

**WEST NEWBURY BOARD OF HEALTH  
MINUTES  
April 18, 2017  
4:30pm Second Floor Health Agent's Office  
1910 Office Building 381 Main Street**

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**Board:** Robert Janes-Chairman, Blake Seale-Member, Kimberly Cole-Member

**Health Agent:** Paul Sevigny

**Admin Asst:** Jane Krafton

**Others in Attendance:** James Scanlan – Scanlan Engineering, LLC., Judi Adolphson – 196 Main Street, Jeff Reisner – 52 River Meadow Court.

Janes called the meeting to order at 4:30pm

**I. NEW OFFICE BUSINESS:**

- Reviewed minutes dated March 21, 2017. **APPROVED 3-0-0**
- Reviewed payroll and vouchers. **APPROVED 3-0-0**
- Approval request from Williams & Sparages to assume the As-Built for 611 Main Street. **APPROVED 3-0-0**
- Krafton request May 18<sup>th</sup>, 25<sup>th</sup>, and 30<sup>th</sup> for vaca days. **APPROVED 3-0-0**

**II. APPOINTMENTS:**

- **4:45** Jim Scanlan variance request for tight tanks located at 192 Main Street. **APPROVED 3-0-0**

A four bedroom dwelling proposed 2 tight tanks 1000 gallon and 2500 gallon to meet design flow requirement. Tanks will be very close to the abutter Judi Adolphson at 196 Main Street.

Approval letter will state: It is the decision of the Board to approve the tight tank design with the following conditions:

1. A pre-construction meeting shall take place with the contractor, health agent and Ms. Judi Adolphson, owner of 196 Main Street,
2. Any damage to the property of 196 Main Street, including the wall or fence shall be restored to pre-construction condition, prior to the issuance of a certificate of compliance,
3. A 2 year operation, maintenance & pumping (O & M) contract with a septage hauler licensed to operate in West Newbury, designating frequency & disposal location of contents must be submitted to the Board of Health office prior to the issuance of the

Disposal System Construction Permit. A current 2 year O & M contract must be on file with the Board of Health office in perpetuity, and

4. A 4-bedroom deed restriction must be filed at the Southern Essex County Registry of Deeds prior to the issuance of the Disposal System Construction Permit. A recorded copy must be submitted to the Board of Health office, and
5. The Board of Health approval letter must be recorded at the Southern Essex County Registry of Deeds, and a recorded copy submitted to the Board of Health office prior to the issuance of the Disposal System Construction Permit, and
6. At no time shall any grey or black water be diverted from going into the tight tanks.

Please note, in accordance with 310 CMR 15.260 (5), when a sanitary sewer connection becomes available, the owner of the tight tank shall connect to the sewer within 30 days and the tight tank system shall be abandoned in accordance with 310 CMR 15.354.

- **5:00** Jeff Reisner variance request for well located at 52 River Meadow Court. **APPROVED 3-0-0**. The location of the well shall be between 50 feet and 25 feet from the Bain property line located at 29 Pleasant Street West Newbury copy of agreement between these properties is on file with the Health Department.

### **III. SEPTIC PLANS:**

- 72 Ash Street (lot 1 Ash), Cook Family Trust #17-2 Cammett Eng. **APPROVED 3-0-0**
- 70 Ash Street (lot 2 Ash), Cook Family Trust #17-3 Cammett Eng. **APPROVED 3-0-0**
- 149 Middle Street (lot 3 Ash portion of Middle), Cook Family Trust #17-4, Cammett Eng. **APPROVED 3-0-0**
- 151 Middle Street (lot 4 Ash portion of Middle), Cook Family Trust #17-5, Cammett Eng. **TABLED**
- 153 Middle Street (lot 5 Ash portion of Middle), Cook Family Trust #17-6, Cammett Eng. **TABLED**
- 155 Middle Street (lot 6 portion of Middle), Cook Family Trust #17-7, Cammett Eng. **TABLED**
- 61 Rogers Street, Carrie Hayden #17-12, Engineering Land Services, LLC. **APPROVED 3-0-0**
- 41 Garden Street, Stephen Biggs #17-11, Holt Engineering. **FAILED**

- 10 Hilltop Circle, Margaret McClure #17-10, Eng Land Services. **APPROVED 3-0-0**
- 409 Middle Street (lot 2), Gordon Follansbee #17-10 William & Sparages.  
**APPROVED 3-0-0**

**IV. FYI: No Action Needed**

- Letter to 27 Main Street dated April 4, 2017 from Health Agent.
- Letter to Health Agent dated April 17, 2017 from 27 Main Street.
- Letter to 27 Main Street dated April 18, 2017 from Health Agent.
- HHW Event September 23, 2017.

**NEXT MEETING: May 9, 2017**  
4:30 pm **Second Floor Health Agent's Office**  
1910 Office Building 381 Main Street

Meeting Adjourned at 6:05pm