash	Enter Fund	2011 Mtg	
DEPARTMENT OF PUBLIC WORKS							
Chapter 90 Funds for Road	1	\$ 170,208		\$ 170,208		\$ 219,543	
Road Repairs	2	\$ 371,878		\$ 371,878		\$ 150,000	
Water Dept to Replace Water Meters	3	\$ 20,000			\$ 20,000	\$ 60,000	
Purchase new Sidewalk Plow	4	\$ 140,000	\$ 140,000			\$ 60,000	

Respectfully Submitted:

Richard Cushing	Gail Majauckas	Len Mirra	Judy Mizner
Richard Preble-Chm	Dennis Unger	Joe Uniejewski	Warren Sproul

Town of West Newbury Asset Replacement Schedule

Department of Public Works

	2011	2012	2013	2014	2015	2016	2017	2018
Action Cove Playground								9,000
Annex								
Apartment House								
Bandstand								
Concession Stand								
DPW Building								
Garden Street Fire Station								
GAR Memorial Library					12,000			
Highway Department/Salt Sand Shed								
DPW Garage			11,000					
Mill Pond Recreation Building								12,000
Park and Recreation Building								
Public Safety Complex								
Town Hall								
Town Office Building (1910 Building)								
Page School				50,000		50,000		12,000
2008 Ford Ranger								50,000
1982 Bombadier Sidewalk Plow								
1990 Ford Dump/Sander L8000		0						
2008 International Dump/Sander								
1998 Caterpillar Backhoe	0							170,000
1999 Caterpillar Loader			130,000					
1999 Ford F350 Dump								
2000 John Deere Tractor Mower			75,000		49,000			
2002 John Deere Tractor Mower			60,000					
2003 Kubota Mower			18,000				15,000	
2003 International Dump				150,000				
2005 Ford F350 Dump			47,000					
2005 John Deere Tractor w/Loader								
2011 International Dump/Sander								
2008 Sidewalk Plow	60,000							
Total DPW	60,000	0	341,000	200,000	61,000	50,000	15,000	253,000

Do not replace

Fire Department

2010 KME Tower/Ladder Truck (30 yr. replacement schedule)								
1985 Ford Tanker-Pumper							325,000	
1989 Ford L8000 Chassis Fire Engine (Eng 22)					200,000			
1994 Ford Rescue								
2003 KME Pumper (Eng 23)								
2006 KME Pumper (Eng 24)								
2000 Ford F250 (Forestry Truck)								
1996 Ford F250 (Forestry Truck)					30,000			
1997 Rescue Boat Zodiac Mark II w/Trailer								
Jaws of Life			30,000					
Bunker Gear			30,000					
Air Equipment, SCBA			75,000	25,000				80,000
Total Fire Department	0	0	135,000	25,000	230,000	0	325,000	80,000

Do not replace

**Town of West Newbury
Asset Replacement Schedule**

Public Safety Dispatch

Computers/Monitors Software
Touch Screens
Camera, Monitors & Mounts
Radios
Hurst Door System
Cameras & Lenses (16)
Video Recorder Cellblock
Phone System
Console Electronics
Console Furniture
Security Video
Intercoms
Radio Towers
Radio Electronics

Total Public Safety Dispatch

Board of Health

1999 Ford F250

Council on Aging

2006 Ford Eldorado Handicapped Accessible Van

TOTAL ASSET REPLACEMENTS

ANNUAL APPROPRIATION
Earnings on Investments

88

STABILIZATION FUND BALANCE

OTHER AVAILABLE FUND SUPPORTED

Police Department

2008 Ford Crown Victoria - Car 300 (Administrative Vehicle)
2006 Ford Crown Victoria - Car 301
2005 Ford Crown Victoria - Car 302
2008 Ford Crown Victoria - Car 303
2006 Ford F150 4X4 - Car 304

Total Police Department

Water Department

Brake Hill Water Storage Tank Painting
Pipestave Hill Water Storage Tank
Pipestave Hill Booster Pump Station
2007 Chevy Silverado Pickup Truck
2003 Chevy Silverado Pickup Truck
1996 Dodge Pickup Truck
Telemetry System
Air Compressor
Meters
Upgrade of Distribution System
Wellfield Generator

Total Water Department

Department of Public Works

2008 Ford Pickup F250
2005 Ford Pickup F250

Total DPW

2011 2012 2013 2014 2015 2016 2017 2018

	0						
	0						
	0	0	2,200				0
	0	675	675	0	0		0
0	0	5,000	1,800	0	0		0
0	0	1,800					0
0							
0							
0							
0							
0							
0							
0							
0							

0 0 7,475 4,675 0 0 0 0

Do not replace

							55,000
--	--	--	--	--	--	--	--------

60,000 0 476,000 225,000 291,000 50,000 395,000 333,000

200,000 200,000 200,000 200,000 200,000 200,000 220,000 220,000

4,557 6,542 307,724 282,724 191,724 341,724 166,724 53,724

(FROM POLICE DEPARTMENT OPERATING BUDGET)

		33,000					
		33,000			36,000		
				35,000			38,000
			34,000			37,000	
				37,000			

0 0 66,000 34,000 72,000 36,000 37,000 38,000

(FROM WATER UNRESERVED FUND BALANCE ACCOUNT)

	0						
							50,000
			40,000			50,000	
					20,000		
		30,000					
		20,000	20,000	20,000	20,000	20,000	20,000
	0	30,000	30,000	30,000	30,000	30,000	30,000
				30,000			

0 0 80,000 90,000 80,000 70,000 100,000 100,000

(FROM DPW OPERATING BUDGET)

				36,000			
	0			38,000			

0 0 0 0 74,000 0 0 0

2012 Town Report for the Energy Advisory Committee

- Working with the Board of Selectmen and the Planning Board, the Energy Advisory Committee (EAC) proposed a Solar Overlay Zoning District covering an area immediately to the west of the Page School parcel, which was passed by Town Meeting.
- EAC coordinated a presentation on the MassSave energy program at a scheduled dinner for Senior Citizens. A number of those Seniors subsequently took advantage of the free energy audits on their homes, as well as no-charge energy efficient CFL lamps and energy conservation improvements to their homes.
- EAC continued to work toward West Newbury becoming qualified in the Commonwealth's Green Communities Program.

Richard Parker, Chair

Community Preservation Committee
Annual Report for FY 12 (July 2011 – June 2012)

Activities

During Fiscal Year 2012 the Community Preservation Committee held monthly meetings, received applications for projects, and conducted business as required. Projects which were approved by majority vote of the Committee were presented to the Town as articles at Town Meetings.

Town meeting, October 24, 2011 – CPA-related Articles

Article 11: Each fall the Town votes affirmatively to make appropriations to each CPA account, as required by law. Typically the Town has received State matching funds before Fall Town Meeting, so the amounts appropriated are calculated to reflect actual funds on hand (making adjustments as necessary to the previous fall's estimated appropriations).

Article 12: Funding for one new boiler and conversion of one to gas in the 1910 Building: the Town voted to approve the article.

Article 13: Funding for a new roof for the Pipestave Hill apartment house: the Town voted to approve the article.

Article 14: Funding for GAR Library roof, HVAC system, bulkhead: the Town voted to approve the article.

Article 15: Funding for preservation work at All Saints Episcopal Church and St. John's Hall: the Town voted not to approve the article.

Article 16: Funding to purchase the "Daley property" on Main St: the Town voted not to approve the article.

Article 17: Funding for work at Daley Property: No Action taken.

Article 18: Citizens' Petition to reduce amount of CPA surcharge from 3% to 0.5%: the Town voted to approve the article. A ballot vote is needed to implement such a change; this vote allowed the question to be placed on the ballot for May 2012.

Annual Town Meeting, April 30, 2012 – CPA-related Articles

Article 13 & 14: Each spring the Town votes affirmatively to make appropriations of estimated revenues to accounts, as required by the Community Preservation Act (10% each to Historic Resources, Community Housing, Open Space; 5% to Committee Administrative expenses). Two articles with different fund amounts were proposed, contingent on the outcome of the vote on the town ballot on May 7, 2012. The ballot vote maintained the percentage of CPA surcharge at 3%; therefore the amounts voted under Article 13 were the actual appropriations.

Special Town Meeting, April 30, 2012

Article 7: Funding for an emergency generator for the 1910 building: the Town voted not to approve the article.

Article 8: Funding for a heating distribution system for portions of the Page School and the Children's Castle building: the Town voted to approve the article.

Information

General administration: the CPC meets on the first Thursday following the first Wednesday of the month in the First Floor Hearing Room. The public is welcome to attend.

Fund balances: as of June 30, 2012, the amounts available in each account were as follows:

Open Space & Recreation	216,520.00
Historic Resources	20,554.20
Community Housing	206,920.00
Unrestricted	<u>737,079.30</u>
	1,181,073.50

Membership and Representation

The CPC is made up of seven voting members, six of whom are appointed by other boards or committees on which they serve; one at-large member is appointed by the Board of Selectmen to a three-year term. The Town's Finance Director is a non-voting member and serves ex officio. At the beginning of FY 12, Thomas Atwood was the Selectmens' representative, Wendy Reed that of the Conservation Commission, and Jane Wild was the Chair.

As of June 30, 2012, the members and their affiliations were:

	<u>Position:</u>	<u>Representing:</u>
Judith Mizner	Chair	Conservation Commission
Ann Bardeen	Member, clerk	Planning Board
Sandra Capo	Member	At Large
Tom Flaherty	Member, vice chair	Parks & Recreation
Glenn Kemper	Member	Selectmen
Marge Pedersen	Member	Housing Authority
Jane Wild	Member	Historical Commission
Warren Sproul	Ex officio	Finance Director

Annual Report
Park and Recreation Board
July 2011 to June 2012

Tom Flaherty, Chairman
Allison Hammett, Secretary
Greg Pope

We had another frustrating year in trying to site the outdoor basketball court that was approved by the town in Spring 2010. In that year the abutters on Bachelor St protested and in good faith, we stated that we would look for another site (the original site was just inside the entrance to Action Cove).

We found an acceptable site in the southwest corner of the current baseball fields on Bachelor St. We were delayed because the West Newbury Youth League basketball directors wanted to seriously examine two smaller courts instead of one larger court. By the time that the issue was resolved (one court was the decision) in the fall of 2011, we went for bids and none were received due to the late request and upcoming winter.

When we proceeded in Spring 2012 to plan for construction on the Bachelor St. site (above), the baseball directors of the age 7+8 group were opposed, particularly due to a significant increase in the participation level of 7+8 year old boys that spring which necessitated the use of the entire space on the south end of the field.

The board is committed to finding a space on the Bachelor St. site that will allow our children to access a public basketball court via walking or biking to a central place in our town.

We gave a report about the above at the town meeting in the fall of 2012.

We have researched plans for an 'open gym' program at the Page School on vacation days; the plan would be for the availability of the gym during school vacation weeks; hours would be posted and adults would supervise the activities.

We have discussed the need for an adult(s) liason for the Action Cove Playground; the site is now under our supervision, and we want to continue the outstanding activity that occurs there, while insuring the safety of all involved.

Respectfully
P+R Board

**EASTERN ESSEX DISTRICT
DEPARTMENT OF VETERANS' SERVICES**

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year three West Newbury veterans/widows were on this program. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately \$231,000 to eligible recipients in West Newbury, of which the current staff is responsible for approximately \$76,000 dollars paid to or saved by those assisted in West Newbury.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 9 of the town's 184 *identified* veterans and 2 of the 31 *identified* veterans' widows during the period.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. The department also provided information, assistance and guidance for citizens in determining their needs for Medical insurance. With the support and concurrence of the Board of Directors, the Department expanded its office space in late 2011 and has been using volunteers to assist with various projects in support of the office, veterans, and deployed service personnel. When the VA hires additional personnel we will be providing space for counseling of veterans by trained VA personnel.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. Albert Knowles is the West Newbury member of the Board of Directors.

Terrance P. Hart
District Director

April 9, 2012
Margo Pullman
West Newbury Cultural Council
P.O.Box 351
West Newbury, MA 01985

Town of West Newbury
Website Coordinator

To Whom It May Concern:

The West Newbury Cultural Council would like to add the information below to the the Town of West Newbury's website to let the community know the type of grant allocations given for 2012.

West Newbury Cultural Council's 2012 Grant Allocations supported:

- 6 - Musical performances
- 2 - Visual Art programs
- 1 - Performing Art event
- 3 - Writing projects

The 2013 Local Cultural Council grant applications are due by October 15, 2012.

Working to support the Arts in our community.

If you have any questions, please call me at 978-463-4634. Thanks for your help and attention to this matter.

Sincerely,



Margo Pullman
WNCC Chairperson

**District Administrative Offices
22 Main Street
West Newbury, MA 01985
Telephone (978) 363-2280
Fax (978) 363-1165**

Dr. Paul A. Livingston
Superintendent of Schools

Dr. William I. Hart
Assistant Superintendent

The West Newbury Annual Report of the School Department activities for FY12 has been developed by the Principals of the Dr. John C. Page School, Pentucket Regional Middle School and Pentucket Regional High School on behalf of the Superintendent of Schools and the Pentucket Regional School Committee.

Christine Reading, Chairman
Todd Treado, Vice Chairman
Jill Eichhorst, Secretary
John Willett
Richard Perrotti
Jayne Broz
Christopher Wile
Joseph D'Amore
Brian Page

**Dr. John C. Page Elementary School
Annual Report Fiscal Year 2011 - 2012**

As we began the 2011 - 2012 school year at the Dr. John C. Page School, we had a student enrollment of 474 students, pre-k through grade 6. The enrollment was comprised of West Newbury residents as well as 18 intra-district placements, 49 students through the school choice program, and 27 preschool students.

We had a very exciting and positive school year. Our teachers set “SMART” goals in reading and mathematics as part of our annual School Council’s School Improvement Plan. These goals helped to benchmark progress the teachers hoped to see over the course of the year at every grade level – for example, that 90% of our 5th graders would score at or above 80% on our final district math assessment for the year. Once again, our results were impressive as almost every team met or exceeded their goals.

Speaking of performance, we saw a similar increase in our MCAS scores, in both Mathematics and (ELA) English/Language Arts. Again, our 6th grade students were among the top performers. Of those Page students taking the MCAS math exam in 6th grade, two-thirds scored at the advanced level – possibly the highest percentage in the state among public, non-charter schools and 98% scored at either the proficient or advanced level. We were also pleased with improved performances in 3rd, 4th and 5th grade in a variety of areas. While the MCAS results are just one measure of school success, it is gratifying to see continued improvement across the grade levels.

Our Habits of Learning district initiative continues to blossom and mature here at the Page. The language and concepts behind those HOLs are used daily; our students are now receiving explicit instruction and direction in how to think critically, communicate clearly, collaborate as team players, work independently, and explore creative solutions to complex problems. Both in the world of work and in the world of education, learning content is not enough. The operative question is “what can you *do* with what you know?” The HOL training is helping to answer that important challenge. Again, our 4th and 6th grade students did a stellar job of explaining their HOL portfolios and displaying the skills they had developed as part of their grade level exit exhibitions to their parents. The Page 6th grade team did such a strong job of creating “electronic” – computer accessible – portfolios that now other schools and grades in the district will be using that same process developed at Page.

We are also very pleased by the positive culture we are trying to create here – one of kindness and respect. Our Community Gatherings served as monthly formats for students to learn presentation and public speaking skills. Students at every grade had opportunities to speak, act, or sing on topics ranging from kindness and gratitude, to civil rights, bullying prevention, and patriotism. They are learning to showcase and embrace these important core values. When they shout at our end of the year assembly, “We are Page School,” they do so with a pride in those core values and the culture we are working so hard to create here.

Finally, we were pleased to see our Page School Phase I Renovation Project completed – with a new roof, furnace, and windows and our Phase II project underway. While we will still have to deal with months of noise and truck rumbling, it will be well worth the wait!

Respectfully submitted,
Dr. Jack O’Mara, Principal

**Pentucket Regional Middle School
Annual Report
Fiscal Year 2011-2012**

Demographic Information

The Pentucket Regional Middle School is located in the town of West Newbury, Massachusetts, and serves the students in grades 7 (256 students) and 8 (267 students) from West Newbury, Merrimac, and Groveland. The Middle School is the first experience students have outside their home community and combining with others within the Pentucket Regional School District. The enrollment for the 2011-2012 school year was 523 students, 22 of whom were school choice.

School Highlights

- Student/Teacher ratio, 22:1
- State of the art school website
- Curriculum integration of technology (Computer lab with 28 updated computers, LCD projectors and SMART boards)
- Secure, on-line posting of homework and grades
- Performing arts opportunities
- 3 foreign languages (Spanish, German, and Latin)
- Team approach
- Differentiated lessons
- Inclusionary model
- Growing choral and band programs
- Musical productions each year
- Health, wellness, and physical education programs
- Extensive extracurricular offerings: intramural sports, math team, creative writing, yearbook, peer leaders, student council
- Dedicated and generous PTO

School Culture

- Second Step professional development was provided to all faculty in 2010/2011 by guidance counselors who were trained as trainers for the program
- Second Step was taught to both 7th and 8th grade in 2011
- Anti-bullying workshop was provided to parents in 2010
- (2) Peer Trainer's Program Advisors were trained in a 3-day workshop in VT during the summer of 2011
- A facilitator from the Anti-Defamation League (ADL) overviewed the Peer Trainer's Program with all students in 2010/2011
- A facilitator from the Anti-Defamation League (ADL) overviewed the anti-bullying law with all 7th grade students in 2010/2011
- Peer Trainer's Program was implemented in the fall of 2011 with a 4-day workshop held off-site
- A facilitator from the Anti-Defamation League (ADL) overviewed the anti-bullying law and Peer Trainer's Program with all faculty in 2011
- A NELMS Data-Team has been established with the purpose of building consensus and implementing the recommendations of the NELMS report – the larger group consists of teachers and parents (NELMS 2011)
- Advisory has been placed on the schedule with the following purpose statement agreed to by faculty: *Advisory is a place for all students to develop a relationship with a trusted*

adult and group of peers with the goal of fostering connectedness, success, and positive climate within our school community. (NELMS 2011)

- Report outs at faculty meetings by faculty help to “show and tell” what is happening at PRMS (NELMS - 2011)
- Weekly Parking Lot meetings for teachers by the Principal create a casual setting for conversation (NELMS - 2011)
- Teachers were encouraged by the Principal to take part in PTO and School Council and list of dates were provided to teachers the first week of school (NELMS - 2011)
- Books and articles were provided to faculty on various topics under the Turning Points 2000 seven areas of effective middle schools (NELMS – 2011)
- Classroom visits have increased by administration (NELMS – 2011) with the Assistant Principal and Principal providing positive feedback to all faculty (via sticky note) by the end of November and ongoing sticky notes throughout the school year
- An electronic Events Calendar is prepared and distributed each week for faculty (NELMS – 2011)
- An Authentic Conversations board has been placed in the faculty lounge, introduced at the beginning of the school year and revisited at a faculty meeting in November (2011)
- In 2011 *A Destination Imagination* team from PRMS made it to the state finals and the initiative broadened and continued in 2012
- In the Spring of 2012 teachers visited King Middle School in Portland, ME to observe a spotlight middle school
- In the Summer of 2012 teachers gathered for 3 days to develop school-wide norms – these were brought back to the full faculty in August and the SACHEMS acronym was adopted
- In August 2012, KIEVE staff facilitated a parent information night and a team-building day for 7th grade students transitioning to PRMS
- In September, a consultant from Origins facilitated an Advisory Launch for the full faculty to better understand a model for Advisory
- Community Meetings were established during the 2012/2013 school year – every Monday the entire school community is welcome to attend the meeting to raise issues/concerns/and solutions

Curriculum

- Teachers explicitly taught the Habits of Learning in at least 10 lessons in 2010 and continued this practice into 2011
- Teachers assisted students in collecting work for their portfolios in 2010/2011 including 2 artifacts from each subject area and 8th grade portfolio presentations occurred in 2011/2012
- Given the survey results of students and parents, the HoL portfolio presentations were successful
- Parents were invited to the HoL portfolio presentations in 2010 – promoting collaboration among teachers, parents and students through the use of rubrics
- Professional Learning Communities (PLC's) were configured by interdisciplinary, like-subject and department chair-led groups where HoL lessons were analyzed and student work shared
- The Summer Academy (2011) and the HoL courses offered through the district were attended by a number of middle school teachers
- Two teachers (2010) participated in the Critical Skills course offered through Antioch University providing faculty with a research-based approach to experiential learning

- Connected Math Program (CMP²) professional development began in 2010 with alignment workshops, then moved onto inquiry-based tools with Carol Hynes, and during the 2011 school year includes embedded professional development on the foundations of CMP²
- Physical Education was increased in the 2011/2012 school year (NELMS): 7th grade went from every day for one quarter (45 days) to every other day for the entire year (90 days). 8th grade went from every other day in a trimester (30 days) and now every day for a quarter (45 days). This was possible because of an increase in PE personnel by 80%
- Technology Integration was created during the 2011/2012 school year to replace Silent Sustained Reading (SSR)
- During the 2012 Summer Academy many teachers from PRMS attended the Critical Skills course and others were trained in Critical Friends Group
- Foreign Language teachers re-organized their exploratory rotation so that all 7th graders have a sampling of each of the 3 languages (German, Latin and Spanish), with a choice of language moving into 8th grade - providing 5 quarters of a chosen language

Instruction

- In 2011/2012 the supervision and evaluation process at PRMS focused on the 5 Common Elements of Powerful Learning and during the pre and post conferences surrounding an observation, there was dialogue between administration and teacher regarding student ownership, whether they force students out of their comfort zone, and whether there was time for creativity, reflection or metacognitive thinking
- In 2010 Inquiry based professional development included Carol Hynes for mathematics teachers and Critical Skills through Antioch University
- PRMS maintained an ongoing relationship with Project Adventure (August 30, 2011 and 3 PLC days throughout the 2011 school year) in order to provide teachers with ideas for norm setting, goal setting, and experiential instruction (NELMS)
- Dr. Anne Collins from Lesley University provided mathematics teachers embedded professional development throughout the 2011/2012 school year – the focus was on using CMP materials to differentiate instruction and to become better aligned with the Common Core State Standards
- Universal Design for Learning (UDL) training was offered to 15 teachers from PRMS during the summer of 2012
- During the 2012/2013 school year, the supervision and evaluation process will focus on developing an understanding and application of high rigor and high relevance through pre and post conferences surrounding observations
- 7 Powerful Learning Technology Specialists were appointed at PRMS and a SMART goal was developed to help articulate their purpose as a support system to all teachers

Assessment

- The Instructional Support Team process was revised and overviewed with faculty in 2010
- The Instructional Support Team process was posted to the PRMS website in 2010
- The Instructional Support Team process was revisited with faculty in 2011/2012
- The Instructional Support Team process was revisited with faculty in 2012/2013
- Guidance counselors continue to encourage the use of The Instructional Support Team during the 2011/2012 and 2012/2013 school year

Respectfully submitted,
Dr. Debra Lay, Principal

Pentucket Regional School District
Pentucket Regional High School
Annual Report
Fiscal Year 2011-2012

The 2011-2012 school year was productive at Pentucket Regional High School. Student enrollment was 792 and comprised of 171 from West Newbury, 276 from Groveland, 306 from Merrimac, and 39 students through school choice.

Below is a summary of activities that took place in the areas of curriculum, instruction, assessment, professional development and the community.

Curriculum:

The grade 9 social studies teachers in collaboration with the art, music and video programs and created an interdisciplinary unit of study, capped off with an evening presentation to demonstrate their learning, called "Underground".

The math curriculum expanded their program and offered a full year course in statistics with an AP statistics in the planning for next year.

The popular video portion of the arts curriculum expanded to offer a new course called Pentucket TV. We continue to be a partner in the Virtual High School network (VHS).

Instruction:

Instructors continue to challenge themselves to create the most engaging classroom environment through the use of varied instructional approaches. These approaches are on display every day across the school.

Assessment:

100% of the class of 2014 passed the ELA MCAS assessment and 98% scored Advanced or Proficient on their grade 10 ELA MCAS assessment, including 65% of the class scoring Advanced.

96% of the class of 2014 passed the Math MCAS and 92% scored Advanced or Proficient on their Grade 10 Math MCAS assessment, including 67% of the class scoring Advanced.

99% of the class of 2015 passed the Biology MCAS and 82% scored Advanced or Proficient.

Professional Development:

During the professional development time built into our Early Release days the high school staff began the lengthy process of our NEASC self-study. Staff were divided into membership on 7 different committees. Their task is to do an in-depth reflection on the degree to which our practices compare with the standard established by the agency. The study continues into the 2012-2013 school year culminating with a visiting committee on campus for 4 days in April of 2013.

Special educators at the high school coordinated the first Pentucket Special Education Summit to collaborate with and learn from educators across our region. The one day conference was a tremendous success.

Community:

School support organizations, The Pentucket Fine and Performing Arts Foundation, the Pentucket Athletic Association and the Pentucket Education Foundation provided great benefits to the high school throughout the school year, sponsoring teacher curriculum grants, improving athletic equipment and facilities and providing improved academic equipment.

Grade 9 team planned and led a first day of school for grade 9 students, which continues to be a successful transition for new students welcoming and orienting freshman to the high school.

Other:

The girls basketball team and the Jazz Combo both brought home a state championships.

Numerous students received awards for their talent and hard work through musical and artistic competitions.

More than 10 Interscholastic Athletic teams received coveted Team Sportsmanship Awards from their Cape Ann League peers.

Respectfully submitted,

Jonathan P. Seymour

West Newbury Graduates:

Adams, John Q.
Ateyat, Ahmad M.
Atherton, Lebaron E.
Beaton, Shannon W.
Beauregard, Elizabeth
Buckley, Hannah M.
Carbone, Caroline L.
Cavanaugh, Mackenzie T.
Collins, Patrick J.
Conn, Brandon P.
Coulter, Kathleen K.
Dore, Hannah R.
Dragon, Nolan J.
Eiserman, Christopher
Fowler, McKenzie A.
Goodwin, Tenley A.
Innes, Trevor M.
Kennefick, Sarah T.
Lake, Jessica D.
Lane, Victoria E.
Leonard-Solis, Liam C.
Lincoln, Conor S.
MacDonald, Colin R.
Mansfield, Sarah C.
Daniel, McGovern P.
McNamara, Corey J.
McNamara, Leigh K.
Morse, Rebecca M.
Pendergast, Nicholas C.
Pope, Charlotte T.
Reid, Bruce L.
Sedler, Paxton L.
Stauble, Tyler M.
Studzinski, Anne-Marie
Torissi, Abigail M.
Vangelist, Nicole L.



Whittier Regional Vocational Technical High School

115 Amesbury Line Road
Haverhill, MA 01830-1898
978-373-4101
Fax: 978-521-0260
www.whittiertech.org

Raymond Morley
Chairperson
School Committee

William P. DeRosa
Superintendent

October 11, 2012

ANNUAL OPERATIONAL REPORT

TO: The Honorable Board of Selectmen

FROM: David Mansfield, Whittier Representative
William P. DeRosa, Superintendent

Whittier offers 20 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its thirty-ninth year. To date we have graduated 9,780 students from the day school.

The enrollment for the Evening School from West Newbury: 6

Honorable Board of Selectmen
October 11, 2012
Page 2

The October 1, 2011 Day School Enrollment:


	Boys	Girls
Grade 9	2	0
Grade 10	2	1
Grade 11	3	0
Grade 12	1	2

Total – 11

2012 Graduates – 3

The cost to West Newbury for the school year 2011-2012 was \$150,822.00.

Respectfully yours,



David Mansfield
West Newbury Representative



William P. DeRosa
Superintendent

WPD/lr

October 11, 2012

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Respectfully yours,

David Mansfield
West Newbury Representative

William P. DeRosa
Superintendent

WPD/lr

TELEPHONE NUMBERS and OFFICE HOURS

PUBLIC SAFETY

Emergency:Dial 911

Police Department _____ (978) 363-1213
 Fax for Police Dept. _____ 363-1114
Fire Department _____ 363-1111
Emergency Management Agency _____ 363-1103
Animal Control Officer _____ to leave a message 363-1100, Ext. 134
 Animal emergencies 363-1213 (Dispatch)
Public Safety Dispatch _____ 363-1213

TOWN OFFICES

Board of Selectmen's Office _____ (978) 363-1100, Ext. 115
 (Monday – Thurs., 8:00 a.m. - 4:30 p.m.; Fri. 8:00 – noon)
Town Clerk/Town Counsel _____ 363-1100, Ext. 110
 (Mon., Tues., Thur. 8:00 a.m. - 4:30 p.m.; Wed. 8:00 a.m.-7:00 p.m.; Fri. 8:00 – noon)
 Fax for Selectmen, Town Clerk/Counsel, Assessor _____ 363-1117
Finance Office: *Mon., Tues., Thur. 8:00 a.m.-4:30 p.m.; Wed. 8:00 a.m.-7:00 p.m.;*
 Fri. 8:00-noon)
 Finance Director _____ 363-1100, Ext. 113
 Finance Director's Administrative Assistant _____ 363-1100, Ext. 113
 Assistant Treasurer-Collector _____ 363-1100, Ext. 114
 Town Accountant _____ 363-1100, Ext. 112
 Fax for Finance Dept., Tax Collector, Accountant _____ 363-1826
Chief Assessor _____ 363-1100, Ext. 116
 Assessors Office, Clerk _____ 363-1100, Ext. 117
 (Mon., Tues., Thur. 8:00 a.m.-4:30 p.m.; Wed. 8:00 a.m.-7:00 p.m.; Fri. 8:00-noon)
Board of Health Agent _____ 363-1100, Ext. 119
 Board of Health, Administrative Assistant _____ 363-1100, Ext. 118
 (Monday – Thurs., 8:00 a.m. – 1:00 p.m.)
DPW Director _____ 363-1100, Ext. 120
Buildings and Grounds Foreman _____ 363-1000, Ext. 129
Water Dept. Superintendent _____ 363-1100, Ext. 128
 Water Dept. Administrative Assistant _____ 363-1100, Ext. 127
 (Monday – Thurs., 8:00 a.m. – 2:00 p.m.)
Building Inspector _____ 363-1100, Ext. 122
 Building Inspector's Administrative Assistant _____ 363-1100, Ext. 122
 (Monday – Thurs., 7:00 a.m. – noon)
Planning Board/Planning Board Administrator _____ 363-1100, Ext. 125
Conservation Commission Agent _____ 363-1100, Ext. 126
 (Monday and Wednesday, 8:30 a.m. – 10:30 a.m.)
 Fax for Health, Water, Bldg. Inspectors, DPW, Bldgs. &
 Grounds, Planning Board, and Conservation Commission _____ 363-1119
G.A.R. Memorial Library _____ 363-1105 (Fax) 363-1116
Council on Aging, Senior Drop-in Center _____ Office 363-1104 or Meal site: 363-5413
 (Mon., Wed., Thur., 8:30 a.m. – 3:00 p.m.; Tues., 8:30-5:00; Fri., 8:00-noon)

PENTUCKET REGIONAL SCHOOL DEPARTMENT

Superintendent's Office (Superintendent Jeffrey Mulqueen) ____ (978) 363-2280
Business Manager's Office ____ (Michael Bergeron) ____ 363-5104
Dr. John C. Page School (Principal John O'Mara) ____ 363-2672
Pentucket Regional Middle School (Principal Debra Lay) ____ 363-2957
Pentucket Regional High School (Principal Jonathon Seymour) ____ 363-5507

WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

Superintendent's Office (Supt. William P. DeRosa) ____ (978) 373-4101

COMMUNITY SERVICES

Veterans' Service Officer Terry Hart ____ (978) 367-8155
Housing Authority Office ____ (978) 363-2723
West Newbury Riding and Driving Club Pres. Kathy Feehery (508) 367-8155
Vice Pres. Felicity Beech (978) 790-5580
Sec. Deborah Hamilton (978) 270-9129

Town Office e-mail addresses

Board of Selectmen	selectmen@wnewbury.org
Selectmen's Assistant	kpyle@wnewbury.org
Town Clerk/Town Counsel	mmccarron@wnewbury.org
Finance Director	wsproul@wnewbury.org
Finance Dept., Admin. Assist.	slezon@wnewbury.org
Assist. Treasurer-Collector	syames@wnewbury.org
Town Accountant	edeveau@wnewbury.org
Chief Assessor	krassias@wnewbury.org
Assessors Office, Clerk	assessors@wnewbury.org
Board of Health Agent	psevigny@wnewbury.org
Board of Health, Admin. Assist.	jkrafton@wnewbury.org
DPW Director	gbill@wnewbury.org
Buildings and Grounds Foreman	brichard@wnewbury.org
Building Inspector	gclohecy@wnewbury.org
Bldg. Inspectors' Admin Assist.	jvigineault@wnewbury.org
Water Dept. Superintendent	mgootee@wnewbury.org
Water Dept., Admin. Assist.	wnwater@wnewbury.org
Conservation Commission Agent	jsmith@wnewbury.org
Planning Board, Admin Assist.	jnelson@wnewbury.org
GAR Memorial Library	kgove@lvlc.org
Animal Control Officer	mcirinna@wnewbury.org

Official Town Website, for information on line: www.wnewbury.org

West Newbury Cemetery Information*

Rural Cemetery (Chase St.)	Jim Cunningham ____ (508) 662-2072
Walnut Hill (Bachelor St.)	Rick Thurlow ____ (978) 363-2009
Bridge Street Cemetery	Rick Marchand ____ (978) 363-5784
Merrimack Cemetery (Pleasant St.)	Rick Davies ____ (978) 462-4879

*** All Cemeteries in West Newbury are privately owned and maintained.**

WEST NEWBURY COMMITTEE MEETINGS

The meeting times below are subject to change. For an up-to-date idea of when a committee or board will next meet, please check the schedule on the Town website or the meeting board located between the main entry door and the inside door to the foyer.

Board of Selectmen	Wednesdays (every other wk. unless otherwise scheduled)	7:00 p.m.	<u>Town Office Bldg.</u> First Floor Hearing Room
Board of Assessors	As Posted		Town Office Bldg.
Board of Health	2 nd & 4 th Tuesday	4:30 p.m.	Town Office Bldg.
Planning Board	1 st and 3 rd Tuesday	7:30 p.m.	Planning Bd. Office
Housing Authority	As Posted	7:00 p.m.	Community Room 379 Main Street
Board of Water Commissioners	2nd Tuesday	7:00 p.m.	Town Office Bldg.
Park & Recreation Commissioners	As Posted		
Pentucket School Committee	1 st & 3 rd Tuesday	7:30 p.m.	Middle School
Zoning Board of Appeals	As Posted	7:30 p.m.	Town Office Bldg.
Emergency Management Agency	As Posted		Public Safety Bldg.
Finance Committee	As Posted		Town Office Bldg.
Council on Aging	1 st Thursday	12:30 p.m.	Senior Center
Conservation Commission	1 st & 3 rd Monday	7:30 p.m.	Town Office Bldg.
Board of Fire Engineers	As posted		Fire Station: Public Safety Building
Board of Library Trustees	1st Wednesday	8:00 p.m.	GAR Library
Friends of the Library	1st Wednesday	7:00 p.m.	GAR Library
Mill Pond Committee	As posted		Town Office Bldg. or Mill Pond Bldg.
Open Space Committee	3rd Wednesday or as posted	7:30 p.m.	Town Office Bldg. 2nd Fl Hearing Rm.
Energy Advisory Committee	As posted		
Capital Improvement Committee	Jan.-Mar., as posted		

NOTE: The 1910 Town Office Building is located at 381 Main Street. The Town Hall is at 491 Main Street and is used for special functions. No Town Offices are in Town Hall.

In accordance with the Open Meeting Law, Acts of 1975, Chapter 303, as amended, a notice of every meeting of any governmental body shall be filed with the Town Clerk and the notice publicly posted on the official board at least forty-eight hours prior to such meeting.

Annual Town Meeting, Last Monday in April	Town Annex, 381 Main St., rear
Annual Town Election, First Monday in May	Town Annex, 381 Main St., rear

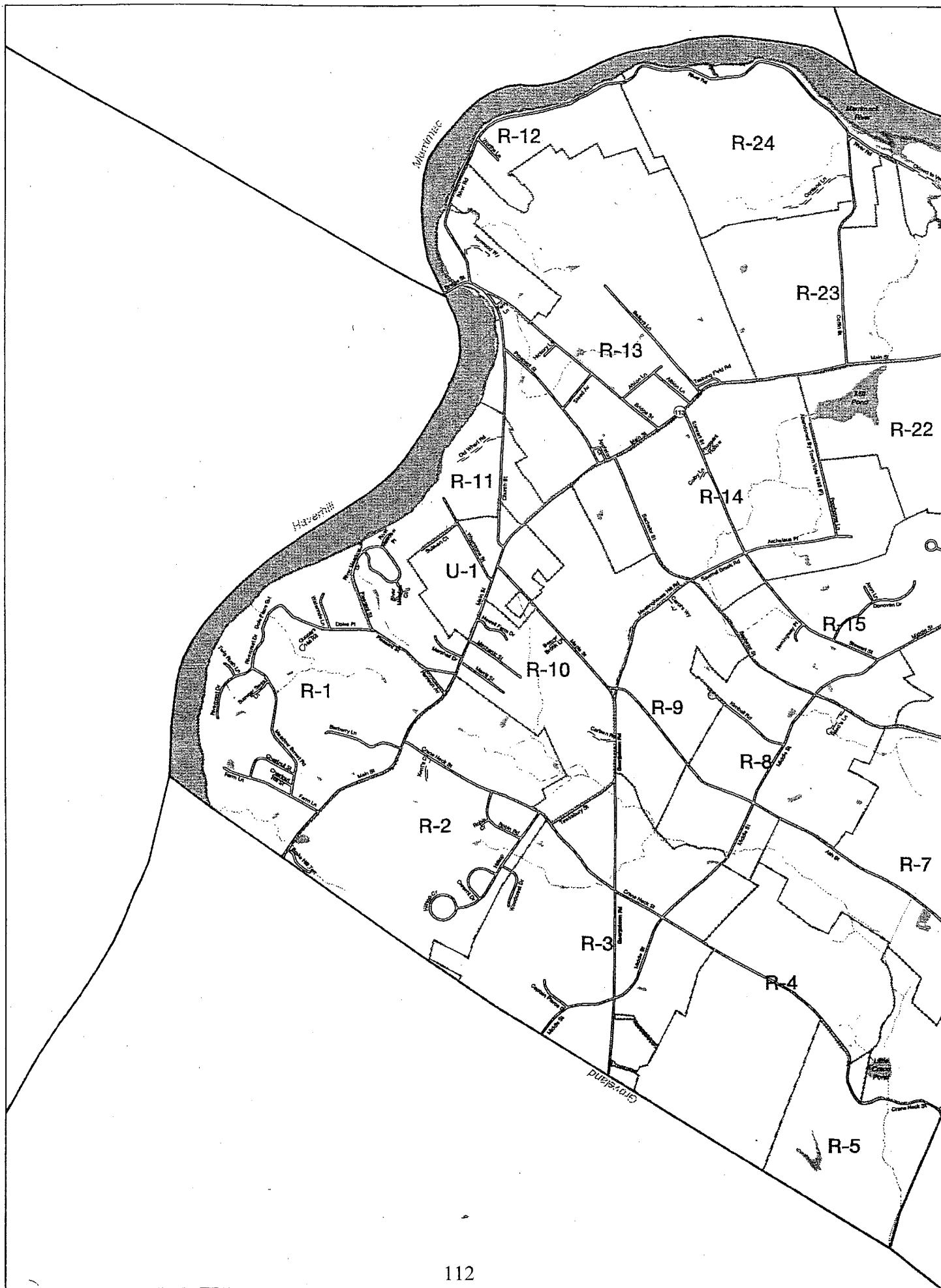
Broadcast of Selectmen's meetings:

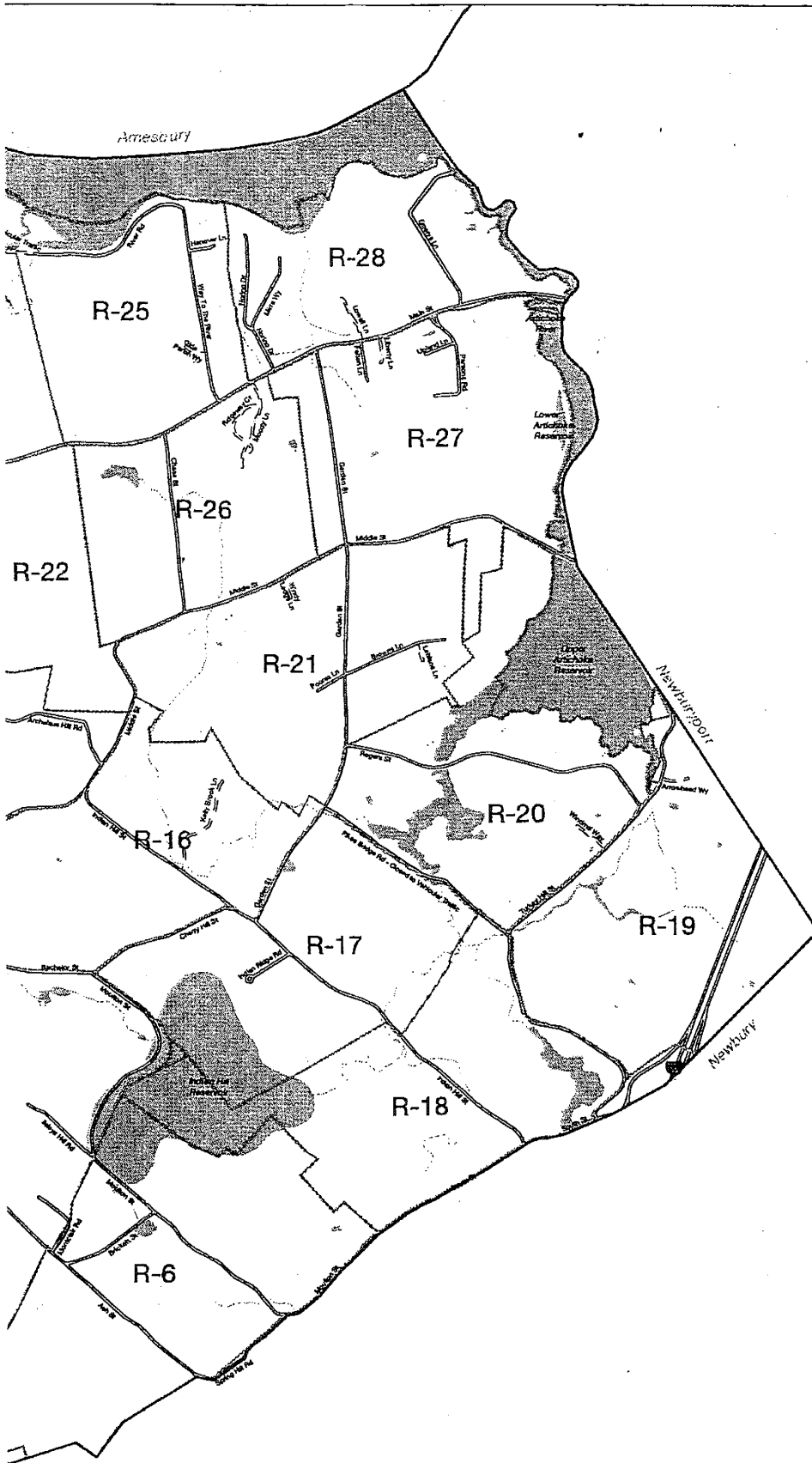
Through the use of funds from the Cable Franchise Fees and the efforts of the Cable Advisory Committee (CAC), we broadcast content of Selectmen's meetings and Town Meetings on our local Community Access Television Stations. West Newbury Comcast subscribers can tune to Channel 9. Verizon FiOS Customers can tune to Channel 42. The content on both channels is identical.

The CAC has been recording meetings for playback since the fall of 2009 and initial feedback is that townspeople find this new level of access helpful. The broadcast of other meetings will be possible as the participation of new members of CAC increases. The hope is to expand this functionality to additional committees and boards moving forward. Our Community Access Channel is different than other local stations in one major way. It is fully volunteer run. We are actively looking for volunteers who will be willing to 'man the equipment' to broadcast shows. Please send an e-mail to glennkemper@gmail.com if you would like to participate.

Another exciting component to our programming is a feature called Granicus. Granicus is a service that provides a unified record of public meetings. While the meeting is running, the secretary of the meeting uses an application from Granicus to record presentations and notes. This information is time synchronized with the video and audio from the meeting and streamed to the internet for on-line live viewing and recorded for later on-demand playback. Please visit <http://TheToWN.tv> (**The Town of West Newbury**) and select Granicus Meetings to visit the Granicus site. In addition to providing live streaming and on-demand playback, Granicus provides a very useful search tool. As meetings are loaded into Granicus, the meeting agendas and approved meeting minutes become searchable. Since the meeting information captures real-time during the meeting, the content is time synchronized with the video, so clicking a result from a search will queue you up to the very moment in the meeting when the topic was discussed. We are excited to offer this service to our community and expect it will be put to great use.

Cable Advisory Committee





Street Index

Albion Ln: R-13
 Appleton Ct: R-13
 Archelaus Hill Rd: R-15
 Archelaus Pt: R-14
 Arrowhead Wy: R-19
 Ash St: R-6, R-7, R-8, R-9
 Avon Ln: R-15
 Bachelor St: R-10
 Bachelor St: R-7, R-8, R-9, R-13, R-14
 Baileys Ln: R-13
 Barbary Ln: R-1
 Beaver Brook Ln: R-10
 Brickett St: R-6
 Bridge St: R-12, R-13
 Browns Ln: R-21
 Captain Pierce Dr: R-3
 Carlsen Rd: R-9, R-10
 Carol's Wy: R-9
 Chase St: R-25, R-26
 Cherry Hill St: R-7, R-17
 Chestnut Hill St: R-1
 Chesnut St: R-1
 Church St: R-11, R-12, R-13, U-1
 Coffin St: R-23, R-24
 Colby Ln: R-14
 Cortland Ln: R-24
 Crane Neck St: R-2, R-3, R-4, R-5
 Crescent Dr: R-2
 Dole Place Ext: R-1
 Doles Pl: R-1
 Donovan Dr: R-15
 Emerys Ln: R-28
 Farm Ln: R-1
 Felton Ln: R-27, R-28
 Ferry Ln: R-12
 Garden St: R-17, R-20, R-21, R-27
 Georgetown Rd: R-3, R-9
 Gunners Hill Rd: R-1
 Hanover Ln: R-25
 Harrison Av: R-11
 Hemingway Pl: R-15
 Hickory Ln: R-13
 Hilltop Cr: R-2
 Isles Hill Rd: R-7
 Indian Hill St: R-15, R-16, R-17, R-18
 Indian Ridge Rd: R-17
 Interstate 95: R-19
 Ironwood Way: R-12
 Kelly Brook Ln: R-16
 Kent's Ct: R-2
 Kimball Rd: R-8, R-9
 Leblanc Ln: R-21
 Liberty Ln: R-27, R-28
 Lowell Ln: R-28
 Main St: R-1, R-10, R-11, R-13, R-23, R-25, R-28, U-1
 Maple St: R-9, R-10, U-1
 Marshall Dr: R-11
 Meadow Sweet Rd: R-1
 Mechanic St: R-10, R-11
 Meetinghouse Hill Rd: R-9
 Merrill St: R-10, R-11
 Middle St: R-3, R-8, R-15, R-22, R-26, R-27
 Mira Wy: R-28
 Montclair Rd: R-6, R-7
 Moody Lane: R-26, R-28
 Moulton St: R-6, R-7
 Newell Farm Dr: R-10
 Norino Dr: R-28
 Old Wharf Rd: R-11
 Olde Parish Wy: R-25
 Parsons Rd: R-27, R-28
 Pheasant Hollow: R-14
 Pikes Bridge Rd: R-17, R-18, R-20
 Pleasant St: R-1, R-11
 Poore's Ln: R-21
 Poorhouse Ln: R-14
 Prospect St: R-13
 Reed's Ln: R-8
 Ridgeway Circle: R-26
 River Meadow Ct: R-11
 River Meadow Dr: R-11
 River Meadow Pl: R-11
 River Rd: R-12, R-24, R-25
 Rivercrest Dr: R-1
 Robin Cr: R-2
 Robin Rd: R-2
 Rogers St: R-19, R-20, R-21
 Route 113: R-23, R-25, R-28
 Sawmill Brook Rd: R-9, R-14
 South St: R-6, R-18
 Spring Hill Rd: R-6
 Stead Av: R-13
 Stewart St: R-13, R-14, R-15
 Sullivan Ct: U-1
 Summer Sweet Ln: R-1
 Tewksbury St: R-3
 Training Field Rd: R-13
 Turkey Hill St: R-18, R-19
 Twig Rush Ln: R-1
 Upland Ln: R-27
 Waterlode Ln: R-1
 Way To The River: R-25
 Whetstone St: R-11, U-1
 Windmill Way: R-19, R-20
 Windy Ledge Ln: R-21, R-26
 Woodcrest Dr: R-2, R-3
 Worths Ln: R-12



