

TOWN REPORT

JULY 1, 2010 – JUNE 30, 2011



TOWN OF WEST NEWBURY MASSACHUSETTS

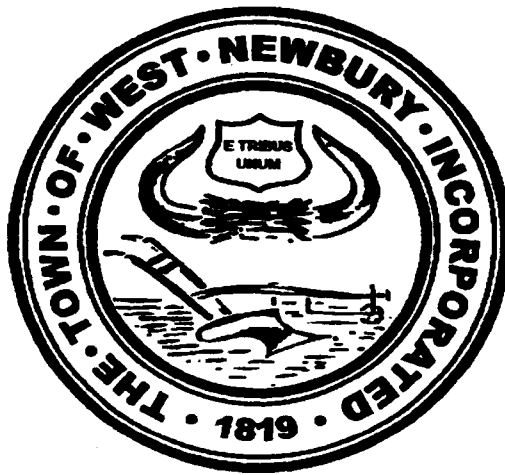
381 Main Street, West Newbury, Massachusetts 01985

The picture on the cover, taken by Paul Harnois on a lovely summer evening, depicts The Thomas Machine Works Band. Concerts featuring a variety of musical groups are held during the summer on Thursday evenings behind the Town Office Building.

Come and join us!

**ANNUAL STATEMENT
OF THE RECEIPTS AND EXPENDITURES
FOR THE FISCAL YEAR ENDING
JUNE 30, 2011**

TOWN OF WEST NEWBURY



Together with the reports of the School Committee, Board of Fire Engineers, Board of Water Commissioners, Trustees of the Public Library, Assessors, Finance Director, Treasurer, Collector, Town Clerk, and various departments and committees.

**SELECTMEN
1900-2011**

Charles W. Ordway
Richard Newell
Sam Rogers
Daniel Cooney
Robert S. Brown
George E. Noyes
Parker H. Nason
Robert J. Forsyth
George C. Howard
Joseph Newell
Albert E. Elwell
Albert Beckford
Harold T. Daley
*Francis A. Bartlett
Ralph Woodworth
Fred Knapp
Leonard R. Burrill

Walter Swap
M. Paine Hoseason
*Howard Cox
*Norman L. Brown
Russell Zeaman
A. Neil Gadd
Elsie M. Spalding
Raymond H. Poore
James W. Bingham
Irving A. Burrill
William M. Rowe
Stephen F. Burke, Jr.
Ann S. Reilly
Frank E. Hobson
Merton E. Chute
Thomas E. Pulkkinen
Robinson M. Shively

Patricia W. Knowles
Steven Cashman
Sandra J. Raymond
David W. Cook
Charles A. Robinson
Richard Berkenbush
John S. McGrath
Patricia P. Reeser
Nelson A. Valverde
Albert H. Knowles, Jr.
Ann L. O'Sullivan
Richard J. Cushing
Sherrie H. Gadd
Glenn A. Kemper
John S. McGrath
Albert H. Knowles, Jr.

*Died in office

DIRECTORY OF ELECTED TOWN OFFICIALS
(As of June 30, 2011)

BOARD OF SELECTMEN

Richard J. Cushing, 2013, Clerk	Albert H. Knowles, Jr., 2014, Chair	Thomas M. Atwood, 2012
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BOARD OF PUBLIC HEALTH

Blake J. Seale, 2014	Robert P. Janes, 2012	Kimberly Cole, 2013
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BOARD OF ASSESSORS

John J. Cena, 2014	Victor A. Gangi, 2012	Cheryl Hoenemeyer, 2013
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TOWN MODERATOR

Kathleen C. Swallow, 2012

PENTUCKET SCHOOL COMMITTEE – WEST NEWBURY REPRESENTATIVES

Christine Reading, 2014	Jill C. Eichhorst, 2012	Christopher E. Wile, 2013
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BOARD OF WATER COMMISSIONERS

W. Lawrence Corcoran, 2012	R. Scott Wolke, 2014	Albert H. Knowles, Jr., 2013
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CONSTABLES

Stephen Alvino, 2013	Glenn W. Coffin, 2013	Brian Richard, 2013
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BOARD OF TRUSTEES, G.A.R. MEMORIAL LIBRARY

Lucile A. Wachling, 2013	Alexandra Guralnick, 2013	Elizabeth Torissi, 2012
M. Dorothy Cavanaugh, 2014	Judith W. Marshall, 2014	Scott P. Berkenbush, 2012
R. Bruce Hamilton, 2014	Theresa A. Bisenius, 2013	Virginia J. Selman, 2012

PLANNING BOARD

Ann E. Bardeen, 2013	Raymond Cook, 2016	Arthur T. Wallace, 2012
Brian R. Murphey, 2014	John Sarkis, 2015	Patricia Reeser, Associate Apptd. by Selectmen

BOARD OF PARK AND RECREATION COMMISSIONERS

Thomas J. Flaherty, 2012	Allison Hammett, 2014	Greg Pope, 2013
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WEST NEWBURY HOUSING AUTHORITY

W. Lawrence Corcoran, 2015	David S. Houlden, 2014	Mary Harada, 2016
Marjorie Peterson, 2012		Joan Whitney, State Apptd.

DIRECTORY OF APPOINTED TOWN OFFICIALS AND COMMITTEES

FINANCE DIRECTOR/TAX COLLECTOR/TREASURER

Tracy Blais resigned April 18, '11

EXECUTIVE ADMINISTRATOR TO BOARD OF SELECTMEN

Kristine A. Pyle

TOWN CLERK

Michael P. McCarron, Esq.

TOWN ACCOUNTANT

Eileen DeVeau

CHIEF ASSESSOR

Karen Rassias

ASSTISTANT TAX COLLECTOR/TREASURER

Jennifer Yaskell

DEPARTMENT OF PUBLIC WORKS

Gary Bill, Director

Brian Richard, Buildings and Grounds Foreman

Richard Hills, Highway Foreman

BOARD OF FIRE ENGINEERS

Scott Berkenbush, Fire Chief

Mark Hemingway

Michael D. Dwyer

POLICE DEPARTMENT

Lisa Holmes, Chief, 2014

Michael Dwyer, 2012

Eric Forni, 2014

Jeffrey Durand, Sgt., 2012
Royster Johnson, IV, 2012

Daniel Cena, Sgt., 2014
Barry Coker, 2013

RESERVE POLICE OFFICERS

Richard Dellaria

Narciso Garcia, Jr.

Robert Mercurio

Sean O'Keefe

Robert Bishop
Monica Carnes
Patrick Clay
Danielle Connolly

Henry Olshefsky
Timothy Rivet
Brian Warne
Gregory Whitney

SPECIAL POLICE OFFICERS

Lee Ann Delp, E.M.A.

Madelyn L. Cirinna, A.C.O.

AUXILIARY POLICE OFFICERS

R. Bruce Hamilton, E.M.A.

Blake Seale, E.M.A.

George Evans, E.M.A.

David Evans, E.M.A.

David D. Jennell, E.M.A.

Elizabeth Berkenbush, E.M.A.

Greg Jennell, E.M.A.

Richard J. Cushing, E.M.A.
Carolyn Davies, E.M.A.
Richard Davies, E.M.A.
Joseph Beaulieu, E.M.A.
Benjamin Jennell, E.M.A.
John Duxbury, E.M.A.
Theresa Poore, E.M.A.

Raymond S. Dower III, E.M.A.
James Riley, E.M.A.
Mark Hemingway, E.M.A.
John Connolly, E.M.A.
Brandon Lamson, E.M.A.
Evan Cushing, E.M.A.
Chief Scott Berkenbush, E.M.A.

FIELD DRIVER AND FENCE VIEWER

Stephen C. Alvino

ANIMAL CONTROL OFFICER

Madelyn Cirinna

Kim York, Emergency Animal
Control Officer

PUBLIC SAFETY DISPATCHERS and SPECIAL POLICE OFFICERS

Judith Romano♦ (Full-time)	Lee Ann Delp, Lead Dispatcher♦ (Full-time)	Danielle Connolly♦ (Full-time)
Richard Parenteau (Full-time)		Glenn Coffin (Part-time Prisoner Watch only)
Lisa Duxbury♦ (Part-time)	Benjamin Jennell (Part-time)	Alexander McKeon (Part-time)
Robert Pierce (Part-time)	Sara Connolly♦ (Part-time)	Carolyn Davies (Part-time Matron only)
Keenan Leonard-Solis (Part-time)	Blake Miller (Part-time)	
Douglas Mead (Part-time)	♦indicates Matrons	

EMERGENCY MANAGEMENT AGENCY

Michael Dwyer, Deputy Director	Lee Ann Delp, Director Chief Scott Berkenbush, Fire Dept. Rep.	Benjamin Jennell, Deputy Director and Administrative Asst.
Carolyn Davies, Radiological Officer	Chief Lisa Holmes, Police Dept. Rep.	Richard Cushing, Municipal Officer
Richard Davies, Radiological Officer	Albert H. Knowles, Jr., Municipal Officer	Thomas Atwood, Municipal Officer
Mark Hemingway, Communications	Sgt. Daniel Cena, Police Dept. Rep.	Dave Evans, Staging Officer
Joseph Beaulieu, Communications	Royster Johnson, Police Dept. Rep.	George Evans, Staging Officer
R. Bruce Hamilton, Transportation	Danielle Connolly, Police Dept. Rep.	David D. Jennell, Staging Officer
Brandon Lamson, Transportation	Evan Cushing, Special Needs	Greg Jennell, Staging Officer
John Connolly, Communications	Elizabeth Berkenbush, Special Needs	John Duxbury, Staging Officer
Mike Gootee, Water Dept. Rep.		Blake Seale, Staging Officer
Gary Bill, DPW Rep.		James Riley, Staging Officer
Raymond S. Dower, III, Special Needs	Theresa Poore, COA/Senior Center Rep., Special Needs	Paul Seigny, Board of Health Rep.

TOWN COUNSEL and CHIEF PROCUREMENT OFFICER

Michael P. McCarron

FINANCE COMMITTEE

David Kapturowski, 2012
Anna Marie Dalesandro-Beech,
2013

David Archibald, Chair, 2014
Warren G. Sproul, Ex Officio

Joseph Uniejewski, 2013
Joseph Anderson, 2013
William E. Bachrach, 2014

INSPECTOR OF ANIMALS

Madelyn L. Cirinna
(Appointed by the Commonwealth)

VETERANS' GRAVES OFFICERS

Margaret A. Priest,
Walnut Hill Cemetery

Albert H. Knowles, Jr.,
Rural Cemetery
Robert Janes, Merrimack Cemetery

Robert Janes,
Bridge St. Cemetery

Elise Henrichs, 2014	<u>REGISTRARS OF VOTERS</u> Rosamond B. Veator, Chair, 2013 Michael P. McCarron, Ex Officio	Gail Majauckas, 2012
Sam Joslin, Alternate	<u>INSPECTOR OF BUILDINGS</u> Glenn Clohecy	Denis Nadeau, Alternate
David Levesque	<u>INSPECTOR OF WIRING</u>	Larry S. Fisher, Alternate
Mike Magliaro, Alternate	<u>GAS & PLUMBING INSPECTOR</u> Stanley Kulacz, Inspector	Richard Danforth, Alternate
Sandra Barnes, 2014 Peter Phillips, 2013 Open position, Alternate	<u>ZONING BOARD OF APPEALS</u> Paul O. Kelly, Chair, 2013 Richard Davies, Alternate	William Studzinski, 2013 Dionne Sutton, 2012 Patrick Higgins, 2012
Wendy Reed, 2013 Richard J. Spieler, 2014	<u>CONSERVATION COMMISSION</u> N. Dawne Fusco, 2012 Jay Smith, Conservation Agent	John R. Dimitry, 2013 Barry P. Fogel, 2013
Thomas Goodwin, 2013	<u>HARBOR COMMITTEE</u> James Riley, Ex Officio Stephen Burke, 2012	Charles Littlefield, 2014
David Evans, Harbor Assistant	<u>HARBOR MASTER</u> James Riley	Deputy Harbormaster, Thomas M. Goodwin
Allan P. Jarvis, 2013, Vice Chairman Richard F. Preble, Secretary, 2014 Gene Tatro, 2014 Gail Dinaro, Alternate	<u>COUNCIL ON AGING</u> Chester T. LeBlanc, Chair, 2013 Barbara Gove, 2014 Mary Ellen Hubley, 2014 John McGrath, Alternate, 2012	M. Dorothy Cavanaugh, Treasurer, 2012 George T. Allen, 2014 Luella E. LeBlanc, 2013 Zella Haskell, 2014
	<u>SENIOR CENTER DIRECTOR</u> Theresa Poore	
Richard C. Thurlow, 2014 John D. Thurlow, 2012	<u>HISTORICAL COMMISSION</u> Jane W. Wild, 2014 Susan P. Follansbee, 2013 M. Dorothy Cavanaugh, 2012	Peter R. Haack, 2012 Wendy West, 2014
Reinelle K. Verschoor, 2014 Judith Adolphson, 2014 John M. Alden, 2014	<u>HISTORIC DISTRICT COMMISSION</u> Margaret I. Dunlap, 2012, Chair Suzanne Wolke, 2014	M. Clifton Robinson, 2012 Jeffrey L. Hogan, 2013 David Danis, Alternate

MERRIMACK VALLEY PLANNING COMMISSION

Brian Murphey, Planning Brd.

Albert H. Knowles, Jr., Alternate

WHITTIER VOCATIONAL TECHNICAL HIGH SCHOOL COMMITTEE

David Mansfield

PERSONNEL COMMITTEE

Loretta Harrigan
Christa Phillips

Judith H. Mizner
Warren G. Sproul, Ex-officio

Richard J. Cushing,
Selectmen's Representative

MILL POND COMMITTEE

Paul Delaney, 2014
Amy Bresky, 2012

Charles D. Reynolds,
Chair, 2014

Deborah R. Hamilton, 2014
Polly McDowell, 2013

Thomas Craig, Associate
Barbara L. Raiche, Associate
Susan M. Delaney, Associate

Cindy Bourquard, Associate
Joan M. Reynolds, Associate

Edmund Markewicz, Associate
Deborah Schnappauf, Associate
Nathaniel Peirce, Associate

CAPITAL IMPROVEMENTS COMMITTEE

Judith Mizner, 2012
Dennis Unger, 2013
Warren G. Sproul, Ex Officio

Richard J. Cushing,
Selectmen's Rep.
Joseph Uniejewski, FinCom Rep.

Richard Preble, 2014
Gail Majauckas, 2014
Lenny Mirra, 2013

CABLE ADVISORY COMMITTEE

Glenn Kemper

CULTURAL COUNCIL

M. Dorothy Cavanaugh, 2014
Judith Adolphson, 2014

Catherine DeWitt, 2013
Rose Veator, 2013

Margo Pullman, 2014

AMERICANS WITH DISABILITIES ACT COORDINATOR

Glenn Clohecy, Coordinator
Elizabeth Croft

Gary Bill, Asst. Coordinator
Doris Bailey-Jones

INSURANCE ADVISORY COMMITTEE

Kristine A. Pyle
Scott Berkenbush
Lee Ann Delp

Thomas M. Atwood,
Selectmen's Rep.
Judy Romano
Jennifer Yaskell

Albert H. Knowles, Jr.,
Retirees' Rep.
Gary Bill

OPEN SPACE COMMITTEE

Barry LaCroix, 2013
A. Don Bourquard, 2013
N. Dawne Fusco, Associate

Jennifer Germain, 2014, Chairman
Pierre Avignon, 2013
Felicity Beech, 2014

Jean T. Lambert, 2012
Stephen Greason, 2012
Patricia Reeser, Associate

EMPLOYEE WELLNESS COMMITTEE

Kristine Pyle

Theresa Poore

Jennifer Yaskell

SEXUAL HARASSMENT GRIEVANCE OFFICERS

Loretta Harrigan

Michael M. McCarron

VETERANS' SERVICE OFFICER, EASTERN DISTRICT

Terry Hart
(978-356-3915)

**WEST NEWBURY REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE
EASTERN DISTRICT OF THE DEPARTMENT OF VETERANS' SERVICES**

Albert H. Knowles, Jr.
978-363-1100, ext. 115

COMMUNITY PRESERVATION COMMITTEE

Ann Bardeen, 2012,
Planning Board Rep.
Thomas Flaherty, 2014,
Parks and Recreation Rep.

Jane Wild
Historical Comm. Rep., 2014
Sandra Capo, 2010, At-Large
Warren G. Sproul, Ex-Officio
Thomas M. Atwood, Selectmen's Rep.

Wendy Reed, 2013,
Conservation Comm. Rep.
Lawrence Corcoran, 2012,
Housing Authority Rep.

ENERGY ADVISORY COMMITTEE

Arthur Wallace

Richard Parker
Elizabeth Callahan

Ann Craig

PAGE SCHOOL BUILDING COMMITTEE

William Cole
Donald Holmes

Bradley Dore, Chairman
Gary Bill

Christine Reading
John O'Mara, Alternate

TOWN LAND WORKING GROUP

Barry LaCroix, Open Space
Representative
Patricia Reeser, At-Large Rep.

John Sarkis, Planning Board Rep.,
Chair

Greg Pope, Parks and Rec. Rep.
Albert H. Knowles, Jr.,
Selectmen's Rep.

EMERGENCY RESPONSE COORDINATORS

Lee Ann Delp

Chief Scott Berkenbush

Paul Sevigny, Alternate

ANNUAL REPORT OF THE BOARD OF SELECTMEN

July 1, 2010 – June 30, 2011

To the Citizens of West Newbury:

The deteriorating state of the economy of the Commonwealth and the nation influenced the Town's budget, spending, and state of mind. Because West Newbury had wisely managed its resources and planned for a "rainy day," we were in better shape than some other municipalities. During FY 2011 we still were able to accomplish the following:

- * Approval of a \$170,000.00 under-ride at Special Town Meeting in October.
- * Pentucket Regional School District and the Town received a 50% grant from MSBA for a Green Repair Project and the Page School Building Committee added the administration of the grant to go hand-in-hand with the Page School repairs being done by the Town, as ten million dollars was approved at Town Meeting in Spring FY 2010.
- * Pentucket submitted a Statement of Interest on behalf of the High School to the Massachusetts School Building Association (MSBA) for funding.
- * Our first Green project was the installation of photovoltaic solar panels at Pipestave Hill, funded by a grant secured by the Energy Advisory Committee.
- * Code Red/Reverse 911 was approved at Annual Town Meeting and is a very effective way to automatically be notified of emergencies in the Town of West Newbury. If you do not have a land line, call Public Safety Dispatch at 978-363-1213 and register your cell phone so that you may be included in the notifications.

Many residents were upset when the West Newbury Historical Commission (WNHC) voted that the Page School was not historically significant. Selectmen requested that the WNHC submit an inventory form and a request for an opinion for eligibility for the Historic Register for Page School to the Massachusetts Historical Commission (MHC). MHC declared the Town-owned Pipestave Hill site architecturally and historically relevant, and WNHC agreed to reverse its vote.

Other events that affected our residents and our community included:

- * The Boston Post Cane was awarded to our oldest citizen, Alice Thorn.
- * Paul Harnois retired after 40 years on the Town's Highway/DPW Department.
- * Fire Chief Raymond (Rock) Dower, III retired after 47 years along with Captain Richard Davies and Assistant Chief Robert Janes. Fire Captain Stephen Cashman, well known in town as a great orator, passed away in February.
- * A new ethics law was initiated by the Commonwealth; instruction and training was required of all employees and committee/board members.
- * Selectmen authorized the return of the Town website to Virtual Town Hall. This will provide better information to taxpayers, with easier navigation.
- * The Cable Advisory (CAC) worked hard to provide broadcast of Selectmen's meetings but needs more volunteers to keep the recording process alive.
- * Selectmen agreed not to allow a solar panel system at the former landfill site at Middle Street and Georgetown Road.

- * Selectmen voted to commit to the Green Communities program, which has five requirements, initiated by Rick Parker and the Energy Advisory Committee.
- * Parks and Recreation Commissioners presented the Daley Property as an important piece of property that the Town should own, consistent with the Parks and Recreation Master Plan, and adjacent to Bachelor Street fields. Selectmen voted not to support the purchase through Free Cash or other bonding.
- * The Board of Selectmen by a 2-1 vote decided not to renew the Finance Director's contract. Ms. Blais worked with the Finance Department on a transition plan, and after 19+ years she left her position as Finance Director/Treasurer/Collector. The Selectmen appointed a Finance Director Search Committee according to Town Bylaw.
- * Selectmen approved \$25,000 for a forensic Internal Controls Review to be overseen by the Selectmen, and the Board reviewed documents regarding the Finance Department's payroll processes and the Finance Director's bonus matter.
- * A citizens' petition to reduce the CPA tax from 3% to .5% was on the Annual Town Meeting Warrant but failed at Spring Town Meeting by one vote, proving that every vote counts.
- * Bylaw changes for wireless cell phone towers were accepted at Town Meeting; Selectmen hope this will be a viable source for income to the Town in the future.
- * Two term Selectman Glenn Kemper's bid for a third term was defeated by voters, returning former Selectman Bert Knowles to the Board.
- * At the end of June, Selectmen had not received a definitive time table for the work on Rocks Village Bridge but had been notified that work would start in 2012.
- * The Planning Board published the "Housing Production Plan" which has been approved by the Department of Housing and Community Development (DHCD); the Planning Board also submitted to DHCD two units of housing at Ocean Meadow and four units at the Town-owned Pipestave Hill apartments. The Ocean Meadow units have been approved to be added to our affordable housing inventory and the Pipestave units were pending approval as of June 30, 2011.

Our Committees, Boards, and employees continue to work hard for the interests of the Townspeople. Some faces have changed but we are still strong and unified in our resolve to do what is best for the town and to provide quality service to the public. We thank all of our volunteers and citizens for the hours they devote to Committees and Boards, and for caring about their neighbors. It's what makes West Newbury the special place we call home.

Albert H. Knowles, Jr.
 Richard J. Cushing
 Thomas M. Atwood

Respectfully submitted, Kristine A. Pyle

October 17, 2011

To the Honorable Board of Selectmen
West Newbury, Massachusetts

The Annual Financial Report for the Town of West Newbury for the Fiscal Year ending June 30, 2011, in accordance with Massachusetts General Law, Chapter 41, Section 61, is submitted herewith.

The financial statements have been prepared from the records of the Finance Department. The town operates under accounting procedures established by the Commonwealth of Massachusetts, which agree in most respects with Generally Accepted Accounting Principles (GAAP) established by the Government Accounting Standards Board.

Citizens seeking additional financial information regarding the status of the town's resources should contact the Finance Department in the 1910 Town Office Building. Statements of financial position for all town funds, the town's annual Schedule A, departmental expense reports and other financial information on file will be made available upon request.

Sincerely,

Eileen DeVeau
Town Accountant

Town of West Newbury
Revenue Report for All Activity
FY 2011

	Revenue Year to Date
PERSONAL PROPERTY	
Personal Property - 2011	171,890
Real Estate Taxes - 2010	98,128
Real Estate Taxes - 2011	9,876,656
Total	<u>10,146,674</u>
TAX LIENS REDEEMED	
Tax Liens Redeemed	84,736
Total	<u>84,736</u>
EXCISE TAXES	
Motor Vehicle Prior Years	201
Motor Vehicle 2005	60
Motor Vehicle 2006	141
Motor Vehicle 2007	238
Motor Vehicle 2008	315
Motor Vehicle 2009	2,282
Motor Vehicle 2010	79,242
Motor Vehicle 2011	485,111
Motor Boat Excise - 2009	27
Motor Boat Excise - 2011	1,127
Total	<u>568,744</u>
PENALTIES & INTEREST	
Penalties And Interest	51,173
Total	<u>51,173</u>
IN LIEU OF TAXES	
In Lieu Of Taxes	9,526
Total	<u>9,526</u>
Chapter 61A Rollback Taxes	0
Total	<u>0</u>
DEPARTMENTAL RECEIPTS	
Municipal Lien Certificates	5,075
Police Reports	347
Police Serv Chg O/S Detail	6,575
Misc Town Clerk Rev	5,378
Filing Fees	3,351
Other Departmental Revenue	47,868
Total	<u>68,594</u>

Town of West Newbury
Revenue Report for All Activity
FY 2011

RENTAL FEES

Rental - Town Other	14,677
Total	<u>14,677</u>

LICENSE & PERMITS

Alcoholic Beverage Licenses	800
Other Licenses	60
Dog Licenses & Fees	12,302
Firearm & Related Permits	1,513
Fire Inspection/Permit Fees	7,715
Building And Occupancy	75,938
Wiring Permits	12,589
Plumbing & Gas Permits	14,081
Septic- Perc- Wells- Misc Bd	22,776
Other Misc Permits	385
Mooring Permits	2,750
Trench Excavation Permits	1,250
Total	<u>152,159</u>

CHERRY SHEET ITEMS

C.S.Veteran's Benefits	5,917
C.S. State Owned Land	46,590
C.S. Police Career Incentive	2,568
C.S. Lottery- Beano- Charity	250,622
C.S. Vets, Blind, Surviving Spouse	27,536
Total	<u>333,233</u>

FINES & FORFEITS

Non-Criminal Disposition Fines	575
Court & Parking Fines	20,193
Total	<u>20,768</u>

EARNINGS ON INVESTMENTS

Earnings On Investments	29,806
Total	<u>29,806</u>

MISCELLANEOUS REVENUES

Other Misc Revenue	100
Non-Recurring Misc Revenue	8,533
Unanticipated Grant Proceeds	45,028
Total	<u>53,661</u>
Transfers In	280,339
Total	<u>280,339</u>

TOTAL REVENUES 11,814,090

Town of West Newbury
Expenditure Report for All Activity
FY 2011

	Total Budget	Expended Year to Date
TOWN MODERATOR		
Moderator's Salary	200	200
Moderator's Expenses	60	50
Department Total	260	250

BOARD OF SELECTMEN		
Selectmen's Salaries	3	3
Selectmen's Appt'd Pers Salary	60,197	60,197
Professional & Tech Services	46,500	38,534
Selectmen's Operating Expenses	8,967	7,167
Unpaid Bills Prior Years	0	0
Department Total	115,667	105,901

FINANCE COMMITTEE EXPENSES		
Finance Committee Expenses	2,500	1,233
Department Total	2,500	1,233

Reserve Fund	29,644	0
Department Total	29,644	0

BOARD OF ASSESSORS		
Assessors' Salaries	3	3
Assessors Appt'd Pers Salary & Wage	107,745	106,033
Assessors Expenses	22,450	21,887
Assessor Vehicle Allowance	1,800	1,800
Department Total	131,998	129,723

FINANCE DEPARTMENT		
Finance Dept Salaries & Wages	262,944	242,771
Annual Audit	19,750	19,750
Tax Title And Foreclosure	7,000	1,785
Technology Expense	29,306	26,741
Telephone Expense	11,000	10,040
Postage Expense	12,800	12,800
*STM 10/09 Art#3 GASB 45 Analysis	10,050	1,950
Finance Dept Expenses	37,546	37,409
Department Total	390,396	353,246

TOWN COUNSEL/LEGAL		
Town Counsel Retainer & Fees	5,000	3,000
Department Total	5,000	3,000

TOWN CLERK		
Town Clerk Salary & Wages	91,233	91,179
Preservation Of Town Records	0	0
Operation Of Fax/Photo Machine	5,550	5,236
Town Clerk's Expenses	7,573	6,550
Department Total	104,356	102,965

Town of West Newbury
Expenditure Report for All Activity
FY 2011

	Total Budget	Expended Year to Date
BOARD OF REGISTRARS/ELECTIONS		
Town Clerk Compensation	150	150
Bd of Registrars Salary & Wages	5,497	5,497
Bd Of Registrars Expenses	8,487	7,969
Department Total	14,134	13,616
CONSERVATION COMMITTEE		
Conservation Com Salary & Wages	4,828	4,828
Conservation Com Expenses	1,893	1,872
Department Total	6,721	6,700
PLANNING BOARD		
Planning Bd Salary & Wages	25,770	25,192
Planning Board Expenses	9,309	5,099
MVPC Assessment	1,369	1,368
Department Total	36,448	31,659
ZONING BOARD OF APPEALS		
ZBA Salary & Wages	1,000	1,000
ZBA Expenses	500	122
Department Total	1,500	1,122
OPEN SPACE & RECREATION		
Open Space Expenses	500	179
Department Total	500	179
CABLE ADVISORY COMMITTEE		
Cable Advisory Committee	750	195
Department Total	750	195
ENERGY ADVISORY COMMITTEE		
STM 4/10 Art6 Pipestave Solar Panels	7,000	2,071
Department Total	7,000	2,071
TOTAL-GENERAL TOWN GOVERNMENT	846,874	751,860
POLICE DEPARTMENT		
Police Salaries & Wages	714,066	679,353
Police Expenses	92,660	89,649
Department Total	806,726	769,002

Town of West Newbury
Expenditure Report for All Activity
FY 2011

	Total Budget	Expended Year to Date
FIRE DEPARTMENT		
Fire Alarm Wages	83,750	58,697
Fire Drills	20,000	16,408
Fire Stipends	20,000	8,727
Fire Administration	22,290	20,434
STM 10/98 - Medical Exams	4,510	698
Hydrant Mapping, Maint/Repair	62,872	62,872
Fire Alarm & Communications	9,500	9,265
ATM 04/09 - Fire Truck Lease	46,567	46,567
ATM 4/10 Art#15 Fire Dpt CDL	5,000	4,800
Fire Expenses	36,011	36,011
ATM 04/08 - New Fire Truck	13,137	1,554
Stm 10/08 - High Visblty Vests	1,215	0
STM 10/10 Art#7 Radio/Monitors	7,950	7,950
Department Total	332,802	273,983
INSPECTOR'S DEPARTMENT		
Inspectors Salaries & Wages	91,723	83,365
Stm 10/07 - Oblique Angle Photograph	3,191	0
Inspectors Expenses	8,791	8,429
Inspectors Vehicle Allowance	4,980	4,885
STM 4/11 Art#9 Scanner/Software	5,795	0
Department Total	114,480	96,679
EMERGENCY MANAGEMENT		
Emergency Mgmt Salary & Wages	6,300	5,197
STM 4/11 Art#10 Reverse 911 Seed Money	4,800	0
Emergency Mgmt Expenses	3,000	2,918
Department Total	14,100	8,115
ANIMAL CONTROL OFFICER		
Animal Control Salary & Wages	21,368	19,817
Animal Control Expenses	2,557	770
Department Total	23,925	20,587
HARBORMASTER		
Harbormaster Salary & Wages	5,000	2,067
Stm - Harbormaster Exp	6,939	1,201
Department Total	11,939	3,268
MUNICIPAL DISPATCH SERVICE		
Municipal Dispatch Salaries & Wages	231,462	205,243
Municipal Dispatch Expenses	29,635	14,954
Department Total	261,097	220,197
TOTAL - PUBLIC SAFETY	1,565,069	1,391,831
ASSESSMENTS		
Pentucket Regional Assessment	5,140,049	5,138,597
*STM 10/09 Art13 Tech Equipment	821	0
Whittier Assessments	126,251	126,251
TOTAL - EDUCATION	16	5,264,848

Town of West Newbury
Expenditure Report for All Activity
FY 2011

	Total Budget	Expended Year to Date
PUBLIC WORKS		
DPW Salary & Wages	374,379	354,723
Overtime Wages	10,000	5,339
Snow & Ice Removal	266,091	237,799
Town Bldgs Operating Expenses	186,776	185,296
Town Bldgs Improvements	41,000	40,350
Street Paving/Repairs	90,000	90,000
Highway, Sidewalk & Trees	100,000	99,931
DPW Vehicle Allowance	3,600	3,525
ATM 4/08 Struct & Safety Assess Pag	7,517	7,500
DPW Expenses	4,000	3,851
Parks Expenses	10,000	9,787
Road Machinery Op Expenses	49,000	48,917
STM 4/11 Art#4 Sidewalk Plow	60,000	0
ATM 4/10 Art#16 Sander/Plow	127,447	120,668
ATM 4/10 Art#17 Loader Backhoe	81,000	78,805
Public Street Lights	15,000	10,377
Department Total	1,425,810	1,296,868
BOARD OF HEALTH		
Board of Health Salary & Wages	91,197	88,991
Newburyport Health Center	5,700	4,887
Waste Collection	288,600	267,413
Hazardous Waste Expenses	2,500	1,939
Bd of Health Expenses	6,500	5,759
Department Total	394,497	368,989
COUNCIL ON AGING		
Council On Aging Salary & Wages	40,960	40,868
Council On Aging Expenses	14,568	13,651
	55,528	54,519
VETERANS		
Rental C.L. Carr Post	200	200
Soldiers Grave Expenses	1,500	1,008
Veterans Assessment	14,824	14,314
Northern Essex Veterans Services	10,000	9,015
Department Total	26,524	24,537
TOTAL - HUMAN SERVICES	1,902,359	1,744,913
GAR MEMORIAL LIBRARY		
Library Salaries & Wages	195,518	195,486
Library Expenses	28,873	28,121
Library Books & Periodicals	56,848	55,362
Department Total	281,239	278,969

Town of West Newbury
Expenditure Report for All Activity
FY 2011

	Total Budget	Expended Year to Date
PARKS & RECREATION		
Recreation Expenses	5,435	5,435
ATM 4/10 Art#22 New Basketball Court	46,000	0
ATM 04/09 Art15 Engineering Evaluation	1,500	1,275
Mill Pond Operating Expenses	4,450	4,244
Bandstand Expenses	3,000	3,000
Department Total	60,385	13,954
CULTURAL COUNCIL		
Cultural Council Expenses	100	0
Department Total	100	0
TOTAL - CULTURE & RECREATION	341,724	292,923
MATURING DEBT SERVICE		
Maturing Debt	695,000	695,000
Total	695,000	695,000
Interest on Debt	283,816	283,816
Total	283,816	283,816
TOTAL - DEBT SERVICE	978,816	978,816
STATE & COUNTY ASSESSMENTS		
Mosquito Control C.S.	37,563	37,563
Air Pollution Control District	1,434	1,434
M. V. Excise Tax Bills	1,740	1,680
Essex Aggie Tuition Assessment	61,448	61,448
Ma Bay Trnsprtn Auth Assessmt	24,546	24,546
C.S. Regional Transit Authority	2,464	2,464
Essex Regnl Retirement Assess	358,249	350,715
Department Total	487,444	479,850
TOTAL- STATE & COUNTY ASSESMEN	487,444	479,850
BENEFITS/INSURANCE		
Unemployment Insurance	13,750	10,126
Group Insurance	204,700	182,735
F.I.C.A. Insurance	38,100	33,826
Insurance & Bonds	136,500	82,183
Department Total	393,050	308,870
TOTAL - BENEFITS/INSURANCE	393,050	308,870
TRANSFERS OUT		
Other Uses of Funds	530,720	530,720
Total	530,720	530,720
TOTAL - TRANSFERS OUT	530,720	530,720
TOTAL EXPENDITURES	12,313,177	11,744,631



**TOWN OF WEST NEWBURY
DEBT SCHEDULE
FY 2011**

PRINCIPAL	ISSUE DATE	ISSUE	Balance 7/01/10	2011
* LAND PRESERVATION/GROWTH MGMT	12/15/05	1,005,000.00	600,000.00	100,000.00
MWPAT	11/16/05	196,900.00	155,448.00	10,363.00
MWPAT	07/03/03	195,088.95	119,123.27	10,614.98
* LAND PRESERVATION/GROWTH MGMT	05/01/03	1,750,000.00	1,000,000.00	100,000.00
* MILL POND DREDGING	09/01/02	85,000.00	40,000.00	5,000.00
PUBLIC SAFETY COMPLEX	09/01/02	3,400,000.00	2,200,000.00	170,000.00
CRAVEN PROPERTY	09/01/02	575,000.00	330,000.00	30,000.00
* BALL FIELDS	09/01/02	600,000.00	295,000.00	40,000.00
* LAND PRESERVATION/GROWTH MGMT	09/01/02	2,245,000.00	1,660,000.00	100,000.00
CIVIC CENTER COMPLEX	10/15/98	2,450,000.00	965,000.00	135,000.00
MINGO PROPERTY	10/15/98	205,000.00	40,000.00	15,000.00
			7,404,571.27	715,977.98
INTEREST				
LAND PRESERVATION/GROWTH MGMT			71,875.00	21,875.00
MWPAT			1,748.81	0.00
MWPAT			0.00	0.00
LAND PRESERVATION/GROWTH MGMT			211,975.00	38,200.00
MILL POND DREDGING			6,629.38	1,508.13
PUBLIC SAFETY COMPLEX			622,848.75	89,056.25
CRAVEN PROPERTY			77,456.25	13,008.75
BALLFIELDS			45,548.75	10,982.50
LAND PRESERVATION/GROWTH MGMT			520,176.25	68,610.00
CIVIC CENTER COMPLEX			146,521.25	39,185.00
MINGO PROPERTY			2,353.75	1,390.00
			1,707,133.19	283,815.63
TOTALS			9,111,704.46	999,793.61
PRINCIPAL & INTEREST				
LAND PRESERVATION/GROWTH MGMT			671,875.00	121,875.00
MWPAT			157,196.81	10,363.00
MWPAT			119,123.27	10,614.98
LAND PRESERVATION/GROWTH MGMT			1,211,975.00	138,200.00
MILL POND DREDGING			46,629.38	6,508.13
PUBLIC SAFETY COMPLEX			2,822,848.75	259,056.25
CRAVEN PROPERTY			407,456.25	43,008.75
BALLFIELDS			340,548.75	50,982.50
LAND PRESERVATION/GROWTH MGMT			2,180,176.25	168,610.00
CIVIC CENTER COMPLEX			1,111,521.25	174,185.00
MINGO PROPERTY			42,353.75	16,390.00
TOTALS			9,111,704.46	999,793.61

* Debt Exclusion Overrides

Annual Report of the Town Clerk
Elections and Town Meetings
(For Fiscal Year 2011; July 1, 2010 through June 30, 2011)

To the Honorable Board of Selectmen:

The following are the results of Town Meetings, Town Elections and State Elections held in the Town of West Newbury during Fiscal Year 2010.

SEPTEMBER 14, 2010 STATE PRIMARY

Pursuant to the Warrant issued by the Board of Selectmen on August 11, 2010, which was posted according to law on August 17, 2010 by Constable Steven C. Alvino who made proper return of his doings thereon, the State Primary was held in the Town Annex, 379 Main Street, West Newbury on Tuesday September 14, 2010. The polls were open from 7:00 A.M. to 8:00 P.M. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and the Constable on duty and a zero report was printed. The following persons served as election officials and were duly sworn to their duties: Warden, Nancy Mitchell; Clerk, Marjorie Peterson; Inspectors, Sandy Capo, Virginia Selman and Sharon Plummer; Tellers, Susan Berkenbush, M. Dorothy Cavanaugh, Susan Follansbee, Jacqueline Johnston, Eleanor Bragg, Maureen Curtin, Lisa Mingo and Margaret Duchemin. There were 501 ballots cast as follows: 230 Democratic, 271 Republican, 0 Libertarian. The following results were announced:

DEMOCRATIC PARTY

<u>GOVERNOR</u>	VOTES
Deval L. Patrick	184
Blanks	43
All Other	3

LIEUTENANT GOVERNOR

Timothy P. Murray	177
Blanks	50
All Other	3

ATTORNEY GENERAL

Martha Coakley	171
Blanks	53
All Other	6

SECRETARY OF STATE

William Francis Galvin	176
Blanks	53
All Other	1

TREASURER

Steven Grossman	140
Stephen J. Murphy	58
Blanks	31

All Other	1
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AUDITOR

Suzanne M. Bump	130
Guy William Glodis	38
Mike Lake	32
Blanks	29
All Other	1

REPRESENTATIVE IN CONGRESS

Sixth District

John F. Tierney	192
Blanks:	35
All Other:	3

COUNCILLOR

Fifth District

Mary-Ellen Manning	129
Jason A. Panos	47
Blanks	54
All Other	0

SENATOR IN GENERAL COURT

First Essex and Middlesex District

Blanks	202
All Other	28

REPRESENTATIVE IN GENERAL COURT

Second Essex District

Harriett L. Stanley	161
Blanks	67
All Other	2

DISTRICT ATTORNEY

Jonathan W. Blodgett	166
Blanks	64
All Other	0

SHERIFF

Damian M. Anketell	129
Blanks	99
All Other	2

REPUBLICAN PARTY

GOVERNOR

VOTES

Charles D. Baker	244
Blanks	23

All Other	4
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LIEUTENANT GOVERNOR

Richard R. Tisei	216
Keith Davis	4
Blanks	50
All Other	1

ATTORNEY GENERAL

Guy Carbone	27
James McKenna	27
Blanks	207
All Other	10

SECRETARY OF STATE

William C. Campbell	196
Blanks	75
All Other	0

TREASURER

Karyn E. Polito	192
Blanks	78
All Other	1

AUDITOR

Mary Z. Connaughton	186
Kamal Jain	49
Blanks	36
All Other	0

REPRESENTATIVE IN CONGRESS

Sixth District

Bill Hudak	204
Robert J. McCarthy, Jr.	48
Blanks	18
All Other	1

COUNCILLOR

Fifth District

Blanks	269
All Other	2

SENATOR IN GENERAL COURT

First Essex and Middlesex District

Bruce E. Tarr	212
Blanks	58
All Other	1

REPRESENTATIVE IN GENERAL COURT

Second Essex District

Robert V. Finneran	193
Blanks	78
All Other	0

DISTRICT ATTORNEY

Blanks	266
All Other	5

SHERIFF

Frank G Cousins, Jr.	228
Blanks	42
All Other	1

LIBERTARIAN PARTY

No candidates appeared on this ballot for any office and no ballots were cast.

Attest:

Michael P. McCarron, Town Clerk

SPECIAL TOWN MEETING—OCTOBER 25, 2010

Pursuant to the Warrant issued by the Selectmen on October 6, 2010, which was posted on October 7, 2010 according to law by Constable Stephen C. Alvino, who made proper return of his doings thereon, the Special Town Meeting was held on October 25, 2010 at the Town Annex, 379 Main Street, West Newbury. The meeting was called to order at 7:08 PM by the Moderator, Kathleen C. Swallow, upon report by the Board of Registrars of a quorum of 90 or more registered voters. The Town Clerk read the return of service. The Moderator introduced town officials and reviewed Town Meeting Procedures. There were no objections to non-resident town officials who were in attendance addressing the meeting, if necessary.

ARTICLE 1. A ballot question on a Proposition 2 ½ levy limit override was passed over for action at the State Election on November 2, 2010

ARTICLE 2. A ballot question on a Proposition 2 ½ debt exclusion override was passed over for action at the Special Town Election to be held on November 15, 2010

ARTICLE 3. To hear and act upon the reports of Town officers and committees.

ARTICLE 4. The Finance Committee recommended approval.

Water Commissioner. R. Scott Wolke moved to transfer from the Water Enterprise Fund Free Cash the sum of \$38,000.00 to install a new System Control and Data Acquisition (SCADA) equipment at the Pipestave Hill Booster Station in conjunction with the existing upgrade to the station and to make related SCADA upgrades at the two water storage tanks and at the town wellfield.

The Moderator declared the motion passed by majority vote.

ARTICLE 5. The Finance Committee recommended approval of this Article.

Moderator K.C. Shallow announced that she would treat this Article in the same manner as conducted for the Line Item Appropriations in the Annual Town Meeting. She would recite each Line Item which would become the Motion for that Line Item, if any Town Meeting Member desired further discussion on the Line Item, he/she would call for a hold on that Line Item. Holds were requested on the following items:

Professional & Technical Services
Finance Department Salary & Wages
Police Department Salary & Wages
Inspection Department Salary and Wages
Public Safety Dispatch Expenses
DPW Salary and Wages

Selectman Glenn A. Kemper moved to increase the proposed Line Item for Professional & Technical Services from \$14,500.00 to \$16,500.00 in order to pay for town web site service. The Moderator declared that the Amendment passed by a majority vote.

Selectman Glenn A. Kemper moved to decrease the proposed Line Item for Inspection Department Salary & Wages from \$4,600.00 to \$2,600.00 due to savings resulting from use of temporary inspectors. Building Inspector Glenn Clohecy spoke in opposition to the proposed amendment stating that the original proposed amount would restore the Department to its FY 2010 level. The Moderator declared that the Amendment failed to achieve a majority vote.

The Moderator then acted upon the Main Motion, as amended, as follows:

Professional & Technical Services	Increase	\$16,500
Finance Department Salary & Wages	Increase	\$ 9,988
1910 Building Telephone Expense	Increase	\$ 1,000
Police Department Salary & Wages	Increase	\$19,644
Inspection Department Salary & Wages	Increase	\$ 4,600
Public Safety Dispatch Expenses	Increase	\$ 6,498
Pentucket Minimum Contribution	Increase	\$ 1,452
Pentucket Other Assessment	Decrease	\$27,986
Whittier Minimum Contribution	Decrease	\$ 150
DPW Salary & Wages	Increase	\$10,000
Town Building Improvements	Increase	\$ 1,000
DPW Expenses	Increase	\$ 1,000
Parks & Playground Expenses	Increase	\$ 3,800
Hazardous Waste Collection	Increase	\$ 500
Board of Health Expense	Increase	\$ 1,000
Library Salary & Wages	Increase	\$ 5,000
Mill Pond Operating Expense	Increase	\$ 950
Unemployment Compensation	Decrease	\$20,000

The Moderator declared the Main Motion passed by majority vote.

ARTICLE 6. The Finance Committee recommended approval.

Selectmen Thomas Atwood moved that the town rescind the appropriation approved by the Annual Town Meeting of 2010 in Article 23 in the amount for \$170,000.00 which was authorized for the payment of the Town's assessment for the Pentucket Regional School District Budget for the fiscal years beginning July first, two thousand ten.

The Moderator declared the motion passed by majority vote.

ARTICLE 7. The Finance Committee recommended approval of this Article.

Selectman Richard Cushing moved to transfer from Free Cash the sum of \$7,950.00 to purchase portable radios and monitors.

The Moderator declared the motion passed by majority vote.

ARTICLE 8. The Finance Committee recommended approval of this Article.

Selectman Thomas Atwood moved to transfer the sum of \$1,138.50 from the Waterways Maintenance and Improvement Fund to the Harbormaster's Expense Account

The Moderator declared the motion passed by majority vote.

ARTICLE 9. The Finance Committee recommended approval of this Article.

Selectman Glenn Kemper moved to transfer for the Community Preservation Act Unreserved Fund Balance: \$17,139.00 to the Historic Preservation Account: \$17,139.00 to the Community Housing Account: and \$17,139.00 to the Open Space Account.

The Moderator declared the motion passed by majority vote.

ARTICLE 10. The Finance Committee recommended approval of this Article.

A presentation and question and answer period was conducted by the Page School Working Group.

Page School Working Group Member Sandra Capo moved that the Town approve the \$10,000,000 borrowing authorized by vote of the Pentucket Regional School District, for the purpose of paying costs of making extraordinary repairs to the District's Page Elementary School located at 694 Main Street, West Newbury, Massachusetts, including the payment of all costs incidental or related thereto, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended at the direction of the School Building Committee. The Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District, and that the total amount of the borrowing authorized by this vote shall be reduced by any grant amount set forth in the Project Funding Agreement relating to the proposed repair project that may be executed between the District and the MSBA; provided, however, that this vote shall not constitute approval of the debt authorized by the District for the purposes described in this vote unless and until the Town shall have voted to exclude from the limitations of Proposition 2 ½, so-called, the amounts required to repay its allocable share of the principal of and interest on any bonds or notes issued by the District for this purpose.

Article 11. The Finance Committee recommended approval.

Planning Board Chairman Ray Cook moved that the Town amend the Zoning Bylaw by replacing Section 8..A., Administration , with a new Section 8.A, as printed in the Finance Committee Booklet Appendix for Article 11, pages 13 through 18.

Ray Cook spoke in favor of the Motion and indicated that there was no change any zoning requirements but this was to set forth the procedures for obtaining special permits, variances and other permits in conformity with the Zoning Act.

The Moderator declared that the Motion passed unanimously.

Article 12. The Finance Committee recommended approval.

Planning Board Chairman, Ray Cook, moved that the Town amend the Zoning Bylaw , Section 3.B.1., *Location of Districts*, to change the reference to the current Zoning Map by deleting "Zoning District Map of Town of West Newbury dated September 1, 1967, signed by the Planning Board and" and adding in its place "Town of West Newbury Zoning Map, based on Zoning Map dated September 1, 1967, adopted by Town Meeting of October 25, 2010", and by replacing the current Zoning Map with a colorized and digitized Zoning Map.

Ray Cook spoke in favor of the motion and indicated that there would be no change in any district lines, but this would simply change the format of the Zoning Map from a paper copy that was available at the Town Clerk's Office to a digitized Zoning Map that would be retained by the Town.

The Moderator declared that the Motion passed unanimously.

Article 13 . The Finance Committee recommended approval.

Planning Board Chairman, Ray Cook, moved that the Town amend the Zoning Bylaw by renumbering Section 11.0 Validity to become Section 20 Validity.

Ray Cook spoke in favor of the Motion and indicated that this simply changed the number of this Section.

The Moderator declared that the Motion passed unanimously.

Article 14. . The Finance Committee recommended approval.

Planning Board Chairman, Ray Cook, moved that the Town amend the Zoning Bylaw by adopting a new Wind Facilities Bylaw, Section 12 as printed in the Finance Committee Booklet dated Oct. 25, 2010 Appendix for Article 14, Wind Facilities Zoning Bylaw, pages 19 through 21 and the additional printed page 22 which was distributed on the floor of the Special Town Meeting.

Ray Cook spoke in favor of the Motion and answered questions regarding the impact on the bylaw on proposed wind facilities. Mr. Cook explained that the Planning Board in proposing this bylaw wanted to achieve a balance between these types of structures and their potential impact on the abutting properties.

The Moderator declared that he Motion passed unanimously.

Article 15. The Finance Committee recommended approval.

Planning Board Chairman, Ray Cook, moved that the Town amend the Zoning Bylaw by adopting a Wind Monitoring or Meteorological Tower Bylaw, Section 11 as printed in the Finance Committee Booklet dated Oct. 25, 2010, Appendix for Article 15, Wind Monitoring or Meteorological Tower Zoning Bylaw pages 23 through 24.

Ray Cook spoke in favor of the Motion and indicated that this complemented the previous Article in permitting structures to test the viability of wind facilities in a particular area.

The Moderator declared that he Motion passed unanimously.

Article 16. . The Finance Committee recommended approval.

Planning Board Chairman, Ray Cook, moved that the Town amend the Zoning Bylaw by approving the Amendments in Conformity to the Wind Facilities Bylaw as they appear in the Finance Committee Booklet of October 25, 2010 on Page 10 which reads as follows:

1. Amendment to Section 2. *Definitions*, to delete the definition of a *Wind Machine*.
Wind Machine. A windmill, wind pump, wind generator or other wind powered device to harness and transmit energy.
2. Amendment to Section 6.A. to delete Section 6.A.8., *Windmills*.
Windmills. The base of a windmill shall be setback from all property lines and principal buildings at least the setback distance shown on the "Wind Turbine Setback graph" North East solar Energy center report, March 1979, a copy of which is on file with the Inspector of Buildings.
3. Amendment to Section 7.A., to delete Section 7.A.5., *Performance Standards, heat glare, vibration and radiation*, Subsection b. relative to wind energy conversion systems.
7.A.5. *Heat, glare, vibration and radiation*
 - b. *Wind energy conversion systems, machinery and equipment shall not cause interference with radio and/or television broadcasting or reception and shall comply with the provisions of 47 CFR Part 15 (Federal Communications Commission), as exists or as may be amended.*

Ray Cook spoke in favor of the Amendment stating that the amendments would make it consistent with the other articles passed today.

The Moderator declared that he Motion passed unanimously.

At 10:02, on the motion of Selectman Glenn A. Kemper. It was unanimously voted to dissolve the Special Town Meeting.

These are the minutes of the Special Town Meeting of October 25, 2010

STATE ELECTION – NOVEMBER 2, 2010

Pursuant to the Warrant issued by the Board of Selectmen on October 20, 2010, the State Election was held on Tuesday, November 2, 2010 in the Town Annex, 379 Main Street. The Constable, Brian Richard, duly posted the Warrant on October 21, 2010, according to applicable statutes and the Town Bylaws, and made proper return of his doings. The polls were opened at 7:00 A.M. and closed at 8:00 P.M. Prior to opening of the polls; the Town Clerk read the Warrant and Return of Service, swore in the Election Officers and turned over election materials to the Warden. The Warden, Clerk and Constable inspected the ballot box and a zero report was printed. The Election Officers sworn to the faithful performance of their duties were: Warden, Nancy Mitchell, Clerk Marjorie Peterson; Inspectors, Ginger Selman and Sharon Plummer; Tellers, Lisa Mingo, Joan Tranfaglia, Mary Kemper, Susan Follansbee, Gail Dinero, Dianne Faulkner, Dorothy Cavanaugh, and Fred Faulkner.

There were 2250 ballots cast, representing a 69% voter turnout. The Town Clerk announced the preliminary results at 8:15 PM. There were two provisional ballots cast. The Town Clerk determined that the voter with the first provisional ballot was entitled to cast a ballot and that provisional ballot was added to the preliminary vote total. The Town Clerk determined that the second provisional ballot was not entitled to vote and that ballot was not added to the preliminary vote. The first provisional ballot is included in the total ballot count of 2,250 ballots cast.

The following results were announced:

<u>GOVERNOR</u>	VOTES
Patrick/Murray	972
Baker/Tisei	1138
Cahill/Loscocco	102
Stein/Purcell	21
Blanks	16
All Other	1

ATTORNEY GENERAL

Martha Coakley	1222
James P. McKenna	983
Blanks	44
All Other	1

SECRETARY OF STATE

William Francis Galvin	1202
William C. Campbell	904
James D. Henderson	44
Blanks	99
All Other	1

TREASURER

Steven Grossman	978
Karyn E. Polito	1148
Blanks	124
All Other	0

AUDITOR

Suzanne M. Bump	782
Mary Z. Connaughton	1162
Blanks	201
All Other	1

REPRESENTATIVE IN CONGRESS

Sixth District

John F. Tierney	1114
Bill Hudak	1041
Blanks:	90
All Other:	5

COUNCILLOR

Fifth District

Mary-Ellen Manning	1339
Blanks	889

All Other	22
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SENATOR IN GENERAL COURT

First Essex and Middlesex District

Bruce E. Tarr	1605
Blanks	629
All Other	16

REPRESENTATIVE IN GENERAL COURT

Second Essex District

Harriett L. Stanley	1182
Robert V. Finneran	961
Blanks	104
All Other	3

DISTRICT ATTORNEY

Jonathan W. Blodgett	1372
Blanks	855
All Other	23

SHERIFF

Frank G. Cousins, Jr.	1600
Damian M. Anketell	350
Kevin J. Leach	138
Blanks	159
All Other	3

QUESTION 1 (Remove the sales tax on alcoholic beverages)

YES	1255
NO	956
Blanks	39

QUESTION 2 (Repeal MGL c. 40B- Comprehensive Permits)

YES	1143
NO	953
Blanks	154

QUESTION 3 (Reduce State sales tax to 3%)

YES	1087
NO	1127
Blanks	36

QUESTION 4 (Local Question-Underride for \$170,000.00)

YES	1681
NO	445
Blanks	124

SPECIAL TOWN ELECTION—NOVEMBER 15, 2010

Pursuant to the Warrant issued by the Board of Selectmen on October 6, 2010, a Special Town Election was held on Monday, November 15, 2010 in the Town Annex, 379 Main Street. The Constable, Stephen Alvino, duly posted the Warrant on October 7, 2010, according to applicable statutes and the Town Bylaws, and made proper return of his doings. On October 6, 2010, the Board of Selectman gave notice to the Town Clerk to place a question on the ballot, all in accordance with the provisions of Massachusetts General Laws chapter 54 section 42C. The polls were opened at 7:00 A.M. and closed at 8:00 P.M. Prior to opening of the polls; the Town Clerk read the Warrant and Return of Service, swore in the Election Officers and turned over election materials to the Warden. The Warden, Clerk and Constable inspected the ballot box and a zero report was printed. The Election Officers sworn to the faithful performance of their duties were: Warden, Nancy Mitchell, Clerk Marjorie Peterson; Inspectors, M. Dorothy Cavanaugh and Sharon Plummer; Tellers, Lisa Mingo, Joan Tranfaglia, Laura MacKay, Jackie Johnson Susan Follansbee, Peg Dunlap, Virginia Selman and Dianne Faulkner.

There were 973 ballots cast, representing a 30% voter turnout. The Town Clerk announced the preliminary results at 8:15 PM. There were no provisional ballots cast. There was one local question on the ballot. The final result for the local ballot question is as follows:

“Shall the Town of West Newbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town’s allocable share of the bond issued by the Pentucket Regional School District for the purpose of paying costs of making extraordinary repairs to the District’s Page Elementary School located at 694 Main Street, West Newbury, Massachusetts, specifically including the payment of all costs incidental or related thereto, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, including the payment of all other costs incidental or related thereto?”

Blank	0
YES	540
NO	425

Attest

Michael P. McCarron
Town Clerk

SPECIAL TOWN MEETING—April 25, 2011

Pursuant to the Warrant issued by the Selectmen on April 8, 2011, which was posted on April 8, 2011 according to law by Constable Glenn W. Coffin, who made proper return of his doings thereon, the Special Town Meeting was held on April 25, 2011 at the Town Annex, 379 Main Street, West Newbury. The meeting was called to order at 8:06 PM by the Moderator, Kathleen C. Swallow, upon report by the Board of Registrars of a quorum of 90 or more registered voters. The Town Clerk read the return of service.

ARTICLE 1. To hear and act upon the reports of Town officers and committees. No reports were given to the Town pursuant to this article.

ARTICLE 2. The Finance Committee recommended approval of this Article

DPW Director Gary Bill moved that the Town transfer from Free Cash the sum of \$141,090.82 to fund the cost of the Snow and Ice Deficit.

The Moderator declared that the Motion passed unanimously.

ARTICLE 3. The Finance Committee recommended approval of this Article .

DPW Director Gary Bill moved that the Town appropriate from available funds subject to the provisions of M.G.L. Chapter 90, Section 34, Clause (2)(a), the sum of \$219,543.00.

The Moderator declared that the Motion passed unanimously.

ARTICLE 4. The Finance Committee recommended approval of this Article.

DPW Director Gary Bill moved that the Town transfer from the Stabilization Fund the sum of \$60,000.00 to purchase and equip a used or refurbished sidewalk plow, said sum to be closed out if the amount remains unexpended after a period of three years. .

The Moderator declared the motion passed unanimously.

ARTICLE 5. The Finance Committee recommended approval of this Article.

Water Commissioner Albert H. Knowles, Jr. moved to transfer from the Water Enterprise Fund Free Cash Account the sum of \$20,000.00 to purchase new radio read meters, said sum will be closed out if the amount remains unexpended after a period of three years.

The Moderator declared the Main Motion passed by majority vote.

ARTICLE 6. The Finance Committee recommended approval.

Water Commissioner Albert H. Knowles, Jr. moved to transfer from the Water Enterprise Fund Free Cash Account the sum of \$50,000.00 to purchase water from the City of Newburyport for FY 2011. Any remaining balance will be closed out to the Water Enterprise Fund Free Cash Account.

The Moderator declared the motion passed unanimously.

ARTICLE 7. The Finance Committee recommended approval of this Article.

Water Commissioner Albert H. Knowles, Jr. moved to transfer from the Water Enterprise Fund Free Cash Account the sum of \$2,720.00 to pay additional Fiscal Year 2011 Postretirement Benefits.

The Moderator declared the motion passed unanimously.

ARTICLE 8. The Finance Committee recommended approval of this Article.

Selectman Glenn A. Kemper moved to transfer from Free Cash the sum of \$227,720.00 to the Other Post Employment Benefits Trust Fund.

The Moderator declared the motion passed unanimously.

ARTICLE 9. The Finance Committee recommended approval of this Article.

Selectman Thomas Atwood moved to transfer from Free Cash the sum of \$5,795.00 to purchase a scanner, software, and related equipment, said sum will be closed out if the amount remains unexpended after a period of three years.

The Moderator declared the motion passed by majority vote.

ARTICLE 10. The Finance Committee recommended approval of this Article.

Selectman Richard Cushing moved to transfer from Free Cash the sum of \$4,800.00 to enter into a 5-year contract with a reverse 911 notification system.

The Moderator declared the motion passed unanimously.

Article 11. The Finance Committee recommended approval.

Selectman Glenn A. Kemper moved to transfer from Free Cash the sum of \$5,100.00 to F.I.C.A. Account.

The Moderator declared that the Motion passed unanimously.

At 8:06 P.M. on the motion of Selectman Glenn A. Kemper, it was unanimously voted to dissolve the Special Town Meeting.

ANNUAL TOWN MEETING -- MONDAY, APRIL 25, 2011

Pursuant to the Warrant issued by the Selectmen on April 8, 2010, which was posted on April 8, 2011 according to law by Constable Glenn W. Coffin, who made proper return of his doings thereon, the Annual Town Meeting was held on April 25, 2010 at the Annex, 379 Main Street, West Newbury. The meeting was called to order at 7:33 P.M. by the Moderator Kathleen C. Swallow, upon report of the Board of Registrars of Voters of a quorum of 90 or more registered voters. The Town Clerk read the return of service. The Moderator introduced Town Officials and reviewed Town Meeting procedures. There were no objections to non-resident Town Officials who were in attendance addressing the meeting, if necessary. At 7:51 P.M. after presentation of the Citizen of the Year Award the Moderator recessed the Annual Town Meeting to open the Special Town Meeting. The Annual Town Meeting was re-opened at 8:06 P.M. following dissolution of the Special Town Meeting. The record of the Special Town Meeting precedes the record of the Annual Town Meeting. The reconvened Annual Town Meeting continued with the reports of Town officers and committees under Article 4 of the Annual Town Meeting warrant.

ARTICLE 1. Calling for the election of Town officers was passed over for action at the Annual Town Election on May 2, 2011.

ARTICLE 2. A ballot question on a Proposition 2 ½ levy limit override was passed over for action at the Annual Town Election on May 2, 2011

ARTICLE . A ballot question on a proposed reduction of the CPA tax levy from 3% to .5% was passed over for action at the Annual Town Election on May 2, 2011

ARTICLE 4. To hear and act upon the reports of Town officers and committees.

Pursuant to custom, this Article was left open throughout the meeting.

Selectman Chairman Glenn A. Kemper presented the Citizen of the Year Award to Charles Reynolds of Main Street.

Selectman Richard J. Cushing presented the Employee of the Year Award to Dianne R. Faulkner, Assistant Town Clerk.

The Selectmen presented a special Employee of the Year Award to Kris Pyle for her outstanding service.

Town Clerk, Michael P. McCarron, recognized the 150th anniversary of the commencement of the Civil War with the following report:

“Madam Moderator, fellow citizens, this year we commemorate the 150th anniversary of the beginning of our nation’s great civil conflict. As is evidenced by the plaque gracing our library, many of the citizens of West Newbury answered the clarion call to duty.

30 years after the cessation of the war, my predecessor, Eben Stanwood, believed that the town moderator should possess an appropriate token of authority. Thereupon he secured from Port Hudson, Louisiana a portion of the oaken ramparts that were stormed by the 48th Massachusetts Infantry on June 14, 1863. From that wood, he had fashioned a gavel. This gavel, which was presented to the town on March 5, 1894.

So Madam Moderator as you call this assembly to order, you do so with this emblem that has been consecrated by the sacrifice of the sons of West Newbury, so that this nation may remain a nation, united and free.”

Whereupon the Town Clerk presented the gavel to the Town Moderator.

ARTICLE 5. (The Budget) The Finance Committee Booklet contained the Finance Committee’s fiscal year 2012 recommended budget and also a recommended budget from the Selectmen which varied from the Finance Committee’s recommended budget on a number of Line Items. The Moderator addressed the procedure for adoption of the Line Item Budget for fiscal year 2012. For purposes of this Article the recommendation of the Finance Committee is considered the main motion. Each Line Item is considered a separate appropriation and the main motion for each line item may be considered separately. Any Town Meeting member wishing to discuss a line item or move a different amount may call out “Hold” when the line item is read. Amending a line item requires two steps; first a motion to amend the main motion (the Finance Committee recommendation) and then a motion to approve the main motion, as amended. The Moderator read each Line Item. Holds were placed on Lines 39,45,47,97A and 99. After the Moderator finished reading the Line Item Budget each “Hold” was considered in turn.

Line 39 Police Capital Outlay: Glenn A Kemper moved to amend this Line Item from \$28,573.00 to \$0.00. It was his position that this item should not be placed in the Annual Budget but should be voted as a separate article in an annual or special town meeting. Mr. Archibald from the Finance Committee stated it was the Committee’s position that since this is an item (police cruiser) that needs to be consistently addressed, better planning would require that it be included as part of the Line Item Budget. Discussion of both viewpoints ensued. The question was called and the Moderator declared that a hand tally be taken. The Board of Registers recorded that there were 67 votes in favor of the amendment and 55 opposed. The Moderator declared the Amendment passed.

Line 45 Fire Protection Fees: A citizen questioned why the fees had risen from \$15,750.00 in FY 2009 to \$62,872.00 in FY 2012. Water Commissioner Albert H. Knowles, Jr. explained that as a result of accounting changes, the Town bills the Water Department for the true cost of services supplied by the Town to the Water Department and the Water Department bills the Town the true cost of services provided

by the Water Department to the Town. The net result is substantially the same as the cost indicated in FY 2009. No motion to amend was made.

Line 47 Fire Department Expenses: Selectmen Chair Glenn Kemper moved to amend the Line Item appropriation from \$29,600.00 to \$39,600.00. Discussion centered on the fact that the Fire Department expenses had increased and that the raise was necessary to provide proper services to the Town. The Moderator declared this motion for the amendment passed by majority vote of the Town.

Line 97A Historical Commission Expenses: A question was raised as to why this item was now needed. Selectman Glenn Kemper explained that previously, the Commission members were spending personal funds for items that should be paid by the Commission. No motion to amend was made.

Line 99 Interest and Paydowns on Debt: Selectman Thomas H. Atwood explained that there is approximately 6.6 million dollars in outstanding indebtedness and that all payments are being made in accordance with a schedule of payments. No motion to amend was made.

Selectmen Chair Glenn Kemper then moved to adopt the Line Item Budget as amended. The Moderator declared that the motion passed unanimously. It was voted to raise and appropriate the sum of \$11,265,526.00 for the Total Line Item Budget.

**Town of West Newbury
Line Item Appropriations
FY 2011**

******* TOWN MODERATOR *******

1	Salary & Wages	200.00
2	Expenses	60.00
		<hr/>
Department Total		260.00

******* BOARD OF SELECTMEN *******

3	Selectmen's Stipend	3.00
4	Salary & Wages	61,401.00
5	Professional & Technical Services	23,900.00
6	Expenses	8,100.00
		<hr/>
Department Total		93,404.00

******* FINANCE COMMITTEE*******

7	Expenses	2,500.00
8	Reserve Fund	57,000.00
		<hr/>
Department Total		59,500.00

******* BOARD OF ASSESSORS *******

9	Assessors' Stipends	3.00
10	Salary & Wages	110,067.00
11	Expenses	22,450.00
12	Vehicle Allowance	1,800.00
		<hr/>
Department Total		

134,320.00

******* FINANCE DEPARTMENT *******

13	Salary & Wages	266,660.00
14	Annual Audit	21,725.00
15	Tax Title & Foreclosure	2,000.00
16	Expenses	37,000.00
17	1910 Building Technology Expense	26,750.00
18	1910 Building Telephone Expense	8,000.00
19	1910 Building Postage Expense	12,800.00
		<hr/>
	Department Total	374,935.00

******* SPECIAL COUNSEL *******

20	Legal Fees	5,000.00
		<hr/>
	Department Total	5,000.00

******* TOWN CLERK/TOWN COUNSEL *******

21	Salary & Wages	90,162.00
22	Preservation of Town Records	-
23	Operation of Facsimile Machine/Photocopiers	5,802.00
24	Expenses	9,430.00
		<hr/>
	Department Total	105,394.00

******* BOARD OF REGISTRARS/ELECTIONS *******

25	Town Clerk Compensation	150.00
26	Salary & Wages	2,900.00
27	Expenses	5,800.00
		<hr/>
	Department Total	8,850.00

******* CONSERVATION COMMISSION *******

28	Salary & Wages	11,496.00
29	Expenses	1,921.00
		<hr/>
	Department Total	13,417.00

******* PLANNING BOARD *******

30	Salary & Wages	26,286.00
31	Expenses	6,609.00
32	MVPC Assessment	1,369.00

Department Total	34,264.00
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***** BOARD OF APPEALS *****

33	Salary & Wages	1,000.00
34	Expenses	500.00

Department Total	1,500.00
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***** OPEN SPACE & RECREATION COMMITTEE *****

35	Expenses	500.00
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Department Total	500.00
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***** CABLE ADVISORY COMMITTEE *****

36	Expenses	750.00
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Department Total	750.00
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***** POLICE DEPARTMENT *****

37	Salary & Wages	716,436.00
38	Expenses	93,200.00
39	Capital Outlay	-

Department Total	809,636.00
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***** FIRE DEPARTMENT *****

40	Alarms	85,844.00
41	Drills	20,400.00
42	Stipends	20,400.00
43	Administration	22,736.00
44	Full Time Staffing	-
45	Fire Protection Fees	62,872.00
46	Fire Alarm & Communications	9,500.00
47	Expenses	39,600.00
48	Capital Outlay	-

Department Total	261,600.00
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***** AMBULANCE SERVICE *****

49	Ambulance Retainer	-
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Department Total -

******* INSPECTION DEPARTMENT *******

50	Salary & Wages	90,866.00
51	Expenses	8,420.00
52	Vehicle Allowance	4,980.00
		<hr/>
	Department Total	104,266.00

******* EMERGENCY MANAGEMENT AGENCY *******

53	Salary & Wages	6,413.00
54	Expenses	3,000.00
		<hr/>
	Department Total	9,413.00

******* ANIMAL CONTROL OFFICER *******

55	Salary & Wages	21,636.00
56	Expenses	2,500.00
		<hr/>
	Department Total	24,136.00

******* HARBORMASTER *******

57	Salary & Wages	5,000.00
58	Expenses	5,800.00
		<hr/>
	Department Total	10,800.00

******* PUBLIC SAFETY DISPATCH *******

59	Salary & Wages	239,900.00
60	Expenses	31,468.00
		<hr/>
	Department Total	271,368.00



******* ASSESSMENTS *******

61	Pentucket Minimum Contribution	4,329,748.00
62	Pentucket Other Assessment	925,344.00
63	Pentucket Capital Assessment	(1,832.00)

64	Whittier Minimum Contribution	118,656.00
65	Whittier Other Assessment	32,166.00
66	Whittier Capital Assessment	-

Department Total 5,404,082.00

***** DEPARTMENT OF PUBLIC WORKS *****

67	Salary & Wages	371,966.00
68	Overtime Wages	10,200.00
69	Snow & Ice Removal	150,000.00
70	Town Buildings Operating Expenses	185,400.00
71	Town Buildings Improvements	41,000.00
72	Road Improvement Program	95,000.00
73	Highway, Sidewalk & Trees	105,000.00
74	Vehicle Allowance	3,600.00
75	Expenses	4,000.00
76	Parks & Playground Expenses	10,000.00
77	Road Machinery Expense	49,000.00
78	Capital Outlay	-
79	Street Lighting	15,000.00

Department Total 1,040,166.00

***** HEALTH DEPARTMENT *****

80	Salary & Wages	91,052.00
81	Newburyport Health Center	5,500.00
82	Waste Collection	292,250.00
83	Hazardous Waste Collection	2,500.00
84	Expenses	6,500.00

Department Total 397,802.00

***** COUNCIL ON AGING *****

85	Salary & Wages	41,799.00
86	Expenses	14,568.00

Department Total 56,367.00

***** VETERANS *****

87	Rental C.L. Carr Post	300.00
88	Soldiers' Graves Expenses	1,200.00
89	Assessment	15,269.00
90	N. Essex Veterans Services Benefits	10,000.00
		<hr/>
	Department Total	26,769.00



***** GAR MEMORIAL LIBRARY *****

91	Salary & Wages	199,416.00
92	Expenses	28,500.00
93	Books & Periodicals	56,980.00
		<hr/>
	Department Total	284,896.00

***** RECREATION *****

94	Parks & Recreation Expense	5,435.00
95	Mill Pond Operating Expense	4,450.00
96	Bandstand Operating Expense	3,000.00
		<hr/>
	Department Total	12,885.00

***** CULTURAL COUNCIL *****

97	Expenses	100.00
		<hr/>
	Department Total	100.00

***** HISTORICAL COMMISSION *****

97A	Expenses	500.00
		<hr/>
	Department Total	500.00



***** MATURING DEBT SERVICE *****

98	Maturing Debt	595,000.00
99	Interest & Paydowns on Long/Short Term Debt	222,693.00

Department Total	817,693.00
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***** BENEFITS/INSURANCE *****

100	Essex Regional Retirement	387,798.00
101	Unemployment Insurance	8,000.00
102	Group Health Insurance	221,076.00
103	F.I.C.A. Insurance	38,000.00
104	Insurance & Bonds	143,325.00
105	Other Post Employment Benefits	103,000.00
		<hr/>
Department Total		901,199.00

ARTICLE 6. The Finance Committee recommended Will of the Town on this Article to see, in accordance with the provisions of Chapter 38 of the Acts of 1936, what instructions, rules and regulations the town may wish to impose on the Board of Water Commissioners. No motions were brought under this Article.

ARTICLE 7. The Finance Committee recommended approval.

Water Commissioner, Albert H. Knowles, Jr. moved to appropriate, in anticipation of Water Department revenues, the sum of \$614,081.00 of which \$171,651.00 is for Salaries and Wages, \$24,859.00 for Insurances, \$374,800.00 for Expenses, \$30,772.00 for Debt Service, and \$12,000.00 for Extraordinary and Unforeseen expenses.

The Moderator declared the motion passed unanimously.

ARTICLE 8. The Finance Committee recommended approval.

Water Commissioner, Albert H. Knowles, Jr. moved to transfer the sum of \$54,000.00 from Water Enterprise Free Cash to the Water Enterprise Stabilization Fund. The Moderator declared that a 2/3 vote was required for passage.

The Moderator declared the motion passed unanimously.

ARTICLE 9. The Finance Committee recommended approval.

Water Commissioner, Albert H. Knowles, Jr. moved to transfer the sum of \$10,731.00 from the Water Enterprise Fund Free Cash Account to pay Fiscal Year 2012 Post Retirement Benefits.

The Moderator declared the motion passed unanimously

ARTICLE 10. The Finance Committee recommended approval.

Selectman, Thomas M. Atwood, moved to raise and appropriate the sum of \$170,000.00 and transfer \$30,000.00 from Free Cash to be added to the Stabilization Fund. The Moderator declared that a 2/3 vote was required for passage.

The Moderator declared the motion passed unanimously.

ARTICLE 11. The Finance Committee recommended approval.

Selectman, Richard J. Cushing, moved to transfer from Free Cash the sum of \$144,969.00 into the Other Post Employment Benefits Trust Fund.

The Moderator declared the motion passed unanimously.

ARTICLE 12. The Finance Committee recommended approval.

Board of Health Member, Rohert P. Janes, moved to appropriate the sum of \$21,402.00 from the Septic Loan Revolving Account for the repayment of septic loan debt service.

The Moderator declared the motion passed unanimously.

ARTICLE 13. The Finance Committee recommended approval.

Selectman Glenn A. Kemper, moved to appropriate from the Receipts Reserved for Dunn Debt Account the sum of \$134,325.00 to pay the debt service associated with the Dunn Property Acquisition.

The Moderator declared the motion passed unanimously.

ARTICLE 14. The Finance Committee recommended approval.

Selectman Thomas M. Atwood moved to transfer from Free Cash the sum of \$46,567.00 to pay the FY 2012 ladder truck lease payment.

The Moderator declared the motion passed unanimously.

ARTICLE 15. The Finance Committee recommended approval.

Community Preservation Committee Member, Anne E. Bardeen, moved that the Town vote to appropriate and reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2012, with each item to be considered a separate appropriation:

Appropriations:

From FY 2012 estimated revenues for Committee Administrative Expenses	\$ 14,800.00
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Reserves:

From FY 2012 estimated revenues for Historic Resources Reserve	\$ 29,600.00
From FY 2012 estimated revenues for Community Housing Reserve	\$ 29,600.00
From FY 2012 estimated revenues for Open Space Reserve	\$ 29,600.00

From FY 2012 estimated revenues for Budgeted Reserve

\$192,391.00

The Moderator declared the motion passed by majority vote

Prior to the Motion on Article 16, Parks and Recreation Committee Member, Thomas Flaherty, gave a report of the Parks and Recreation..

ARTICLE 16. No Action

ARTICLE 17. The Finance Committee recommended approval.

Department of Public Works Director Gary Bill moved to transfer from Free Cash the sum of \$150,000.00 to the Roads Improvement Program Account.

The Moderator declared the motion passed by majority vote.

ARTICLE 18. The Finance Committee recommended approval.

Selectman Richard J. Cushing moved to raise and appropriate the sum of \$267,000.00 to pay its full share of the assessment of the Pentucket Regional School District Budget for the fiscal year beginning July first, two thousand and eleven required to fully fund such assessment and thereby approve the District's budget for the year, provided that such additional appropriation be contingent on the approval of a levy limit override question under Massachusetts General Laws Chapter 59, §21C.

The Moderator declared the motion passed by majority vote.

ARTICLE 19. The Finance Committee recommended approval.

Selectman Glenn A. Kemper moved to accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 17E, which section authorizes an annual increase in the asset (whole estate) limit for exemptions granted to senior citizens, surviving spouses and surviving minors under Massachusetts General Laws Chapter 59, Section 5, Clause 17D, by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the Massachusetts Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2011.

The Moderator declared the motion passed unanimously.

ARTICLE 20. The Finance Committee recommended approval.

Selectman Thomas M. Atwood moved to accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 41D, which authorizes an annual increase in the income (gross receipts) and asset (whole estate) limits for exemptions granted to senior citizens under Massachusetts General Laws Chapter 59, Section 5, Clause 41C, by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2011.

The Moderator declared the motion passed unanimously.

ARTICLE 21. The Finance Committee recommended to disapprove as set forth in the Warrant but reversed their recommendation to approval upon the change to \$40,000.00 as a limit to the increase.

Selectman Richard J. Cushing moved to increase the gross receipts that seniors may have in the prior calendar year to be eligible to defer property taxes under Massachusetts General Laws Chapter 59, Section 5, Clause 41A from \$20,000.00 to \$40,000.00, with such increase to be effective for deferrals granted for taxes assessed for the fiscal year beginning on July 1, 2011.

The Moderator declared the motion passed unanimously.

ARTICLE 22. The Finance Committee recommended approval.

Selectman Glenn A. Kemper moved to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under Massachusetts General Laws Chapter 59, Section 5, Clause 41A from 8% to 4%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2011.

The Moderator declared the motion passed unanimously.

ARTICLE 23. The Finance Committee recommended disapproval.

Selectman Richard J. Cushing moved that the Town to accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 57 which would allow the Board of Assessors to allocate overlay monies and to grant property tax abatements to seniors who receive "circuit breaker" tax credits on their Massachusetts state income taxes in order to obtain a reduction of their real estate taxes up to the amount of their credits, to be effective beginning in fiscal year commencing July 1, 2011.

The Moderator declared the motion passed unanimously.

ARTICLE 24. The Finance Committee recommended disapproval.

Planning Board Chairman Ray Cook moved that the Town take no action

The Moderator declared the motion for No Action passed unanimously.

ARTICLE 25. The Finance Committee recommended approval.

Planning Board Chairman Ray Cook moved to replace the existing West Newbury Zoning Bylaw, Section 9, "*Personal Wireless Service Facilities*," with a new Section 9, "*Personal Wireless Service Facilities*," as printed in the Finance Committee Booklet Appendix for Article 25, pages 20 through 21 which is as follows:

The Moderator declared that a 2/3 vote was necessary.

The Moderator declared the motion passed unanimously.

Prior to Article 26, Community Preservation members Jane Wild and Ann Bardeen gave a report of the Community Preservation Committee. Ms. Bardeen indicated that the 3% level, the Town was eligible for three rounds of state funding and that over \$1,600,000.00 of local and state funds were available for Town projects relating to historic preservation, open space, recreation and community housing

ARTICLE 26. The Finance Committee recommended approval.

William Bachrach moved that the amount of the surcharge of the annual real estate tax levy against real property assessed pursuant to Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act be changed from three (3.00%) percent to one half (0.5%) percent. Said change to be implemented in Fiscal Year 2012 or as soon as possible thereafter.

After consideration discussion, the Moderator instructed the Board of Registrars to tally a hand count of the voters. The Registrars tallied 53 in favor of the Motion and 54 opposed.

The Moderator declared the motion failed.

ARTICLE 27. The Finance Committee recommended approval

Pentucket Regional School Committee member Jill C. Eichhorst moved that the town hereby approve the \$5,162,400.00 borrowing authorized by vote of the Pentucket Regional School District on April 5, 2011, for the purpose of paying costs of adding and making extraordinary repairs to the District's Dr. Elmer S. Bagnall Elementary School located at 253 School Street, Groveland, Massachusetts (the "Project"), including the payment of all costs incidental or related thereto, all of the costs of which shall be assessed on the Town of Groveland.

The Moderator declared the motion passed unanimously.

ARTICLE 28. The Finance Committee recommended approval.

Pentucket Regional School Committee member Jill C. Eichhorst moved that the town hereby approve the \$2,424,000.00 borrowing authorized by vote of the Pentucket Regional School District on April 5, 2011, for the purpose of paying costs of making so-called green repairs to the District's Dr. Elmer S. Bagnall Elementary School located at 253 School Street, Groveland, Massachusetts (the "Project"), including the payment of all costs related to making roof, window and boiler improvements, and the payment of all other costs incidental or related thereto, which proposed Project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended at the direction of the School Building Committee. The Town and the District acknowledge that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (1) 51.42 percent (51.42%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized pursuant to the vote of the District shall be reduced by any grant amount set forth in the Project Funding Agreement relating to the proposed project that may be executed between the District and the MSBA, and that all costs of the Project, shall be assessed upon the Town of Groveland.

The Moderator declared the motion passed unanimously

ARTICLE 29. The Finance Committee recommended approval.

Pentucket School Committee member Jill C. Eichhorst moved that the town approve the \$3,400,000.00 borrowing authorized by vote of the Pentucket Regional School District, for the purpose of paying costs of making extraordinary repairs to the District's Helen R. Donaghue Elementary School located at 24 Union Street, Merrimac, Massachusetts and the Dr. Frederick N. Sweetsir Elementary School located at 104 Church Street, Merrimac, Massachusetts, such repairs consisting of replacement of doors, windows, rooftop heating units, and the roof at the Sweetsir Elementary School and the replacement of the roof at the Donaghue Elementary School, including the payment of all costs incidental or related thereto, which proposed repair projects would materially extend the useful life of the schools and preserve assets that otherwise are capable of supporting the required educational program, said sum to be expended at the direction of the School Building Committee. The Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (1) 51.42 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized shall be reduced by any grant amount set forth in the Project Funding Agreement relating to the proposed repair project that may be executed between the District and the MSBA; and the Town acknowledges that pursuant to the District Agreement, all costs of the project, including the debt service on the bonds or notes issued by the District to finance the project, shall be allocable solely to the Town of Merrimac; or take any other action relative thereto.

The Moderator declared the motion passed unanimously

It was voted to dissolve the Annual Town Meeting at 10:29 P.M. on motion of Selectmen Chair Glenn Kemper.

Attest:

Michael P. McCarron
Town Clerk

MAY 2, 2011 ANNUAL TOWN ELECTION RESULTS
WEST NEWBURY, MASSACHUSETTS

Pursuant to Articles 1, 2 and 3 of the Warrant issued by the Board of Selectmen on April 8, 2011, the Annual Town Election was held on Monday, May 2, 2011 in the Annex, 379 Main Street. The Constable, Glenn W. Coffin, duly posted the Warrant on April 8, 2011, according to applicable statutes and the Town Bylaws, and made proper return of his doings. The polls were opened at 7:00 A.M. and closed at 8:00 P.M. Prior to opening of the polls, the Clerk read the Warrant and Return of Service, swore in the Election Officers and turned over election materials to the Warden. The Warden, Clerk and Constable inspected the ballot box and a zero report was printed. The Election Officers sworn to the faithful performance of their duties were: Warden Nancy Mitchell, Clerk Miriam Brenner; Inspectors, Dianne Faulkner and Virginia Selman; Tellers, Anne Dooley, Maureen Curtin, Sharon Plummer, and Susan Follansbee.

There were 1,361 ballots cast, representing a 41.5% voter turnout. The Town Clerk announced the preliminary results at 8:06 PM. There were three provisional ballots cast. The Town Clerk determined that one voter was eligible to vote, one voter was ineligible to vote, and one ballot is awaiting a determination from the RMV. One provisional ballot was permitted to be processed by the voting machine and added to the results.

SELECTMAN (For Three Years)

Votes Received

Blank	17
Glenn A. Kemper	593
Kristi L. Devine	105
Albert H. Knowles, Jr.	644
Others	2

BOARD OF HEALTH (For Three Years)

Blank	363
Blake J. Seale	994
Others	4

PLANNING BOARD (For Five Years)

Blank	374
Raymond Cook	983
Others	4

HOUSING AUTHORITY (For Five Years)

Blank	1323
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Mary Harada	7
Others	31

TRUSTEES OF THE
PUBLIC LIBRARY (3 For Three Years)

Blank	1334
M. Dorothy Cavanaugh	956
R. Bruce Hamilton	911
Judith W. Marshall	878
Others	4

ASSESSOR (For Three Years)

Blank	481
John J. Cena	874
Others	6

SCHOOL COMMITTEE (For Three Years)

Blank	441
Christine Reading	912
Others	8

SCHOOL COMMITTEE (For Two Years)

Blank	422
Christopher E. Wile	930
Others	9

WATER COMMISSIONER (For Three Years)

Blank	387
R. Scott Wolke	970
Others	4

PARK AND RECREATION
COMMISSIONER (For Three Years)

Blank	416
Allison Hammett	937
Others	8

BALLOT QUESTION

Question 1.

“Shall the Town of West Newbury be allowed to assess an additional \$267,000.00 in real estate and personal property taxes for the purpose of paying its full assessed share of the Pentucket Regional School District Budget for the fiscal year beginning July first, two thousand and eleven?”

Blank	89
YES	700
NO	572

Question 2. (non-binding)

Shall the Town of West Newbury amend the amount of the surcharge of the annual real estate tax levy against real property assessed pursuant to Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, from three (3.0%) percent to one half (0.5%) percent. Said change to be implemented in Fiscal Year 2012?

Blank	141
YES	780
NO	440

Attest:

Michael P. McCarron

ANNUAL REPORT OF THE TOWN CLERK
VITAL RECORDS AND STATISTICS RECORDED IN WEST NEWBURY DURING FISCAL YEAR 2010
(July 1, 2010 through June 30, 2011)

To the Honorable Board of Selectmen,

The following vital records and statistics were recorded in the Town Clerk's Office during Fiscal Year 2011:

Births Recorded:	27
Marriages Recorded:	11
Deaths Recorded:	23

Note: In accordance with the intent of M.G.L. Chapter 51, Section 6, the recorded births are not listed.

MARRIAGES RECORDED DURING FISCAL YEAR 2011

RECORD DATE* (<i>Date of Marriage</i>)	NAMES	RESIDENCE	PLACE OF MARRIAGE	OFFICIANT
July 12, 2010 (7/9/2010)	Allison Kathleen Welch Ryan Daniel Toomey	West Newbury West Newbury	West Newbury	Edward F. Sherry Priest
Aug. 2, 2010 (7/31/2010)	Andrea Elizabeth Knowles Stuart Francis Martin	West Newbury Gold River, CA	Cambridge, MA	William F. Martin Solemnizer
Aug. 10, 2010 (8/7/2010)	Margaret Anne Poore Paul Anthony Harnois	West Newbury West Newbury	West Newbury	Theresa Poore Solemnizer

August 19, 2010 (08/14/2010)	Kara Cecile Osgood Gabriel John Percival	West Newbury West Newbury	Newbury	Douglas Chesson Pastor
Sept. 13, 2010 (09/05/2010)	Corey Sue Collins Timothy Ross Brown	Stratham, NH Amesbury	West Newbury	Melissa D'Amato Solemnizer
Sept. 20, 2010 (09/19/2010)	Amanda Ann Perry Benjamin Joseph Belfiore	Fort Collins, CO Fort Collins, CO	Ipswich	Brian L. Young Solemnizer
Oct. 13, 2010 (10/09/2010)	Shannon Leigh Lee Sean Paul Peterson	West Newbury West Newbury	Newbury	Maryanne McPherson- Boynton, Clergy
Dec. 03, 2010 (11/20/2010)	Bridget Tara MacKean Hlanganiso Killion Mokwete Gaborone, BOT	West Newbury Gaborone, BOT	West Newbury	Mary McCauley Manzi Justice
Jan. 11, 2011 (01/09/2011)	Stacey Jane Takis Rami Toufic Issa	Georgetown Anfe, Lebanon	Amesbury	Nicholas J. Costello Justice of the Peace
April 5, 2011 (03/31/2011)	Sara Jean Turcott John Richard Bishop	Amesbury West Newbury	Edgartown, MA	Kenneth J. DeBettencourt Justice of the Peace
April 25, 2011 (04/16/2011)	Amanda Jane Jenkins Zeke Paul LeBlanc	Auburn, NH Auburn, NH	West Newbury	Victoria A. Pretti Episcopal Priest

* The Record Date is the date the Marriage was recorded in the Town Records
(The Date of Marriage is the date of the Marriage Ceremony)

DEATHS RECORDED DURING FISCAL YEAR 2011

RECORDED	NAME	AGE	RESIDENCE	PLACE OF DISPOSITION	DATE OF DEATH
July 13, 2010	Mark Leonard Burrill	52	384 Main Street West Newbury	Linwood Crematory Haverhill, MA	July 8, 2010
July 20, 2010	Thomas J. King	54	7 Chestnut St West Newbury	Puritan Lawn Memorial Park Peabody, MA	July 16, 2010
Sept. 1, 2010	Margaret Ann Nickerson	50	20 Donovan Dr. West Newbury	Linwood Crematory Haverhill, MA	August 30, 2010
Sept. 1, 2010	Joan M. Desmarais	76	335 Main St West Newbury	Harmony Grove Crematory, Salem, MA	August 27, 2010
Sept. 13, 2010	Florence E. Metcalf	81	44 Coffin Street West Newbury	Bridge St Cemetery West Newbury, MA	Sept. 3, 2010
Nov. 23, 2010	Denny Ludwell	66	4 Illsley Hill Rd West Newbury	Linwood Crematory Haverhill, MA	Nov. 18, 2010
Nov. 9, 2010	Margaret H. Jones	74	26 Stewart St West Newbury	Newton Crematory Newton, MA	Nov. 7, 2010
Dec. 21, 2010	Valerie Smith	87	20 Ash St West Newbury	Linwood Crematory Haverhill, MA	Dec. 18, 2010

Dec. 8, 2010	Wayne W. Vynorius	59	4 Poorhouse Lane West Newbury	Bridge St Cemetery West Newbury, MA	Dec. 3, 2010
Dec. 6, 2010	Nancy E. Casavant	69	64 South St West Newbury	St. Mary Cemetery Newburyport, MA	Dec. 2, 2010
Dec. 22, 2010	Janet N. Minsky	78	34 Dole Place West Newbury	Sharon Memorial Park Sharon, MA	Dec. 20, 2010
Jan. 19, 2011	William H. Fallows, Jr.	65	52 Turkey Hill Rd West Newbury	Linwood Crematory Haverhill, MA	Jan. 16, 2011
Feb. 1, 2011	Richard James Connolly	84	26 Whetstone St West Newbury	Linwood Crematory Haverhill, MA	Jan. 27, 2011
Feb. 11, 2011	Richard S. Melville	85	40 Maple St West Newbury	Linwood Crematory Haverhill, MA	Feb. 9, 2011
Mar. 21, 2011	Ernest J. Towers	89	87 Georgetown Rd West Newbury	Linwood Crematory Haverhill, MA	Mar. 16, 2011
Mar. 30, 2011	Beatrice May Rogers	80	832 Main St West Newbury	Walnut Hill Cemetery West Newbury, MA	March 29, 2011
Mar. 09, 2011	Scott Alan LaPlante	40	2 Hills Court West Newbury	Main Street Cemetery Rowley, MA	March 6, 2011
April 20, 2011	Mary Janet Eno	80	189 Ash St West Newbury	Harmony Grove Cemetery Salem, MA	April 19, 2011

April 22, 2011	Mary Conlon Cornell	92	1 Chase St West Newbury	Rural Cemetery West Newbury, MA	April 19, 2011
May 10, 2011	Barbara A. Polinchak	91	188 Crane Neck St West Newbury	Linwood Crematory Haverhill, MA	May 6, 2011
April 29, 2011	Bruce V. Pankauski	63	78 Main St West Newbury	Riverview Cemetery Groveland, MA	April 22, 2011
May 03, 2011	Robert Kelso	88	4 River Rd West Newbury	Bridge Street Cemetery West Newbury, MA	April 29, 2011
June 02, 2011	Marion B. Susen	82	171 Main St West Newbury	Walnut Hill Cemetery West Newbury, MA	May 31, 2011

Respectfully submitted,

Michael P. McCarron
Town Clerk

LICENSES AND PERMITS ISSUED BY THE TOWN CLERK
(For Fiscal Year 2011: July 1, 2010 through June 30, 2011)

To the Honorable Board of Selectmen,

The following licenses and permits were issued by the Town Clerk's Office during Fiscal Year 2011:

DOG LICENSES

Total Licenses Issued:	761	
Total amount turned over to the Town Treasurer (including late fees):		\$ 12,312.00

FISH AND WILDLIFE

Fishing, Trapping, Hunting & Sporting Licenses Issued:	47	
Primitive Firearms, Waterfowl & Archery Stamps Issued:	21	
Total amount paid to Division of Fisheries & Wildlife:		\$ 1,507.25

RAFFLE & BAZAAR PERMITS

Total Number Issued:	0	
Total amount turned over to Town Treasurer:		\$0.00

Respectfully Submitted,

Michael P. McCarron
Town Clerk

ANNUAL REPORT OF THE BOARD OF ASSESSORS - FISCAL YEAR 2011

The Board of Assessors respectfully submits the following report to the Board of Selectmen. In FY 2011 all values were updated to reflect market value based upon calendar year 2009 sales data for the Town of West Newbury. The values were approved by the Massachusetts Department of Revenue as part of the triennial recertification program. The Average Assessed Value for FY11 was \$475,781, with an average tax bill of \$6,508.77. The tax rate was certified at \$13.68 per thousand. The Community Preservation Act, that was passed effective FY 2007, remained at three percent for FY 2011.

VALUATION

Real Estate	736,222,201
Personal Property	12,712,320
Total Taxable Value FY 2011	748,934,521
Total Exempt Property value	60,283,000

MOTOR VEHICLE EXCISE TAX

Motor Vehicle Tax 2009	118.45
Motor Vehicle Tax 2010	68,928.08
Motor Vehicle Tax 2011	510,796.06
Boat Excise Tax 2011	2,716.00
Total Excise in FY 2011	582,558.59

APPROPRIATIONS AND ASSESSMENTS

Town Appropriation	12,969,863.12
State and County Appropriations	129,195.00
Overlay	122,945.26
Other Amounts to be Raised	60,845.00
TOTAL AMOUNT TO BE RAISED	13,282,848.38

ESTIMATED RECEIPTS

Cherry Sheet Estimated Receipts	324,343.00
Local Estimated Receipts	2,004,592.00
Free Cash	160,601.62
Other Available Funds	547,887.50
TOTAL ESTIMATED RECEIPTS & AVAILABLE FUNDS	3,037,424.12

TAXES FOR COUNTY, STATE AND TOWN

On Real Property	10,071,519.72
On Personal Property	173,904.54
TOTAL	10,245,424.26

NUMBER OF PARCELS

On Taxable Real Property	1,773
On Personal Property	29
On Exempt Property	152

NUMBER OF ACRES

7,532

Respectfully submitted

Victor A. Gangi
Victor A. Gangi, Chairman

Cheryl Hoenecker, Member

John Cera, Member

ANNUAL REPORT OF THE BOARD OF REGISTRARS
(For Fiscal Year 2011: July 1, 2010 through June 30, 2011)

To The Honorable Board of Selectmen:

The following data was compiled from the VRIS resident census information as of 11/15/2011:

Number of Residents by Age:

65 and Older: 531
50 To 64: 1204
35 To 49: 938
17 To 34: 746
5 To 16: 733
Under 5: 185

TOTAL: 4331

Number of Registered Voters:

Democrats: 741
Republicans: 640
Unenrolled: 1717
Other: 19

TOTAL: 3117

The following Town Meetings and Elections were held during Fiscal Year 2011. Unless otherwise indicated Town Meetings were concluded in one session. The Board of Registrars attended each Town Meeting session for voter check-in and conducted voter registration sessions prior to each Town Meeting and Election. The Registrars certified signatures on absentee ballot applications and nomination papers.

State Primary Election	September 14, 2010
Special Town Meeting	October 24, 2010
State Election	November 2, 2010
Special Town Election	November 15, 2010
Annual Town Meeting	April 25, 2011
Special Town Meeting	April 25, 2011
Annual Town Election	May 2, 2011

Respectfully submitted,

Rosamond Veator, Chair
Elise Henrichs
Gail Majaukas
Michael P. McCarron, Clerk

West Newbury Housing Authority
Profit & Loss
October 2009 through September 2010

To the Honorable Board of Selectmen:

The West Newbury Housing Authority respectfully submits our FY 11 Annual Report.

	<u>FY11</u>
Ordinary Income/Expense	
Income	
3110-10 · Shelter Rents 667-1	48,531.00
3110-20 · Shelter Rents 705-1	39,417.50
3610-00 · Interest Income	56.58
3690-00 · Other Income	
3690-12 · Other Income - Laundry 667	869.00
Total 3690-00 · Other Income	<u>869.00</u>
3690-02 · Other Income - Late fee 705	40.00
3801 · DHCD Operating Subsidy	<u>29,031.94</u>
Total Income	117,946.02
Expense	
4110-00 · Administrative Salaries	12,071.55
4130-00 · Legal	0.00
4150-00 · Travel	251.77
4170-00 · Accounting Services	3,596.00
4190-00 · Administrative Other	3,873.45
4310-10 · Water 667	3,648.35
4310-20 · Water 705	5,976.28
4320-10 · Electricity 667	7,989.36
4320-20 · Electricity 705	1,561.85
4330-2 · Gas - 705	2,226.97
4340-00 · Heating 667	15,409.76
4390-10 · Septic Pumping 667	615.89
4390-20 · Septic Pumping 705	1,090.00
4410-00 · Maintenance Labor	16,360.27
4420-00 · Materials & Supplies	2,373.74
4420-10 · Materials & Supplies 667	1,451.20
4420-20 · Materials & Supplies 705	4,987.04
4430-00 · Contract Costs	1,480.01
4430-10 · Contract Costs 667	3,270.20
4430-20 · Contract Costs 705	1,793.06
4510-00 · Insurance	4,036.28
4520-00 · Payment in Lieu of Taxes	2,700.00
4540-00 · Employee Benefits	11,438.69

West Newbury Housing Authority
Profit & Loss
October 2009 through September 2010
FY11

4610-00 · Extraordinary Maintenance - Bot	
4610-10 · Extraordinary Maintenance - 667	3,440.49
4610-20 · Extraordinary Maintenance - 705	2,483.15
Total 4610-00 · Extraordinary Maintenance - Bot	<u>5,923.64</u>
4611-00 · Non Capitalized Equipment	
4611-10 · Non-Capitalized Equipment - 667	1,880.11
4611-20 · Non-capitalized Equipment - 705	0.00
4611-00 · Non Capitalized Equipment - Other	0.00
Total 4611-00 · Non Capitalized Equipment	<u>1,880.11</u>
4800-00 · EOCD Directed Costs	4,287.50
Total Expense	<u>120,292.97</u>
Net Ordinary Income	<u>-2,346.95</u>
Net Income	<u><u>-2,346.95</u></u>

Thank you to the Town for its continued assistance and support in all of our endeavors.

Respectfully submitted,

David Houlden, Chairperson

Larry Corcoran

Irene Durkin

Marjorie Peterson

Joan Whitney

Paula Mountain, Executive Director

Annual Report of the Library Trustees for FY11

To The Honorable Board of Selectmen:

In fiscal year 2011 we continued maintenance projects with a focus on maintaining the integrity of the building. To prevent structural damage to the foundation we did extensive repairs to the front patio, and had the surrounding shrubs professionally pruned in order to avoid their replacement. Two new light fixtures were placed outside the old front door. Our invested funds paid for this work. In order to continue to pursue the best, most responsible plan for these funds we are pleased that Terry Beaton of Beaton Management will be helping us. Again, we were delighted to accept support from the Moseley Fund with generous grants for our Children's Programming and for the purchase of new computers.

This year the Merrimack Valley Library Consortium, which provides our computer circulation and other services, changed their operating system, and our librarians received training in order to implement that changeover. The Massachusetts Board of Library Commissioners approved our application to waive strict adherence to their required budgeting guidelines and renewed our certification.

In May the Board elected new officers as follows:

Chairman	Theresa A. Bisenius
Vice-Chairman	Dorothy Cavanaugh
Treasurer	Lucille W. Waehling
Recording Secretary	Alexandra Guralnick
Corresponding Secretary	Ginger Selman

As all departments continue to face serious budget issues we and the library staff spent time addressing ways in which to maximize our effectiveness in the face of yearly and continuing increase in demand for our services. Our daily traffic, our circulation and the popularity of our Children's and Adult Programming are at all time highs while our staffing remains at the same level it has for the past decade. Our stable and exemplary staff works well beyond the demands put on it, and we are pleased that in June Katharine Gove extended her contract as Library Director for another year. Under her able and visionary leadership the library continues to grow and prosper in the face of pressures of funding and of a changing world of books, other media and technology.

As always the Trustees are appreciative of the ongoing support of the West Newbury community and the generous gifts of the Library's patrons.

Respectfully submitted,
Alexandra Guralnick
Recording Secretary

ANNUAL REPORT OF THE LIBRARY DIRECTOR

To the Honorable Board of Selectmen:

Circulation for FY 2010 was 114,789. Traffic for the year was 43,868.. Non-resident circulation totaled 32,789.

The State Incentive Grant was \$6,624.66, which included a non-resident offset of \$3,513.91.

FINANCIAL REPORT

Money Market Account	Balance 6/30/2010	28,041.94
	Gifts & Grant	13,339.00
	Interest	<u>125.76</u>
	Total	41,506.70
Expenses	Programs (Moseley Grant)	2,745.00
	Building repairs	11,807.00
	Museum passes	1,200.00
	Supplies	<u>5,141.84</u>
		20,893.84
	Balance June 30, 2011	20,612.86
Invested Funds	Balance June 30, 2010	548,665.84
	Dividends and Interest	<u>16,143.82</u>
		564,809.66
No expenses	Capital gain	141,821.97
	Balance June 30, 2011	706,631.63

IN MEMORIUM

Hazel Hammond Albertson	Marjorie I. Bardsley	Dorothy M. Johnson
Lawrence & Alice Dodge	Eleanor J. Cook	Albert E. Elwell
Christopher Blunt	James Durgin	James H. Durgin
Barbara F. Carbone	Jennie M. Foss	Thomas Kennett
Georgiana Emery	Bessie Sawyer Koebele	Sylvia McGrath
J. Winston Popplewell	Norman Hobson	Esther Thurlow
Valerie Leary Berkenbush	Margaret M. Nichols	Frank Hobson
The Laing Family	Margaret Coit Elwell	Leah M. Mingo
Barbara C. Ayres	Pauline M. Marston	

Respectfully submitted,
Katharine M. Gove

ANNUAL REPORT OF THE CHILDREN'S LIBRARIAN 2011

To the Honorable Board of Selectmen:

“Go Green @ your library “ was the Summer Reading theme. 234 children of all ages read 3,619 hours. We kept them busy all summer with stories, crafts, puppet shows, magic shows, medieval knights and Legos. I tried programs targeted for young and old and I hope they were enjoyed.

Story hours were again popular with 68 signing up for the Summer session, 74 for the Fall, 81 for the Winter and 87 for the Spring. The Toddler Times were busy with 32 registering for the Summer session, 30 for the Fall, 32 for the Winter and 31 for the Spring.

The Children's Room hosted 215 programs with 4, 748 attendees. I find more and more that kids are booked. I've tried to make our programs appealing, fun and appropriate for smaller groups. If you make the Library an enjoyable place to be, people come back for more and I hope they will take out books, music cds and dvds!

As usual nothing would get done without our great staff so thank you to Dorothy Carr, Amy Custance, Elizabeth Torrisi, and Dawn Watson. The Library runs on the generosity of many people especially the Friends of the Library and the Edward and Winifred Moseley Foundation so a special thank you to those organizations. A final thank you to our many volunteers both young and old, I appreciate all that you do.

Respectfully submitted,
Katharine (Kate) Gove
Children's Librarian

ANNUAL REPORT
ZONING BOARD OF APPEALS
July 1, 2010 – June 30, 2011

To the Honorable Board of Selectman:

The ZBA held three hearings on a petition resulting in the granting of the three petitions

The summaries of results are:

Petitions granted	1
Petitions denied	0
Petitions withdrawn	0
Petitions dismissed	0
C.40B applications	0

Respectfully submitted,

Paul Kelly
Chair, ZBA

July 5, 2011

Planning Board

During Fiscal Year 2011, The Planning Board conducted the following activities:

Approval Not Required Plans:

- ..117 Main Street (Assessor's Map R-2, Lot 25). Two lots created from one lot, resulting in a lot with an existing house and a lot deemed non-buildable.
- ..117 Main Street (Assessor's Map R-2, Lot 25). Reconfiguration of lot lines approved in the plan above. No new lots were created.
- ..55/57 Indian Hill Street (Assessor's Map R-17 Lots 2 and 3-8). Reconfiguration of lot lines on lots with existing houses. No new lots were created.
- ..124 Crane Neck Street (Assessor's Map R-3, Lot 33). Six lots created from one lot with an existing house. Five new lots created.
- ..Cherry Hill Street (Assessor's Map R-16, Lot 21). Two lots created from one lot.
- ..148 Garden Street (Assessor's Map R-17 Lots A, B, and D). Reconfiguration to remove a lot line—two lots were created from three lots.
- ..Middle/Indian Hill Streets (Assessor's Map R-16, Lot 9). Three lots created from one lot, with one of the lots to be granted to Essex County Greenbelt.
- ..419 Main Street (Assessor's Map R-14, Lot 9). Two lots created from one lot, resulting in a lot with an existing house and a new lot.
- ..Cherry Hill Street (Assessor's Map R-16, Lot 5). Reconfiguration of lot lines. No new lots were created.

Planning Board endorsement of an Approval Not Required Plan indicates that a lot has the required frontage on an existing or an approved way and adequate access. A lot must meet zoning and other requirements of Town departments necessary to deem it buildable.

Definitive Subdivision Plans:

There were no Definitive Subdivision Plans filed in Fiscal Year 2011.

Requests to Extend Expiring Approvals:

The Planning Board granted an Extension for Approvals for Ocean Meadow to October 31, 2011.

Special Permit Applications or Pre-Application Conferences:

- ..47 Coffin Street, (Assessor's Map R-23, Lots 15A and 15C). Reduced Frontage and Common Driveway Special Permits. The Applications were approved.
- ..18 Sullivan's Court, (Assessor's Map U-1 Lot 19). Pre-Application Conference for potential Open Space Preservation Development Special Permit.
- ..308 Main Street (Assessor's Map U-1, Lot 30). Pre-Application Conference for potential antenna installation at the Second Congregational Church.

Scenic Roads Bylaw, Section XXXII of the General Bylaw:

- ..239 Middle Street (Assessor's Map R-16, Lot 9), Consolidated Application to the Planning Board under the Scenic Roads Bylaw and to the Tree Warden under the Shade Trees Act (M.G.L. Chapter 87 §3). The Application was approved for removal of one tree.

Zoning Bylaw Amendments:

During the course of the year, the Planning Board held a Public Hearing in compliance with the requirements of M.G.L. Chapter 40A §5 for each Zoning Bylaw Amendment proposed. At the Special Town Meeting held in October, 2010, the following Zoning Bylaw Amendments were approved:

- ..Section 8.A., Administration. The Section was replaced with a new Section.
- ..Section 3.B.1., Location of Districts, and Zoning Map. A new digitized Zoning Map was approved to replace the existing Zoning Map. District lines did not change.
- ..Section 11., Validity, was re-numbered to Section 20. to allow for expansion of the Zoning Bylaw in the future.
- ..Section 11., Wind Monitoring or Meteorological Tower was added as a new Bylaw Section.
- ..Section 12., Wind Facilities, was added as a new Bylaw Section.
- ..Other Sections were amended as Amendments in Conformity relative to the new Wind Facilities Zoning Bylaw.

The Attorney General has approved the above Zoning Bylaw Amendments.

At the Annual Town Meeting held in April, 2011 the following Zoning Bylaw Amendments were approved:

- ..Section 9., Personal Wireless Service Facilities (PWSF). A new Zoning Bylaw was approved, replacing the former PWSF Bylaw .

Attorney General approval has been requested, and is pending.

Planning Board Rules and Regulations Governing the Subdivision of Land:

The Planning Board voted in December, 2010, to amend Subdivision Regulations as follows:

- ..Section 5.16 As-Built Plans
- ..Section 5.17 Street Acceptance Plans
- ..Section 6.0. Administration. A new Section 6.6., Employment of Outside Technical Consultants, has been added.

The amendments were filed with the Town Clerk on January 31, 2011, have been recorded at the Southern Essex Registry of Deeds in Book 30223 Page 16, and have been filed with the Land Court as required by M.G.L. Chapter 41, §81Q.

Planning Board Regulations:

The existing Planning Board Rules and Regulations for the Conduct of Planning Board Functions, Meetings and Hearings, last revised in February of 2002, was replaced by a new West Newbury Planning Board Regulations, which include regulations Governing Conduct of Planning Board Functions, Meetings and Hearings; Special Permits, Site Plan Review, and Scenic Road Application Guidelines. The Board voted on December 21, 2010, to adopt the new Regulations document. The Regulations were amended on May 3, 2011 to add regulations for Personal Wireless Service Facilities.

General Administration:

During the year, the Planning Board conducted ongoing review and follow-up of current projects to ensure compliance with approvals, i.e., Ocean Meadow (56 units), Bailey's Lane - Long Hill (3 lots), and 21 Mechanic Street, for one new lot. Ocean Meadow was approved under the Open Space Preservation Development Zoning Bylaw, and contains an open space element. A Conservation Restriction was approved by the Conservation Commission and the Board of Selectmen, and has been submitted to the Commonwealth for final approval, which is pending.

One of the functions of a Planning Board is to research and propose Zoning Bylaw Amendments to Town Meeting. Public Hearings are conducted to gather input, and to make the residents aware of amendments to the Zoning Bylaw under consideration. The Board continued working on a new Site Plan Review Bylaw, and after extensive research crafted draft Wind Facilities and Wind Monitoring or Meteorological Bylaws. The Board also rewrote Section 8., Administration, of the Zoning Bylaw, in cooperation with the Board of Appeals. A digitized Zoning Map, based on the data from the Assessors' Maps, was commissioned from Merrimack Valley Planning Commission at no charge to the Town, utilizing Local Technical Assistance services. The Zoning Map had not been updated since 1970. A digitized map will be more accessible to residents and interested parties, and will be updated more economically and frequently. All of these efforts were approved at the Special Town Meeting of October, 2011.

The Board worked with the Board of Selectmen and consultant David Maxson of Isotrope, LLC, to amend the existing Personal Wireless Services Facilities Zoning Bylaw. The goal was to bring the bylaw up to date, and to facilitate new technology and federal requirements. That amendment was approved by voters at the April, 2011 Annual Town Meeting.

The Planning Board has completely rewritten its Regulations, including the Fee Schedule, which has been placed in a new easy to read table format. A survey of fees in similar towns was conducted prior to approval of the revised Fee Schedule. It is the goal of the Planning Board to include submittal, plan, and detailed requirements in Regulations rather than in the Zoning Bylaw.

The Housing Production Plan was approved by the Department of Housing and Community Development in July, 2010. The plan was written with funding from the Community Preservation Act funds. The plan is valid for five years, until July, 2015.

The Planning Board applied for Subsidized Housing Inventory (SHI) status from the Department of Housing and Community Development for two units at Ocean Meadow and four units at the town-owned apartment building. DHCD has approved the two units at Ocean Meadow, and approval of town-owned units is pending.

The Board has contracted with Community Opportunities Group, Inc., for a review of several areas of the Zoning Bylaw. That review is ongoing, and any amendments must be approved at Town Meeting.

Membership and Personnel:

	<u>Position</u>	<u>Term Expiration</u>
Ann E. Bardeen	Member	2013
Raymond A. Cook	Chairman	2016
Brian R. Murphey	Member	2014
John Todd Sarkis	Member	2015
Arthur T. Wallace	Member	2012
Patricia P. Reeser	Associate Member	June, 2011
Jean Nelson	Planning Board Administrator	

At the Annual Town Election, Raymond Cook was re-elected to a five year term. The Board re-organized and John Sarkis was elected Chairman in May, 2011. Board members are thankful to Ray Cook for serving as Chairman for two years. Patricia Reeser was appointed by the Board of Selectmen to a one-year term as Associate Member following the resignation of Andrew Turbide.

Members of the Planning Board represent the Board on other town boards and committees: Ann Bardeen is the representative to the Community Preservation Committee, John Sarkis is Chairman of the Town Land Working Group, Arthur Wallace serves on the Energy Advisory Committee, and Brian Murphey is the Town's Commissioner to the Merrimack Valley Planning Commission.

The Planning Board meets on the first and third Tuesday of each month on the second floor of the Town Office Building. The public is welcome to attend meetings.

Respectfully submitted,

West Newbury Planning Board Members

FY11 ANNUAL REPORT OF THE BOARD OF HEALTH

To the Honorable Board of Selectmen:

The Board of Health and staff remains dedicated to enforcing state and local regulations regarding wells, septic systems, camps, food, trash and recycling. During the Fiscal Year 2011, the Board of Health approved applications for fourteen (14) new construction septic systems, twenty (20) repair systems and seventeen (17) component repair systems. Inspections for the installation of systems are done by the Health Agent ensuring compliance with Title V and West Newbury's Local Regulations. Our office issued two (2) camp licenses, seven (7) food permits, one (1) milk permit, fifteen (15) permits for a well this year, and forty seven (47) licenses for installers and haulers.

Our annual Household Hazardous Waste Collection Event was held on September 11, 2010 in conjunction with the City of Newburyport and the Town of Merrimac. Approximately, one hundred and ninety six (196) households participated in our event, with sixty (60) being West Newbury households.

FY11 was the fifth year for West Newbury as a member of the Northeast Massachusetts Mosquito Control Program which is a part of the Massachusetts Department of Agriculture. Surveillance by trapping and testing mosquitoes is the primary function of Mosquito Control. By analyzing the data collected from the traps, the Town will be informed regarding possible EEE (Eastern Equine Encephalitis) and West Nile Virus, and therefore can act preemptively to protect the public health. There were no confirmed cases in both EEE and West Nile.

We held our annual flu shot clinics on November 4th and December 10th. Over two hundred and forty-one (241) people were vaccinated for the seasonal flu and six (6) for pneumonia. We sponsored a CPR class for residents through the Council on Aging, as well as held a lunch for residents that included a talk on diabetes prevention and control given by a nutrition specialist.

We offer special recycling programs for compact fluorescent light (CFL) bulbs, button batteries, mercury thermometers, thermostats, cellular telephones, rechargeable batteries as well as "medical sharps" and books. These items can also be dropped off at the health department during office hours.

Our medical sharps collection is a program (with the purpose of collecting medical needles and lancets) which provides safe storage containers and removal for residents. Sharps containers can be purchased for a fee at the Town Office Building either in the Health Department Office or the Council on Aging Office, the drop off disposal program is fee free. Drop off of sharps containers can be done at the same locations.

Got Books Recycling is an effort to reduce the Town's trash tonnage by offering residents a book recycling program. This program encourages residents to drop off books they no longer want at a collection box located in the back parking lot at Town Office Building. Removing books from the waste stream lowers the cost of trash removal

as well as generating monies for the Town's General Fund. 21,214 pounds of books were picked up, generating \$1060.90.

The Board of Health would like to thank all residents for recycling. Our "Waste Reduction Program" has been a success. During fiscal year 2011 six hundred and fifty (650) tons of recyclables were removed via curbside and Pipestave recycling area saving the town \$42,926.40 in waste removal.

RECEIPTS:

Camps	\$ 100.00
Component Repair	800.00
Flu Shot Reimbursements	1,355.51
Food Permits	850.00
Got Books	929.05
Hauler Permits	1,425.00
Installer Permits	4,200.00
Miscellaneous	7.20
Perc Test (new)	1,700.00
Perc Test (repair)	1,875.00
Septic Plans Review	7,850.00
Recycling Bins	250.00
Recycling Stickers	74.00
Revision Plan Review	100.00
Sharps Containers	57.00
Wells	<u>3,000.00</u>
Total	\$ 24,572.76

Respectfully Submitted:

Robert Janes, Chairman
Blake Seale, Member
Kimberly Cole, Member

ANNUAL REPORT OF THE WATER DEPARTMENT

To the Honorable Board of Selectmen:

In accordance with the provisions of Chapter 14, Section 49, of the General Laws of the Commonwealth of Massachusetts, the Board of Water Commissioners herewith submits a report of activities of the Water Department for the Fiscal Year ending Jun 30, 2011.

Installations:	956
Dwellings in Town: (per Assessors)	1511
% on Town Water:	63%
Town Population: (per Town Clerk)	4580
Gallons Billed:	58,615,356
Average residential daily gallons:	158
Hydrants/Valves:	192/190
Street Valves:	137
Feet of Main:	146,006

Though our plans to upgrade the Pipestave Booster Station (PSBS) have encountered a series of delays, we think the project design has improved along the way. We first mentioned this project in the 2009 Town Report, explaining that the existing pumps would be replaced by smaller, less expensive and more easily maintained pumps driven by VFDs. By the next year the proposed design changed to bring the pumps up to street level and eliminate the need for a separate entrance to the below-grade level. Then a year ago we expanded the project to include system-wide replacement of the SCADA computerized control system. We did this when our consulting engineers made a compelling case that we would pay more in the long run if we didn't include these upgrades as part of the project. We finally sent out the Request for Proposal in spring of 2011, but all the accepted bids exceeded the existing project funding. Fortunately we have sufficient funds in the Water Department Free Cash account to transfer to the project funds at a Town Meeting, so by the time of our next report we should have awarded the bid and finally started the project.

At the end of summer 2011 we replaced one of the vertical turbine pumps at the town wellfield, a matter that wouldn't normally get mentioned in our annual report, but which is interesting because of the funding. This pump has a backup but is still a critical component of the distribution system, so when a routine inspection revealed terminal wear and corrosion we knew it had to be replaced immediately. This provided us with our first opportunity to consider using funds from the "Extraordinary and Unforeseen" account first established about two years ago. The E & U fund, allowed for the Water Department because we are an Enterprise Fund, works like the town's Reserve Fund and allows the Commissioners to transfer money for use in emergencies without waiting for Town Meeting approval. The Commissioners decided to pay for the pump replacement from the existing operating budget, but if the budget gets tight before the end of the fiscal year we know we can tap the E & U funds if needed.

We didn't have as serious a drought in 2011 as we saw in 2010, but we still needed to impose a mandatory water restriction in the town. We encourage the townspeople to realize that going forward this will be the rule and not the exception. Despite our ability to purchase water from Newburyport when supplies in our wellfield are limited, it is vital we maintain appropriate levels in the Brake Hill water tank for reasons of fire suppression. Our problem in West Newbury is not just how to increase supply, but also how to limit demand. When dry, hot weather results in people running their automatic

irrigation systems excessively, the only approach available to the department to mitigate the demand is the voluntary or mandatory water restriction.

On the financial side, the Department completed another important study. The Water Rate Study completed last year recommended that we do a further study to analyze our System Development Fee (known years ago as the Connection Fee). When it was just the "Connection Fee" we charged for labor and materials when someone tapped into the municipal water system for the first time. When we renamed it the "System Development Fee" and raised the amount to \$3000 we did so because of the industry standard that new water users should pay more than the connection cost to provide for capital expansion of the distribution system. The study was conducted by Mark Abrahams who analyzed the value of the Fixed Assets in the distribution system (pipe, standpipes, etc.), and also took into account the value of purchased water since the West Newbury water system began in 1936. Using the industry standard "equity method/buy-in method" Abrahams proved that the current fee of \$3000 is justified and could survive a legal challenge. It is important that the Water Department use this fee revenue only for capital improvements, not annual operations, and we have already put methodologies in place to ensure that.

During the past year, the Department initiated a policy discussion involving the Water Department, the Board of Health, and the Inspection Department concerning private wells and cross-connections. This process is off to a good start but not concluded. When completed, it is hoped the three departments will have coordinated policies that make state regulations and restrictions clear to townspeople who are on town water but also have or wish to develop a separate well for irrigation purposes. Initially the policies will kick in when someone applies to develop a new well, or to go on to town water. Eventually, said policies will allow town personnel to regulate existing systems.

We will end this report by reminding everyone that the Water Department, Board of Health and Inspection Department discourage the presence in a dwelling of two water sources (town water and private well); if two sources are in the dwelling, there must be a physical separation between the two sources.

COMMITMENTS TO WATER FUND (CHARGES TO USERS)
TWELVE-MONTH PERIOD JULY 1, 2010 TO JUNE 30, 2011

Water Usage (regular bills):

October 2010	\$ 297,851.80	
April 2011	<u>256,976.19</u>	554,827.99

Water Usage (special bills):

Addl. Water & Municipal Liens	4,957.74	
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Services:

Unscheduled Reading Fee	870.00	
Tapping Fee	425.00	

Materials:

New Meters	2,101.20	
Other	290.85	

<u>Fire Protection Charge</u>	<u>62,872.00</u>	<u>71,516.79</u>
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TOTAL COMMITMENTS FISCAL YEAR 2011 **626,344.78**

Additional Revenue:

Misc. Revenue (backflow, red cards, etc)	2,970.00	
Systems Development Charge	<u>24,000.00</u>	<u>26,970.00</u>

TOTAL ESTIMATED REVENUE F/Y 2011 **653,314.78**

OPERATING ACCOUNT EXPENDITURES

TWELVE-MONTH PERIOD JULY 1, 2010 TO JUNE 30, 2011

Operating Expenses:

Facilities Cost	\$26,914.37	
Office Expense	5,446.37	
Professional Assoc.		
(Includes: Essex County Retirement		
& Post Retirement Benefits)	56,359.99	
Outside Services/Training	9,581.22	
Computer Expense	1,988.04	
Vehicle/Equipment Expense	3,903.12	
Materials/Supplies/Outside Contractors	51,508.91	
Water Purchase-Newburyport	102,057.97	
Safe Water Drinking Assessment	618.38	
		<u>258,378.37</u>

Salary/Wages: 154,869.26

Insurances: 20,787.40

Debt Service: 19,246.63

Indirect Costs: 46,434.00

TOTAL EXPENDITURES F/Y 2011 **\$499,715.66**

BOARD OF WATER COMMISSIONERS

Albert Knowles

R.Scott Wolke, Chairman

Larry Corcoran

Michael E. Goot  , Manager/Superintendent

Jodi Bertrand, Administrative Assistant



WEST NEWBURY POLICE DEPARTMENT

401 Main Street, West Newbury, MA 01985

978-363-1213

978-363-1114 fax

Lisa A. Holmes, Police Chief
chief@westnewburysafety.org

Annual Report of the West Newbury Police Department

To the Honorable Board of Selectmen:

This past fiscal year the police department logged 30,600 calls for service and activity. Of those calls we responded to 53 motor vehicle crashes, the greatest number occurring on Main Street with 30 crash reports investigated. The department's traffic enforcement resulted in 454 civil infractions, 517 written warnings, 1,491 verbal warnings, and 224 criminal complaints resulting in \$29,130.00 in fines issued. The department issued 165 summonses, 21 persons were taken into protective custody, and 102 arrests were made during this time frame.

The police department has continued with its community programs at the Pentucket Regional Schools. This spring we held the annual Seat Belt Pledge Drive at Pentucket High School. This event is held each year in conjunction with the Highway Safety Division's *Click it or Ticket Program* in an effort to raise awareness of the importance of wearing a seat belt. We also sponsor the Halloween Dance at the middle school an event where we provide refreshments as well as prizes for the best, scariest, and most original costumes. These events provide an opportunity for the students to interact with the officers and in turn it helps the department to develop relationships with the students and staff at the schools.

We received grant funding for Bicycle helmets again this year through the Executive Office of Public Safety and Security. This enables us to provide helmets to children riding a bicycle, skateboard or scooter who are in need of a helmet. This has been a positive program for those families in the community who are in need of a helmet and are unable to provide one for their children. We have an officer who is certified as a child seat technician and two times a year we hold a child seat installation clinic for those people in need of assistance with installing their child seat. The officer is available upon request throughout the year for those requesting car seat installations and/or inspections.

The police department continues with its commitment to the T.R.I.A.D. program. This program forms a partnership with the senior population of our community in an effort to provide them with better services and information. T.R.I.A.D. continues with its original programs such as the File of Life, Yellow Dot, Grab and Go bags, ID's, and the house numbering program "*Is your number up?*" This year was the 5th year of our Annual Spring Fling event. This TRIAD sponsored event provides dinner and entertainment, and raffle prizes from donated gifts are awarded to lucky recipients. The event is always well attended and is enjoyed by both the attendees and those who plan the event.

The police and fire departments conducted Public Safety Day on October 2nd. Public safety vehicles were on display including fire trucks, police cruisers and equipment, as well as

demonstrations by the fire department and the Amesbury Police Department K-9 unit. This event attracted many residents who enjoyed the Fall day and the equipment and demonstrations. Many thanks to all the public safety personnel who made this event such a success.

This spring the Police Department received recognition for our traffic enforcement efforts through the Executive Office of Public Safety and Security -Highway Safety Division "*Law Enforcement Challenge*." We received an Award of Excellence in the Gold category. This was an extreme honor to our department in acknowledgment of our constant efforts to keep the roads safe in our community.

I want to thank the members of the Public Safety Departments for their continued support and dedication which has enabled us to maintain the highest standards of professionalism and integrity when serving the public. I would also like to express my sincere thanks to the residents of the Town for their support.



Lisa A. Holmes
Chief of Police



WEST NEWBURY EMERGENCY MANAGEMENT AGENCY

401 Main Street

To The Honorable Board of Selectmen:

The West Newbury Emergency Management Agency found FY2011 to be a year that we again found ourselves preparing and responding to weather events. Blizzards, Earthquakes, Floods, Hurricanes, Tornados, and Tropical Storms Warning and Watches have become frequent occurrences in the Commonwealth. The West Newbury Emergency Management Agency participates in preparedness conference calls with the Massachusetts Emergency Management Agency days before, during and after an event occurs. All residents are encouraged to have a Disaster Response Plan for their family and pets. It is recommended that a person be prepared to survive 3 days before emergency help can reach them. Helpful information handouts and suggestion lists can be found at www.mass.gov/mema.

As a community within the 10 mile Emergency Planning Zone of Seabrook Station Nuclear Power Plant West Newbury Emergency Management Agency must also ensure the Town is prepared to respond to an event at the Seabrook Station Nuclear Power Plant. Each year Town of West Newbury employees and volunteers attend trainings to assist during an event at Seabrook Station. The Town of West Newbury is required to participate in and demonstrate that the Town of West Newbury is prepared with plans in place to assist with response to a nuclear event. In addition, the West Newbury Emergency Management Agency must document quarterly inventory, training, resources, plans, and needs to the Massachusetts Emergency Management Agency, Nuclear Preparedness Division, in regards to the Seabrook Station Nuclear Emergency Response Plan.

FY2011 West Newbury Emergency Management Agency Members donated equipment or services to the Kenneth Fowler Car Show, Public Safety Day, Community Emergency Response Team Training, West Newbury Riding and Driving Club events, and West Newbury PTO events.

In May of 2011 the Director, Scott Berkenbush became Fire Chief of the West Newbury Fire Department; he announced that he would not be seeking re-appointment to the Director's position, as he wanted to be able to fully concentrate his time and effort on the West Newbury Fire Department. On June 15, The Board of Selectmen appointed Deputy Director Lee Ann Delp as Director of the West Newbury Emergency Management Agency. Director Berkenbush spent many hours over the last 16 years preparing and responding to events in Town as the Emergency Management Agency Director. He was an integral voice in the concept, design and construction of the Public Safety Complex. Also during his tenure as Director, he was part of the transition within the Commonwealth from Civil Defense to Emergency Management Philosophies. He led the Town's response to six concurrent Seabrook Station Graded Exercises with no deficiencies found. He led many weather related storms including three "100 Year" floods, blizzards, hurricanes, and tropical storms.

I look forward to serving the Community of West Newbury and working closely with Public Safety Agencies as the new Director.

Respectfully submitted,

Lee Ann Delp
EMA, Director

Annual Report of the Fire Chief and Fire Engineers

To the Honorable Board of Selectmen:

This year three members of the Fire Department completed their tours of service by reaching the age of 65, they are: Captain Richard Davies, Assistant Chief Robert Janes, and Chief Raymond (Rock) Dower with a total combined 93 years serving the Town of West Newbury Fire Department. Thank you for all for your dedication through the years.

Box 555 was sounded for Captain Stephen Cashman who answered his last alarm this year on February 5th, 2011. Steve was a lifetime member of the department and he will be sadly missed.

This year four members completed the Commercial Drivers License – CDL course and obtained their Class B driver's licenses. They are: Firefighters: Dave Evans, Doug Mead, and John Dodge, and Assistant Chief Mark Hemingway. Congratulations on your accomplishments.

Public Safety Day was a great success with live demonstrations of auto extrication and high angle rescue rappelling.

For our December training drill, we had a house donated to train on with smoke and interior fire attack, practicing roof venting, wall breaching and power venting. We had an excellent turnout for this drill and our firefighters gained valuable experience.

On a clear weekday in February at 1:33pm in the afternoon, a homeowner called to report smoke and fire in her home on Montclair Hill. It has always been known by local firefighters that if ever there were a fire on Montclair Hill it would be challenging. There is not any town water supply on this street and the nearest pond is over a half mile away, so the 9,000 gallons of water made available was all trucked to the site. The steep and narrow road with three feet high snow banks added to the challenge. At 1:37, Byfield and Groveland were called for mutual aid. At 1:38, West Newbury Engine 24 and Tanker 25 arrived with four firefighters on board. Others arriving on scene were: Byfield Engine, WN Engine 23, Groveland Engine, WN Tower 28, WN Rescue Truck, AMR Ambulance. Merrimac Fire Department also sent mutual aid for station coverage. The fire was brought under control at 2:13pm with the fire being successful contained to the second floor master bedroom.

I want to publicly thank the towns of Byfield, Groveland and Merrimac for their mutual aid assistance and our own WN Police and Dispatch departments. Their help was invaluable.

The Code Red Notification System was approved by town vote at the annual town meeting. This reverse notification system enables: police, fire, emergency management and dispatch to notify West Newbury residents of urgent events in a timely manner.

We would like to take this opportunity to thank: the Board of Selectmen, the Police Department, Emergency Management Agency, Public Safety Dispatch and the townspeople for your continued support and cooperation.

In closing, we wish to thank Chief Dower for all his years of dedicated service and contributions to the West Newbury Fire Department.

West Newbury Fire Department
Total Calls for Fiscal Year 2011 (July 1, 2010 – June 30, 2010)

Assist the Public/PD/Other	19
Boat/Water Incident	2
Car/Vehicle Fire	2
Chimney or Stove fire	6
CO Detector	6
Electrical Problem	3
Fire alarm activation	40
Fuel/Natural Gas/Other	8
Hazardous Materials	1
Heating system problem	1
Illegal Burn	5
Investigate odor/Smoke/Other	6
Lock-out	7
Motor vehicle crash	45
Mutual Aid	7
Outside Fire/Brush	3
Rescue / Medical Aid	191
Station Standby	10
Structure Fire	2
Water Problem/Basement Pump-out	4
Water rescue/River rescue/Other	1
Well-being Check	5
Wires Down/Tree Down	15
 Total Calls	 389



Organization of West Newbury Fire Department fiscal year 2011

Fire Chief

Raymond (Rock) S. Dower, III

Assistant Chief

Robert Janes

Deputy Chiefs

Scott Berkenbush

Michael Dwyer

Captains

Richard Davies

Mark Hemingway

Lieutenants

David Jennell

George Evans

Brandon Lamson

Benjamin Jennell

Richard Hills

Firefighters

Brett Burkinshaw

Scott Cimino

Peter Connolly

Sara Connolly

Brendan Corcoran

John Dodge

Bill Donahue

Lisa Duxbury

John Duxbury

Dave Evans

Lisa Evans

Mary Ann Fowler

Junior Garcia

Geoff Hills

Joshua Hills

John Hume

Gregory Jennell

Mark Marlowe

Doug Mead

Keenan Leonard-Solis

Thomas McCraine

Tom Natario

Bob Pierce

Kara Percival

Mark Richardson

Jim Riley

Kevin Sampson

David West

Respectively submitted,

Scott Berkenbush, Fire Chief

Michael Dwyer, Deputy Chief

Mark Hemingway, Deputy Chief

ANNUAL REPORT OF THE ANIMAL CARE AND CONTROL OFFICER

Activities of Animal Care and Control from July 1, 2010 to June 30, 2011

To the Honorable Board of Selectmen:

Total number of dogs licensed for the license year April 1, 2010 to March 31, 2011 was 745. The number of dogs licensed by June 30, 2011 for the following license year was 598. The Annual Rabies Clinic was held on April 6, 2011. Forty two animals were vaccinated.

No animals were destroyed under suspicion of rabies. One bat was sent to be tested, but was an unreadable submission due to maggots. Animals to be tested must have bitten a person or a domestic animal; and the head must be available and in good condition. A raccoon attacked a dog and resulted in the resident undergoing preventative series of shots; and the dog with a current rabies vaccination, was placed under a 45 day quarantine, because the raccoon ran off. A fox was destroyed with mange. A feral cat with a wound on his leg was destroyed. A six-month quarantine would have been necessary and the cat was not friendly or safe to adopt.

There were 4 dog bites. Three separate incidents of dogs fighting. Three cats had wounds of unknown origin and were quarantined for six months. There were 10 ten day quarantines and 2 forty-five day quarantines.

Twenty dogs were picked up running at large. Leash law violation money and Citation fees are turned in to the Town's General Fund. Nine kittens were placed into new homes and three adult cats were adopted. One adult cat was adopted by a resident and she delivered five kittens a month later. A Thank you to the resident for keeping the mother cat, raising the litter, and helping find homes for all the kittens. Collars with tags and micro- chips truly help animals be returned home safely and quickly.

Dead Animals were: 2 dogs; 4 cats; 2 raccoons; 3 opossum; 2 skunk; 1 fox; 3 woodchuck; 1 Canadian goose; several deer. Injured and hit by cars were: 2 dogs, 1 cat, 1 wild turkey had a leg broken, and a fox had to be destroyed. Wildlife found injured and taken to the wildlife rehabilitator were 2 hawks and 1 Great Blue Heron.

There were eighteen calls for Nuisance dog issues and ten calls for barking complaints. There were thirty calls for lost dogs and fifty-two calls for found dogs. Many calls for lost or found dogs are from other communities. There were seventeen calls for lost cats and twenty calls for found cats. If you feed a cat it is more likely to stay and not go back home, especially if you feed something "special" like tuna fish or milk. There were thirteen calls for lose horses, two calls

for cows that had wandered off, and a complaint of chickens in a neighbor's yard.

Mill Pond and River Bend Recreation areas continue to have problems with loose dogs, mainly because of a few irresponsible owners. Dogs should be re-leashed when horses, bicycle riders, other people, children, and others walking dogs are met or approaching. Dogs should always be within visual sight of the owner.

There were seventy seven calls for wildlife questions. I always try to explain wildlife behavior, diet, and habits. I try to provide detailed information for solutions to problems without causing harm to either the resident or their wild neighbor. I encourage people to call me back and let me know what happens. Encounters with wildlife are inevitable in West Newbury. Populations of many species are on the rise, especially coyote and deer. Experience and appreciate the wildlife of our community; and understand that most are not a threat.

Respectfully submitted,

Madelyn Cirinna,
Animal Care and Control Officer

FY- 2011
INSPECTION DEPARTMENT ANNUAL REPORT

To The Honorable Board of Selectmen:

Permits were issued for the following building activities during the 2011 Fiscal Year.

BUILDING PERMITS

9	New Single Family Homes
22	Foundations for New Single Family Houses/additions
10	Decks & Porches
8	Other Additions
9	Outbuildings, garages, barns & sheds
63	Alterations & Renovations
4	Pools
57	Reroof, Siding or Windows
3	Demolition
10	Wood Stoves/Chimneys
3	Misc.
4	Waived Fee Permits
26	Trench Permits

TOTAL NUMBER OF PERMITS ISSUED	228
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Reported Value of New Homes	\$2,759,295.00
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Reported Value of Other Construction	3,928,672.00
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Reported Value of Fees Waived Permits	40,100.00
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Total Reported Value of Construction	\$6,728,067.00
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TOTAL BUILDING PERMIT FEES COLLECTED	\$70,932.00
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TOTAL TRENCH PERMIT FEES COLLECTED	1,300.00
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ELECTRICAL PERMITS

5	New Homes	\$2,316.00
107	All Other	8,825.00

TOTAL NUMBER OF ELECTRICAL PERMITS ISSUED 112

TOTAL ELECTRICAL PERMIT FEES COLLECTED \$11,141.00

PLUMBING AND GAS PERMITS

8	New Homes	\$2,832.00
46	Remodel & Additions	1,101.00
38	Water Heater Systems	906.00
56	Gas permits	4,188.00
3	Waived	

TOTAL NUMBER OF PLUMBING/GAS PERMITS ISSUED 151

TOTAL PLUMBING/GAS PERMIT FEES COLLECTED \$13,178.00

Respectfully submitted,

Glenn Clohecy
Inspector of Buildings

Conservation Commission

To the Honorable Board of Selectmen,

Over the past year the Conservation Commission has continued its efforts to protect the wetlands under the Mass. Wetland Protection and the Rivers Protection Acts. The Commission is charged with regulating activities in, or within, 100 feet of a wetland resource area in order to prevent damage to these often fragile and irreplaceable resources. Wetlands serve many functions, including filtering and cleaning water, which helps protect ground and drinking water supplies, providing flood storage, preventing storm damage, and providing wildlife habitat.

The Commission is comprised of 5 members and our agent. We held hearings and conducted site walks in connection with Notices of Intent and Requests of Determination. We will discuss potential projects informally with land owners and offer help in determining how to proceed with their project. Projects are monitored until they are completed and in compliance with any orders we have issued. We invite people considering projects to contact us for informal discussions of all available options.

The Commission supports the goals of protecting drinking water supplies and preserving both open space and the town's remaining agricultural assets. We work with other town boards to ensure that growth and development are done in ways that are consistent with environmental protection and the preservation of open space for the benefit of all residents. As part of the effort to preserve open space and natural resources, we have participated in obtaining conservation restrictions and work with organizations such as Essex County Trails and Greenbelt to preserve open space here in our lovely town.

Respectfully submitted,

N. Dawne Fusco
Chairman

ANNUAL REPORT OF **THE DEPARTMENT OF PUBLIC WORKS**

To the Honorable Board of Selectmen:

For the Fiscal Year ending June 30, 2011, the following work was completed by the Highway and Building and Grounds Divisions.

Brush cutting, roadside mowing, catch basin cleaning, street sweeping, pruning trees, cutting dead and hazardous trees, drainage repairs and upgrades, patching pot holes, sign repair and placement, picking up rubbish and debris from roadsides, and crack sealing. The Highway Department also mowed the grass, composted, fertilized, limed and seeded the playing fields. The department plowed, sanded town roads and all other town property, maintained the sidewalks, and hauled away snow from the town center.

The Highway Department repaved Spring Hill Road, Bricket Street and Kimball Road also portions of Ash Street and Moulton Street with Chapter 90 and Town funds.

The Building and Grounds Department completed these projects in addition to the routine maintenance and repairs to the Town Buildings and grounds:

Replaced floors at the Page School, new roof on Town Hall and a new rubber roof for the Childrens Castle with CPA Funds.

The Department of Public works will strive to keep the roadways, Town Buildings and grounds maintained, safe and in presentable appearance in the upcoming 2012 fiscal year.

Respectfully submitted,

Gary J. Bill
D.P.W. Director

Annual Report of the Council on Aging

To The Honorable Board of Selectmen:

There have been many changes that have taken place within the past year. The face of the board has changed but our mission has not.

Our 5th annual Spring Fling was well attended with almost 100 people coming to enjoy the music and home made food. Our main focus of the Spring Fling was to recognize the hard work of our volunteers that keeps the senior center running on a day to day basis but also to reintroduce the programs of the TRIAD Program. This year we focused again on the Grab N Go bags, Yellow Dot, File of Life, and Emergency Preparedness Forms. We will also be debuting the 9-1-1 video that we helped the Chief of Police with.

Our van continues to be busy throughout the week. Doctors trips continues to be our main focus and but we try to accommodate other needs. We make sure to have at least one outing a month to the grocery store each month. Our trips continue to gain in popularity and often have a waiting list.

This past year we had one recipient of the Boston Post Cane. In July of 2010 we presented the Boston Post Cane to Mrs. Alice Thorn of Coffin Street. It was with great pleasure and honor that we were able to present this award to her.

Our Early Bird Dinner continues to be a huge success. Our Site Manager, Jen has done a great job coming up with meal pleasers for everyone. We continue to get about 50 people in on the Second Tuesday of the Month for this program. Our volunteers Josie Dow who makes Desert every month is also a crowd pleaser. Peggie Poore comes out every month to help with serving.

Our lunch with Police has a new twist to it. We have changed it so that we have a different speaker and topic each month. Last year we had sponsors from Miracle Ear, Angels at Home, The Sheriff's Department, Home Instead, Massachusetts Department of Public Health and many others.

We have also introduced a couple of new programs this past year. We have start a Mah-jongg group, Zumba and have welcomed a SHINE Counselor. Our Yoga and Art class continues to be a success

All of our senior citizens are welcome to drop in at the Senior Center or to call our director, Theresa Poore, to learn what services are available to them. Stop by or call us if there is an activity that you are interested in having at the center. We will do our best to make sure that it happens. The number to call is 978-363-1104.

Respectfully Submitted,
Theresa Poore,
Director

Historical Commission Annual Report 2010–2011

The Historical Commission met six times during the year. They welcomed Wendy West as a new member, replacing the late Mary “Babs” Cornell.

The Commission spent a great deal of time continuing the matter of the Page School. As noted in last year’s report, the Commission sent an additional 60 pages of documentation and pictures to answer the Mass. Historical Commission’s extensive questions relative to the Page School building and grounds. Members went to the Mass. Archives in Boston to view and copy original plans of the Angel Guardian buildings and the Central School building. The Mass. Historical Commission’s decision, received in November 2010, was that the property is eligible for listing in the National Register of Historic Places. As a result of this communication, the Commission voted to find the Page School property historically significant.

In addition to this issue, the Commission has:

- Worked on inventory sheets for the 1910 Building and the Congregational Church.
- Voted to deem the following buildings historical: Page School, 1910 Building, American Legion building, St. Ann’s Church, West Newbury Congregational Church, All Saints Church, St. John’s Hall, and Hills House at 407 Main Street.
- Worked clearing debris, digging up, repairing and re-setting stones, and searching for missing stones, at Quaker Cemetery and at a private cemetery in West Newbury.
- Searched the town archives for historic documents pertaining to street names in the 1800s and about cisterns and fire reservoirs.
- Discussed the possibility of obtaining infra-red aerial photos of the town. Received copies of aerial photos from 1938.
- Prepared a list of historic buildings and sites for the Board of Selectmen.
- Wrote a brief town history for the new town web page.

Respectfully submitted by the West Newbury Historical Commission

Jane Wild, Chair
M. Dorothy Cavanaugh
Susan Poore Follansbee
Peter Haack
John D. Thurlow
Richard C. Thurlow
Wendy West



**Mill Pond Committee
West Newbury, Massachusetts 01985**

**Report of the Mill Pond Committee
July 1, 2010 through June 30, 2011**

To the Honorable Board of Selectmen:

The Mill Pond Committee is charged with managing the varied recreational activities that take place in the Mill Pond Recreation Area while maintaining its natural, aesthetic beauty. The Mill Pond Committee is also responsible for implementing the Management Plan according to the Essex County Greenbelt Association Conservation Restriction. The Committee wishes to thank the many individuals and town officials who contribute to the success of our activities.

The Mill Pond Area continues to be enjoyed by the general public. Fishing, boating, dog walking and equestrian activities continue to enjoy strong support. Individuals using the area were respectful to each other and the Mill Pond Recreation Area as a whole was well maintained.

A new shade tree was planted in the picnic area and substantial pruning of trees adjacent to the Mill Pond building was performed.

Significant events that occurred during the past fiscal year were:

- A Boy Scout Eagle Scout project was completed. The project included new, hand-carved, entry way signs and improvements to increase visibility to the Mill Pond Recreation Area entrance road.
- A weekend Boy Scout winter Camperee was held attracting over 150 participants. Activities included building dog sleds and holding human dog sled races on Mill Pond.
- Four equestrian events were held.
- Several high school cross country track events were held.
- An annual butterfly count was performed by the Massachusetts Butterfly Club.
- The Mill Pond building was used for two Boy Scout and one Cub Scout outing, two private parties, a page school outing, and an event was hosted by the Republican Town Committee.
- The annual Winter Carnival held at Mill Pond was canceled due to too much snow.

Respectfully Submitted,

Charles Reynolds, Chairman



WEST NEWBURY OPEN SPACE COMMITTEE

West Newbury, Massachusetts 01985

To the Honorable Board of Selectmen:

The Open Space Committee (OSC) met regularly during Fiscal Year 2011. Our accomplishments include:

- The continued development of the West Newbury Trail Network (WNTN) through trail improvements across West Newbury. In Fiscal Year 2011 the OSC focused on the town-owned Brake Hill parcel connecting the Merrimack River to the Crane Pond Wildlife Management Area. The OSC also developed a uniform trail marking scheme to further the OSC goal of making town land more accessible to the citizens of West Newbury.
- The OSC hosted a Full Moon Snow Shoe/Hike in February at the Millpond recreation area. Participation was excellent and the OSC plans to make this an annual event. The OSC would like to express their appreciation to the Department of Public Works, Director Gary Bill and Fire Chief Berkenbush for assistance and support.
- As an advisory committee, the OSC provided advice to the BOS, the Finance Committee and the Town regarding CPA projects and surcharge rates and advised the BOS when parcels are being removed from Chapter 61A.
- The OSC continued to work with the Planning Board and the Conservation Commission to obtain easements on land being developed to further the West Newbury Trail Network and make our open space available to the citizens of West Newbury. The OSC also began to advocate for keeping open existing trail easements. The OSC would like to thank the PB and the ConCom for their cooperation and recognize the diligence of OSC members Don Bourquard and Felicity Beech.
- OSC designee Barry LaCroix and Don Bourquard contributed to the Town Land Working Group providing input on priority parcels, historic trails and the impact to the West Newbury Trail Network of the sale of any property. The OSC would like to thank the BOS for the development of a process to conduct due diligence before town land should be considered for sale.

- The OSC acquired a secure, central repository for Town Open Space and Recreation maps. These maps were a critical asset to the Town land Working Group. The OSC would like to thank the BOS for their support in providing secure space.
- The OSC Trail Subcommittee of Steve Greason, Felicity Beech and Don Bourquard continued to develop GPS supported trail maps and make the maps available to the citizens of West Newbury.
- OSC member Steve Greason continued to improve the OSC website with many attractive photographs, multiple maps and extensive information. The site includes:

*Trail guides, trail maps and an opportunity to comment on trail conditions;

*The Town's Open Space and Recreation Plan – a comprehensive analysis, review and action plan;

*OSC Meeting minutes;

*Links to associated resources and organizations with a brief description of each.

The link to the websites is www.westnewburyopenspace.net

- The OSC continues to work with the Parks and Recreation Committee to advocate for both active and passive recreation and considers this dialogue critical to the future recreational opportunities in West Newbury.
- The OSC continued to maintain the Priority Parcel List and evaluate land for open space potential.

The Open Space Committee meets on the third Wednesday of the month at 7:30 PM in the 1910 Building. We welcome the participation of anyone interested in our open space activities.

Respectfully submitted on behalf of the Committee,

Barry J. LaCroix, Chair

ANNUAL REPORT OF THE CAPITAL IMPROVEMENT COMMITTEE

To the Honorable Board of Selectmen:

During 2011, the Capital Improvement Committee reviewed and coordinated the planning and proposed financing of West Newbury capital improvements (items over \$10,000) and updated the twenty year plan for the Stabilization Fund.

Meetings were conducted with each Town Department that was requesting funds for items with a life expectancy over five years and a value over the amount of \$10,000. Four items were reviewed with all of them requesting funds for Fiscal Year 2012. After review each of the items was prioritized using the litmus test. The order of prioritization is shown below.

Below is a summary of Fiscal 2012 items and Exhibit A is an updated Stabilization fund overview.

Fiscal 2012 Budget Items

FUNDING RECOMMENDATIONS							
		Prioriy	2012 Requested	Stabilization Fund	Free Cash	Water Enter Fund	Approved 2011 Mtg
DEPARTMENT OF PUBLIC WORKS							
	Chapter 90 Funds for Road	1	\$ 170,208		\$ 170,208		\$ 219,543
	Road Repairs	2	\$ 371,878		\$ 371,878		\$ 150,000
	Water Dept to Replace Water Meters	3	\$ 20,000			\$ 20,000	\$ 60,000
	Purchase new Sidewalk Plow	4	\$ 140,000	\$ 140,000			\$ 60,000

Respectfully Submitted:

Richard Cushing	Gail Majauckas	Len Mirra	Judy Mizner
Richard Preble-Chm	Dennis Unger	Joe Uniejewski	Warren Sproul

Department of Public Works

	2010	2011	2012	2013	2014	2015	2016	2017
Action Core Playground								
Annex	39,930		3,000					
Apartment House								
Bandstand								
Concession Stand								
DPW Building								
Garden Street Fire Station								
GAR Memorial Library						12,000		
Highway Department/Salt/Sand Shed		11,000						
DPW Garage	25,000							
Mill Pond Recreation Building								
Park and Recreation Building								
Public Safety Complex								
Town Hall		11,000			16,500			
Town Office Building (1910 Building)								
Page School			50,000		50,000		50,000	
Unanticipated Building Repairs		12,000	12,000	13,000	13,000	13,000	13,000	14,000
2008 Ford Ranger			60,000					
1982 Bombardier Sidewalk Plow								
1990 Ford Dump/Sander L8000								
2008 International Dump/Sander								
1998 Caterpillar Backhoe								
1999 Caterpillar Loader			130,000			49,000		
1999 Ford F350 Dump								
2000 International Dump		150,000						
2000 John Deere Tractor Mower				75,000				
2002 John Deere Tractor Mower			15,000	60,000				15,000
2002 Kubota Mower								
2003 International Dump					150,000			
2005 Ford F350 Dump			47,000					
2005 John Deere Tractor w/Loader								
Total DPW	124,930	299,000	317,000	148,000	229,500	74,000	63,000	29,000

Do not replace

Fire Department

1989 Ford Combo F-16(Eng 24)								
1980 Seagrave Aerial Ladder Truck								
1985 Ford Tanker-Pumper								
1989 Ford L8000 Chassis Fire Engine (Eng 22)								
1994 Ford Rescue								
2003 KME Pumper (Eng 23)								
2006 KME Pumper (Eng 24)								
2000 Ford F250 (Forestry Truck)						30,000		
1996 Ford F250 (Forestry Truck)				30,000				
1997 Rescue Boat Zodiac Mark II w/Trailer		32,000						
Jaws of Life								
Bunker Gear		25,000	25,000	25,000	25,000			
Air Equipment, SCBA								
Total Fire Department	0	57,000	25,000	55,000	25,000	30,000	0	0

Do not replace

Animal Care & Control

2005 Ford Freestar Cargo Van						20,000		
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Board of Health

1999 Ford F250		40,000						
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Council on Aging

2006 Ford Eldorado Handicapped Accessible Van								55,000
TOTAL ASSET REPLACEMENTS	###	396,000	342,000	203,000	254,500	124,000	63,000	84,000
ANNUAL APPROPRIATION	170,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000

STABILIZATION FUND BALANCE 267,422 312,492 116,492 (25,508) (28,508) (83,008) (7,008) 129,992 245,992

Police Department

2008 Ford Crown Victoria - Car 300 (Administrative Vehicle)

Total Police Department

Water Department

Brake Hill Water Storage Tank Painting
Pipetave Hill Water Storage Tank
Pipetave Hill Booster Pump Station
2007 Chevy Silverado Pickup Truck
2003 Chevy Silverado Pickup Truck
1996 Dodge Pickup Truck
Telemetry System
Air Compressor
Meters
Upgrade of Distribution System
Wellfield Generator

Total Water Department

Department of Public Works

2008 Ford Pickup F250
2005 Ford Pickup F250

Total DPW

**Energy Advisory Committee
Annual Report July 2010 – June 2011**

Energy Efficiency and Conservation Block Grant. In 2010 the DOER awarded West Newbury \$132,290 in funding to support energy efficiency improvements and renewable energy. In addition to certain building energy related improvements at Page School, the grant provided partial funding for a solar photovoltaic project at Pipestave Hill.

June 2011 – Page School projects associated with the Energy Efficiency and Conservation Block Grant were folded into the larger Page School renovation project that has emerged, and will be implemented as best fits that overall project scheduling.

Pipestave/DPW site solar PV system installation. Project was completed and system is producing clean, renewable solar electric power to plan, offsetting approximately 1/3 of the energy costs for the DPW garage, which would otherwise be purchased from the utility and generated from conventional polluting energy sources.

Green Communities. Committee members continued work to implement the five criteria for the Mass Green Communities Program. Once West Newbury has been qualified as meeting the Green Communities program requirements, the Town will be eligible for grant funding opportunities to support specified energy conservation and efficiency measures.

Committee members as of June 30 were:

Rick Parker, chairman
Ann Craig
Liz Callahan
Chip Wallace

Community Preservation Committee
Annual Report-July 2010-June 2011

Applications and information regarding the CPA are listed on the Town website.

Two projects were completed, including preservation of the Town Clerks records and roof of our historic Town Hall.

An application for eligibility under Open Space/Recreation and the Historical Preservation categories for both the Daly property and the American Legion building, resulted in an approved funding application for the Daly property only in November 2010 by Park and Recreation. The application was moved no action at the April 2011 annual town meeting.

An application for eligibility was received and approved, for repairs to the GAR Memorial Library. The library sits in the "Training Field" which is listed on the State Register of Historic Places.

Our required Public Hearing was held on June 16, 2011.

Total Available funds as of June 30, 2011

Open Space/Recreation-	\$179,646.00
Historic Resources-	\$ 78,599.20
Community Housing-	\$170,046.00
Unrestricted-	\$1,321,466.38

Members as of June 30, 2011

Jane Wild-Historical Commission
Ann Bardeen-Planning Board
Tom Flaherty-Park and Recreation
Wendy Reed-Conservation Commission
Marjorie Peterson-Housing Authority
Tom Atwood-Board of Selectmen Representative
Sandra Capo-At Large

PARK AND RECREATION

The Park and Recreation Board had an active year. Our two major projects were (a) the planning and siting of the outdoor basketball court; and (b) the “Parks and Recreation Master Plan” that was a result of the basketball court project and the subsequent proposal to buy the Daley property for recreational needs and a town park.

A public “Thank you” to Jack Duggan who retired from our Board this spring. Allison Hammet is the new member, replacing Jack. Greg Pope is our third member.

We continue to work closely with Gary Bill and his DPW crew as they maintain our fields in excellent condition. A footnote to this is the “closing” of field 7 at Pipestave Hill for the fall of this year (2011), and possibly next spring if necessary. Our fields are terrific and we want to continue this care.

We continue to support our high school’s field needs with use of our Pipestave facility for soccer and lacrosse.

Finally, public thanks to the West Newbury Youth League for their programs and financial support for the construction of the basketball court.

Sincerely,

Tom Flaherty

EASTERN ESSEX DISTRICT DEPARTMENT OF VETERANS' SERVICES

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year two West Newbury veterans/widows were on this program. The Commonwealth made dramatic administrative changes to the program in 2010 requiring all submissions and authorizations to be paperless and submitted via the Health and Human Services computer and supporting documents also electronically transmitted. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately \$231,000 to eligible recipients in West Newbury, of which the current staff is responsible for approximately \$68,000 dollars paid to or saved by those assisted in West Newbury.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 14 of the town's 182 *identified* veterans and 4 of the 28 *identified* veterans' widows during the period.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. During 2010 the District also provided veterans' services assistance to the City of Gloucester as requested/authorized by the Board of Directors and the Massachusetts Department of Veterans' Services.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. Albert Knowles is the West Newbury member of the Board of Directors.

Terrance P. Hart
District Director

**District Administrative Offices
22 Main Street
West Newbury, MA 01985
Telephone (978) 363-2280
Fax (978) 363-1165**

Dr. Paul A. Livingston
Superintendent of Schools

Dr. William I. Hart
Assistant Superintendent

The West Newbury Annual Report of the School Department activities for FY11 has been developed by the Principals of the Dr. John C. Page School, Pentucket Regional Middle School and Pentucket Regional High School on behalf of the Superintendent of Schools and the Pentucket Regional School Committee.

Richard Perrotti, Chairman
Jill Eichhorst, Vice Chairman
Jayne Broz, Secretary
John Willett
Sandra Capo
Todd Treado
Christine Reading
Joseph D'Amore
Maureen Moran

Dr. John C. Page Elementary School
Annual Report Fiscal
Year 2010 - 2011

As we began the 2010 - 2011 school year at the Dr. John C. Page School, we had a student enrollment of 496 students pre-k through grade 6. The enrollment was comprised of West Newbury residents as well as 11 intra-district placements, 39 students through the school choice program, and 32 preschool students.

This past year was a wonderful one here and for a variety of reasons. As with other schools throughout the district, it was our first year to fully implement the district Habits of Learning (HOL) initiative. Supporting and sustaining these five habits and balancing their focus with quality content in elements like math, science, reading, and writing is also exceptionally important for us. It's all about balance. These Habits of Learning are actually essential *life skills* for our students – how to think critically, communicate clearly, collaborate as team players, work independently, and explore creative solutions to complex problems.

It is amazing how well our students “got it” and continue to get it. Every morning for two months, a different group of first or second graders would begin our announcements by sharing a specific Habit of Learning goal for the year and an area for improvement. One student might say, “I have worked hard to be a good communicator during Morning Meeting. I still need to work on being more independent during Writers Workshop.” Similarly, 4th and 6th grade students did a stellar job of explaining their HOL portfolios or displaying the skills they had developed as part of their grade level exit exhibitions.

We also used our monthly Community Gatherings as a way to communicate our core values of kindness and respect. Every month we had dozens of participants in our “Single Act of Kindness” program to recognize acts of kindness, caring, and compassion. It is as important for our students to display sound moral character as it is for them to display strong academic character. Our new Code of Conduct, developed by our School Council helped to fortify the message that one's “Personal Best” includes how we perform in treating others as well as how we perform in our classroom tasks.

Speaking of performance, we were pleased to learn recently that our Page School students performed very well on the Spring 2011 state MCAS exams. Our sixth graders were, once again, number one in the state in math among the hundreds of public, non-charter schools in Massachusetts. We were also pleased with improved performances in grade 4 math, reading, and writing, as well as 5th grade math. Our movement toward 90-minute core blocks for math, reading, and writing appears to be paying off.

Finally, we were pleased to see our Page School Renovation Project move from planning to reality. With a new roof almost finished and a new furnace almost ready to come online, it is exciting to see the fruits of our facilities planning effort coming to fruition.

Respectfully submitted,

Dr. Jack O'Mara, Principal

**Pentucket Regional Middle School
Annual Report
Fiscal Year 2010-2011**

Demographic Information

The Pentucket Regional Middle School is located in the town of West Newbury, Massachusetts, and serves the students in grades 7 and 8 from West Newbury, Merrimac, and Groveland. The Middle School is the first experience students have outside their home community and combining with others within the Pentucket Regional School District. The enrollment for the 2010-2011 school year was 540 students, 12 of whom were school choice.

School Highlights

- Student/Teacher ratio, 22:1
- State of the art school website
- Curriculum integration of technology (Computer lab with 28 updated computers, LCD projectors and SMART boards)
- Secure, on-line posting of homework and grades
- Performing arts opportunities
- 3 foreign languages (Spanish, German, and Latin)
- Team approach
- Differentiated lessons
- Inclusionary model
- Growing choral and band programs
- Musical productions each year
- Health, wellness, and physical education programs
- Extensive extracurricular offerings: intramural sports, math team, creative writing, yearbook, peer leaders, student council
- Dedicated and generous PTO

Curriculum/Instruction/Assessment:

- Teachers continued their curriculum work during PLC days to collaborate around student work and lesson plans with a focus on Habits of Learning
- Teachers took part in a Critical Skills course offered through Antioch College in order to promote engaging and powerful learning for students
- Teachers took part in Summer Academy and focused on strengthening their understanding and application of the Habits of Learning
- Teachers used in-house generated rubrics to assess students' Habits of Learning both formatively and summatively
- The Instructional Support Team used student data to increase success among at-risk students
- The Spring 2010 MCAS results indicated that 79% of 7th graders scored Proficient or Higher in English Language Arts
- The Spring 2010 MCAS results indicated that 90% of 8th graders scored Proficient or Higher in English Language Arts

- The Spring 2010 MCAS results indicated that 55% of 7th graders scored Proficient or Higher in Mathematics
- The Spring 2010 MCAS results indicated that 67% of 8th graders scored Proficient or Higher in Mathematics

Professional Development:

- One ELA teacher worked with the CCE (Center for Collaborative Education) along with educators from schools across Massachusetts to develop authentic and performance based assessments for use school wide and statewide
- Mathematics teachers were involved in training through Carol Hynes – a facilitator of inquiry-based learning and differentiating instruction
- ELA and Mathematics teachers worked in curriculum workshops to strengthen the scope and sequence, essential questions and use of ATLAS

Community:

- Habits of Learning Portfolio Presentations were conducted by all 8th grade students before a panel consisting of family members, a peer, a teacher, and a community member
- Student Council members presented an anti-bullying overview for 6th grade students in each of the Pentucket elementary schools
- The Community Service Program offered a variety of opportunities for students to engage in stewardship, including Pentucket Care packages for overseas soldiers, Emmaus House dinners, and a Coat Drive, to name a few.

Respectfully submitted,

Dr. Debra Lay, Principal

**Pentucket Regional High School
Annual Report
Fiscal Year 2010-2011**

The 2010-2011 school year was productive at Pentucket Regional High School. Student enrollment was 799 and comprised of 169 from West Newbury, 272 from Groveland, 318 from Merrimac, and 37 students through the school choice program.

Below is a summary of activities that took place in the areas of curriculum, instruction, assessment, professional development and the community.

Curriculum:

Department Chairs received training for the use of the new curriculum software ATLAS, this will support our ongoing work of capturing and refining curriculum in every area.

Grade 9 and 10 ELA and Social Studies teachers worked during team meetings and Summer Academy time to align their curriculum to support each other's work.

Health, Physical Education and Guidance worked together to develop a new Wellness curriculum that will be implemented for grade 9 students this year.

The use of Naviance as a tool in guidance programs and planning improved the vertical articulation of the process to help students grow and prepare for life after high school.

A new special education program for students 18-22 years of age was created as an extension of the education experience for students not earning traditional diplomas. The Visions program provides school and community based learning experiences for students.

Instruction:

Pentucket continued its membership in the Virtual High School (VHS) program. Two high school teachers taught four, semester length, courses in the Virtual High School course catalogue which allowed PRHS students a chance to take online courses that are not a part of the traditional PRHS course catalogue.

Assessment:

Each staff member actively participated in the integration of the 5 Habits of Learning into their curriculum. Students in grades 9, 10 and 11 kept a portfolio of their work as examples of their growth and progress in these 5 areas. Students in grade 11 made a formal presentation of their growth in the 5 Habits of Learning reflecting on the work they had completed throughout the school year.

99% of the class of 2013 passed the ELA MCAS assessment and 94% scored Advanced or Proficient.

100% of the class of 2013 passed the Math MCAS and 92% scored Advanced or Proficient on their Grade 10 Math MCAS assessment, including 70% of the class scoring Advanced.

97% of the class of 2013 passed the Biology MCAS and 87% scored Advanced or Proficient.

Grade 10 Social Studies classes participated in a symposium final exam process.

Professional Development:

5 ELA teachers in grade 9 and 10 continued their work with consultants from DESE (Department of Elementary and Secondary Education) and CCE (Center for Collaborative Education) along with educators from schools across Massachusetts to develop authentic and performance based assessments for use school wide and statewide. This work is ongoing.

Staff collaborated to create solutions targeting challenges associated with students at risk for failing and dropping out. The result of this work was the creation of an in school program designed to identify struggles students are facing and to set goals and interventions targeted at these areas. Furthermore, students would receive direct support during the school day. The program is called Excel.

Staff, students and parents from the high school participated in the creation of Strategic Planning documents in 4 different areas, Fine Arts and Elective, Rigorous Academics for All Students, Recruitment and Retention and Real World Learning Experiences.

Each academic department held 4 department meetings that included grades 7-12. These meetings focused on professional development and an improved understanding of the vertical alignment of curriculum, instruction and assessment.

The Foreign Language Department developed and hosted a professional teaching symposium for area Foreign Language teachers. Pentucket teachers both provided seminar instruction and learned from other teachers.

Community:

School support organizations, The Pentucket Fine and Performing Arts Foundation, the Pentucket Athletic Association and the Pentucket Education Foundation provided great benefits to the high school throughout the school year, sponsoring teacher curriculum grants, improving athletic equipment and facilities and providing improved academic equipment.

High school teachers taught a two week session of MCAS preparation for entering grade 9 students called Academic Adventure Camp.

Grade 9 team planned and led a first day of school for grade 9 students, which continues to be a successful transition for new students welcoming and orienting freshman to the high school.

The marching band represented the school and the state at the New York City St. Patrick's Day parade.

The high school provided a host facility for 3 weeks in January while the Donaghue School underwent renovations to improve the air quality.

Other:

Numerous students received awards for their talent and hard work through musical and artistic competitions.

11 Interscholastic Athletic teams received coveted Team Sportsmanship Awards from their Cape Ann League peers.

Respectfully submitted,

Jonathan P. Seymour

West Newbury Graduates

Beauparlant, Theodore
Carbone, Stephanie
Clearly, Emma
Coggins, Hannah
Collins, Paige
Corrado, Bernadette
Croft, Jacob
Curtin, Ethan
Delaney, Emily
Delotto, Alexandria
Desrosiers, Addison
Dickinson, Sarah
Dymek, Caroline
Eames, Nathaniel
Freitas, James
Giannino, Nicholas
Iola, Lauren
Jenkins, Colleen
Killeen, Kara
Lataille, Christopher
Leach, Braedan
Martello, Vito
McCarron, David
McDonough, Mary
Mirra, Nicholas
Mitchell, Kelsie
Mosley, Sarah
Nickerson, Kyle
Pearsall, Sarah
Porter, Timothy
Roberts, Cameron
Robinson, Brooks
Ruzycky, Sara
Smaila, Sergio
Spieler, Forrest
Stasiuk, Andrew
Stiles, Adam
Swanson, Ryan
Tipson, Emma
Vaughn, Kristen
Vlass, Madison
Walsh, Matthew
Warne, Matthew
Young, Kimberly



William P. DeRosa
Superintendent

Kevin Mahoney
Business Manager

Whittier Regional Vocational Technical High School

115 Amesbury Line Road
Haverhill, MA 01830-1891
978-373-410

Fax: 978-372-533
www.whittier.mec.edu

September 15, 2011

ANNUAL OPERATIONAL REPORT

TO: The Honorable Board of Selectmen

FROM: David Mansfield, Whittier Representative
William P. DeRosa, Superintendent

Whittier offers 20 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its thirty-eighth year. To date we have graduated 9,460 students from the day school.

The enrollment for the Evening School from West Newbury: 2

Honorable Board of Selectmen
September 15, 2011
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The October 1, 2010 Day School Enrollment:

	Boys	Girls
Grade 9	2	2
Grade 10	3	0
Grade 11	1	2
Grade 12	2	0

Total – 12

2011 Graduates – 2

The cost to West Newbury for the school year 2010-2011 was \$126,251.00.

Respectfully yours,

David Mansfield
West Newbury Representative

William P. DeRosa
Superintendent

WPD/lr

TELEPHONE NUMBERS and OFFICE HOURS

PUBLIC SAFETY

Emergency:Dial 911

Police Department _____ (978) 363-1213
 Fax for Police Dept. _____ 363-1114
Fire Department _____ 363-1111
Emergency Management Agency _____ 363-1103
Animal Control Officer _____ to leave a message 363-1100, Ext. 134
 Animal emergencies 363-1213 (Dispatch)
Public Safety Dispatch _____ 363-1213

TOWN OFFICES

Board of Selectmen's Office _____ (978) 363-1100, Ext. 115
 (Monday – Thurs., 8:00 a.m. - 4:30 p.m.; Fri. 8:00 – noon)
Town Clerk/Town Counsel _____ 363-1100, Ext. 110
 (Monday – Thurs., 8:00 a.m. - 4:30 p.m. ; Fri. 8:00 – noon)
 Fax for Selectmen, Town Clerk/Counsel, Assessor _____ 363-1117
Finance Office: *(Monday – Thurs., 8:00 a.m. - 4:30 p.m. ; Fri. 8:00 – noon)*
 Finance Director _____ 363-1100, Ext. 113
 Finance Director's Administrative Assistant _____ 363-1100, Ext. 113
 Assistant Treasurer-Collector _____ 363-1100, Ext. 114
 Town Accountant _____ 363-1100, Ext. 112
 Fax for Finance Dept., Tax Collector, Accountant _____ 363-1826
Chief Assessor _____ 363-1100, Ext. 116
 Assessors Office, Clerk _____ 363-1100, Ext. 117
 (Monday – Thurs., 8:00 a.m. - 4:30 p.m.; Fri. 8:00 – noon)
Board of Health Agent _____ 363-1100, Ext. 119
 Board of Health, Administrative Assistant _____ 363-1100, Ext. 118
 (Monday – Thurs., 8:00 a.m. – 1:00 p.m.)
DPW Director _____ 363-1100, Ext. 120
Buildings and Grounds Foreman _____ 363-1000, Ext. 129
Water Dept. Superintendent _____ 363-1100, Ext. 128
 Water Dept. Administrative Assistant _____ 363-1100, Ext. 127
 (Monday – Thurs., 8:00 a.m. – 2:00 p.m.)
Building Inspector _____ 363-1100, Ext. 122
 Building Inspector's Administrative Assistant _____ 363-1100, Ext. 122
 (Monday – Thurs., 7:00 a.m. – noon)
Planning Board/Planning Board Administrator _____ 363-1100, Ext. 125
Conservation Commission Agent _____ 363-1100, Ext. 126
 (Monday and Wednesday, 8:30 a.m. – 10:30 a.m.)
 Fax for Health, Water, Bldg. Inspectors, DPW, Bldgs. &
 Grounds, Planning Board, and Conservation Commission _____ 363-1119
G.A.R. Memorial Library _____ 363-1105
 Fax for Library _____ 363-1116
Council on Aging, Senior Drop-in Center ____ Office 363-1104 or Meal site: 363-5413
 (Mon., Wed., Thur., 8:30 a.m. – 3:00 p.m.; Tues., 8:30-5:00; Fri., 8:00-noon)

PENTUCKET REGIONAL SCHOOL DEPARTMENT

Superintendent's Office (Superintendent Paul Livingston)____ (978) 363-2280
Business Manager's Office ____ (Amy Pocsik) _____ 363-5104
Dr. John C. Page School (Principal John O'Mara) _____ 363-2672
Pentucket Regional Middle School (Principal Robin Wilson) ____ 363-2957
Pentucket Regional High School (Principal Jon Seymour) _____ 363-5507

WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

Superintendent's Office _____ (978) 373-4101

COMMUNITY SERVICES

Veterans' Service Officer Terry Hart _____ (978) 367-8155
Housing Authority Office, Paula Mountain _____ (978) 363-2723
West Newbury Riding and Driving Club Pres. Kathy Feehery (508) 367-8155
Vice Pres. Felicity Beech (978) 790-5580
Sec. Amy Bresky (978) 270-3880

Town Office e-mail addresses

Board of Selectmen	selectmen@wnewbury.org
Selectmen's Assistant	kpyle@wnewbury.org
Town Clerk/Town Counsel	mmccarron@wnewbury.org
Finance Director	wsproul@wnewbury.org
Finance Dept., Admin. Assist.	slezon@wnewbury.org
Assist. Treasurer-Collector	syames@wnewbury.org
Town Accountant	edeveau@wnewbury.org
Chief Assessor	krassias@wnewbury.org
Assessors Office, Clerk	assessors@wnewbury.org
Board of Health Agent	psevigny@wnewbury.org
Board of Health, Admin. Assist.	jkrafton@wnewbury.org
DPW Director	gbill@wnewbury.org
Buildings and Grounds Foreman	brichard@wnewbury.org
Building Inspector	gclohecy@wnewbury.org
Bldg. Inspectors' Admin Assist.	jvigneault@wnewbury.org
Water Dept. Superintendent	mgootee@wnewbury.org
Water Dept., Admin. Assist.	wnwater@wnewbury.org
Conservation Commission Agent	jsmith@wnewbury.org
Planning Board, Admin Assist.	jnelson@wnewbury.org
GAR Memorial Library	kgove@lvlc.org

Official Town Website, for information on line: www.wnewbury.org

West Newbury Cemetery Information*

<u>Locations:</u>	<u>Contact person:</u>
Rural Cemetery (Chase St.)	Dick Cunningham ____ (978) 465-0486
Walnut Hill (Bachelor St.)	Rick Thurlow _____ 363-2009
Bridge Street Cemetery	Rick Marchand _____ 363-5784
Merrimack Cemetery (Pleasant St.)	Rick Davies _____ 462-4879

*** All Cemeteries in West Newbury are privately owned and maintained.**

WEST NEWBURY COMMITTEE MEETINGS

The meeting times below are subject to change. For an up-to-date idea of when a committee or board will next meet, please check the schedule on the Town website or the meeting board located between the main entry door and the inside door to the foyer.

Board of Selectmen	Wednesdays (every other wk. unless otherwise scheduled)	7:00 p.m.	Town Office Bldg. First Floor Hearing Room
Board of Assessors	As Posted		Town Office Bldg.
Board of Health	2 nd & 4 th Tuesday	4:30 p.m.	Town Office Bldg.
Planning Board	1 st and 3 rd Tuesday	7:30 p.m.	Planning Bd. Office
Housing Authority	As Posted	7:00 p.m.	Community Room 379 Main Street
Board of Water Commissioners	2nd Tuesday	9:00 a.m.	Town Office Bldg.
Park & Recreation Commissioners	As Posted		
Pentucket School Committee	1 st & 3 rd Tuesday	7:30 p.m.	Middle School
Zoning Board of Appeals	As Posted	7:30 p.m.	Town Office Bldg.
Emergency Management Agency	As Posted		Public Safety Bldg.
Finance Committee	As Posted		Town Office Bldg.
Council on Aging	1 st Thursday	12:30 p.m.	Senior Center
Conservation Commission	1 st & 3 rd Monday	7:30 p.m.	Town Office Bldg.
Board of Fire Engineers	As posted		Fire Station: Public Safety Building
Board of Library Trustees	1st Wednesday	8:00 p.m.	GAR Library
Friends of the Library	1st Wednesday	7:00 p.m.	GAR Library
Mill Pond Committee	As posted		Town Office Bldg. or Mill Pond Bldg.
Open Space Committee	3rd Wednesday or as posted	7:30 p.m.	Town Office Bldg. 2nd Fl Hearing Rm.
Energy Advisory Committee	As posted		
Capital Improvement Committee	Jan.-Mar., as posted		

NOTE: The 1910 Town Office Building is located at 381 Main Street. The Town Hall is at 491 Main Street and is used for special functions. No Town Offices are in Town Hall.

In accordance with the Open Meeting Law, Acts of 1975, Chapter 303, as amended, a notice of every meeting of any governmental body shall be filed with the Town Clerk and the notice publicly posted on the official board at least forty-eight hours prior to such meeting.

Annual Town Meeting, Last Monday in April Town Annex, 381 Main St., rear
Annual Town Election, First Monday in May Town Annex, 381 Main St., rear

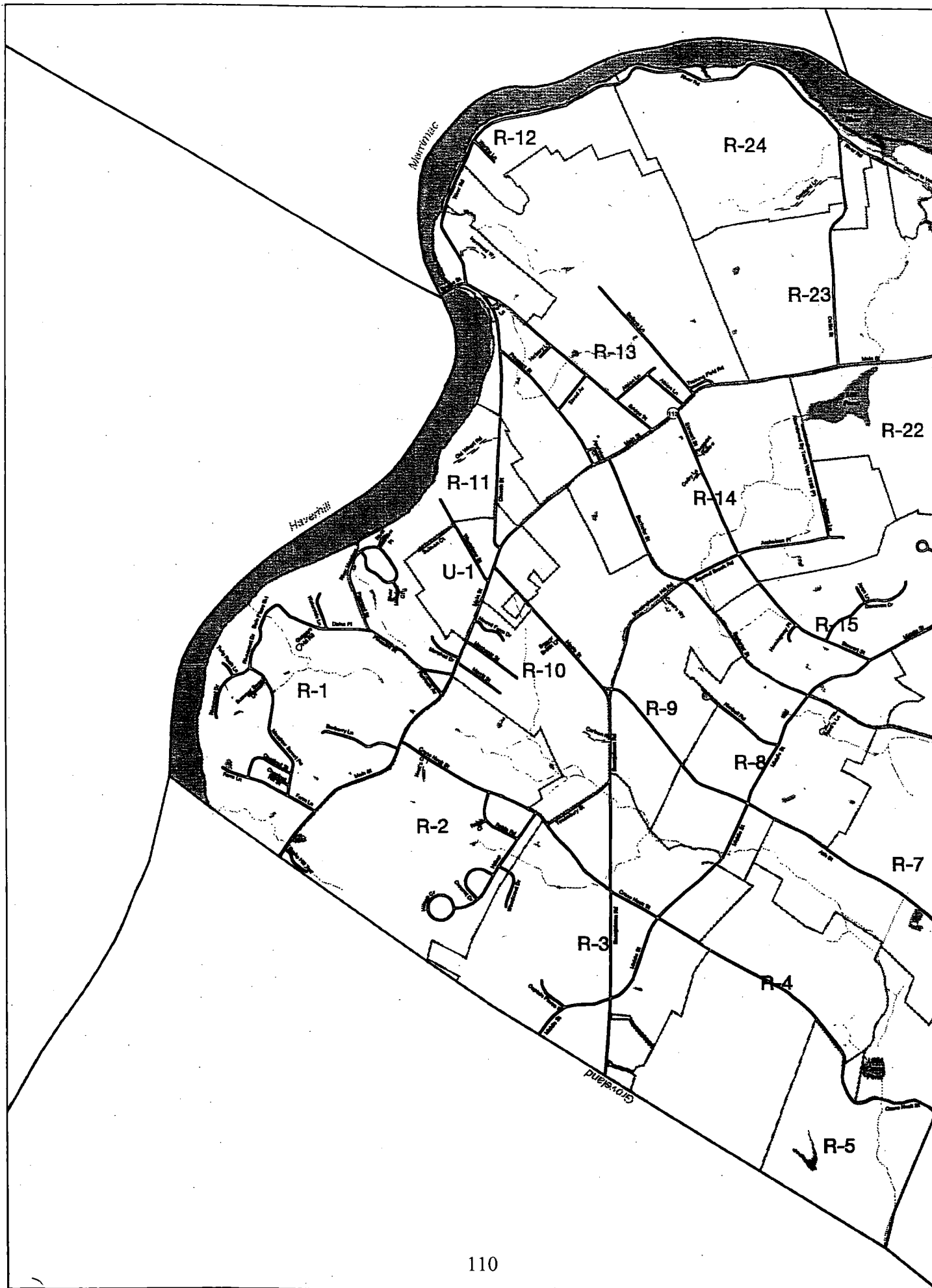
Broadcast of Selectmen's meetings:

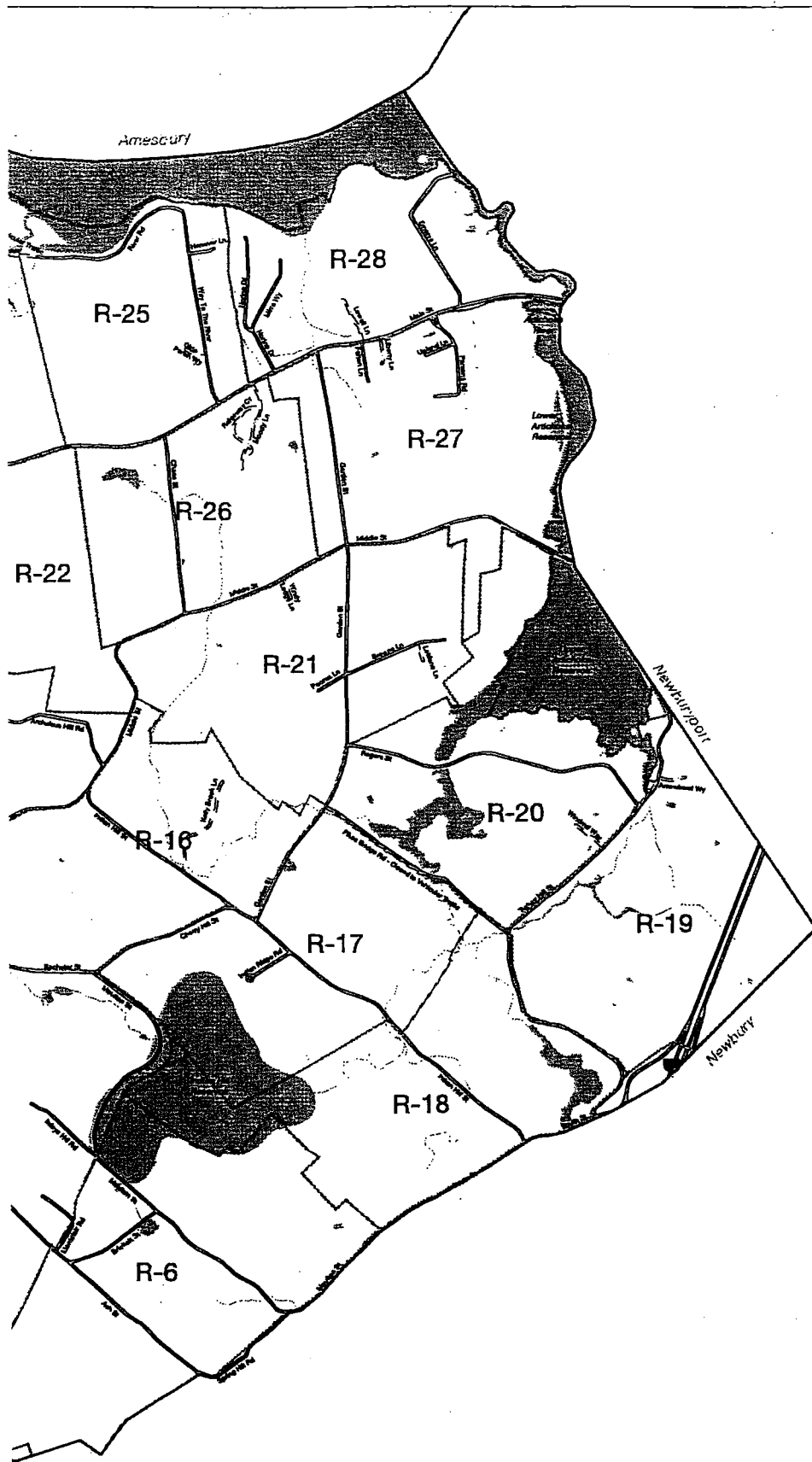
Through the use of funds from the Cable Franchise Fees and the efforts of the Cable Advisory Committee (CAC), we broadcast content of Selectmen's meetings and Town Meetings on our local Community Access Television Stations. West Newbury Comcast subscribers can tune to Channel 9. Verizon FiOS Customers can tune to Channel 42. The content on both channels is identical.

The CAC has been recording meetings for playback since the fall of 2009 and initial feedback is that townspeople find this new level of access helpful. The broadcast of other meetings will be possible as the participation of new members of CAC increases. The hope is to expand this functionality to additional committees and boards moving forward. Our Community Access Channel is different than other local stations in one major way. It is fully volunteer run. We are actively looking for volunteers who will be willing to 'man the equipment' to broadcast shows. Please send an e-mail to glennkemper@gmail.com if you would like to participate.

Another exciting component to our programming is a feature called Granicus. Granicus is a service that provides a unified record of public meetings. While the meeting is running, the secretary of the meeting uses an application from Granicus to record presentations and notes. This information is time synchronized with the video and audio from the meeting and streamed to the internet for on-line live viewing and recorded for later on-demand playback. Please visit <http://TheToWN.tv> (**The Town of West Newbury**) and select Granicus Meetings to visit the Granicus site. In addition to providing live streaming and on-demand playback, Granicus provides a very useful search tool. As meetings are loaded into Granicus, the meeting agendas and approved meeting minutes become searchable. Since the meeting information captures real-time during the meeting, the content is time synchronized with the video, so clicking a result from a search will queue you up to the very moment in the meeting when the topic was discussed. We are excited to offer this service to our community and expect it will be put to great use.

Cable Advisory Committee





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