

WEST NEWBURY BOARD OF HEALTH

June 9, 2020

4:30pm

Addendum to Meeting Notice regarding Remote Participation

Pursuant to Governor Baker's March 13, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A, §18, and the Governor's March 23, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the West Newbury Board of Health will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of West Newbury website, at www.wnewbury.org. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

GoToMeeting

4:30-6:30pm (EDT)

United States: +1 (872) 240-3311

- One-touch: <tel:+18722403311,,218956813#>

Access Code: 218-956-813

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best effort, we will post on the Town of West Newbury website an audio or video recording, transcript. Or other comprehensive record of proceedings as soon as practicable after the meeting.

WEST NEWBURY BOARD OF HEALTH

Minutes

June 9, 2020

4:30pm

BOARD: Robert Janes-Chairman, Blake Seale-Member, Thomas Fahey-Member

HEALTH AGENT: Paul Seigny

ADMIN ASSISTANT: Jane Krafton

OTHERS: M.McCarren-Town Counsel

R Janes called meeting to order 4:30pm and read the above Addendum to Meeting Notice regarding Remote Participation statement.

I. OFFICE BUSINESS:

- Reviewed minutes dated May 13, 2020. **APPROVED 3-0-0**
- Reviewed invoices and payroll. **APPROVED 3-0-0.** (Seale sent email dated 6/9/20 approving use of his signature stamp).

- Discuss Health Agent's payroll hours. B. Seale expressed that as long as he has served on the board, Health Agent position was considered hourly. Health Agent pointed out that back in fiscal year 11 he was cut 5 hours, for budget purposes and his pay was also cut. Had he been salary, his pay would have been reduced, but weekly hours would have remained the same. R. Janes agreed and suggested that the 3 members of the board review the information provided and discuss at a later date. B. Seale asked T. Fahey for his take on the situation, and he also agreed that signing Health Agent's bi-weekly payroll sheet indicated to him that the Health Agent is hourly.
- Board noted that the trash tonnage was the highest it has been in 10 years.
- Discuss COVID 19 updates.
 - Band Stand Concert Series-Health Agent has discussed with Brian Young the head of the concert series and they both agreed that the week after the 4th of July would be a good goal to set. Further discussion is necessary regarding food, and whether or not to allow non-residents.
 - Pipestave Equestrian Area-Health Agent spoke with Susan Beliveau President of the W.N Driving and Riding club. She requested permission to hold event for competition on July 12th. It is an adult event with set times for participants. There would be no awards ceremony, no tents, no porta-potty, and no food. Board tentatively approves but pending review of submitted event plan. Further discussion is necessary.
 - Senior Center procedures for reopening pedicures (email 6/2/20). Health Agent attended a conference call this afternoon and suspects that the Phase 2 Step 2 which addresses the reopening's of Pedicures will apply to the general public and not the high risk population, leaving decisions up to each community on how to proceed on their own. T. Fahey believes that when it comes to the elderly receiving basic foot care and maintenance avoids further medical issues for the senior. It's a medical issue and not so much a beautification task he stated. T. Fahey suggested that the Health Agent contact a local podiatrist for a recommendation and Krafton to request credentials on the pedicurist so that he (T.Fahey) could use as a reference when consulting with the physician. All Board members agreed that they would like to see the Council on Aging's program for senior pedicures resume sooner rather than later.
 - Senior Center procedures for reopening van use. Health Agent will further investigate on how to proceed and report to Board.
 - Other reopenings.
 - Recreational areas/playgrounds: Health Agent suggests leaving the resident only parking policy in place at both Mill Pond and Pipestave Hill for the time. Ball fields will open and available for use to town residents. Also, he would recommend the structures at playgrounds as well as basketball courts to remain closed. T. Fahey stated that basketball is indeed a sport that does not allow for social distancing. Health Agent has a meeting schedule for Thursday to discuss further. Board agrees with all of these suggestions. **APPROVED 3-0-0**
 - Outside, in-person graduations ceremonies: Public Education has approved outside, in-person graduation ceremonies starting July 18, 2020. We may be able to use the graduation policy for guidance for the reopening of other events.
 - All other reopening should be discussed and considered on a case by case scenario.
- Discussed PHN Covid-19 invoice for May. **APPROVED 3-0-0**. Board asked Krafton to request invoices from the PHN for the months of March, April and May for her regular contractual hours. It's understood that the majority of the nurse's time has been dedicated to Covid-19. However, contractually the nurse should be maintaining her monthly responsibilities and receive payment.
- Compost request email from Tom Gannon dated May 23, 2020. Board agreed that a composting program in town would be adventitious to reducing our waste tonnage. B. Seale has worked on such programs in the past and believes that it would be successful in W. Newbury. However,

because it would be unethical to endorse one composting company over another, T. Fahey suggested that a generic composting message on “News and Announcements” Krafon will have something ready for the Board review for the next meeting as well as send a not back to T. Gannon.

- Discussed well variance for 6 Indian Ridge Road. Health Agent and Board agreed to give the owner of 6 Indian Ridge 45 days to sign and record or they need to have a new approved well installed. Krafon will draft a letter for the Board to review.
- Discussed 40B development off Coffin and Main Street. Because of the size proposed on the septic system, all inspections, reviews, testing of soils and plan approvals and rejections become a state process and not the local board of health. Health Agent will draft a letter to the Town Manager stating that the Board of Health has no jurisdiction and no authority over this project; therefore has no comment or recommendation. T. Fahey did suggest that the Health Agent look into any other such project in the State similar to this, where the local Board of Health did get involved. Health Agent did clarify that the Board would still be involved with any nuisance violations such as dust and litter.
- Discussed Pipestave recycling area misuse and violators. Health Agent told the board that the motion camera at the center has been moved and is successful at photographing visitors. Multiple contamination violations are also being captured on film. Some residents are recognizable others are not. T. Fahey suggested that better signs be placed in the area. B. Seale informed the Board that a third dumpster for paper recycling has been placed in the area and that it seems to be helping with the paper litter. Subject to be revisited at a later meeting. Possible letters to be sent to residents with tickets being issued to offenders.

M. McCarren – Town Counsel called in. He wanted to suggest that the agenda posted on the BOH web-page be linked to the posted public meeting event on the Town Calendar on the Town’s website.

II. APPOINTMENTS:

- **4:45pm N.A.**

III. SEPTIC PLANS:

- **8 Indian Ridge Road**, Jim Collins #20-7 Merrimack Engineering. **APPROVED 3-0-0** Plans and letter will be ready for Board to sign on Saturday.

IV. FYI: No Action Needed

- Future meetings TBD
- Town Meeting June 27, 2020

Next Meeting Scheduled for **TBD**
1910 Office Building 381 Main Street, West Newbury MA

Meeting Adjourned 6:25pm